

**MINUTES OF THE  
BOARD OF DIRECTORS MEETING OF THE  
OTAY WATER DISTRICT and OTAY SERVICE CORPORATION  
February 6, 2013**

1. The meeting was called to order by President Lopez at 3:36 p.m.

2. ROLL CALL

Directors Present: Croucher, Gonzalez, Lopez, Robak, and Thompson

Staff Present: General Manager Mark Watton, General Counsel Dan Shinoff, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Information Technology Geoff Stevens, Chief of Administration Rom Sarno, Chief of Water Operations Pedro Porras and District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Croucher, seconded by Director Gonzalez and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: None

to approve the agenda.

5. APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING OF NOVEMBER 28, 2012 AND REGULAR MEETING OF JANUARY 8, 2013

A motion was made by Director Lopez, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: None

to approve the minutes of the special board meeting of November 28, 2012 and regular meeting of January 8, 2013.

6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

CONSENT CALENDAR

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

Director Robak pulled Item 6a, APPROVE AN ENGAGEMENT LETTER WITH THE AUDITING FIRM OF DIEHL, EVANS & COMPANY, LLP TO PROVIDE AUDIT SERVICES TO THE DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2013, and Item 6d, APPROVE TERMINATING WORK ON THE JOINT WATER AGENCIES NATURAL COMMUNITY CONSERVATION PLAN/HABITAT CONSERVATION PLAN, be pulled for discussion.

A motion was made by Director Lopez, seconded by Director Robak and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: None

to approve the remaining consent calendar items:

- b) AWARD A CONSTRUCTION CONTRACT TO ADVANCED INDUSTRIAL SERVICES, INC. FOR THE 803-3 AND 832-2 RESERVOIRS INTERIOR/EXTERIOR COATINGS AND UPGRADES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$946,900
- c) APPROVE AN AGREEMENT WITH HECTOR MARES COMMENCING APRIL 1, 2013 FOR TWO YEARS (ENDING MARCH 31, 2015) FOR AN ANNUAL AMOUNT NOT-TO-EXCEED \$60,000 (TOTAL OF \$120,000) FOR CONSULTING SERVICES ON BI-NATIONAL WATER MATTERS FOR WORK RELATED TO THE OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM PROJECT

President Lopez presented Item 6a for discussion:

- a) APPROVE AN ENGAGEMENT LETTER WITH THE AUDITING FIRM OF DIEHL, EVANS & COMPANY, LLP TO PROVIDE AUDIT SERVICES TO THE DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2013

Director Robak indicated that the audit is one of the main functions of the board and he wished to hear staffs' report. Finance Manager Kevin Koeppen, indicated that staff is recommending approval of the engagement letter with White Nelson Diehl Evans LLP (WNDE) for audit services for Fiscal Year 2013. He stated that

this is the last year of the District's five (5) year agreement with WNDE. Staffs' recommendation is based on their historical performance, knowledge of the District, assistance with the annual CAFR report, and the GFOA award for excellence in financial reporting. He indicated that the fees for this year's audit will not exceed \$35,000 which is a \$1,000 increase from last year. This is only the second increase over the last five years. The total increase for the duration of the contract is \$2,000 or approximately 1.5% annually.

Director Robak inquired with regard to page two (2) of staffs' report that the indicated schedule for the audit was really referring to 2013 instead of 2012. Finance Manager Koeppen confirmed that that was correct. He stated the pre-audit would occur in April 2013, the audit itself in August 2013, etc.

President Lopez indicated the Finance Administration and Communications Committee reviewed this item in detail at a meeting held on January 22, 2013 and recommends that the board move forward with staffs' recommendation.

A motion was made by Director Robak, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: None

to approve staffs' recommendation.

