

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

MONDAY

January 14, 2008

3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF BOARD PRESIDENT

As per Chapter 2, Section 1.03.B, *Procedure for Election*, of the District's Code of Ordinances, the General Manager shall chair the proceedings for election of the President. The newly-elected President shall assume office immediately and shall chair the proceedings for the election of the Vice President and Treasurer.

4. ELECTION OF BOARD VICE PRESIDENT
5. ELECTION OF BOARD TREASURER
6. APPROVAL OF AGENDA
7. RECESS FOR A PRESENTATION TO OUTGOING BOARD PRESIDENT AND RECEPTION
8. CONVENE OTAY SERVICE CORPORATION BOARD MEETING
 - a) REPORT FROM GENERAL COUNSEL
9. ROLL CALL
10. ELECTION OF OFFICERS
 - a) PRESIDENT
 - b) VICE-PRESIDENT
 - c) TREASURER

11. APPOINTMENT OF OFFICERS
 - a) EXECUTIVE DIRECTOR
 - b) CHIEF FINANCIAL OFFICER
 - c) SECRETARY
12. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING
13. RECONVENE OTAY WATER DISTRICT BOARD MEETING
14. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA
15. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 3, 2007 AND SPECIAL MEETING OF OCTOBER 9, 2007

CONSENT CALENDAR

16. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
 - a) AWARD A CONSTRUCTION CONTRACT FOR THE 850-4 RESERVOIR – 2.2 MG PROJECT TO SPIESS CONSTRUCTION IN THE AMOUNT OF \$2,566,300
 - b) AWARD A PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES CONTRACT FOR THE 36-INCH, SAN DIEGO COUNTY WATER AUTHORITY OTAY FCF NO. 14 TO THE REGULATORY SITE PROJECT TO RBF CONSULTING IN A NOT-TO-EXCEED AMOUNT OF \$1,088,785
 - c) AWARD AN "AS-NEEDED" PROFESSIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES CONTRACT TO VALLEY CONSTRUCTION MANAGEMENT FOR FISCAL YEARS 2007-2008 AND 2008-2009 FOR AN AMOUNT NOT-TO-EXCEED \$175,000
 - d) AWARD A CONSTRUCTION CONTRACT FOR THE 458-1 RESERVOIR INTERIOR COATING PROJECT TO RPI COATING, INC. IN AN AMOUNT NOT-TO-EXCEED \$168,000
 - e) AWARD A CONSTRUCTION CONTRACT FOR THE 20-INCH, 944 ZONE, LANE AVENUE/PROCTOR VALLEY/POND #1 PROJECT TO ARB INC. IN THE AMOUNT OF \$660,256
 - f) AWARD A PROFESSIONAL ENGINEERING PLANNING SERVICES CONTRACT TO WESTIN ENGINEERING FOR THE ASSET MANAGEMENT PLAN PROJECT IN AN AMOUNT NOT-TO-EXCEED \$194,280

- g) APPROVE CHANGE ORDER NO. 5 TO THE EXISTING CONTRACT WITH ZONDIROS CORPORATION FOR THE CONSTRUCTION OF THE SR-905 UTILITY RELOCATION PROJECT REDESIGN IN THE AMOUNT OF \$207,444.77
- h) APPROVE THE PURCHASE OF A STORAGE AREA NETWORK AND TAPE LIBRARY FOR \$126,000 FROM LOGICALIS, INC.
- i) APPROVE THE GENERAL MANAGER'S EMPLOYMENT CONTRACT
- j) ADOPT RESOLUTION NO. 4118 APPROVING THE REAPPOINTMENT OF MARK WATTON AS A DISTRICT REPRESENTATIVE (SECOND SEAT) TO THE SAN DIEGO COUNTY WATER AUTHORITY'S BOARD OF DIRECTORS
- k) ADOPT RESOLUTION NO. 4119 APPROVING THE REAPPOINTMENT OF GARY CROUCHER AS A DISTRICT REPRESENTATIVE (FIRST SEAT) TO THE SAN DIEGO COUNTY WATER AUTHORITY'S BOARD OF DIRECTORS
- l) ADOPT RESOLUTION NO. 4120 REQUIRING THE DISTRICT REPRESENTATIVES TO THE SAN DIEGO COUNTY WATER AUTHORITY (SDCWA) BOARD OF DIRECTORS TO VOTE AS A UNIT AND CONFIRMING MR. MARK MUIR OF OLIVENHAIN MUNICIPAL WATER DISTRICT TO VOTE ON BEHALF OF THE DISTRICT'S SDCWA REPRESENTATIVES IN THEIR ABSENCE

INFORMATION / ACTION ITEMS

- 17. FINANCE AND ADMINISTRATIVE SERVICES
 - a) APPROVE PROPOSED AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL (DOBRAWA)
- 18. BOARD
 - a) DISCUSSION OF 2008 BOARD MEETING CALENDAR

REPORTS

- 19. GENERAL MANAGER'S REPORT
 - a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE
- 20. DIRECTORS' REPORTS/REQUESTS
- 21. PRESIDENT'S REPORT

RECESS TO CLOSED SESSION

22. CLOSED SESSION

a) ANTICIPATED LITIGATION (GOVERNMENT CODE §54956.9)

MULTIPLE CASES RELATED TO THE FENTON BUSINESS CENTER

RETURN TO OPEN SESSION

23. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

24. ADJOURNMENT

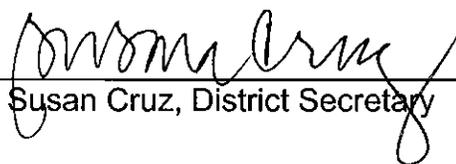
All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on January 11, 2008, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on January 11, 2008.


Susan Cruz, District Secretary

AGENDA ITEM 15

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT October 3, 2007

1. The meeting was called to order by President Croucher at 3:31 p.m.

2. ROLL CALL

Directors Present: Croucher, Breitfelder, Lopez, Bonilla and Robak

Directors Absent: None

Staff Present: General Manager Mark Watton, Asst. GM Administration and Finance German Alvarez, Asst. GM Engineering and Operations Manny Magana, General Counsel Yuri Calderon, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, Finance Manager Rita Bell, Finance Manager, Jim Cudlip, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

5. APPROVAL OF MINUTES

Board Secretary Cruz indicated that Director Breitfelder's comments in the minutes of July 10, 2007, page 13, second paragraph from the bottom, should be amended as follows: the word "conscience" should be "conscious" and the last sentence indicates the City of "Chula Vista" and it should read the City of "San Diego."

Director Breitfelder also noted that in the August 1, 2007 minutes on page 6, third paragraph, during discussions of SB 610 that he wished to clarify, as he did not want any elected official to have the basis for asserting the convenient misconception that SB 610 assures abundant water supplies in periods of long-term water shortage. He indicated that adequate water supplies will be provided for health and safety and most lifestyle needs, but in extreme circumstances, there is a possibility of inconvenience as per the District's contingency plan. He indicated that he did not want legislators, sometime in the future, to assert to the District that they were under the impression that the 610 assures normal water supplies even during times of long-term drought.

A motion was made by Director Lopez, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Breitfelder, Bonilla, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the minutes of the regular board meetings of July 10, 2007 and August 1, 2007.

6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

CONSENT CALENDAR

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Breitfelder, Bonilla, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the following consent calendar items and pulling agenda Item 6(a), APPROVE CHANGE ORDER NO. 2 TO THE EXISTING AGREEMENT WITH PACIFIC HYDROTECH CORPORATION FOR CONSTRUCTION OF THE 640-1

AND 640-2 RESERVOIRS PROJECT REDUCING THE AGREEMENT AMOUNT BY \$122,112, for discussion:

- b) ADOPT RESOLUTION NO. 4112 TO REVISE THE POLICY AGAINST DISCRIMINATION, HARASSMENT AND COMPLAINT PROCEDURE, BOARD OF DIRECTORS POLICY 47
- c) APPROVE THE RECRUITMENT OF A TEMPORARY STAFF MEMBER TO PROVIDE BOARD SECRETARY SUPPORT SERVICES TO THE WATER CONSERVATION GARDEN FROM NOVEMBER 2007 TO FEBRUARY 2008 AT A COST NOT TO EXCEED \$1800
- d) ADOPT RESOLUTION NO. 4113 TO AMEND BOARD OF DIRECTORS POLICY 8, DIRECTORS COMPENSATION, REIMBURSEMENT OF EXPENSES AND GROUP INSURANCE BENEFITS
- e) RATIFICATION OF SETTLEMENT AGREEMENT AND GENERAL RELEASE BY AND BETWEEN THOMAS J. HARRON, OTAY WATER DISTRICT, JAIME BONILLA AND ANTONIO INOCENTES (CASE NO. GIC 773848)

The following Item 6(a) was pulled from the consent calendar for discussion:

- a) APPROVE CHANGE ORDER NO. 2 TO THE EXISTING AGREEMENT WITH PACIFIC HYDROTECH CORPORATION FOR CONSTRUCTION OF THE 640-1 AND 640-2 RESERVOIRS PROJECT REDUCING THE AGREEMENT AMOUNT BY \$122,112

Director Robak inquired as to the need for changes to the agreement. Staff indicated that there were items in the original agreement that were not completely clear to staff that lead to this change. He asked if staff has reviewed all other documents to affirm that there will be no other changes. Chief of Engineering Rod Posada indicated that on projects, especially one of this magnitude, not all the details are completely clear. When issues are identified, staff discusses the issues with the design engineer, construction manager and contractor to determine a solution. He stated that any changes are presented to the board for approval.

Director Robak asked about the timeline of the pipelines related to the project. Chief of Engineering Posada indicated that the 36" pipeline is in the process of design. Construction should begin in July of 2008.

Director Robak also suggested that, because of the size of this project, he felt that possibly a tour could be scheduled for board members to see the project site.

President Croucher noted that this item was also reviewed by the Engineering and Water Operations Committee and the committee supported staffs' recommendation and moving the item forward to the full board.

A motion was made by Director Robak, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Breitfelder, Bonilla, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve Change Order No. 2 to the existing agreement with Pacific Hydrotech Corporation for construction of the 640-1 and 640-2 Reservoirs project reducing the agreement amount by \$122,112.

INFORMATION / ACTION ITEMS

8. PUBLIC HEARING ON RATE INCREASES

President Croucher opened a public hearing at 3:38 p.m. to receive the public's comments regarding the proposed rate increases to be implemented in calendar year 2008.

- a) APPROVE THE IMPLEMENTATION OF THE RATE INCREASES AS PROPOSED FOR THE FISCAL YEAR 2007-2008 OPERATING AND CAPITAL BUDGET; AND ADOPT ORDINANCE NO. 513 AMENDING SECTION 25, RATES AND CONDITIONS FOR WATER SERVICES; AND SECTION 53, FEES, RATES, CHARGES AND CONDITIONS FOR SEWER SERVICE OF THE DISTRICT'S CODE OF ORDINANCES

Chief Financial Officer Joe Beachem indicated that staffs' report includes copies of letters of protest received from the public regarding the proposed rate increase. He stated that Prop 218 requires that the District mail notices to all its customers to make them aware of the hearing and the proposed rate increases. The District mailed 61,361 notices and twenty-one (21) letters of protest was received. This public hearing is open to the public to receive their comments and, following the hearing and consideration the public's comments, the Board may proceed with an action.

District customer Clemetine Whelan indicated that she was not opposed to the rate increase. She stated that she felt that residents must conserve water and feels that the District should be more proactive and mandate stricter conservation measures. She stated that the District should also place ads on the radio and television telling/demonstrating how residents can conserve water.

No other member of the public wished to be heard.

President Croucher closed the public hearing at 3:44 p.m.

Director Robak indicated that one of the letters received by the District in opposition to the rate increase addressed the sewer rate structure. The letter stated that the proposed increase would translate into a 59% increase. Director Robak inquired if that was a factual statement. Chief Financial Officer Beachem indicated that the sewer increase would be phased in over a three-year period for the high water users. He stated that the District has gone from a flat rate to a conservation-based rate for residential customers as conservation is a serious concern. He indicated that he did not believe that it was an accurate statement, but he would look at the individual account to verify the accuracy of the 59% increase indicated in the letter.

Finance Manager Rita Bell noted that because of the caps that were implemented, the most a customer would be charged during the first year is 22 units of consumption. The phase in was implemented so impacted ratepayers would not receive a big increase when the program is initiated.

Chief Financial Officer Beachem indicated that it is possible over the three-year period that the rate could increase to \$52.00.

General Manager Watton indicated that there is cap set at approximately \$52.00. He indicated that it is possible that over the three years, if this ratepayer takes no action to conserve water, their sewer rate could increase to \$52.00.

Director Robak indicated and explained to the attendees in the audience that water conservation is a very high priority for the District, not only for the sewer customers, but for water customers as well. He stated the District does all it can to encourage conservation. He noted that the Water Conservation Garden located on the campus of Cuyamaca College is a very good place to visit to learn water conserving practices in the landscape.

A motion was made by Director Breitfelder, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Breitfelder, Bonilla, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the implementation of the rate increases for FY 2007-2008.

9. FINANCE AND ADMINISTRATION SERVICES

a) ADOPT RESOLUTION NO. 4109 TO IMPLEMENT THE PROPOSED ANTI-FRAUD POLICY AS BOARD OF DIRECTORS POLICY NO. 50

Finance Manager, Jim Cudlip, indicated that the American Institute of Certified Public Accountants (AICPA) is the policy setting group for audit standards. Last year, the AICPA implemented an audit standard on internal control deficiencies. The standard became effective for any financial period ending after December 15, 2006 and specifically states that if entities, such as Otay, have any deficiencies in their anti-fraud programs and controls, it is considered a significant deficiency in internal control. He stated at the end of each audit year, the District receives a management letter that identifies any significant audit deficiencies the District may have. He stated that staff discussed with the auditors well in advanced of the audit, any practices that the District needed to implement. One of the recommendations was to implement an official Anti-Fraud Policy that includes staff training.

The Anti-Fraud Policy defines fraud, the actions that constitute fraud, outlines management and employee responsibilities and states that individuals must act in good faith. If a staff member reports suspected fraud, the policy specifies that there will be no retaliation and it would be kept confidential. The policy also outlines how fraud will be investigated in general terms, how it will be recorded and it does not preclude actions against waste and abuse. It is an anti-fraud policy, but it also emphasizes the fact that staff will do everything possible to minimize waste and abuse.

The completed actions taken to date include all-hands training, both at the management and employee level. The policy will also be included as part of the new hire orientation. He requested that the Board adopt Resolution No. 4109 to implement the proposed Anti-Fraud Policy as Board of Directors Policy 50.

It was indicated that this item was reviewed by the Finance, Administration and Communications Committee and the committee felt that it is clear that such a policy was needed and that the presented policy was very thorough. The committee also discussed the fact that it is heard many times in the media that people have overstated their credentials and inquired if the policy addressed this issue and staff noted that such screenings are handled separately though the Human Resources hiring process. It was indicated that as this was a new policy to be implemented, the committee requested that it be presented as an action item. The committee was comfortable with the policy and supported staffs' recommendation.

A motion was made by Director Robak, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Breitfelder, Bonilla, Croucher, Lopez and Robak
Noes:	None

Abstain: None
Absent: None

to adopt Resolution 4109 implementing the Anti-Fraud Policy No. 50.

10. BOARD INFORMATION / ACTION ITEMS

a) AD HOC FENTON BUSINESS CENTER COMMITTEE UPDATE REPORT

Director Bonilla indicated that this is the District's most urgent matter at the moment and for the benefit of those in attendance of the meeting he asked General Manager Watton to provide an update. General Manager Watton reviewed issues facing the Fenton Business Center. He indicated that Directors Bonilla and Breitfelder are members of the Ad Hoc Committee formed to review the issues surrounding the misconnection with regard to the technical and tenant issues.

Other participants of the committee are Sarah Katz of Katz & Associates, Myrna Marston of Marston & Marston, Richard Carlson who is a water specialist retained to address issues of water supply and contaminants, and Mike McGuire of Malcolm Pirnie.

The main purpose of the meeting was to address the issues of the misconnection and regaining the trust of District customers. Claims received to date were also discussed at the meeting.

The committee discussed retaining additional experts such as a medical doctor or an infectious disease expert. A meeting will be held in the future with the tenants and/or their representatives.

There was discussion at the committee with some of the experts and they indicated what future testing could be performed. Some of the tenants have requested further testing for pharmaceuticals or other components in the water. Those test results are being reviewed by Montgomery Watson, the District's lab consultant. The results are being reviewed and put into a format that most of us can understand. For the tenants who have retained experts in that area, the results will be made available in their original format.

A status report of the potable system was presented at the committee meeting. The water was certified as potable and some additional tests have been performed since the Ad Hoc Committee meeting. Those tests indicate that it is a potable system. One additional round of testing is anticipated on October 10 with the Health Department. If those tests indicate that the water is potable and there are no detected issues, then the building will be released and the testing will cease.

