

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING  
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA

**TUESDAY**  
**January 7, 2014**  
**3:30 P.M.**

**AGENDA**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PRESENTATION OF RECOGNITION PLAQUE TO BOARD PRESIDENT
4. ELECTION OF BOARD PRESIDENT

As per Chapter 2, Section 1.03.B, *Procedure for Election*, of the District's Code of Ordinances, the General Manager shall chair the proceedings for election of the President. The newly-elected President shall assume office immediately and shall chair the proceedings for the election of the Vice President and Treasurer.

5. ELECTION OF BOARD VICE PRESIDENT
6. ELECTION OF BOARD TREASURER
7. APPROVAL OF AGENDA
8. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA
9. RECESS OTAY WATER DISTRICT BOARD MEETING
10. CONVENE OTAY SERVICE CORPORATION BOARD MEETING
11. ROLL CALL
12. ELECTION OF OFFICERS
  - a) PRESIDENT
  - b) VICE-PRESIDENT
  - c) TREASURER

13. APPOINTMENT OF OFFICERS
  - a) EXECUTIVE DIRECTOR
  - b) CHIEF FINANCIAL OFFICER
  - c) SECRETARY
14. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING
15. CONVENE OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING
16. ROLL CALL
17. RE-AFFIRM OFFICERS OF THE OTAY WATER DISTRICT FINANCING AUTHORITY
  - a) PRESIDENT
  - b) VICE-PRESIDENT
  - c) EXECUTIVE DIRECTOR
  - d) TREASURER/AUDITOR
  - e) SECRETARY
18. ADJOURN OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING
19. RECONVENE OTAY WATER DISTRICT BOARD MEETING

CONSENT CALENDAR

20. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
  - a) APPROVE A PROFESSIONAL SERVICES CONTRACT WITH ATKINS NORTH AMERICA, INC. FOR THE 2015 WATER FACILITIES MASTER PLAN AND PROGRAM ENVIRONMENTAL IMPACT REPORT UPDATES IN AN AMOUNT NOT-TO-EXCEED \$434,731
  - b) APPROVE A CONSTRUCTION CONTRACT WITH ADVANCED INDUSTRIAL SERVICES, INC. FOR THE 624-2 RESERVOIR INTERIOR/EXTERIOR COATING AND UPGRADES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$1,199,000
  - c) APPROVE A CONSTRUCTION CONTRACT WITH COFFMAN SPECIALTIES, INC. FOR THE POTABLE WATER UTILITY RELOCATIONS ASSOCIATED WITH THE CALTRANS SR-11-SEQUENCE 1 PROJECT IN AN AMOUNT NOT-TO-EXCEED \$992,380
  - d) APPROVE AN AGREEMENT BETWEEN THE SAN DIEGO COUNTY SANITATION DISTRICT (COUNTY) AND THE DISTRICT FOR REIMBURSE-

MENT TO THE COUNTY FOR THE DESIGN AND CONSTRUCTION COSTS ASSOCIATED WITH THE RANCHO SAN DIEGO PUMP STATION REHABILITATION PROJECT; AND APPROVE AN INCREASE IN CIP BUDGET S2027 IN THE AMOUNT OF \$600,000, INCREASING THE OVERALL CIP BUDGET FROM \$2,900,000 TO \$3,500,000

- e) ADOPT THE 2014 OTAY WATER DISTRICT LEGISLATIVE PROGRAM GUIDELINES
- f) ADOPT ORDINANCE NO. 540 TO AMEND THE DISTRICT'S CODE OF ORDINANCES SECTION 3.06 (C), WITHDRAWAL OF FUNDS, TO ALLOW FOR DELEGATES APPROVAL OF THE RELEASE OF PAYMENTS THAT WILL INCREASE THE EFFICIENCY AND PRACTICALITY OF THE DISTRICT'S OPERATION
- g) APPROVE A PURCHASE ORDER TO NEXUS, INC. IN THE AMOUNT OF \$204,850.50 FOR THE PURCHASE OF INFORMATION TECHNOLOGY NETWORK EQUIPMENT AND SERVICES
- h) APPROVE A THREE (3) YEAR AGREEMENT WITH AZTECA SYSTEMS, INC. IN AN AMOUNT NOT-TO-EXCEED \$230,000 FOR A LICENSING AGREEMENT FOR CITY WORKS SOFTWARE; AND AN AGREEMENT WITH THE TIMMONS GROUP IN AN AMOUNT NOT-TO-EXCEED \$370,000 FOR IMPLEMENTATION SERVICES FOR THE REPLACEMENT OF THE DISTRICT'S WORK MANAGEMENT SYSTEM

#### ACTION ITEMS

##### 21. BOARD

- a) APPROVE AN AGREEMENT WITH TECHNOVISION, INC. FOR A THREE (3) YEAR LICENSING AGREEMENT FOR GE iFIX SCADA SYSTEM AND IMPLEMENTATION SERVICES FOR THE REPLACEMENT OF THE DISTRICT'S SCADA SYSTEM IN AN AMOUNT NOT-TO-EXCEED \$415,000
- b) AWARD A CONTRACT TO AN ACCOUNTING FIRM TO SERVE AS THE DISTRICT'S AUDITORS FOR THE FISCAL YEAR ENDING JUNE 30, 2014; THE CONTRACT WILL BE FOR ONE (1) YEAR WITH FOUR (4) ONE-YEAR OPTIONS SUBJECT TO THE BOARD REVIEW AND APPROVAL
- c) DISCUSSION OF 2014 BOARD MEETING CALENDAR

#### INFORMATIONAL ITEMS

- 22. THIS ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS:
  - a) REPORT ON DIRECTOR'S EXPENSES FOR THE 1<sup>ST</sup> QUARTER OF FISCAL YEAR 2014 (BENHAM)

## REPORTS

23. GENERAL MANAGER'S REPORT
  - a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE
24. DIRECTORS' REPORTS/REQUESTS
25. PRESIDENT'S REPORT

## RECESS TO CLOSED SESSION

26. CLOSED SESSION
  - a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
[GOVERNMENT CODE §54956.9]  
  
2 CASE

## RETURN TO OPEN SESSION

27. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION
28. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at [www.otaywater.gov](http://www.otaywater.gov). Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

### Certification of Posting

I certify that on January 3, 2014, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on January 3, 2014.

/s/ Susan Cruz, District Secretary