President Lopez presented Item 6d for discussion:

- d) APPROVE TERMINATING WORK ON THE JOINT WATER AGENCIES NATURAL COMMUNITY CONSERVATION PLAN/HABITAT CONSERVATION PLAN

Director Robak indicated that he wished an update on this item as he understands that all members of the Joint Water Agencies Natural Community Conservation Plan/Habitat Conservation Plan (JWA) are terminating work as well. He asked if staff could share where the District was, where it is now and why staff is recommending termination of the JWA. General Manager Watton indicated that Sweetwater Authority's board has taken action to terminate work on the JWA and the other two (2) members are in the process of doing so. Environmental Compliance Specialist Lisa Coburn-Boyd indicated that the JWA was begun more than 10 years ago by Helix WD, Padre Dam MWD and Sweetwater Authority. The District joined their effort in 2007. The JWA is a plan that allows for streamlined biological permitting for CIP projects and O&M work as the mitigation areas and ratios are preapproved by the wildlife agencies. The plan establishes a conservation area that will be set aside for mitigation. In Otay WD's case, that was the San Miguel Habitat Management Area (HMA). It also describes the conservation of animal species within the District that might be

impacted by future projects. Please reference the Committee Action notes (Attachment A) attached to staffs' report for details of staffs' presentation.

It was shared that the agency General Managers met with the resource agencies (environmental and regulating agencies) and discussed if the agency partners place all their land into the JWA, if they could have certainty for 20 to 30 years for the agency projects. The resource agencies would not agree to this and the plan would eventually lead to extraordinary maintenance cost, particularly for Helix WD and Sweetwater Authority. Staff is requesting that the board approve the District terminating work on the JWA. Staff will continue to work with RECON, the District's subarea plan consultant, to determine what options are available in using the Subarea Plan and the other JWA plan documents to streamline the District's biological permitting in the future.

Director Thompson inquired if, looking at the situation in retrospect, if the District could have done any analysis that would suggest that the HMA plan would likely not move forward. General Manager Watton indicated that some larger agencies (MET and CWA) have had earlier success with HMA plans and it was felt that by placing the three (3) agency lands (riparian habitat lands, coastal sage lands, etc.) would be very positive. What was not anticipated were the budget cuts which restricted resource agencies' ability to support such programs. Also, the US Fish and Wildlife Service was directed to put all their efforts into energy related projects.

Director Croucher noted the data collected through the preparation of the District's Subarea Plan and the JWA will be utilized in the future as the District continues to work with the Wild Life Agencies (WLA) independently.

Director Robak indicated that the District has spent close to \$800,000 on the JWA project and inquired if the District has contacted the resource agencies and what their reaction was. The District did send a letter indicating the District's and the partners' disappointment with the lack of follow-thru by their agencies and that the partners would be dissolving the JPA. This was also shared during the District's meeting with the resource agency leadership. The resource agencies requested that the District hold off in terminating the JWA and they indicated that they would allocate resources, etc., but then they stopped responding. The partners felt that to continue the work and studies under the JWA did not make sense as the resource agencies were unable to respond and support the program.

A motion was made by Director Thompson, seconded by Director Gonzalez and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: None

to approve staffs' recommendation.

## ACTION ITEMS

### 8. BOARD

#### a) DISCUSSION OF 2013 BOARD MEETING CALENDAR

President Lopez indicated that Director Gonzalez would be unable to attend the March 6 board meeting as he will be out-of-town. Director Gonzalez confirmed that that was correct. As the remaining members of the board were still available to attend the March 6, 2013 board meeting, President Lopez indicated that the District would keep the meeting date unchanged.

## INFORMATIONAL ITEMS

### 9. THESE ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS.

#### a) INFORMATIONAL REPORT ON THE DISTRICT'S WATER AND SEWER COST OF SERVICE STUDY

Finance Manager Rita Bell indicated that the District does a Rate Study every three (3) to (5) years to keep in line with current economic, regulatory and environmental changes. The purpose of the study is to bring equity among the District's customer classes based on cost of service, bring financial stability to the District by balancing fixed and variable rates, and encourage conservation with tiered rate structures for water and strength/flow for sewer.

Ms. Karyn Keese, Atkins Global, the District's Rate Study consultant, provided an overview of the Rate Study Analysis and indicated that there are three (3) steps in a rate study analysis: 1) Revenue Requirement Analysis; 2) Cost of Service Analysis; and 3) Rate Design Analysis. Please reference the Committee Action notes (Attachment A) attached to staffs' report for details of staffs' presentation.