Otay staff is working with San Diego Risk Management Association (SDRMA) to process claims in an expeditious manner. The Ad Hoc Committee discussed how to further communicate with customers and reviewed Otay's response to the California Department of Public Health (a copy of the response is attached to the Ad Hoc Committee staff report).

All tenants at the business park have been contacted with regard to a meeting to be schedule on October 11, wherein the subject matter experts would be in attendance (water expert and infectious disease expert) to address questions. A number of tenants indicated their interest in attending the meeting. There is a number of tenants that have retained legal counsel and the lawyers (four lawyers) have agreed to meet with the subject experts and discuss the findings.

Director Bonilla indicated that the Board wants to express that they are very concerned for the tenants and the families and clients affected by this situation. He indicated that it is very important that this issue be resolved and any information the District receives will be passed along to the tenants. He indicated that to date, the tests results indicate that there is not a lot to be concerned about. However, he would like to review the final results himself. He indicated that the District would follow-up on this issue to the complete satisfaction of everyone.

General Manager Watton indicated that the test results will be disseminated to the tenants and translated for the tenants. He indicated that the District has chosen experts who have a high level of integrity who will report the results of the tests accurately.

He also indicated that testing of all meters in the surrounding area has been completed, residential as well as commercial, for further incidents. No other misconnections were found. He indicated that hospitals, schools and parks were checked first followed by businesses. Residential meters were tested next (this is the majority of meters) and, because there is no residential recycled irrigation, staff felt there was little chance for misconnection. The residential meter testing took an additional week to check and no misconnections were found.

Director Breitfelder indicated that he felt staff did a very good job in trying to respond to a situation that has never happened before. He indicated that the Ad Hoc Committee is working on a fail-safe system so a similar situation does not occur again. A protocol will be established to ensure there will be preventive measures in the future and the committee's goal is to keep the Board informed.

General Manager Watton indicated that staffs' report indicates a number of items that have been put into place to safeguard against future misconnections. He stated that staff believes that the new protocols are reasonable and will not delay

business. He stated that staff has also engaged the City of Chula Vista and a final water test may be a more prominent feature on the certificate of occupancy.

Director Breitfelder indicated that he is pleased with staffs' recommendations in the staff report.

President Croucher indicated that the Board and staff have taken this matter very seriously and has reached out to the local and national WasteReuse Associations to assure that this situation never occurs again, not only within Otay, but other agencies as well. He indicated that our agencies can learn from one another's experiences and develop improvements.

Assistant General Manager German Alvarez indicated that copies of the Ad Hoc Fenton Business Center Committee staff report was now available for those in the audience who wish a copy. Copies were distributed.

Director Robak indicated that he wished it to be clear to those in the audience that staff and the Board are doing everything possible to make this situation "right." He indicated that the Board wants an open line of communication with the tenants.

Director Croucher indicated that it is preferred that communications with the tenants and others involved in this situation be provided in writing. This provides for tracking of the inquiries to assure that they receive a response.

Mr. Joe Padilla, a tenant at the Fenton Business Center (PC Joes), indicated that as a group, they did not agree with the Board and feel the situation was not handled well and there was a breakdown in communication. He indicated that the tenants were supposed to be invited to the Ad Hoc Committee meeting, however, the meeting was cancelled one hour prior to the time of the meeting. He stated that some of the tenants arrived to attend the meeting but there was no one except Mr. Armando Buelna, Communications Officer for the District, there to meet with them. He indicated that Mr. Buelna promised to provide some information requested by the tenants but the information was never provided.

Director Bonilla indicated that the meeting was cancelled because the experts had not been retained at that time. He indicated that there will be a meeting scheduled in the future and the committee will address the tenants' comments.

Director Lopez asked that General Manager Watton please keep the Board apprised of this situation and he would also like to keep the community involved with regard to information available.

b) DISCUSSION OF 2007 BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar. It was noted that the District will be closed for Veteran's Day on November 12, 2007.

REPORTS

11. GENERAL MANAGER'S REPORT

General Manager Watton indicated that a Board Workshop has been scheduled on October 9, 2007. He stated that the agenda items scheduled for discussion at the workshop are listed in his report and noted that "Board Governance" will be added to the list. He stated that the plan was to have a discussion on Sacramento and Metropolitan Water District matters and water supply, discussion of district penalty fees, drought management, water solutions and the Bay Delta update and financial impact of growth and water cut-backs.

He indicated that on January 16, 2003, the District executed an agreement with Southwest Engineering Inc. (SEI) for the construction of a reservoir pipeline modification. There was a dispute regarding claims submitted by SEI for change orders totaling \$610,685. General Counsel Yuri Calderon represented the District in binding arbitration and received the Arbitrator's award a few days ago wherein it was determined that Otay will pay SEI \$1,201.75. He commended staff for their excellent record keeping in construction and inspection which he felt kept the award low.

He noted that all District employees have received letters regarding the implementation of the employment agreements that the Board approved. He indicated that the implementation has received good response.

He also indicated that Otay participates in the Paths to Partnership Outreach Forum each year. It is an annual event sponsored by the County Water Authority and the event gives small and large businesses an opportunity to network and have access to representatives from a variety of public agencies.

Staff is beginning to hold workshops to develop the Strategic Plan for Fiscal Years 2009 through 2011. A major theme will be improvement of our business practices and utilization of the investments we have made in technology.

The District's GIS system is receiving a lot of recognition. Staff hosted a tour for Rainbow Water District. He stated that the District is active with the software provider and the user's group and has a great reputation within that group on how the District is applying its GIS system.

Finance Manager Rita Bell informed the Board of the 2008 budget books that staff has recently completed. The books have been submitted to GFOA and CSMFO for awards. The District also applied for an award for a newly developed public communications document, Budget-At-A-Glance. She indicated that staff

pulled from the budget book the most important aspects of the District's finances that ratepayers should understand about the District. She stated that staff also submitted an application for an Innovation Award with CSMFO for the calculator tool which was implemented on the District's website for residential customers to calculate how the proposed water and sewer rate increases would affect their water and sewer bills.

General Manager Watton indicated that meter sales have slowed. Staff had anticipated that 85 meters would be sold during the month of August, but only 42 meters were sold. Staff is reviewing the slowdown to determine if it is a trend that will continue through the remainder of the quarter. If so, a correction to the budget will be made if required. Director Bonilla requested that meter sales be reported back to the Board. General Manager Watton indicated that staff does report within his GM report meter sales each month and that the slow down and the effects of conservation will also be discussed at the workshop scheduled on October 9, 2007. Staff will also present how it plans to handle the slowdown.

Engineering Manager Jim Peasley indicated that the District has been informed by the United States Department of Interior, Bureau of Reclamation, that the District will receive an additional \$700,000 toward its Title XVI Grant Agreement. The District is owed approximately another \$9,000,000 in grant money from the United States Department of Interior, Bureau of Reclamation. To date, the District has received approximately \$1,300,000.

He lastly shared that there was a 2% decrease in potable water purchases which is consistent with the District's purchase of recycled water from the City of San Diego's South Bay Water Reclamation Plant. The purchase of recycled water offsets the potable supplement to the recycled water system.

a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

President Croucher indicated that August is the second highest month in the history of MWD for water sales. He stated that though requests are being made for cut-backs and water conservation, the water usage is still very high.

San Diego City Attorney, Mike Aguirre, attempted to help with water conservation efforts by promoting the 20 gallon-a-month challenge. However, President Croucher indicated that it is the 20 gallon-a-day challenge, not a month. CWA has added information to its website to clarify this and also a tool where customers can calculate their water savings potential.

He indicated that the Bay Delta matter and different water issues are continuing and he would have more information to share with the board at next month's meeting.

MWD indicates that in reviewing their extended forecast for 2009 and 2010 that their rate increase could be as high as 9 to 10 percent.

He indicated that Otay was one of five agencies in the county that participated in the Paths to Partnership Outreach Forum. Otay is also one of the most active agencies with SCOOP and the Community Opportunities Consortium program and they commended the District for its outreach to small businesses.

12. DIRECTORS' REPORTS/REQUESTS

Director Robak indicated that he attended the National WaterReuse conference in Tampa Bay, Florida. He indicated that he toured the desalination plant in Tampa and noted that, Poseidon, the company that is constructing the desalination plant in Carlsbad, is retrofitting the plant in Tampa Bay. He also took a tour of the water recycling plant in St. Petersburg, Florida. He stated that they have an extensive recycled water program in which recycled water (advanced secondary treatment) is utilized in both the front and backyards of single-family homes. He observed that they did not utilize purple pipes or signs indicating that recycled water was being used and that recycled water was also used from fire hydrants extensively.

He shared that while on the tour around St. Petersburg, he also observed a water truck traveling a main street with a water hose watering the median with recycled water. He indicated that the cost of recycled water for single-family homes was \$15 per month with unlimited use. He stated that the reason recycled water was so inexpensive is they are prohibited from discharging it into the Gulf of Mexico.

He indicated that he attended the artificial turf ground breaking ceremonies at two high schools within his division, Steele Canyon and Vahalla High School. He indicated that the District had donated monies towards the installation of the artificial turf at both schools. He noted that the cost to install the artificial turf at Steele Canyon High School was \$1.1 million and that Valhalla High School, not only placed it within their playing field, but also the running track around the field at a cost of approximately \$1.8 million. He stated that there will be tremendous water savings from the completion of the two artificial turf projects.

He indicated that he will be attending the Metro JPA meeting the following day and there would be a presentation on the "Streamline San Diego Report" that was prepared by the San Diego Institute for Policy Research which was published a few weeks ago. One of the issues they identified by looking at the private sector model is how they can streamline water and sewer in San Diego. They identified \$80 to \$200 million in potential savings. He indicated that, as a JPA member, the District should do whatever it can to advocate that as well.

He noted that the largest water and wastewater conference in the United States, WEFTECH, will be held in San Diego. He and Director Lopez are scheduled to

attend the conference on October 16 at the San Diego Convention Center. He stated that the conference provides an opportunity to view some of the new technology for water and wastewater.

He also noted that the Imperial Water District and others from Imperial Valley will be at the Water Conservation Garden on October 19 to discuss the re-engineering of some rate structures that are within the agreement with the Imperial Irrigation District. The District will host the meeting at the Garden to show what is being done in our region to conserve water.

He commended staff, especially Finance Manager Rita Bell and her staff, on their work in implementing the water and sewer calculator.

Director Lopez indicated that he also attended the WaterReuse Conference in Tampa Bay, Florida. He expressed how impressed he was with public communication and public acceptance of reclaimed water in that region.

He commended Communications Officer Armando Buelna and Otay staff for their work at the Bonita Festival. He reiterated how important conservation is in our region and felt that Otay staff was doing a great job of spreading the word by attending these events.

Director Bonilla indicated that he met with San Diego City Attorney Mike Aguirre to discuss concerns with the drought and the county's water reserves. He stated that Mike Aguirre is very interested in water issues and if we can get him involved, he could possibly assist in getting the word out to the public of the seriousness of the water situation.

Director Breitfelder indicated that he attended the Council of Water Utilities meeting and the guest speaker was an expert on global warming. He stated that, however, the speaker misjudged his audience and spent most of his time selling the audience on the concept as opposed to addressing issues like severity and timeframe which are the concerns of water agencies.

He indicated that he also attended the Paths to Partnership event. He was impressed by the diversity and large number of attendees. In the breakout sessions at the event, he indicated there was discussion regarding the shortage of skilled labor and how stretched general consultants were becoming.

He indicated that many of the comments by the Conservation Action Committee and Model Ordinance Work Group were very constructive. He stated that the proposed ordinance is very aggressive and requires water efficiency for commercial properties, common areas and single-family residences which would be enforced through the CC&Rs in a planned community development. The Ordinance requires and rewards recycled water use under appropriate circumstances and the issue now is whether the committee's discussion

advances or regresses based on the public input at the upcoming Conservation Summit scheduled to be held at the University of San Diego on October 12. He hopes the water industry will be active participants at the summit.

He indicated that Padre Dam produced a brochure promoting water efficient landscaping. He commended the design of the brochure as it is designed in such a way that other water agencies can utilize the brochure.

13. PRESIDENT'S REPORT

President Croucher indicated that the State Governor, or one of his top officials, has been invited to speak at the next CSDA meeting. The topics scheduled for discussion are water issues and the California pension plan. The Board will be notified when the speaker is confirmed.

He indicated that one of the issues that will need to be considered in the near future, and is currently being discussed at CWA, is the annexations and SB 610 and SB 221 water availability reports. He stated that discussions are starting to intensify. He noted that the difference between cities and water agencies is cities can move forward regardless and water agencies can be denied the annexations. The CWA board discussed proposing that water agencies act regionally rather than individually as the issue is a regional issue. He stated that by regionally, it is meant both San Diego County and all members of MWD.

RECESS TO CLOSED SESSION

14. CLOSED SESSION

President Croucher indicated that Item 13(a)(i), HARRON v. OTAY WATER DISTRICT, has been pulled from the agenda as the Board no longer needs to discuss this item. The Board will only discuss Items 13(a)(ii) and 13(b).

The board recessed to closed session at 4:56 p.m. to discuss the following matters:

- a) CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
[GOVERNMENT CODE §54956.9(a)]
 - (ii) SOUTHWEST ENGINEERING, INC. v. OTAY WATER DISTRICT
- b) ANTICIPATED LITIGATION (GOVERNMENT CODE §54956.9)
14 CASES RELATED TO THE FENTON BUSINESS CENTER

RETURN TO OPEN SESSION

15. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

The board reconvened from closed session at 5:44 p.m. General Counsel, Yuri Calderon indicated that no reportable actions were taken in closed session.

16. ADJOURNMENT

With no further business to come before the Board, President Croucher adjourned the meeting at 5:44 p.m.

President

ATTEST:

District Secretary

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AGENDA ITEM 15

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OTAY WATER DISTRICT October 9, 2007

1. The meeting was called to order by President Croucher at 9:36 a.m.

2. ROLL CALL

Directors Present: Bonilla, Breitfelder, Croucher, Lopez and Robak

Directors Absent: None

Staff Present: General Manager Mark Watton, Asst. GM Administration and Finance German Alvarez, Asst. GM Engineering and Water Operations Manny Magana, General Counsel Yuri Calderon, Chief Financial Officer Joe Beachem, Customer Service Manager Elaine Henderson, District Secretary Susan Cruz, Chris Frahm and Paul Bauer of Hatch and Parent, LLC, and others per attached list.

3. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

WORKSHOP

4. DISCUSSION OF DISTRICT PENALTY FEES

a) BILLING PENALTIES (HENDERSON)

Customer Service Manager Elaine Henderson indicated that the budget for penalties in Fiscal Year 2007 was approximately \$831,000 and in Fiscal Year 2008 staff budgeted over \$1 million in penalties. She indicated that staff was under budget in FY 2007 as penalties actually came in at \$925,000. She stated that the District has historically under budgeted for penalties, so staff changed its practice and for Fiscal Year 2008 began budgeting based on the actual data rather than the previously budgeted amount. Staff took the difference between the FY 2007 actuals and the budgeted total and doubled it (approximately \$189,500) to project the penalty revenues for FY 2008. She stated that the penalties are broken out into two categories:

- Late payment penalty charges (5% of total bills)
 - Such fees represent a little over 50% of potable penalty revenues

- Follow-up collection penalty charges (returned checks, meter locks, during business hours meter turn-on, after business hours meter turn on, etc.)
 - These fees represent the other half of the potable penalty revenues

She referenced page two of staffs' report which presents a chart showing the revenues collected in FY 2007 and the projected budget for FY 2008. She indicated that the late payment percentage increase of 7.2% was based on the rate increases approved by both the District and the City of Chula Vista of 5.4% and 5.5% respectively and the estimated growth of 1.8%. Together the increases total 7.2% (5.4% + 1.8%). The budget increase for follow-up collection penalty charges was increased 15.9% is based on historical information and the growing number of customers who require follow-up activities, which is higher than the District's growth rate, such as foreclosure customers. She noted that foreclosures have increased from approximately three (3) per month to approximately twenty (20) per month. Costs have also increased as the customer service department is now fully staffed (they have been understaffed for the past four year) and can spend more time handling collection issues, whereas, they did not have the manpower to do so in prior years. The increase also includes collection charge increases approved by the board for a few fees (returned check, business hours meter turn-on and after hours meter turn on).

There was discussion that if a customer has a history of always paying on time and had one late payment (within a year), there is provisions in the code that the late fee could be waived. If a customer is very behind in paying their water bill and have had their meter locked (meters are locked when a customer is three [3] months behind in paying their bill), customer service will work with the customer by trying to collect payment on at least one of the past due bills and making arrangements for payment on the other two delinquent bills. It was noted that if the customer cannot pay the full amount of one of the past due bills, customer service will still take a partial payment as long as the customer makes arrangements to make payment on the agreed upon due dates. If the customer does not meet the promised payment dates or refuses to call and talk to the District, then the customer's water service is interrupted.

There was a question as to what happens to over due bills to foreclosed properties. It was indicated that the District does utilize liens on properties when payments are very delinquent. Previously, when a home was sold, escrow would pay off the lien through the equity from the property. However, in current market conditions, there is no equity in the property and the bank has taken a large loss. Because of this, the banks are indicating that they do not have to clear the lien to sell the property. Though the lien was never satisfied, the District must still provide water service to the new property owner. This situation is new and has only occurred in the last month. It was requested that staff investigate whether a property can be transferred to a new owner by a bank without satisfying liens on the property.

It was inquired whether the District sells its bad debt. It was noted that the District utilizes two types of collection services. One service is paid a flat fee up front for each account that they collect (\$7.00 for each account) and a smaller percentage of our collection accounts are sold to a collection agency (5-10% of total accounts). These are accounts where the customer has already "skipped" (mail is being returned) and the District no longer has a good address for the customer. It was noted that the District wrote off approximately \$200,000 to \$300,000 in bad account debt last year and will collect approximately \$1 million in collection and late fees. The \$1 million covers the cost to follow-up with customers who are falling behind in their payments and the written off bad debt accounts.

It was discussed that door tags are necessary as the District must make every attempt to reach the customer and advise them that their water will be turned off if they do not make a payment. She stated that because many people are not home when calls are made and answering machines do not indicate who the resident is that is being reached, they are finding that they are making less and less contact by phone (penalty fee cost to customer of \$7.50) and must do more door hangars instead (penalty fee cost to customer of \$10). It was noted that the District is exploring using the auto-dialing system which is less expensive and calls can be made in the evenings when customers are home. The auto-dialing system would be less expensive overall, however, the District would incur additional cost in maintaining the customer database for current phone numbers and email addresses.

The board requested that staff review the customer's payment history and work with those customers with a good payment record before elevating to more severe delinquent follow-up actions. It was noted that staff is currently having a Sr. Customer Service staff member review the customer's account history during the lock process. Staff will make another effort to contact those customers with a good paying history prior to locking their meter. Staff is also looking at making some software upgrades that will look at the customer's history (how long they have lived at the residence, paying history, etc.) and if the customer has a high rating, the customer would be provided additional time to make their payment. Staff is also exploring a possible upgrade to the billing software to automatically roll an overdue amount to the next billing cycle for good standing customers.

There was also discussion with regard to locked customer meters and if the District should notify other county agencies of this fact as there are concerns with the living conditions at the property when there is no running water. The board also inquired if there was anything else that the District can do, maybe restricting water flow ("life-line") until the customer can catch-up with their payments. Staff will research this possibility.

It was requested that the billing section of the District's website be updated with all penalty fees so that customers know what the fees are as they progress to the next level.

b) PROHIBITED ACTIVITIES, FINES AND PENALTIES

General Counsel Yuri Calderon indicated that this portion of the presentation will cover penalties for criminal/prohibitive activities. He indicated that approximately a year ago there were a couple of incidences of water and sewer theft. Fire hydrant caps had been stolen from within the District's service area and were being sold as scrap to recyclers because of the increase in metal prices. He indicated that the District's Code of Ordinances had not been developed over time to respond to these types of scenarios. As such, counsel reviewed the Code of Ordinances and noted those areas that discussed penalties, fines, theft, tampering and engaging in destructive activity. These items will be combined into one section of the code and will be more comprehensive. The new section will identify prohibitive activities as noted below and the actions that need to be taken when an individual is caught engaging in such activities (penalty, filing of criminal charges, etc.).

- Connecting or diverting service without following District procedures
- Damage, vandalism or threatening to damage any of the District's facilities
- Impairing the meter in any way that it is disabled, cannot be read or the reading is inaccurate
- Preventing District staff access to easements or its facilities
- Unauthorized connections
- Waste (such as causing leaks) or damaging District facilities
- Removing or destruction of District property

The State Statute provides for fines and allows the District discretion to recover costs that are associated with damage or illegal activity. Also, for those customers that do engage in these types of illegal activities, provisions will be provided in the code for the District to determine whether it wishes to cut service completely to the customer, especially with regard to developers. Developers have been caught connecting to fire hydrants and stealing water. The District would like to be able to penalize such activities heavily, which would include requiring developers to put a much larger deposit, pay a premium for water service, or a threat to cut water supplies to their development projects. It was noted that the code does provide for the filing of criminal charges (misdemeanor or felony). It was suggested that staff set-up an appointment with District Attorney Bonnie Dumanis to include the District's President, General Manager and General Counsel. General Manager Watton indicated what he was most concerned with prosecuting individuals for tampering with a public water system as it is a public safety issue.

General Counsel Calderon concluded that the penalty ordinance is very close to completion and a copy has been forwarded to the District Attorney's office so that they are aware of the enhancements the District is making to its penalty ordinance. The proposed ordinance has also been reviewed by all the departments of the District for feedback. The District's goal is to charge the highest penalty allowed by statute. It was suggested that the first penalty noted should be that the District will pursue criminal charges and/or other penalties in the finalized ordinance. The finalized ordinance should also be forwarded to the developers to remind them of the consequences for tampering with a public water system. There was a question as to what other water agencies were doing. Assistant General Manager German Alvarez indicated that there is cooperation with Helix Water District, Padre Dam

Municipal Water District and Sweetwater Authority concerning public awareness and it has been discussed that they also adopt similar ordinances.

The board suggested that an article be placed in the customer Pipeline Newsletter to request that customers report any suspicious hook-ups to fire hydrants, etc., to the District. By making customers aware, they can be the eyes and ears of the District.

5. DISCUSSION OF BOARD OF DIRECTORS POLICY 8, DIRECTORS COMPENSATION, REIMBURSEMENT OF EXPENSES AND GROUP INSURANCE BENEFITS

The board discussed the District's current per diem at length. It was noted that the per diem can be increased 5% per year and is limited to 5% from the "last increase." The board agreed to leave the per diem at \$100 per meeting and revisit the discussion at next year's board workshop.

There was also a discussion on travel meal reimbursement rates. It was noted that the reimbursement rates set in Board of Directors Policy 8 follows the staff travel meal reimbursement rates. The per diem is set at the State Statute rate. The rate has changed and staff plans to bring both Policy 8 and the employee travel policy to the board to adopt the new per diem rate set by the State.

A motion was made by Director Bonilla, seconded by President Croucher and carried with the following vote:

Ayes:	Directors Bonilla, Croucher and Lopez
Noes:	Director Breitfelder
Abstain:	Director Robak
Absent:	None

to leave Policy 8 unchanged.

6. DISCUSSION OF BOARD GOVERNANCE

The board discussed at length the Ad Hoc Committee process. It was felt that there was a lack of communication from the Ad Hoc Committee on their findings before the Ad Hoc Committee's recommendation is presented to the full board. It was indicated that the Ad Hoc Committee is provided parameters by the board and it was felt by the Ad Hoc Committee members that, as long as the committee stayed within the parameters, then reporting to the full board was not necessary. Upon further discussion, it was requested that the Ad Hoc Committee provide a report periodically to the full board on the status of the issue they are tasked with overseeing. It was also suggested that the Ad Hoc Committee's authority and guidelines be defined and agreed upon during a board meeting and voted upon by the full board.

The board also discussed the standing committee process. It was felt that the committee process was working well as it allows the board to review items in detail

with staff before it is presented to the full board. The board was also happy with the notes summarizing the committee's discussion that is included as an attachment to staffs' report. It was noted that, in general, most items reviewed by committee is agendized on the consent calendar. If a board member requires additional information, then the member has the ability to pull the item for further review.

The board indicated that they were supportive of the District encouraging staff to become more involved in leadership roles with various water related organizations and the community (i.e., ACWA, WateReuse, Chula Vista Chamber of Commerce, Chula Vista Kiwanis, etc). It was discussed that the District is pretty well involved in water related organizations, but was not as involved in community organizations. It was noted that there was no need to change anything, but that the board wished staff to know that the board was supportive of such involvement.

7. WATER SOLUTIONS AND BAY DELTA UPDATE
8. REVIEW OF CURRENT BOARD POLICY ON CONTINGENCY PLANNING FOR DROUGHT MANAGEMENT AND DIRECTION FOR FUTURE

Due to time constraints, items 7 and 8 were pulled from the agenda. It was suggested that another meeting be calendared to discuss these items.

The board recessed at 12:11 p.m. and reconvened at 12:14 p.m.

9. FINANCIAL IMPACT OF WATER CUT-BACKS

Chief Financial Officer Beachem reviewed the impact to the District's budget of 10%, 20% and 30% water cutbacks. He stated that because the District is sound financially and revenues are diversified (water sales are only 50% of revenues), the impact to the District would not be dramatic. He stated that with a 30% cutback, the loss in revenue would be approximately \$18 million in water sales. Because the District is selling less water, its water purchases will also decrease by approximately \$15.8 million. Therefore, the total operating revenue loss that the District would need to make up is \$2.2 million. It is proposed that the loss would be made up with a proposed additional rate increase of 1.2% in 2009 and 1.4% in 2010. He stated that if things turn around and the District is back to selling 100% of projected water sales, then the District can decrease rates by 2.4% in 2011.

Chief Financial Officer Beachem indicated that the District also collects annexation and capacity fees. He indicated that meter sales in the past three months have been approximately half of what was budgeted. He indicated that it was projected that the District would collect approximately \$1.4 million in annexation fees this fiscal year, but will instead collect approximate \$700,000 if the meter sales trend continues. He stated to cover the \$700,000 budget shortfall, an additional 1% rate increase would be required in 2009.

He also noted that capacity fees have dropped 50% over the past three months which translates into a shortfall of \$33 million. Capacity fees are utilized to pay for the expansion of district facilities and, thus, the District will require an additional \$33

million in debt to finance facilities or impose an additional rate increase of 1.2% over five years starting in 2009. However, the District's Engineering Division is reviewing its capital projects and is looking at areas where they can push back the expansion of some facilities. The logic is, if expansion is not occurring, the District does not need to build expansion into its facilities. He stated that, of the District's 70 expansion projects, half are dual use, replacement or betterment, and staff must identify within the remaining 50% those projects that can be pushed back/delayed. If engineering can identify areas where the district can reduce construction of expansion facilities costs to 75% of what was budgeted over the six-year budget period, then the District will save \$33 million and the needed 1.2% rate increase over a five-year period will no longer be required. Chief Financial Officer Beachem noted that the District historically completes approximately 80% of budgeted capital expenditures and believes that 75% is certainly possible.

Chief Financial Officer Beachem indicated that over the six-year rate model, the overall impact of the cutbacks to rates would be a 7.6% increase in 2009 (versus previous projection of 5.4%); 6.5% increase in 2010 (versus previous projection of 5.4%); and as previously projected, 5.1% increases in 2011, 2012 and 2013. He stated because of the District's financial strength through sound financial management practices, the cutbacks do not affect the District's rates very dramatically.

General Manager Watton noted that CWA and MWD are projecting higher rate increases than previously projected and the new projections have not been included in the presented calculation as they are unknown at this time. The rate model is also predicated upon successful bond issues in 2009 and 2011 and water issues stabilizing (drought, Delta conveyance, etc.). He noted that more discussions would need to occur, not only to discuss rates, but water supply as well, if water issues do not stabilize. He also stated that staff may be proposing a water conservation surcharge during the next Proposition 218 noticing depending upon the status of water issues.

Director Bonilla left at 12:45 p.m.

The board recessed at 12:47 p.m. and reconvened at 1:05 p.m.

10. UPDATE ON SACRAMENTO AND METROPOLITAN WATER DISTRICT MATTERS (FRAHAM)

Ms. Chris Frahm and Mr. Paul Bauer of Hatch and Parent, LLC provided an update on State Legislation regarding water issues and MWD matters. There was an in depth discussion on 2008 water bonds, Proposition 84 and 1E bond implementation, the possibility of a modified "Peripheral Canal", and the need for local agencies to have Integrated Regional Water Resources Master Plans in order to qualify to receive bond monies.

It was discussed that the "Peripheral Canal" at this point will not be paid by bond money. However, there is no agreement on how the cost of the canal will be allocated. The Governor's recommendation regarding the repair of the Delta is

expected to be released at the end of November 2007. It is anticipated that the proposed canal will go around the Delta and will be different in size and occupy a different location. It is felt that the real cost for the proposed canal will be mainly in environmental protection as opposed to the cost to build the facilities.

It was noted that both the Governor's and the Democrats proposals will push to move away from transporting large amounts of water to the south and disperse it so that agencies are planning more at local levels and becoming less dependant on the Delta. The proposals, however, most likely will not agree on a dam project or how the facilities will be used or paid for.

It was further discussed that water planning will move toward the local level such as local projects for conservation and recycled water. It is felt that this is a positive shift. San Diego agencies are currently waiting to see what CWA and the City of San Diego are doing, but it is recommended that each agency also develop their own smaller Integrated Water Resources Master Plans for their service area. In future, it will be expected that there be more than one Regional Water Resources Master Plan within a local region.

President Croucher left at 2:10 p.m.

11. ADOPT POSITION OF SUPPORT IF AMENDED ON SBX2-2 (PERATA) AND SBX2-3 (COGDILL) [WATTON]

Two water bond measures are being proposed: SBX2-2 by Senate President Pro Tem Don Perata and SBX2-3 by Senator Dave Cogdill. Lawmakers have until October 16, 2007 to pass a bond proposal to place the measure on the February 2008 presidential primary ballot. It is skeptical though that a proposal can be negotiated in time.

It was indicated that the Governor is sponsoring the Cogdill bond measure which includes \$5.6 billion for the Delta dams (three northern California reservoirs) and totals approximately \$9.1 billion. It is felt, however, that neither bond addresses the priorities for a water bond. Perata's bond measure does not contain funds for delta conveyance, carryover surface storage, does not equitably address funding for groundwater and surface water storage projects, does not provide discrete funding for real water development projects and programs. Cogdill's proposed bond measure also does not contain funds for Delta conveyance, provides only limited opportunity to fund regional carryover surface storage, and does not equitably address funding for groundwater and surface water storage projects.

It was discussed that the District's would not support a water bond measure unless it includes the following:

1. Provides conveyance, improvements, and protection of the Delta.
2. Facilities be paid by the beneficiaries and public benefit should be quantified.

3. Retail water supply reliability needs (groundwater, desalination, conservation, recycled water, etc.) should have a priority in the bonds and the Integrated Regional Water Resources Planning.

It was discussed that the District will forward a letter with its president's signature to where it will be of most benefit.

A motion was made by Director Lopez, seconded by Director Breifelder and carried with the following vote:

Ayes:	Directors Breifelder, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	Directors Bonilla and Croucher

to approve the above principles as the District's position for a water bond.

12. ADJOURNMENT

With no further business to come before the Board, Vice President Lopez adjourned the meeting in at 2:35 p.m.

President

ATTEST:

District Secretary



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008
SUBMITTED BY:	Daniel Kay <i>DK</i> Associate Civil Engineer	PROJECT/ SUBPROJECT:	P2191/ DIV. 3 001103 NO.
	Ron Ripperger <i>RR</i> Engineering Manager		
APPROVED BY: (Chief)	Rod Posada <i>RP</i> Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña <i>MM</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Award of a Construction Contract for the 850-4 Reservoir - 2.2 MG Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a construction contract to Spiess Construction (Spiess) in the amount of \$2,566,300 for the construction of the 850-4 Reservoir - 2.2 MG and to authorize the General Manager to execute an agreement with Spiess in an amount not to exceed \$2,566,300. (See Exhibit A for project location.)

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into a construction agreement with Spiess in an amount not to exceed \$2,566,300 for the 850-4 Reservoir.

ANALYSIS:

This project consists of constructing a new 2.2 million gallon steel reservoir adjacent to the location of the existing 850-2 - 3.0 million gallon reservoir located in Spring Valley.

The 850-4 Reservoir will meet projected ultimate demands as well as provide adequate storage to the 850 Pressure Zone. The 850-4 Reservoir is the last planned reservoir needed in the 850 pressure zone according to the 2002 Water Resources Master Plan.

In addition to the new reservoir, Staff has determined that the existing 850-2 Reservoir is in need of repairs. These repairs are anticipated to be performed during the Fiscal Year (FY) 2009. The improvements to the existing reservoir include installing a new roof vent, installing a new outlet, installation of safety lanyard cables, and recoating of the exterior of the reservoir. The condition of the interior is unknown, therefore when the existing reservoir is down for the aforementioned repairs, the District will inspect the interior of the reservoir and determine if it needs to be recoated, repaired, or appurtenances replaced. Accordingly, the alternate items, with respect to interior coating and interior appurtenances of the 850-2 Reservoir, will not be made part of this contract. These items will be further evaluated and be brought to the Board with a recommendation at a later date.

Staff coordinated with the Spring Valley Community Planning Group, the Spring Valley Citizen's Associations, and surrounding HOAs during the planning and design phase of the project to educate the local community on the need for this reservoir. In addition, District Staff updated the community groups on the timeframe and activities for construction.

According to the adopted Mitigated Negative Declaration by the Board in 2004, the construction schedule for this project must begin before February 15, 2008. This date is the beginning of the breeding season for the California gnatcatcher and the area impacted by this project must be mitigated. The mitigation measures include Munz Sage restoration around the existing site. The mitigation measures are described in the Mitigated Negative Declaration located in the contract documents.