In response to an inquiry from Director Robak, Ms. Keese indicated that there are some guidelines that are used to determine cost drivers. For example the drivers for fixed costs include debt service, MWD fixed charges, etc. These costs are collected in the District's service charges. Best Management Practices (BMP) indicates that the District should not have more than 30% fixed costs recovered in its service charge. In complying with this guideline, the District first looks at its fixed costs, then the remaining costs are allocated to Commodity Costs.

Finance Manager Bell indicated with regard to allocation of costs, the District utilizes 'peaking' factors. The District uses American Water Works Association (AWWA) Standards (industry standards) when determining 'peaking' costs. AWWA Standards indicate that the customer classes *residential* and *multi-family*, have slightly different peaking factors. However, in the San Diego region, most agencies use the same 'peaking' factor for the two customer classes as San

Diego is much different from the much of the nation as it is focused on conservation. The region has limited water resources and, thus, the peaking factors are more similar for the two classes. This Rate Study will utilize the same 'peaking' factor for both classes. It is hoped going forward, with automated meter reading and new technology, that in the next Rate Study, the District will be able to gather data for 'peaking' from the District's customers' actual usage.

Ms. Keese clarified the meaning of the term 'peaking' in response to an inquiry from Director Thompson. Ms. Keese indicated that 'peaking' is the sizing of the District's infrastructure (water system) to handle the highest water use ('peak' use). Residential and Multi-family use is highest in the morning and evenings (peak in the mornings and evenings), Commercial/Government customer water use is more steady (steady peaking), and landscape use has a high peaking factor as this class' water use is highest in the summer with little use during winter months.

President Lopez indicated that he is keeping track of the type of questions asked by the members of the board and if he feels there is a need for a workshop on the Rate Study, he'd like to schedule one in March.

In response to an inquiry from Director Robak, Finance Manager Bell indicated, with regard to fire service, if the system fee should be increased for the larger meter needed to provide for fire flow requirement. Finance Manager Bell indicated that the District has approximately 780 fire services. The owners are responsible for the system, but the District must provide the water service. There is cost to serve such customers due to the flow requirements for fire service and the maintenance of the infrastructure. Staff will continue to look at this issue and what costs should be allocated to these customers. Director Robak indicated that he would like to see the figures (math) for determining the fees. Staff indicated that the calculations will be shared with the board.

Director Thompson requested that staff review the Finance Administration and Communications Committee discussion regarding Single Family Residential versus Multi-family rate structures and why their rate structure are different. Finance Manager Bell indicated that the Single Family Residential customer class has a conservation tier which the Multi-family class does not currently have. Staff is currently reviewing the statistics for Multi-family customers and if a conservation tier is created for Multi-family, because of where such customers' winter and summer usage breaks are, the conservation tier may be just one (1) unit of water. It is a small amount because compared to the tier rate structure for Single Family Residential, 14% of customers use one (1) to five (5) units of water [the conservation tier]. To get the same percentage (14%) for Multi-Family customers, these customers would have to use less than five (5) units to qualify for the discount for the first two (2) units of water used.

Forty-four percent (44%) of the District's Single Family Residential customers use six (6) to ten (10) units, and 14% of Single Family Residential customers use is at the highest tier, customers who use 23 units or more of water a month. The highest tier for Multi-family is just 10 units. The tier structures for Multi-family

would need to match the percentage breakdowns as the Single Family Residential tiers. Chief Financial Officer Beachem commented that the first tier for Single Family Residential customers, based on winter average use, is one (1) to ten (10) units of water. If this same tier is used for Multi-family, 90% of Multi-family customers would fall within the first tier which would not encourage conservation. To promote conservation, the tiers for Multi-family customers need to be more compact as their water use is much lower because they tend to be smaller dwelling units without landscape water use.

In response to an inquiry from Director Robak, General Manager Watton requested that staff present at the Board Rate Study Workshop the calculations utilized to develop the various customer class tiered rate structures. Staff indicated that they would do so via computer illustrations.

Finance Manager Bell noted at the time of the implementation of the rate structures, less customers were using one (1) to five (5) units of water a month. Due to conservation, more customers have reduced their usage and the number of customers utilizing one (1) to five (5) units of water a month has increased. Staff will be adjusting the tiers to continue to encourage conservation.