In order to create a self-sustaining and more environmentally friendly project, a solar power generating system was added to this project. The solar system includes a 75 square-foot photovoltaic panel for generating power, which is tied to the SDG&E power grid. When the demand for power at the site is low, the site has the capability of being self-sufficient.

The design for this project was performed in-house by Staff, with support from outside consultants for specialty design disciplines. Nolte Engineering provided structural design, Ninyo & Moore performed geotechnical, V&A provided the cathodic protection design, KTU&A was the landscape architect, and Engineering Partners Inc. performed the electrical design.

The project was advertised for bid on the District's website and several other publications including the Union Tribune and San Diego Daily Transcript.

A non-mandatory Pre-Bid Meeting was held on November 27, 2007. A presentation was given by the District Staff to explain the project and discuss any questions or concerns from the contractors. There were eight (8) contractors that attended the meeting and meeting minutes were published.

Subsequently, two addenda were sent out to all bidders and planhouses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on December 6, 2007 with the following results:

<u>CONTRACTOR</u>	<u>TOTAL BID AMOUNT</u>	<u>CORRECTED BID AMOUNT</u>
1 SPIESS CONSTRUCTION	\$2,568,100	\$2,566,300
2 PACIFIC TANK & CONSTRUCTION INC.	\$2,726,400	-
3 CASS CONSTRUCITON	\$3,098,950	-
4 PACIFIC HYDROTECH CORPORATION	\$3,475,400	-
5 WIER CONSTRUCTION	\$3,572,300	-
6 TC CONSTRUCTION CO. INC.	\$3,607,000	-

The Engineer's Estimate was \$2,790,000.

The evaluation process included reviewing all bids submitted for conformance to the contract documents. The lowest bidder, Spiess, submitted a responsible bid and holds a Class A Contractors license which expires on May 31, 2008. References were checked and Speiss was found to be a highly rated company. Staff also verified that it can comply with the bonding requirements for this project.

Per the public competitive bidding process, Staff is recommending the award of a construction contract to Spiess in the corrected bid amount of \$2,566,300.

FISCAL IMPACT:



The total budget for CIP P2191, as approved in the FY 2008 budget, is \$3,285,000. Total expenditures plus outstanding commitments and forecast excluding items of work in Spiess' base bid pertaining to rehabilitating the existing 850-2 Reservoir are \$3,285,000. Based on a review of the financial budget, the Project Manager has determined that the budget is sufficient to support the project. See Attachment B for budget detail.

Base bid items pertaining to the rehabilitation of the exterior of the 850-2 Reservoir are \$257,700. Based on the Project Manager's evaluation, this portion of the work is anticipated to be expended in FY 2009. The amounts will be budgeted in FY 2009 as a part of

the regular operating budget for Reservoir Maintenance Interior and Exterior Coating. As a part of the on-going Reservoir Maintenance Program, Staff budgets \$200,000 a year. The remaining cost, approximately \$58,000, will be funded by reducing other maintenance funds.

Staff anticipates that, based on the attached financial analysis, the CIP budget will be sufficient to support the CIP portion of this project. Finance has determined that 27% of the funding is available from the Expansion Fund and the remaining 73% will be funded by the designated betterment fund.

STRATEGIC GOAL:

This project supports the District's Mission Statement, "To provide safe, reliable water, recycled water and wastewater services to our community in an innovative, cost efficient water wise and environmentally responsible manner," as well as the General Manager's vision, "...prepared for the future..." by guaranteeing the District will always be able to meet future water supply obligations and plan, design, and construct new facilities.

LEGAL IMPACT: _____

None.



General Manager

P:\WORKING\CIP P2191\Staff Reports\Staff Report-Construction.doc

DK/HJ/RR/RP:jf

Attachments: Attachment A
Attachment B
Exhibit A



ATTACHMENT A

SUBJECT/PROJECT: P2191/001103	Award of a Construction Contract for the 850-4 Reservoir - 2.2 MG
-----------------------------------------	----------------------------------------------------------------------

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 14, 2007. The following comments were made:

- Staff indicated that the purpose of this project is a construct a 2.2 million gallon reservoir. new 2.2 million gallon steel reservoir will be constructed and the existing 850-2, 3.0 million gallon reservoir will be repaired.
- Staff indicated that the newly constructed reservoir will meet future ultimate demands for the Spring Valley area.
- Once the new reservoir is in use, the older 850-2 reservoir will be inspected for repairs. At the present time, the exterior needs to be recoated. The appurtenances are out of date and need to be replaced.
- Staff is recommending that Spiess Construction be awarded the contract for the construction of the new reservoir and rehabilitation of the 850-2 Reservoir.
- Staff has met and coordinated with local community groups for approval of the design and to educate the community on the need for this reservoir.
- A Mitigated Negative Declaration for this project was adopted by this Board in 2004.
- The contractor will need to submit a schedule and plan to accommodate and coordinate traffic and school hours surrounding the project.
- There was discussion regarding the selection process. Staff indicated that the selection of the contractor must follow the District's Code of Ordinances and staff should choose the "Lowest Responsive Bidder."

- There was discussion regarding landscaping improvements. Staff indicated that these plans and improvements were reviewed with the community planning groups.
- The project will meet Homeland Security recommendations to deter intruders.
- This project is within the CIP budget. The bid received from Spiess Construction was the lowest bid.

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding of this item to the Board of Directors on the consent calendar.



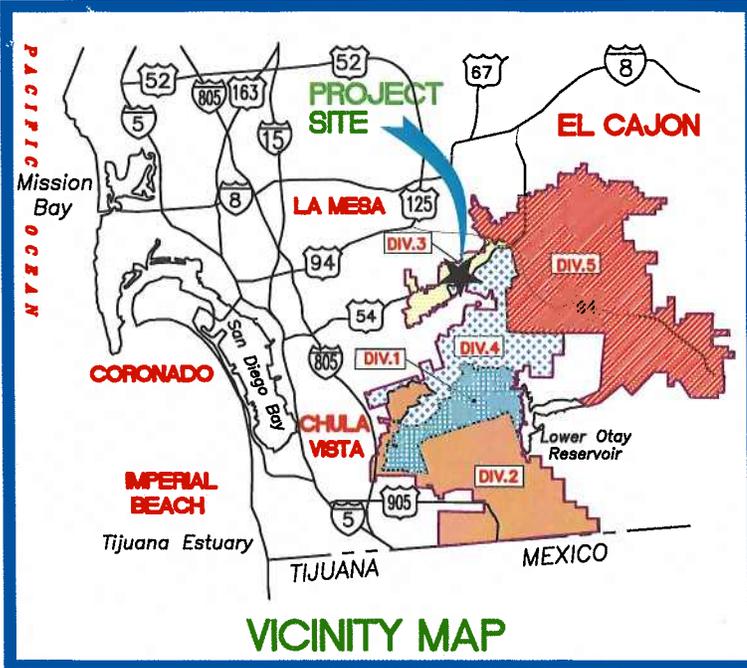
ATTACHMENT B

Otay Water District
P2191- Res - 850-4 Reservoir 2.2 MG

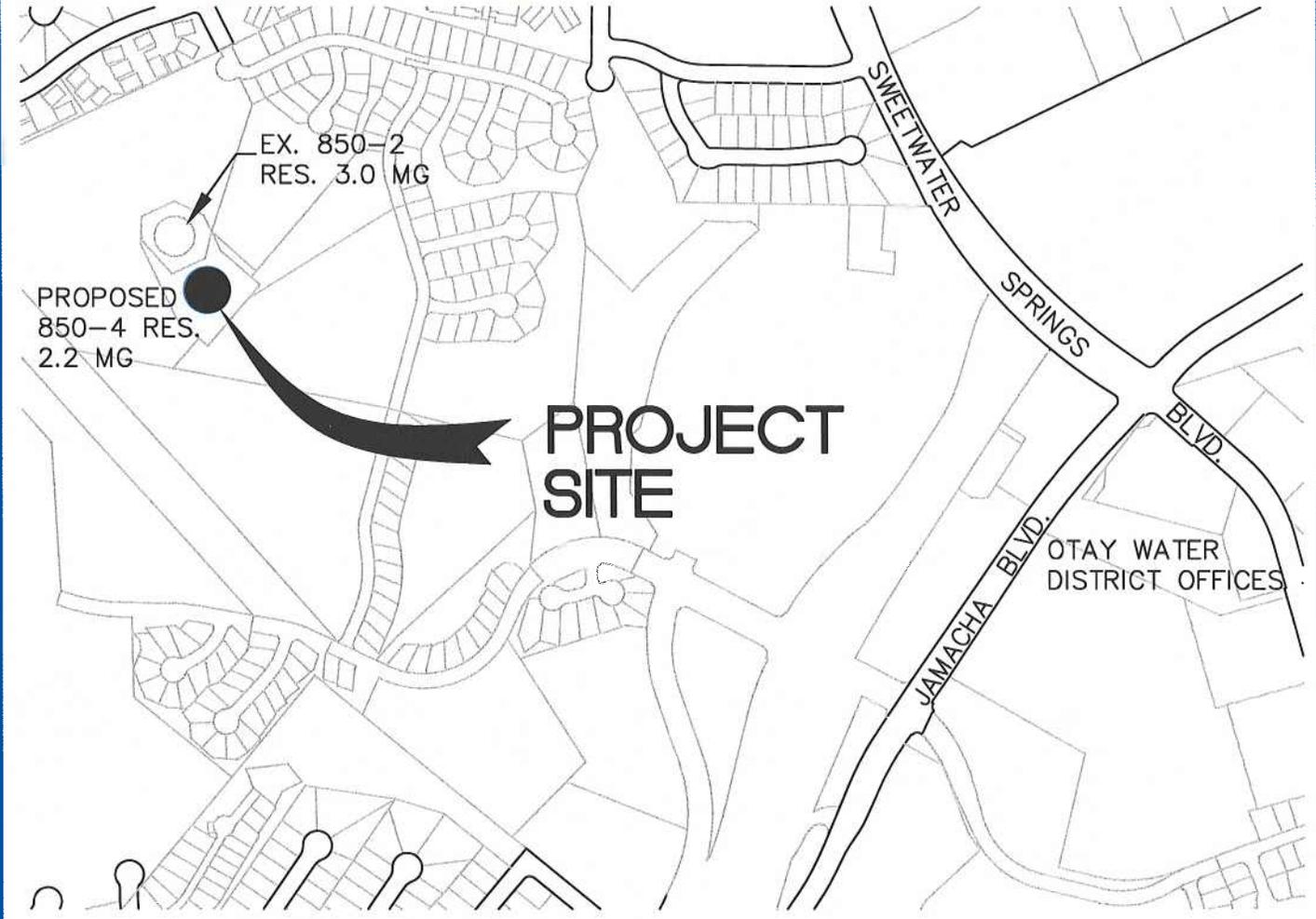
Date Updated: December 03, 2007

Budget \$3,285,000	Committed	Expenditures	Outstanding Commitment & Forecast	Projected Final Cost	Vendor / Comments
Planning					
Labor	114,419	114,419		114,419	
Subcontract	2,950	2,950	-	2,950	ANDREW A SMITH COMPANY
	37,739	37,739	-	37,739	JOHN POWELL & ASSOCIATES, INC
	300	300	-	300	MICHAEL D. KEAGY
	6,177	6,177	-	6,177	P&D CONSULTANTS, INC.
	5,164	5,164	-	5,164	RECON
	1,328	1,328	-	1,328	ASL CONSULTING ENGINEERS
	30,364	30,364	-	30,364	REGIONAL ENVIRONMENTAL
Materials	103	103	-	103	TIGER REPRO GRAPHICS
Temporary Labor	16	16	-	16	ATWORK PERSONNEL SERVICE
	632	632	-	632	PRIMARY FUNDING CORP.
	245	245	-	245	SEDONA STAFFING SERVICES
	45	45	-	45	TEMPRO INC./SEDONA
Consultant Contracts	48,176	48,176	-	48,176	RECON
Outside Services	1,275	1,275	-	1,275	COUNTY OF SAN DIEGO RECORDER
	27	27	-	27	FEDEX
	889	889	-	889	MERKEL & ASSOCIATES, INC.
	1,647	1,647	-	1,647	RECON
	1,438	1,438	-	1,438	UNION TRIBUNE PUBLISHING
Service Contracts	108	108	-	108	SAN DIEGO DAILY TRANSCRIPT
Other Agency Fees	16,811	16,811	-	16,811	COUNTY OF SAN DIEGO
			-		
Total Planning	\$ 269,852	\$ 269,851	\$ -	\$ 269,851	
Design					
In House/Labor	378,099	378,099		378,099	
In House/Labor (future)					
Consultant Contracts	8,846	8,846	-	8,846	NINYO & MOORE
	21,910	8,600	13,310	21,910	ENGINEERING PARTNERS INC, THE
	13,601	11,906	1,695	13,601	KTU+A
	10,352	10,352	-	10,352	MERKEL & ASSOCIATES INC
	3,925	3,925	-	3,925	J C HEDEN AND ASSOCIATES INC
	15,695	6,870	8,825	15,695	NOLTE ASSOCIATES INC
Temporary Labor	14	14	-	14	ATWORK PERSONNEL SERVICE
	165	165	-	165	SEDONA STAFFING SERVICES
Professional Legal Fees	3,609	3,609	-	3,609	BURKE, WILLIAMS & SORENSEN LLP
	954	954	-	954	GARCIA CALDERON & RUIZ LLP
Service Contracts	1,000	1,000	-	1,000	SOUTHLAND TITLE
	6,500	6,500	-	6,500	BOWEN & ASSOCIATES
	5	5	-	5	PETTY CASH CUSTODIAN
Advertising/Bid	3,726	3,726	-	3,726	MERKEL & ASSOCIATES INC
Settlement/Easement	10,000	10,000	-	10,000	HIGHLAND RANCH COMMUNITY
Total Design	\$ 478,402	\$ 454,572	\$ 23,830	\$ 478,402	
Construction					
In House/Labor	98,558	17,323	81,235	98,558	
Service Contracts	2,478		2,478	2,478	OCB REPROGRAPHICS
Construction Contracts	2,308,600		2,308,600	2,308,600	SPIESS CONSTRUCTION
Contingency (5%)	116,810		116,810	116,810	
Outside Services	293	293	-	293	HELIX ENVIRONMENTAL PLANNING,
Computer Software			-		
Water Loss	7	7	-	7	
Accpt/close-out	10,000		10,000	10,000	
Total Construction	\$ 2,536,747	\$ 17,623	\$ 2,519,123	\$ 2,536,747	
Grand Total	\$ 3,285,000	\$ 742,047	\$ 2,542,953	\$ 3,285,000	

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SCALE: 1"=600'



OTAY WATER DISTRICT
850-4 RESERVOIR

CIP P2191

LOCATION MAP

EXHIBIT A



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008	
SUBMITTED BY:	Ron Ripperger <i>[Signature]</i> Engineering Manager	PROJECT/ SUBPROJECT:	P2009/001103	DIV. 5 NO.
APPROVED BY: (Chief)	Rod Posada <i>[Signature]</i> Chief, Engineering			
APPROVED BY: (Asst. GM):	Manny Magaña <i>[Signature]</i> Assistant General Manager, Engineering and Operations			
SUBJECT:	Award of a Construction Management Services Contract for the 36-Inch Pipeline, SDCWA Otay FCF No. 14 to the Regulatory Site Project to RBF Consulting			

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a professional services contract to RBF Consulting (RBF), for providing professional construction management services for the 36-Inch Pipeline, SDCWA Otay FCF No. 14 to the Regulatory Site (36-Inch Pipeline) project and to authorize the General Manager to execute an agreement with RBF in a not-to-exceed amount of \$1,088,785 (see Exhibit A for project location).

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into a Construction Management Agreement with RBF. The contract amount is not-to-exceed \$1,088,785 for providing construction management services for the 36-Inch Pipeline project.

ANALYSIS:

At the October 4, 2006 Board meeting, Infrastructure Engineering Corporation (IEC) was awarded the design contract for the 36-Inch Pipeline project. IEC has completed the 30% design submittal and is working towards the 60% design. In conjunction with the design, Staff, with the help of Harris & Associates (Harris), conducted a three day Value Engineering Workshop from September 19-21. The purpose of the workshop was to review the 30% design, and the project

as a whole, to determine what ideas could be implemented to reduce the overall project construction cost yet add value at the same time. Harris' final report suggested several items including pipe wall thickness changes and signalization at intersections as ways to improve the project. Harris will also conduct a constructability workshop after the 60% design submittal is received.

As part of the process to improve the design, Staff's goal is to engage the services of a Construction Manager (CM) at the 60% design milestone. Utilizing the services of a CM at this point in the project development provides another opportunity for discussion on methods of work and the possibility of additional cost savings through Value Engineering and schedule refinements. Utilizing the services of a CM early on in the process will also allow fresh input regarding constructability and provide an opportunity for IEC to include these new ideas into their final design. Consistent with the District's practice, a CM firm is used on larger projects that have a variety of complex construction activities. The CM augments District Staff and provides the fulltime inspection and monitoring that are required.

The 36-Inch Pipeline project design is anticipated to be completed in June 2008 with construction award in September 2008. This project is critical to meeting the ultimate demands for the North District.

In accordance with Board Policy No. 21, Staff solicited professional construction management services from engineering consulting firms by placing an advertisement on the District's website and with various publications including the Union Tribune and San Diego Daily Transcript.

The Pre-Proposal Meeting for the project was held on October 10, 2007. Forty-eight (48) people from various consulting groups attended the meeting. Twenty-six (26) firms submitted a Letter of Interest and a Statement of Qualifications. The Request for Proposal was sent to all twenty-six (26) construction management and engineering firms resulting in the following six (6) proposals received on October 22, 2007:

- J.T. Kruer & Company
- RBF
- EPC Consultants, Inc.
- Jacobs
- MWH
- Dudek

The remaining twenty (20) firms (C2PM; Vanir Construction; Simplex Construction Management; Boyle Engineering Corporation; Vali Cooper & Associates; Swinerton Management & Consulting; Harris & Associates; PBS&J; Pinnacle One; Trauner Consulting Services; the Moote Group; Malcolm Pirnie, Inc; Nolte; CMTS; Simon Wong Engineering; Butier Engineering; ICM Group; Kleinfelder; Berg & Associates, Inc.; and MTGL, Inc.) chose not to propose due primarily to the large number of consultants competing for the project.

A District review panel evaluated the written proposals and selected the following firms for a formal interview:

<u>CONSULTING FIRMS</u>	<u>PROPOSED FEE</u>	<u>REVISED FEE</u>
Jacobs	\$897,817	-
MWH	\$1,101,902	-
RBF	\$1,343,585	\$1,088,785

The Engineer's Estimate was \$ 1,260,000.

The interview selection panel was comprised of six (6) Staff members. The oral interviews were conducted on November 26, 2007. After conducting the interviews, the panel completed the consultant ranking process and concluded that RBF was the most qualified consultant and provided the best overall value. A summary of the complete evaluation is shown in Exhibit B.

Fee negotiations with RBF were concluded on November 30, 2007. The original fee submitted by RBF was \$1,343,585, as shown above, and was negotiated down to \$1,088,785. The reduction in RBF's fee came primarily from shifting welding inspection to the contractor's scope of work which is more appropriate, reducing in-plant pipe inspection hours and eliminating overhead costs and future prevailing wage increases for the welding inspector. This project is very similar to the 30-Inch Recycled Pipeline project in which RBF was the CM. That project was very successful and RBF's fee and scope for that project was similar to the 36-Inch Pipeline. RBF is also the CM on the District's 640 Reservoir project and as of to date the project is progressing very well. Additional reference checks also verified that RBF is a highly rated consultant. Staff recommends the award of a professional services contract to RBF for a not-to-exceed amount of \$1,088,785.

FISCAL IMPACT:



The total Fiscal Year 2008 budget for CIP P2185 is \$18,490,000. The actual costs paid on this project as of December 3, 2006, are \$1,165,688. Total expenditures plus outstanding commitment and

forecast, including this contract, are approximately \$3,533,034. Attachment B is a table listing commitments, expenditures, and projected final costs. Based on the financial budget, the Project Manager has determined that the budget is sufficient to support the project.

Finance has determined that 100% of the funding is currently available from the expansion fund.

STRATEGIC GOAL:

This project supports the District's Mission statement, "To provide the best quality of water and wastewater services to the customers of Otay Water District, in a professional, effective, efficient, and sensitive manner..." This project fulfills the District's Strategic Goals No. 1 - Community and Governance, and No. 5 - Potable Water, by maintaining proactive and productive relationships with the project stakeholders and by guaranteeing that the District will provide for current and future water needs.

LEGAL IMPACT: _____

None.



General Manager

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RR/RP:jf

Attachments Attachment A
 Attachment B
 Exhibit A
 Exhibit B



ATTACHMENT A

SUBJECT/PROJECT: P2009/001103	Award of a Construction Management Services Contract for the 36-Inch Pipeline, SDCWA Otay FCF No. 14 to the Regulatory Site Project to RBF Consulting
-----------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 14, 2007. The following comments were made:

- Staff indicated that at the October 4, 2004 Board meeting, the Board awarded a design contract to IEC for the 36-inch Pipeline project. IEC has completed 30% of the design moving towards 60% of the design.
- Staff brought in Harris & Associates to conduct a value engineering review and constructability services of the project. The purpose was to collect ideas that could be implemented to reduce the overall project construction costs.
- The first idea is to reduce the pipe wall thickness. This will save approximately \$400,000 to \$500,000 in the costs of the project.
- Staff's plan is to bring a Construction Management (CM) for this project at 60% design rather than 90%.
- Staff indicated, that in accordance with District Policy 21, bids were solicited for professional construction management services. Request for Proposals were sent to qualified interested parties.
- A pre-proposal meeting was held on October 10, 2007. Twenty-six (26) of the consulting groups who attended the meeting submitted a Letter of Interest. Staff received six proposals. Three firms were selected to interview: Jacobs, MWH and RBF. There

were six staff members on the interview panel. The panel ranked RBF as first, MWH as second, and Jacobs as third.

- Staff was successful in negotiating a reduction in fees with RBF from \$1.3 million to \$1.08. This fee reduction was based on shifting welding inspection to the contractor's scope of work, reducing in-plant pipe inspection hours and eliminating overhead costs.
- References were checked and confirmed that RBF is very qualified for this project.
- There was discussion regarding proposed fees that were outlined on the Criteria Selection and Proposal Ranking worksheet (Exhibit B). Staff explained that the consultant selection is based on the "average fee," not the lowest fee. This project is for professional services which are based on qualifications, experience, fee and other factors. Staff is revising the method of rounding the fee component of the consultants to scoring the lowest submitted fee with the highest points.

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding of this item to the Board of Directors on the consent calendar.



ATTACHMENT B

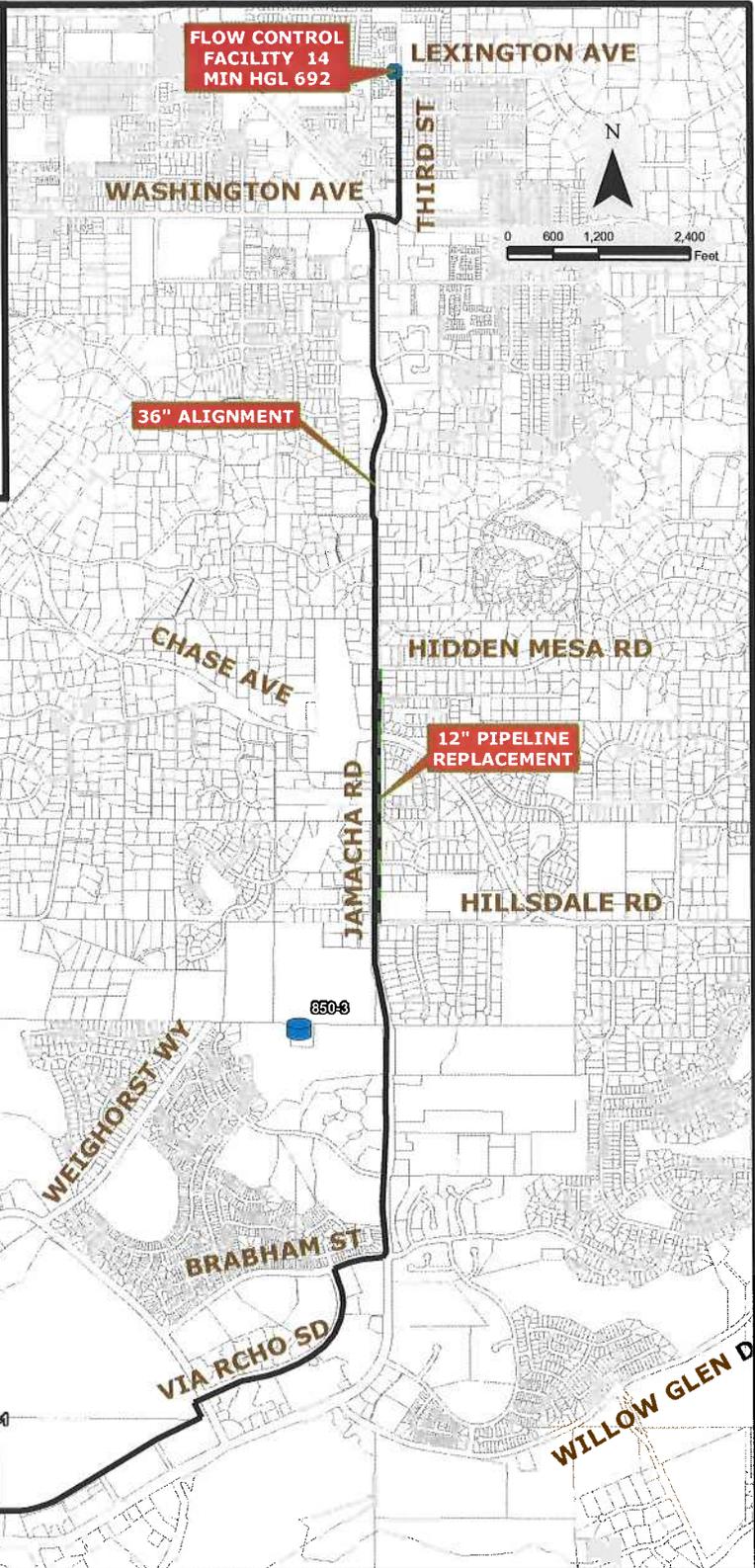
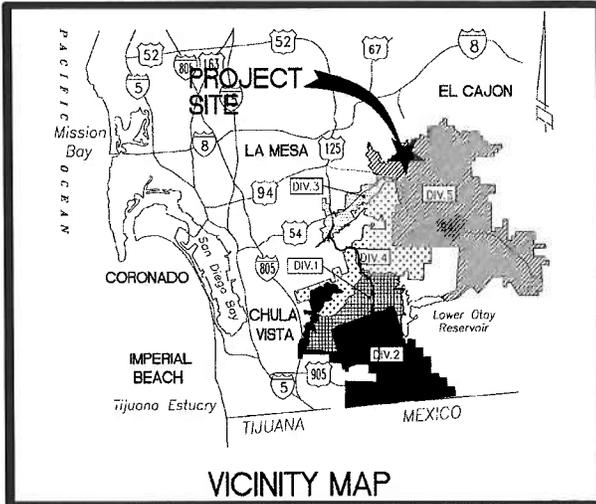
SUBJECT/PROJECT: Award of a Construction Management Services Contract for the 36-Inch Pipeline, SDCWA Otay FCF No. 14 to the Regulatory Site Project to RBF Consulting
P2009/001103

Otay Water District

Date Updated: December 03, 2007

P2009 - 36-Inch Pipeline from SDCWA Otay FCF No. 14 to the Regulatory Site

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment & Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor / Comments</i>
\$18,490,000					
Planning					
Labor	196,851	196,851		196,851	
Printing	993	993	-	993	OCB REPROGRAHICS
Business Meetings	110	110	-	110	PETTY CASH
Professional Legal Fees	5,595	5,595	-	5,595	BURKE WILLIAMS & SORENSEN
	183	183	-	183	GARCIA CALDERON & RUIZ LLP
Consultant Contracts	1,338,108	613,318	724,790	1,338,108	INFRASTRUCTURE ENGINEERING
Service Contracts	398	398	-	398	UNION TRIBUNE
	957	957	-	957	SD DAILY TRANSCRIPT
	350	350	-	350	RYAN BETHKE
	705	705	-	705	OLLI BROS
Subcontract	12,266	12,266	-	12,266	HELIX WATER DISTRICT
Temporary Labor	16	16	-	16	SEDONA STAFFING
Total Planning	\$ 1,556,531	\$ 831,741	\$ 724,790	\$ 1,556,531	
Design					
In House/Labor	150,744	150,744		150,744	
In House/Labor (future)				-	
Consultant Contracts	93,000	18,750	74,250	93,000	SAN DIEGO COUNTY WATER
	107,138	48,368	58,771	107,138	HARRIS & ASSOCIATES INC
Special Projects	48	48	-	48	SEDONA STAFFING
Meals and Incidentals	162	162	-	162	PETTY CASH
Advertising/Bid	87	87	-	87	SAN DIEGO DAILY TRANSCRIPT
Other Agency Fees	3,830	3,830	-	3,830	CITY OF EL CAJON
Total Design	\$ 355,008	\$ 221,987	\$ 133,021	\$ 355,008	
Construction					
In House/Labor	5,146	5,146		5,146	
Service Contracts	298	298	-	298	UNION TRIBUNE PUBLISHING CO
Agreements	527,000	106,250	420,750	527,000	SAN DIEGO COUNTY WATER
Construction Management Contract	1,088,785		1,088,785	1,088,785	RBF
Service Contracts	266	266	-	266	MCGRAW-HILL CONSTRUCTION
Computer Software			-	-	
Professional Legal Fees			-	-	
Acpt/close-out			-	-	
Total Construction	\$ 1,621,495	\$ 111,959	\$ 1,509,535	\$ 1,621,494	
Grand Total	\$ 3,533,034	\$ 1,165,688	\$ 2,367,346	\$ 3,533,034	



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OTAY WATER DISTRICT
PIPELINE 36-INCH,
SDCWA FCF NO. 14 TO REGULATORY SITE

CIP P2009

W.O. 30136

EXHIBIT A

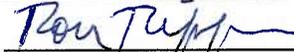
EXHIBIT B CRITERIA SELECTION AND PROPOSAL RANKING

SUMMARY OF PROPOSAL RANKINGS BY PANEL MEMBERS Construction Management and Inspection Services for the 36-Inch Pipeline, SDCWA FCF No. 14 to Otay Regulatory Site P2009

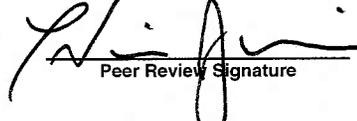
		WRITTEN							ORAL					TOTAL SCORE (per Reviewer)	AVERAGE SCORE	References	
SCORE		Qualifications, experience of Consultant's assigned personnel	Experience relevant to type of project being considered	Proposed method to accomplish work	Knowledge of jurisdictional agencies, local area environmental concerns, and regulatory requirements	Ability to complete projects on schedule	Completeness, addressed requested information	Proposed Fee* (Ranked by Project Manager)	Consultant's commitment to EBE, DBE, MBE, SBE** (Ranked by Project Manager)	Additional creativity, insight to issues	Understanding of scope, schedule, resources	Strength of project manager	Presentation, communication skills				Quality of response to questions
SCORE		15	15	10	10	10	15	20	5	10	10	10	10	10	150		✓
JT Krueer & Co.	Manny Magaña	11	11	7	7	7	12	19	4	Not Interviewed					78	75.83	
	Rod Posada	13	10	6	7	8	10			77							
	Ron Ripperger	10	10	7	6	8	10			74							
	Hossein Juybari	10	10	7	6	8	10			74							
	Pedro Porras	8	10	8	8	5	10			72							
	Daniel Kay/David Charles**	10	12	8	5	8	14			80							
RBF	Manny Magaña	15	14	8	8	10	14	20	4	8	9	10	8	8	136	139.33	✓
	Rod Posada	15	15	9	10	10	14			10	9	10	9	10	145		
	Ron Ripperger	14	14	10	10	8	13			8	9	9	8	9	136		
	Hossein Juybari	14	15	10	10	8	13			9	9	10	9	10	141		
	Pedro Porras	12	15	10	10	9	14			8	9	10	8	8	136		
	Daniel Kay/David Charles**	14	14	9	10	9	14			10	9	10	9	10	142		
EPC	Manny Magaña	11	11	6	7	6	11	17	4	Not Interviewed					73	73.33	
	Rod Posada	13	10	7	8	8	11			78							
	Ron Ripperger	10	10	7	6	8	11			73							
	Hossein Juybari	11	11	7	6	8	11			75							
	Pedro Porras	5	5	8	8	5	9			61							
	Daniel Kay/David Charles**	12	13	8	4	8	14			80							
Jacobs	Manny Magaña	12	12	8	7	9	13	17	4	8	8	8	8	7	121	129.33	
	Rod Posada	14	14	9	8	9	13			8	8	7	8	9	128		
	Ron Ripperger	12	14	9	9	8	14			8	8	9	8	8	128		
	Hossein Juybari	12	14	10	9	8	14			9	9	8	9	9	132		
	Pedro Porras	10	15	9	10	10	13			9	10	10	9	8	134		
	Daniel Kay/David Charles**	13	13	9	9	9	14			9	8	10	9	9	133		
MWH	Manny Magaña	15	15	10	9	10	15	19	4	9	10	9	9	9	143	135.33	
	Rod Posada	14	15	8	9	9	14			8	7	9	9	9	134		
	Ron Ripperger	13	14	10	9	8	14			7	7	9	8	7	129		
	Hossein Juybari	14	14	10	9	9	14			8	8	7	9	7	131		
	Pedro Porras	15	15	10	10	10	15			10	10	10	10	8	146		
	Daniel Kay/David Charles**	14	12	8	7	8	14			9	8	9	8	9	129		
Dudek	Manny Magaña	12	11	7	7	7	12	15	4	Not Interviewed					75	80.00	
	Rod Posada	15	14	8	9	9	13			87							
	Ron Ripperger	13	14	8	8	8	13			83							
	Hossein Juybari	13	14	8	8	8	12			82							
	Pedro Porras	8	8	9	9	9	10			72							
	Daniel Kay/David Charles**	13	13	7	7	8	14			81							

* Project Manager scores the "Proposed Fee" and "Consultant's Commitment to EBE, DBE, MBE, and SBE" columns.