Ms. Keese indicated, in response to an inquiry from Director Gonzalez, that most public agencies review their rates every three (3) to (5) years utilizing this same process presented today. The District's process and proposed rate changes are within the industry guidelines.

Director Croucher noted from staffs' presentation that multi-residential customers will see a decrease in system fees and high strength commercial sewer customers may see an increase in their volumetric rate per HCF. He asked if staff has reviewed how Single Family Residential customers will be impacted. Chief Financial Officer Beachem indicated that the current review indicates that Single Family Residential customers' sewer rate would be increasing approximately 10% to 11%. He noted that when costs are reviewed and reallocated, if a rate for a customer class is going down, then another customer class' rate will be going up. He further stated with regard to the water rate for Single Family Residential, because they are a large customer base, it is not expected that their rate would increase by a large percentage, but it is not yet certain as it has not yet been reviewed. Staff will be presenting the rate impacts for all customer classes once the Rate Study has been completed.

Director Robak inquired with regard to customers with large yards who have installed waterwise landscapes, if there was a practical way for these customers to have two (2) meters, one for irrigation and one for indoor use, to provide them a lower water rate or some type of benefit for installing a waterwise landscape. Chief Financial Officer Beachem indicated that the customer would need to pay a capacity fee for the irrigation meter which is costly. Additionally, the irrigation rate has the highest peaking factor, so their water rate would be higher. It was further discussed that a large landscape is more of a luxury versus indoor use. Indoor use is more important.

General Counsel Daniel Shinoff left at 4:20 p.m. and Attorney Richard Romero filled the seat for General Counsel for the remainder of the meeting.

Director Thompson indicated that he had asked Counsel to provide an opinion concerning any potential conflict of interest of the members of the board when voting on rates as all members are ratepayers. Attorney Richard Romero indicated that when the members of the board's interest is affected in the same way as that of the public, there is an exemption for any potential conflict of interest. Thus, there would be no conflict of interest.

b) INFORMATIONAL REPORT ON THE DISTRICT'S REFINANCING OF THE 2004 CERTIFICATES OF PARTICIPATION (COPS)

Finance Manager Kevin Koeppen indicated that staff wished to inform the board of potential savings from refinancing the 2004 COPS which was originally issued to construct reservoirs and pumps stations. Please reference the Committee Action notes (Attachment A) attached to staffs' report for the details of staffs' presentation.

c) INFORMATIONAL REPORT ON THE DISTRICT'S COMPUTER SECURITY STATUS

Information Technology Manager Adolfo Segura updated the board on the status of the District's computer network security. Please reference the Committee Action notes (Attachment A) attached to staffs' report for the details of his presentation.

In response to an inquiry from Director Robak, Information Technology Manager Segura indicated that the District does utilize Java as it is one of the most commonly used programming languages in the world and, thus, it is difficult to avoid it. To avoid any fraud issues, staff does assure that they consistently download updates/patches. The District also employs firewall, web filtering protection and remote encryption. Remote encryption is an encrypted "handshake" from the employee's home computer to the District's system.

Information Technology Manager Segura stated in response to another inquiry from Director Robak that the District has not upgraded to the latest version of Windows as it would like to wait until all the bugs are worked out before installing it.

President Lopez indicated that he and Director Thompson had attended a presentation by the FBI at the ACWA Conference in December where they reviewed the many aspects of security. Additionally, because he and Director Croucher work in public safety services, they have a lot of interest in this subject especially following the 911 attack on the twin towers in New York City. He stated that the board wanted to assure that staff is looking at all areas of security. He indicated that he is very comfortable with staffs' report and thanked staff for their work and the presentation.

d) INFORMATIONAL UPDATE ON THE RANCHO DEL REY  
GROUNDWATER WELL DEVELOPMENT PROJECT

Senior Civil Engineer Jeff Marchioro provided an update on the Rancho Del Rey Groundwater Well Development Project. Please reference the Committee Action notes (Attachment A) attached to staffs' report for the details of his report.

Director Robak inquired if the well predates the Childtime childcare facility. Sr. Civil Engineer Marchioro indicated that the original well does, however, the new production well does not.

In response to an inquiry from Director Thompson, Chief of Engineering Posada indicated that should the well project be paused, if the District decided to resurrect it in the future, it would take about three (3) months to go through the bidding process and about one (1) year to construct. The well project could be online in approximately one (1) year. It was discussed that the cost per AF from the well project is approximately \$300 less than the Poseidon Desalination Project's current proposed rate.

General Manager Watton noted that the Indian Tribes in the east county (Sycuan, etc.) are looking for alternative water supplies. Sycuan's Tribal Council does not wish to annex to CWA or MWD, which leave only local supplies as the alternative resource. This is what is driving interest in local water supplies.

Sr. Civil Engineer Marchioro explained in response to an inquiry from Director Thompson, that two (2) T3 Certified Operators would not be required to operate the plant simultaneously. The Health Department is requiring that the District have another T3 Certified Operator to back up the primary operator if he/she is not available to work. Initially, the well would require a fulltime operator on site, it then would only require an operator approximately two (2) to four (4) hours a day. The Health Department, however, will still require two (2) T3 Certified Operators to support the well, one (1) to serve a backup. Sweetwater Authority was considered as a third option as they operate the same type of facility and staff explored the possibility of a shared-service agreement. However, working with Sweetwater Authority was not cost-effective as they used a different SCADA System and various other factors.

Director Robak indicated that before drilling the well, the board had some frank discussions about the cost of the project and how promising it would be as an alternate water resource. He stated that he felt that the project was not very well thought out. He is displeased that the District has spent approximately \$3.5 million to date and the project will be shelved. He agrees that it is not imprudent to take a risk to diversify our water supply, but this is unfortunate.

President Lopez indicated that the various local agencies must look at different options for water supply resources and there is risk involved in doing so. Like other local agencies who explore diversification options, there are some projects that are successful and others that are not. General Manager Watton further indicated that in developing the District's Water Resource Master Plan and the

Integrated Water Master Plan, certain water projects were identified in the plan. Some are no longer being considered and some are still going forward. The District selected the well project and the Rosarito Desalination Project to move forward with. There is a certain amount of risk when investing in these projects. The well project, from a water supply aspect, is a successful project. However, the cost does not match our current retail water cost. In the future, this may change and the project could become viable and possibly resurrected. Staff at this point is recommending that the project be paused until the price point is cost effective. Unfortunately, we cannot know the impact until you start to step through the project which requires studies, engineering costs, etc.

Director Thompson indicated that the project is not going away and can always be resurrected. Possibly, even to provide resources during an emergency. The work is not lost, it is just being paused. It is not certain where water rates will go, so the project could certainly be viable in the future.

Director Croucher indicated that he too voted to move forward with the project based on the information provided. He stated that he feels that both Director Thompson's and Robak's comments are valid. In everything the District and board does, we have to look at the risk benefit analysis. He stated, based on the information available at the time, the board voted to move forward with the project. He stated that he wanted to commend staff for bringing back the project and the information for the board to act on. He indicated that he felt this was a positive thing as there is open communication between staff and the board. He stated that the project will still provide a possible diverse source that the District can access in future should it be needed.

## REPORTS

### 10. GENERAL MANAGER'S REPORT

General Manager Watton indicated that both Directors Robak and Thompson had inquired about the consultant contract which appears on today's agenda for the desalination project. The board has approved the contract with Mr. Hector Mares at today's meeting. Mr. Mares has worked at the Federal level in a former Mexican President's administration. He operates primarily in Mexico and provides the District access to Mexican Government Officials and assistance with Mexican law related to the District's interest in acquiring water from the Rosarito Desalination Project.

General Manager Watton congratulated Communications Officer Armando Buelna for his 10 years of service to the District and presented him with a certificate in recognition of that service.

He presented his report which included the District's receipt from SDRMA a Longevity Distribution check totaling \$22,915, the acquisition by Sea World of Knott's Soak City, the status of the District's Strategic Plan for Fiscal Year 2014, the District's receipt of the GFOA Distinguished Budget Presentation Award and the North District/South District Interconnection Project.