** David Charles sat in on the interview panel since Daniel Kay was out sick.


Project Manager's Signature

12-11-07
Date


Peer Review Signature

12-11-07
Date



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008
SUBMITTED BY:	Hossein Juybari <i>HJ</i> Senior Civil Engineer	PROJECT/ SUBPROJECT:	N/A DIV. NO. ALL
	Ron Ripperger <i>R</i> Engineering Manager		
APPROVED BY: (Chief):	Rod Posada <i>Rod Posada</i> Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña <i>M Magaña</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Award of As-Needed Engineering Design Services Contract to Valley Construction Management FY07-08 and FY08-09		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards an "As-Needed" professional Construction Management and inspection services contract to Valley Construction Management (Valley) and authorize the General Manager to execute an agreement with Valley for an amount not to exceed \$175,000.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into an "As-Needed" construction management and inspection services agreement with Valley. The contract amount is not-to-exceed \$175,000 for the "As-Needed" Construction Management and inspection services for the FY 2008 and FY 2009 periods.

ANALYSIS:

The District will require the "As-Needed" professional construction management (CM) and inspection services of an engineering consultant to support the District's Capital Improvement Program (CIP). The "As-Needed" CM and inspection services contract will provide the District with the ability to obtain consulting services in a timely and efficient manner and on an as-needed basis. The District will

require the expertise of an engineering consultant to augment Staff for CM and inspection of several projects that will begin construction in 2008. Existing Staff will provide CM and inspection where possible, but will require additional expertise to inspect reservoir coating, welding, and other disciplines on a continuous basis.

The District incurs expenses in requesting, reviewing, and ranking proposals, checking references, and preparing staff reports for Committee and Board approval. Having consultants prepare proposals for several Requests for Proposals versus just one becomes expensive and these costs are passed on to the District. For this reason, the District began using similar contracts for as-needed environmental consulting services in Fiscal Year 05-06, as-needed geotechnical services in Fiscal Year 06-07, and as-needed design services in Fiscal Year 07-08 to help eliminate the preparation costs.

The District will issue task orders to Valley for specific projects during the contract period. The Consultant will then prepare a detailed scope of work, schedule, and cost estimate for each task order assigned under the contract. Upon written task order authorization from the District, the Consultant shall then proceed with the project, as described in the Scope of Work.

The CIP projects that are estimated to require CM and inspection services for Fiscal Years 2008 and 2009 are listed below:

CIP	DESCRIPTION	ESTIMATED COST
P1077	458-1 Reservoir interior coating	\$30,000
P2143	1296-3 Reservoir	\$35,000
P2172	1485-1 Pump Station	\$30,000
P2191	850-4 Reservoir	\$35,000
R2081	Recycled Conversion project	\$30,000
	TOTAL:	\$160,000

The various scopes of work for the above projects, including CM and inspection, are estimated from preliminary information and past projects. Therefore, Staff believes that a \$175,000 cap on the "As-Needed" CM and inspection services contract is adequate. The additional \$15,000 budget will be used for other related miscellaneous inspection tasks.

The "As-Needed" CM and inspection services contract would have a one-year base period commencing upon Board approval, and a one-year extension based on the District's CIP schedule and the consultant's successful performance. The contract is not to exceed \$175,000 for

all task orders for the FY 2008 and FY 2009 periods. Fees for professional services will be charged to the CIP Projects for which the services are performed.

This "As-Needed" CM and inspection services contract does not commit the District to any expenditure until a task order is approved to perform work on a CIP Project. The District does not guarantee work to the consultant, nor does the District guarantee to the consultant that it will expend all of the funds authorized by the contract on professional services.

The District solicited "As-Needed" CM and inspection services from engineering consultant firms by placing an advertisement on the District's website and with various other publications including the San Diego Union Tribune and San Diego Daily Transcript.

Twenty-two (22) firms submitted a letter of interest and a statement of qualifications. The Request for Proposal (RFP) for "As-Needed" CM and inspection services was sent to all twenty-two (22) firms resulting in seven (7) proposals received on November 7, 2007. They are as follows:

- PBS&J
- Swinerton Management & Consulting
- IEC
- MWH
- Valley Construction Management
- J.T. Kruer & Company
- Pinnacle One

The fifteen (15) firms that chose not to propose are Gafcon Inc.; Vali Cooper & Associates, Inc.; Dudek; Harris & Associates; Blair Rasmussen Construction; Nolte & Associates, Inc.; Simon Wong Engineering; C2PM; MTGL, Inc.; Boyle Engineering; Edge Development, Inc.; Trauner Consulting Services; EPC; Ludgren Management; and Jacobs.

In accordance with the District's Policy 21, Staff evaluated and scored all written proposals. Valley received the highest score for their services based on their experience, proposed method to accomplish the work, and their ability to complete projects on schedule. Valley was the most qualified consultant with the best overall proposal. A summary of the complete evaluation is shown in Attachment B.

The District has not worked with Valley before, but references were very good for their work with other agencies. Therefore, Staff recommends the award of an "As-Needed" professional CM and inspection services contract to Valley for Fiscal Years 2008 and 2009.

FISCAL IMPACT:



The funds for this contract will be expended from the CIP projects noted previously. The fees for professional services requested herein are available in the authorized CIP project budgets. This contract is for professional services based on the District's need and schedule, and expenditures will not be made until a task order is approved by the District for the consultant's professional services on a specific CIP project.

Based on a review of the financial budget the Project Manager has determined that the budget will be sufficient to support the professional services required for specific CIP projects previously noted.

STRATEGIC GOAL:

This project supports the District's Mission statement, "To provide safe, reliable water, recycled water, and wastewater services to our community in an innovative, cost efficient water wise and environmentally responsible manner," as well as the General Manager's vision, "...prepared for the future..." by guaranteeing that the District will always be able to meet future water supply obligations and plan, design, and construct new facilities.

LEGAL IMPACT:

None.



General Manager

P:\WORKING\As Needed CM & Inspection Svcs FY08\Staff Reports\BD 1-16-08, As-Needed Construction Management and Inspection Services.doc

HJ/RR:jf

Attachments: Attachment A
Attachment B



ATTACHMENT A

SUBJECT/PROJECT: N/A	Award of As-Needed Engineering Design Services Contract to Valley Construction Management FY07-08 and FY08-09
--------------------------------	---------------------------------------------------------------------------------------------------------------

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 14, 2007. The following comments were made:

- Staff indicated that an "as needed" professional construction management and inspection services contract be awarded to provide the District with the ability to obtain consulting services in a timely and efficient manner. This service is needed to assist staff in construction management and inspection of several CIP projects that will begin construction in 2008.
- District Policy 21 was followed in obtaining proposals for the award of this contract. Twenty-two firms expressed interest. Seven submitted proposals. Valley Construction Management received the highest score.

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding of this item to the Board of Directors on the consent calendar.

ATTACHMENT B
CRITERIA SELECTION AND PROPOSAL RANKING
SUMMARY OF PROPOSAL RANKINGS BY PANEL MEMBERS
As-Needed Construction Management and Inspection Services

		← WRITTEN →						*Proposed Fee	*Consultant's commitment to EBE, DBE, MBE, SBE	TOTAL SCORE (per reviewer)	AVERAGE SCORE	References
SCORE		Qualifications, experience of Consultant's assigned personnel	Experience relevant to type of project being considered	Proposed method to accomplish work	Knowledge of jurisdictional agencies, local area environmental concerns, and regulatory requirements	Ability to complete projects on schedule	Compieteness, addressed requested information					
SCORE		15	15	10	10	10	15	20	5	100 **		✓
J.T. Krueer & Co.	Jerry Munoz	11	12	8	9	8	11	17	5	81	80.00	
	Hossein Juybari	12	11	7	7	7	12			78		
	Brandon DiPietro	12	12	5	5	6	12			74		
	Rod Posada	14	14	7	8	8	12			85		
	Ron Ripperger	12	12	8	7	9	12			82		
Pinnacle One	Jerry Munoz	11	11	8	8	8	11	19	5	81	80.00	
	Hossein Juybari	10	10	6	6	7	11			74		
	Brandon DiPietro	13	13	7	5	6	12			80		
	Rod Posada	13	13	6	6	7	10			79		
	Ron Ripperger	13	12	8	8	9	12			86		
MWH	Jerry Munoz	12	13	9	9	8	12	17	5	85	83.00	
	Hossein Juybari	13	12	8	8	9	13			85		
	Brandon DiPietro	14	13	7	7	7	13			83		
	Rod Posada	12	12	8	7	8	11			80		
	Ron Ripperger	13	11	8	7	9	12			82		
PBS&J	Jerry Munoz	13	13	10	10	10	13	16	5	85	76.40	
	Hossein Juybari	12	13	8	7	9	14			79		
	Brandon DiPietro	8	8	6	5	5	8			54		
	Rod Posada	15	15	8	9	9	13			85		
	Ron Ripperger	13	12	8	8	9	13			79		
Swinerton Management & Consulting	Jerry Munoz	13	13	8	8	8	8	19	3	80	80.80	
	Hossein Juybari	12	11	5	7	9	11			77		
	Brandon DiPietro	13	13	7	5	7	12			79		
	Rod Posada	14	14	8	8	8	13			87		
	Ron Ripperger	13	10	8	7	9	12			81		
Valley Construction Management	Jerry Munoz	13	14	10	10	10	13	17	5	92	89.00	✓
	Hossein Juybari	12	13	9	7	9	14			86		
	Brandon DiPietro	14	14	7	8	8	14			87		
	Rod Posada	15	15	9	9	9	14			93		
	Ron Ripperger	13	12	8	9	9	14			87		
IEC	Jerry Munoz	12	12	9	10	8	12	20	5	83	85.40	
	Hossein Juybari	12	12	7	8	8	13			80		
	Brandon DiPietro	14	13	7	8	8	14			84		
	Rod Posada	14	15	9	9	9	14			90		
	Ron Ripperger	15	15	9	8	9	14			90		

Notes: * Project Manager scores the "Proposed Fee" and "Consultant's Commitment to EBE, DBE, MBE, and SBE" columns.

Project Manager's Signature

[Handwritten Signature]
Peer Review Signature

Date

12/11/07
Date



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008	
SUBMITTED BY:	Hossein Juybari <i>HJ</i> Senior Civil Engineer	PROJECT/ SUBPROJECT	P1077/ 015103	DIV. NO. 1
	Ron Ripperger <i>RR</i> Engineering Manager			
APPROVED BY: (Chief)	Rod Posada <i>R Posada</i> Chief, Engineering			
APPROVED BY: (Asst. GM):	Manny Magaña <i>M. Magaña</i> Assistant General Manager, Engineering and Operations			
SUBJECT:	Award of a Construction Contract for the 458-1 Reservoir Interior Coating Project			

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a construction contract to RPI Coating, Inc. (RPI) for the 458-1 Reservoir Interior Coating Project and authorize the General Manager to execute an agreement with RPI in an amount not to exceed \$168,000 (see Exhibit A for project location.)

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into a construction agreement with RPI in an amount not to exceed \$168,000 for the removal of the existing interior coating and to apply new coating to the 458-1 Reservoir. The project also entails installation of a new interior ladder, a manway, ten (10) cathodic protection anodes, and replacement of the reservoir vent screen.

ANALYSIS:

Project P1077 is a reservoir maintenance program approved for Fiscal Year 2008. This project includes repair, diving, testing, coating, and painting of various steel and concrete reservoirs throughout the District. The 458-1 Reservoir is the only reservoir scheduled for

maintenance in this fiscal year and is one of two reservoirs in the 458 Service Zone.

The scope of this work consists of furnishing all labor, material, and equipment in order to perform all operations to completely remove the existing interior coating and apply new coating to the 458-1 Reservoir, remove and replace the existing interior ladder, furnish and install an additional 36-inch access manway, furnish and install ten (10) cathodic protection anodes, and replace the existing reservoir vent screen.

The number and placement of cathodic anodes has been modified from the existing arrangement to provide better corrosion protection. The number of anodes will increase from nine (9) to ten (10). The placement of each will be re-arranged and installed at existing anode access ports.

An internal inspection of the 458-1 Reservoir was conducted in August 2006 by Harper & Associates Engineering, Inc. Their recommendations included complete removal and application of the interior coating within three (3) to five (5) years. The report indicated that moderate and severe corrosion was present at various locations and also random blistering is present on the shell surface and appurtenance. Since the current coating is 23 years old, and spot repair work cannot be accomplished because the existing solvent cut-back coal tar coating can no longer be used in potable water reservoirs, it does not comply with the new volatile organic compound level requirements. Therefore, Staff recommends performing this coating work ahead of the schedule. This report, together with the color photographic survey (see attached pictures), was provided as part of the contract documents.

District Staff developed the contract documents and the project was advertised for bid on the District's website and several other publications including the San Diego Tribune and San Diego Daily Transcript.

Subsequently two (2) addenda were sent out to all bidders and planhouses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on December 4, 2007 with the following results:

<u>CONTRACTOR</u>	<u>TOTAL BID AMOUNT</u>
RPI Coating, Inc	\$168,000.00
Olympus and Associates, Inc	\$170,990.00

The Engineer's Estimate was \$142,450.

A late bid from Blastco Inc. was received December 4, 2007 at 10:13 a.m. via FedEx. The Blastco bid was returned to sender unopened.

Staff reviewed the bids submitted for conformance with the contract requirements and determined that RPI was the lowest responsive and responsible bidder. RPI holds a Class C33 Contractor's License which expires on January 31, 2008 which they are currently in the process of renewing. Reference checks indicated an excellent performance record on similar projects and that all agencies contacted would hire RPI for future projects. Per the public competitive bidding process, Staff recommends award of the contract to RPI in the amount of \$168,000.00.

FISCAL IMPACT:



The Reservoir Maintenance Program is an on-going maintenance effort in the District. As such, these expenditures are funded in the operating budget. The current FY 2008 approved budget for this program (P1077) is \$150,000.00. The contract amount for this project is \$168,000.00. Based on a review of the departmental budget, the Project Manager has determined that sufficient budget is available from savings in other operational areas such as Consultant Services for 36-Inch La Presa Pipeline Inspection and Construction Contract efforts for painting.

STRATEGIC GOAL:

This project supports the Operations Division's Mission Statement, "To provide all operations and maintenance services in the highest possible professional, efficient, safe and cost effective manner to all internal and external customers, and to strive to continually improve the level of services this Department provides."

LEGAL IMPACT:

None.



General Manager

P:\WORKING\CIP 077\SP 015103 458-1 Int Coating\Staff Reports\BD Jan-08, Coating Project Bid Award.doc

HJ/RR/RP:jf

Attachments: Attachment A
Exhibit A
Exhibit B



ATTACHMENT A

SUBJECT/PROJECT: P1077-015103	Award a Construction Contract for the 458-1 Reservoir Interior Coating Project
-----------------------------------------	--------------------------------------------------------------------------------

COMMITTEE ACTION:

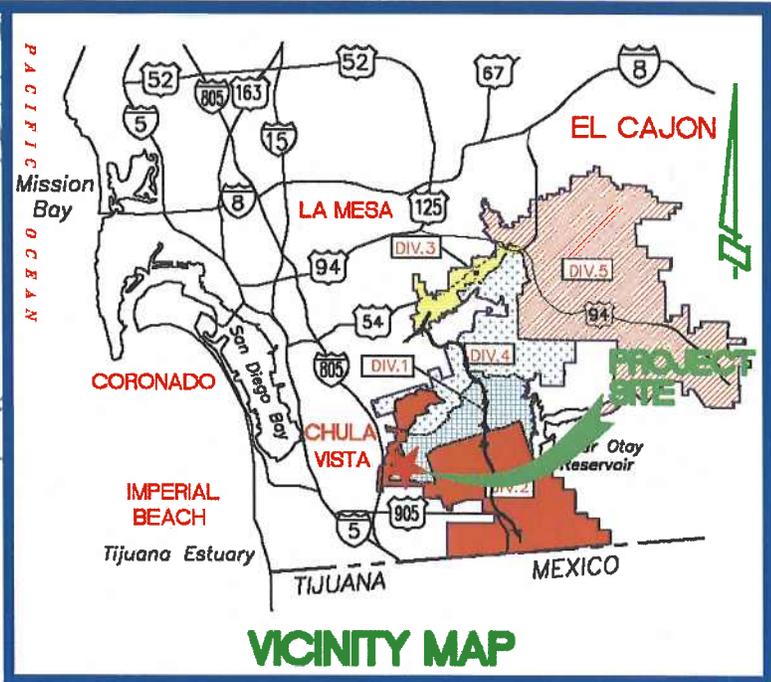
The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 14, 2007. The following comments were made:

- Staff is seeking an award for construction contract to RPI Coating, Inc. for the 458-1 Reservoir Interior Coating Project.
- Staff indicated that the reservoir is 23 years old and the interior needs to be recoated. Construction will be performed during the winter months rather than summer when water demands are lower.
- The scope of this work consists of furnishing all labor, material, and equipment in order to perform all operations to completely remove the existing interior coating and apply new coating to the 458-1 Reservoir, remove and replace the existing interior ladder, furnish and install an additional 36-inch access manway, furnish and install ten (10) cathodic protection anodes, and replace the existing reservoir vent screen.
- Details of the consultant selection process can be found in the staff report (above).

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding of this item to the Board of Directors on the consent calendar.



458-1 RESERVOIR
458-2 RESERVOIR



VICINITY MAP

PROJECT SITE

SCALE: 1" = 400'

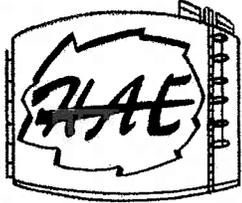


OTAY WATER DISTRICT

458-1 RESERVOIR INTERIOR COATING
LOCATION MAP

CIP P1077-015103

EXHIBIT A



HARPER & ASSOCIATES ENGINEERING, INC. CONSULTING ENGINEERS

1240 E. Ontario Ave., Ste. 102-312 Corona, CA 92881-8671
Phone (951) 372-9196 Fax (951) 372-9198
www.harpereng.com HAETanks@aol.com

PHOTOGRAPIC SURVEY

PROJECT: Corrosion Engineering Evaluation of a Welded Steel Water Storage Reservoir

STRUCTURE: Interior of a Welded Steel Water Storage Reservoir
(Reservoir 458-1)

OWNER: Otay Water District

LOCATION: Chula Vista, California

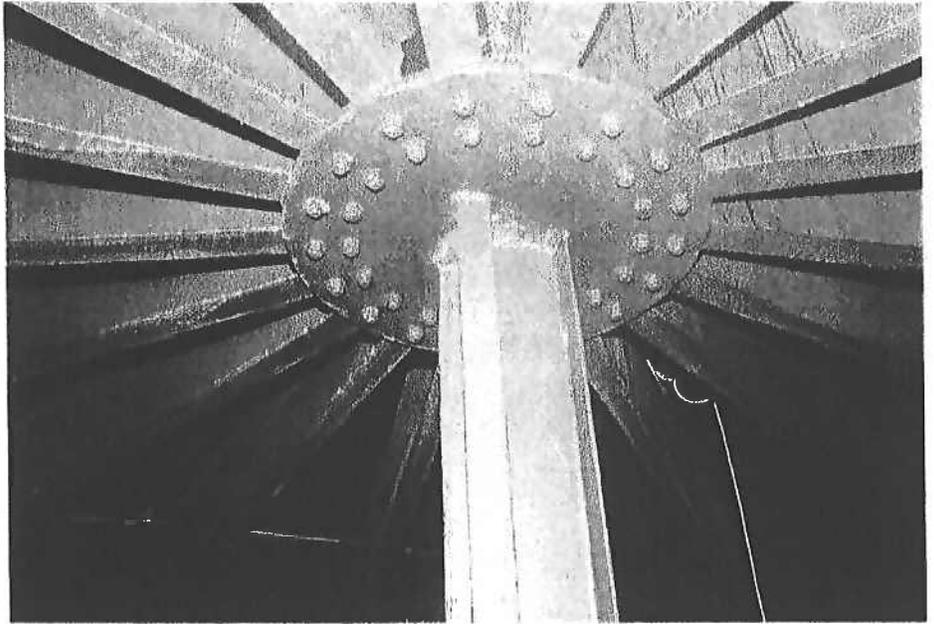
PHOTOGRAPHED BY: Andre Harper, Project Engineer

DATE: August 2006

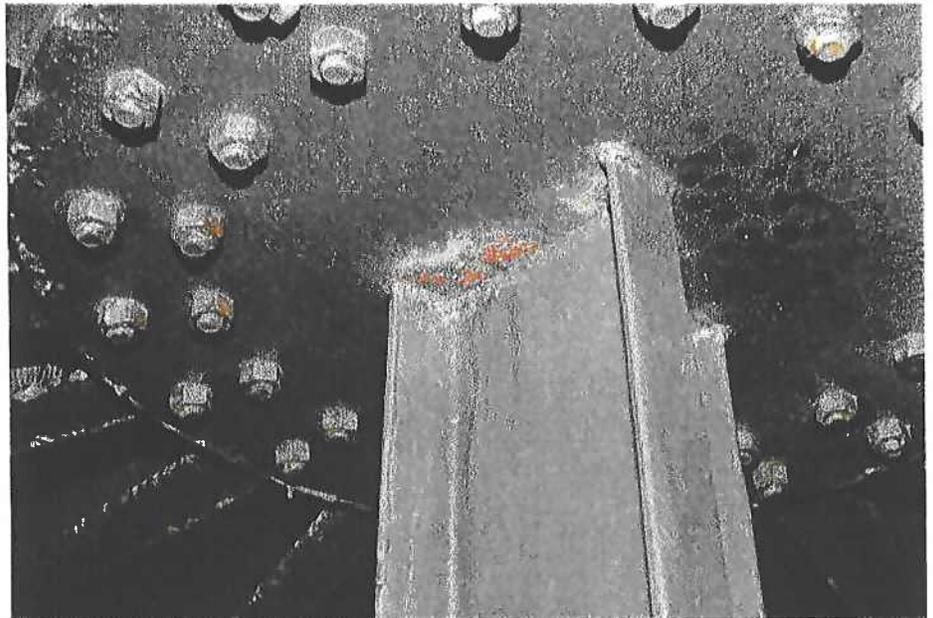
I-1 View of the roof and structural members above the water line.



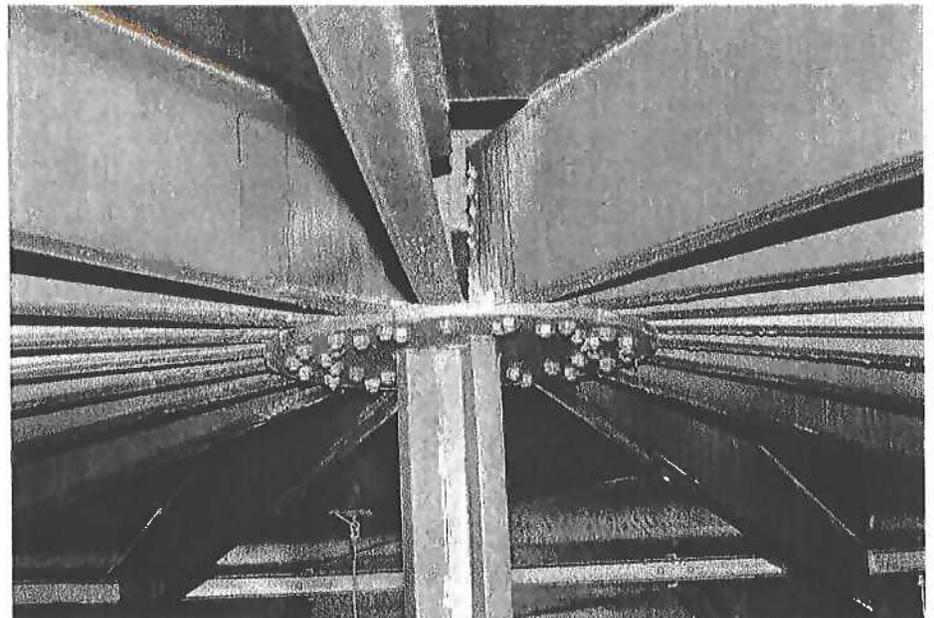
I-2 View of the center support column and rafters, illustrating minor to moderate corrosion at the rafter ends, nuts and bolts and underside of the plate near the column.



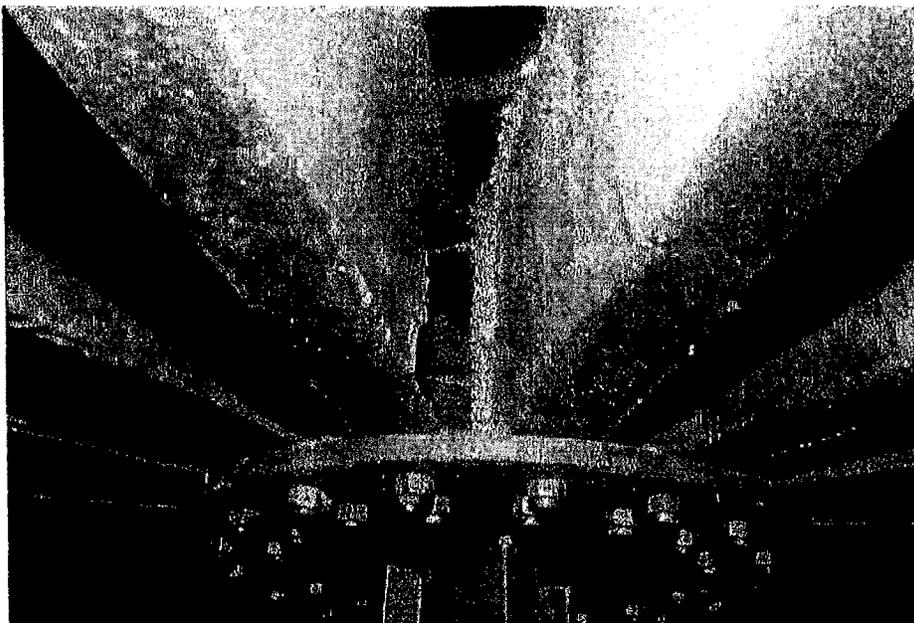
I-3 Close-up view of the corrosion on the underside of the support plate and nuts and bolts.



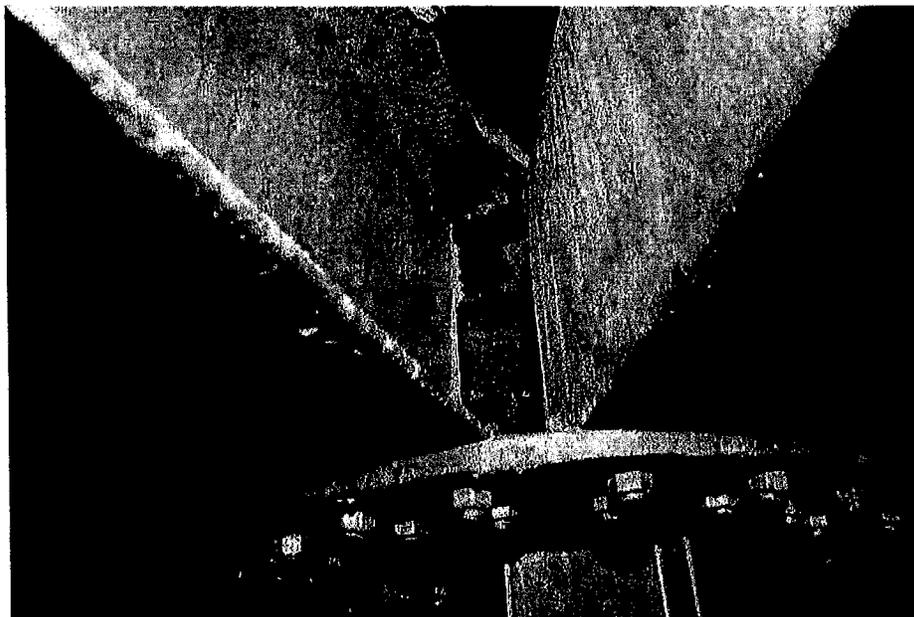
I-4 Same as Photos I-2 and I-3, except from a different angle.



I-5 Close-up view of the rafter ends, illustrating moderate to severe corrosion at the ends of the rafters and along the top flange.



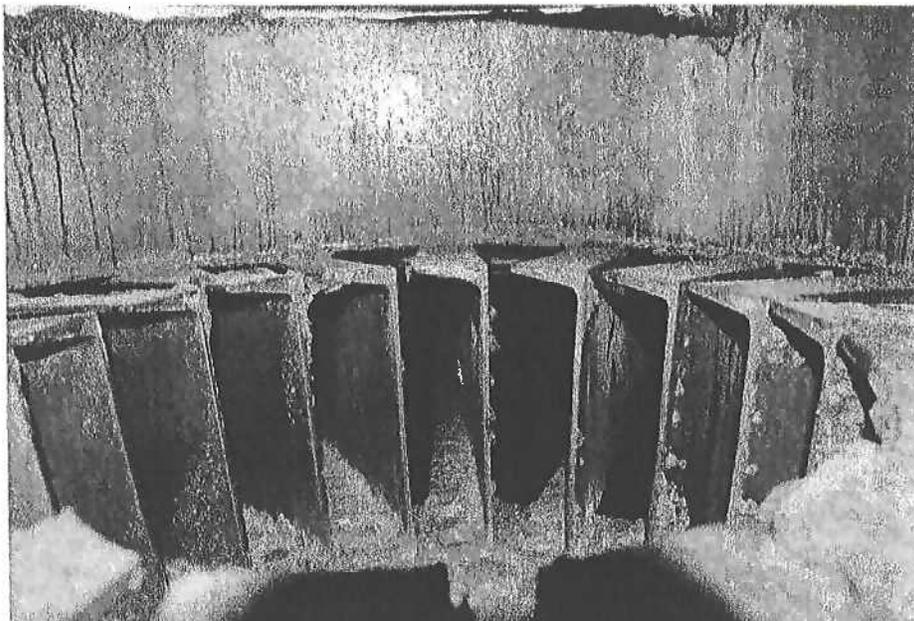
I-6 Same as Photo I-5, except in a different location.



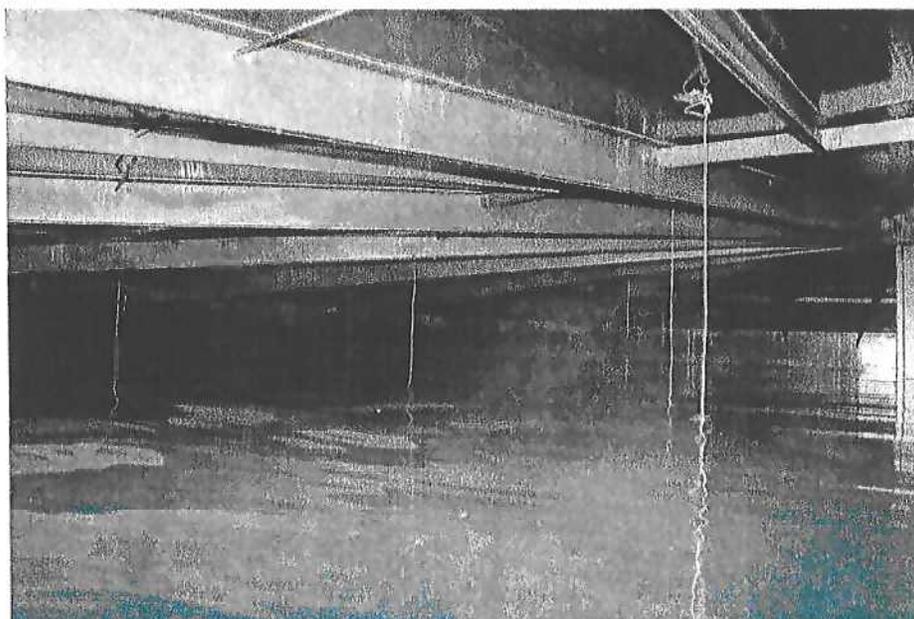
I-7 View of the rafter ends from inside the center vent structure, illustrating moderate to severe corrosion at the rafter ends and edges of the roof plates at the center vent penetration.



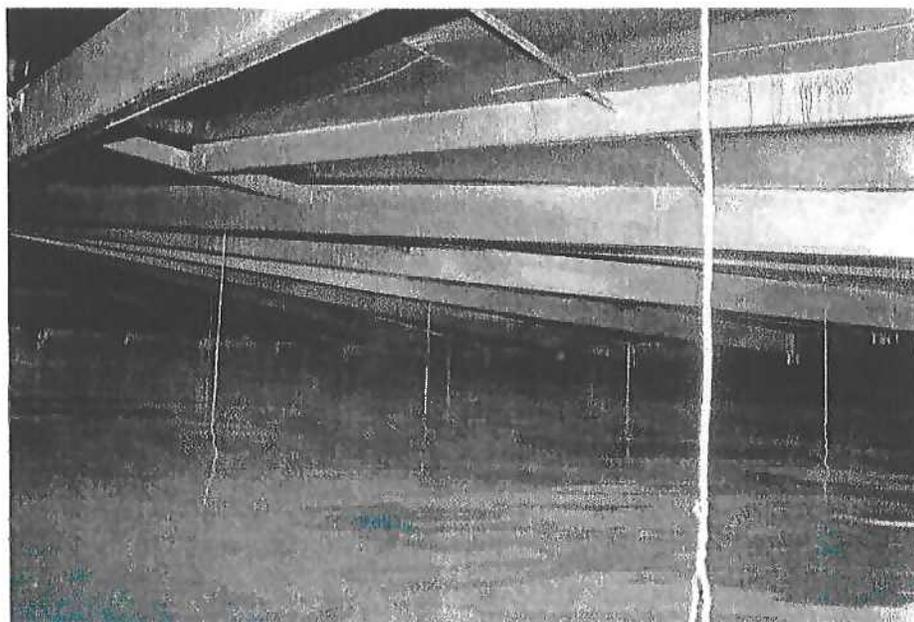
I-8 Same as Photo I-7, except from a different angle.