He also announced that Water Conservation Manager William Granger has accepted a position with the City of Sacramento and will be leaving the District to oversee their conservation department. He stated that Mr. Granger's mother lives in Sacramento, so he will be moving closer to his family.

Director Thompson inquired about the groundbreaking event for the Rosarito Desalination Project and if it was still to be scheduled in February 2013. General Manager Watton indicated that it will be delayed as the plant owner wishes to get the project a little further along before having the groundbreaking.

#### 11. DIRECTORS' REPORTS/REQUESTS

Director Robak shared that Mr. Glenn Reiter, a former General Manager and Chief Engineer of the Otay WD, passed away suddenly on January 20, 2013. It was noted that Mr. Reiter was the General Manager of Otay WD from 1967 to 1981. He also indicated that, as his division now includes east Chula Vista, he now represents constituents in Chula Vista and will be attending a Chula Vista Chamber of Commerce event this month. He inquired about the contractor for the Avocado Sewer Replacement Project if it was confirmed that the contractor's construction equipment was in compliance. Chief of Engineering Posada indicated that the contractor submitted proof that all their equipment is in compliance. The contractor had just not placed the compliance stickers on their equipment. They will be placing the stickers on their equipment very soon.

Director Croucher updated the board on CWA matters and indicated that CWA's board members have received their committee assignments and the committees met last month. The committees are developing their goals and objectives for the year and the drafts should be released soon. He also shared that the MWD lawsuit is continuing and that the judge overseeing the trial has been changed. He stated, thus far, it seems that the change will not interfere much with the trial's momentum. He indicated that turnover of CWA's board members remains very high. He stated the depth and historical knowledge is being diminished at a high rate as long term board members are leaving the board. He stated that this is a concern and that it is important that the District's staff continue to be involved at CWA as the experience level is diminishing. The new members are solid, but it will take time to educate them in the business of water.

Director Gonzalez indicated that he and Director Robak attended the Council of Water Utilities meeting where they discussed recycled water. He stated that he also attended the MABPA (Mexican American Business and Professional Association) Elected Official event where new officials were introduced.

#### 12. PRESIDENT'S REPORT

President Lopez reported on meetings he attended during the month of January 2013 (a list of meetings he attended is attached). He shared, with regard to the Metro Commission, that the City of Chula Vista Mayor, Cheryl Cox, has been voted the new Chair of the Commission. He thanked Mr. Granger for his service

to the District and stated that he will be greatly missed. He wished him the best in his new position.

13. ADJOURNMENT

With no further business to come before the Board, President Lopez adjourned the meeting at 6:16 p.m.

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President

ATTEST:

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District Secretary

**President's Report  
February 6, 2013 Board Meeting**

**A) Meetings attended during the Month of January 2013:**

- 1) **January 4: Board Agenda Briefing.** Met with General Manager Watton and Attorney Jeff Morris to review items that will be presented at the January Board meeting.
- 2) **January 8: Attended the District's Regular Board Meeting.**
- 3) **January 10: Attended a Special Meeting of the Metro Commission**
  - i. The Commission elected new officers and made appointments to various Commission Committees (see attached copy of agenda).
- 4) **January 14: Committee Agenda Briefing.** Met with General Manager Watton to review items that will be presented at the January Committee meetings.
- 5) **January 15: Attended Mayor Filner's State of the City Address**
- 6) **January 17: Attended the City of Chula Vista's Clean Business Awards & Recognition Event.** The District received recognition as a participant in the City's green business challenge. Attendees: Mark Watton and William Granger.
- 7) **January 18: Met with Senator Joel Anderson along with General Manager Watton.** Provided Senator Anderson an update on Otay matters.
- 8) **January 22: Attended the District's Finance, Administration & Communications Committee.** Reviewed, discussed, and made recommendation on items that will be presented at the February board Meeting.
- 9) **January 24: Attended the State of the Land Ports Address hosted by the Otay Mesa Chamber of Commerce.** Customs and Border Protection, Pete Flores, spoke at the event.
- 10) **January 31:**
  - a) Board Agenda Briefing. Met with General Manager Watton and General Counsel Dan Shinoff to review items that will be presented at the February Board meeting.

b) Attended the Mexican American Business & Professional Association Public Officials Event.