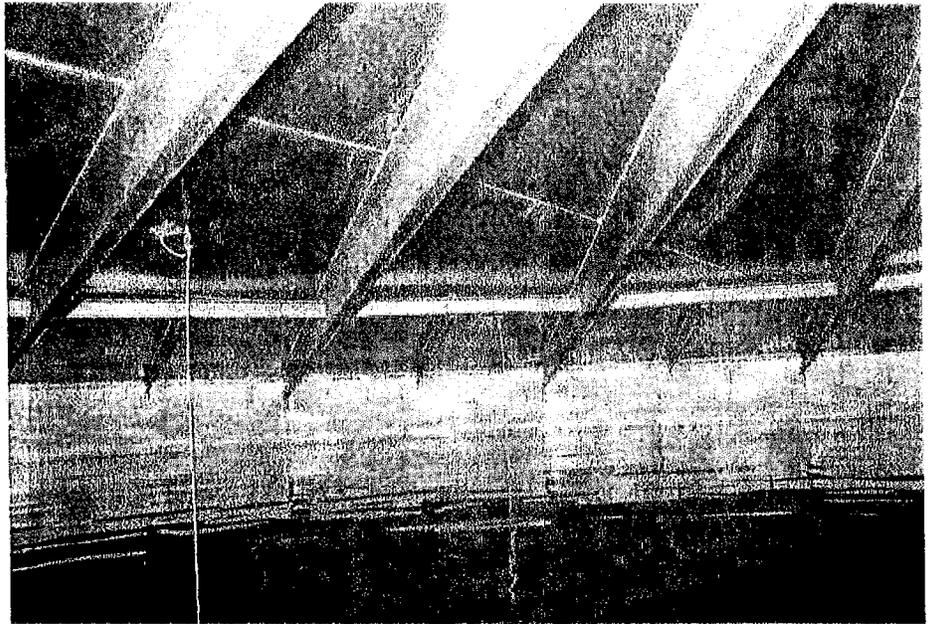
I-9 View of a portion of the roof, illustrating generally good condition of the coating system. Note minor corrosion along the top flange of the rafters and at tie-rods where they penetrate the rafter webs.



I-10 Same as Photo I-9, except a different portion of the roof.



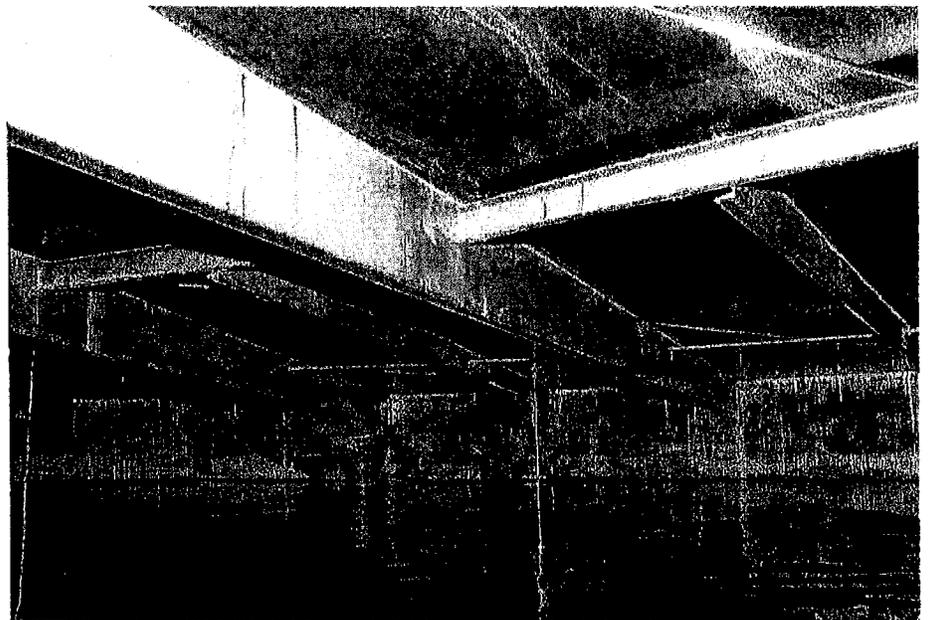
I-11 Same as Photos I-9 and I-10, except a different portion of the roof.



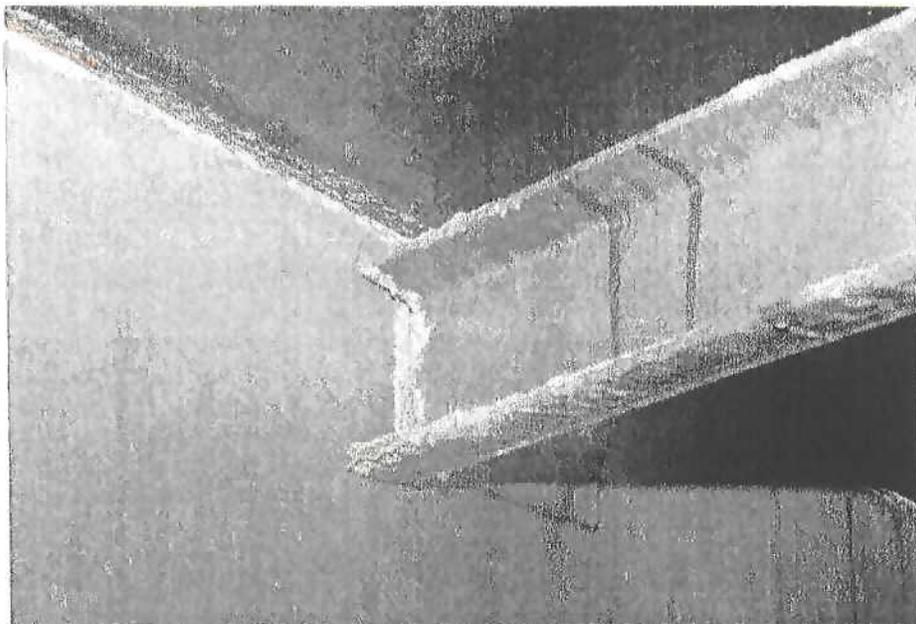
I-12 View of lateral brace between larger rafters, illustrating moderate corrosion at the connection points and along the upper and lower flanges of the lateral brace.



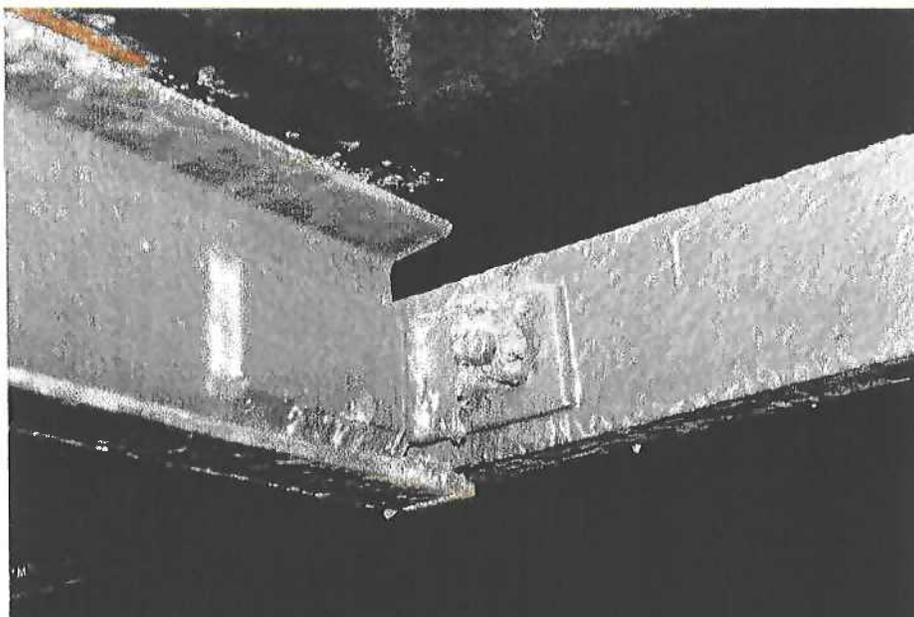
I-13 Same as Photo I-12, except at two other lateral braces.



I-14 Close-up view of a lateral brace to rafter connection, illustrating the moderate to severe corrosion present.



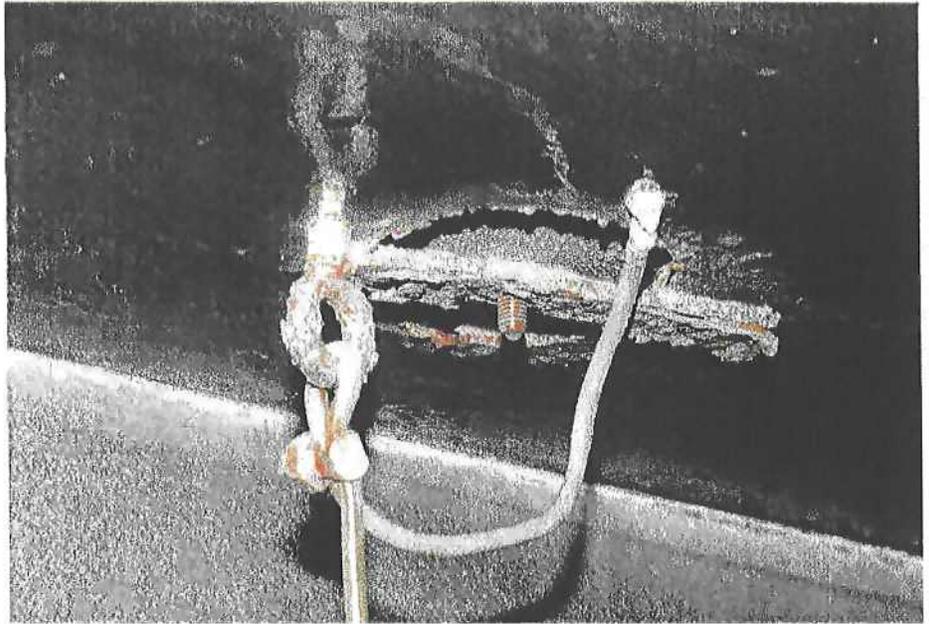
I-15 Same as Photo I-14, except at a different location.



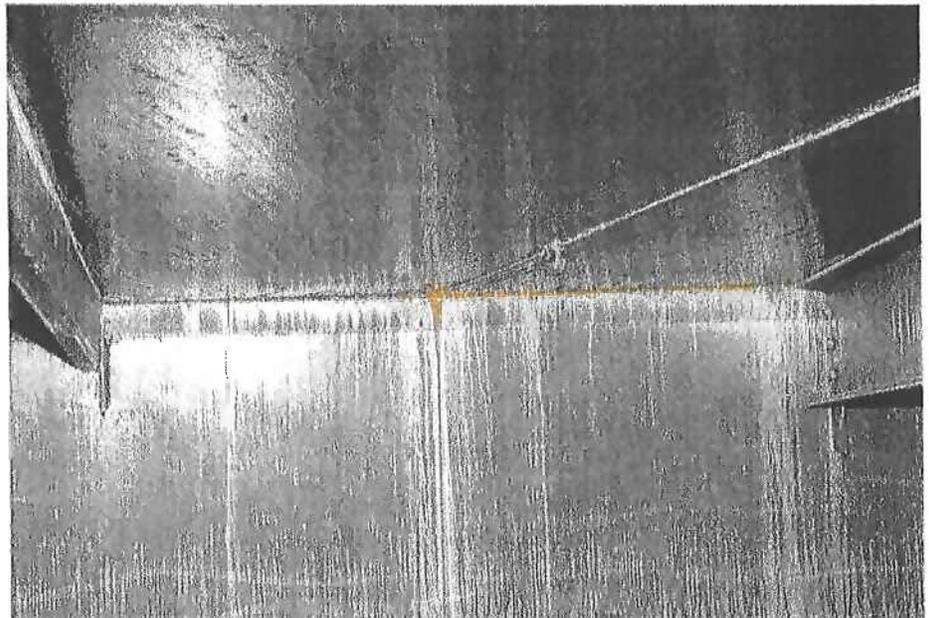
I-16 Close-up view of a tie-rod between rafters, illustrating the severe corrosion on the upper side of the tie-rod.



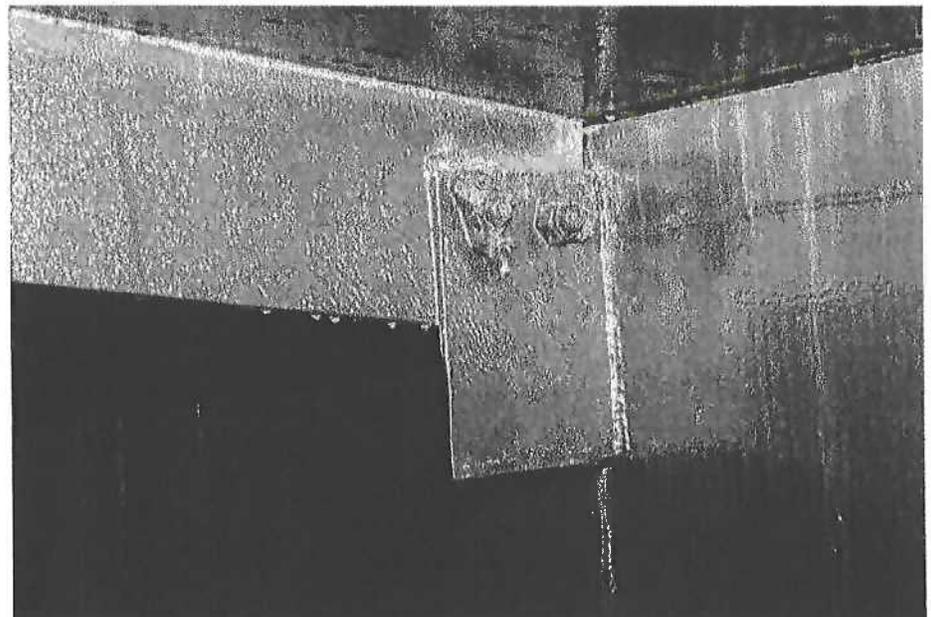
I-17 View of a cathodic protection handhole, illustrating severe corrosion at edges of the handhole and mounting hardware.



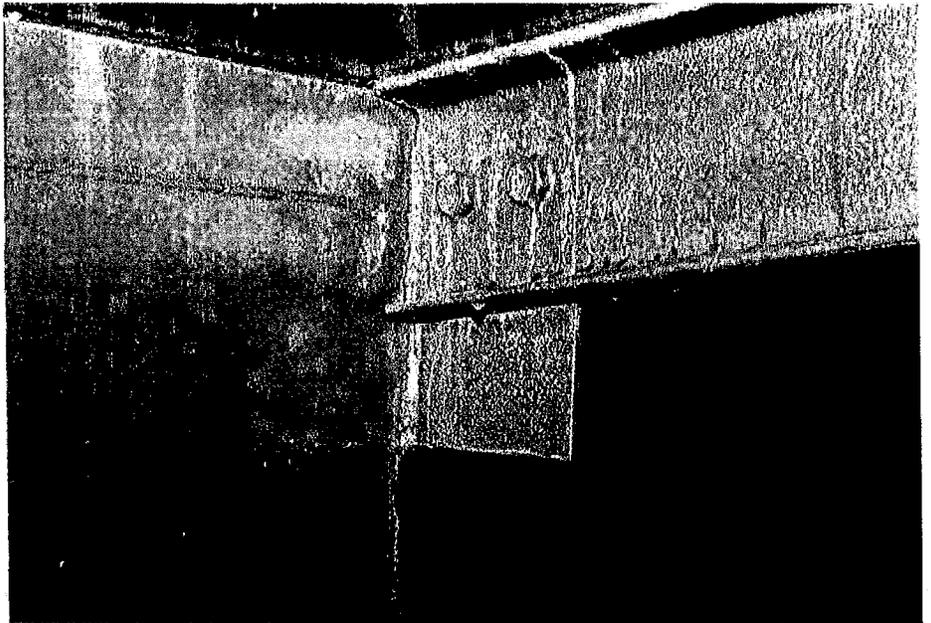
I-18 View of the roof to shell transition, illustrating moderate to severe corrosion at the transition and good condition of the coating on adjacent surfaces.



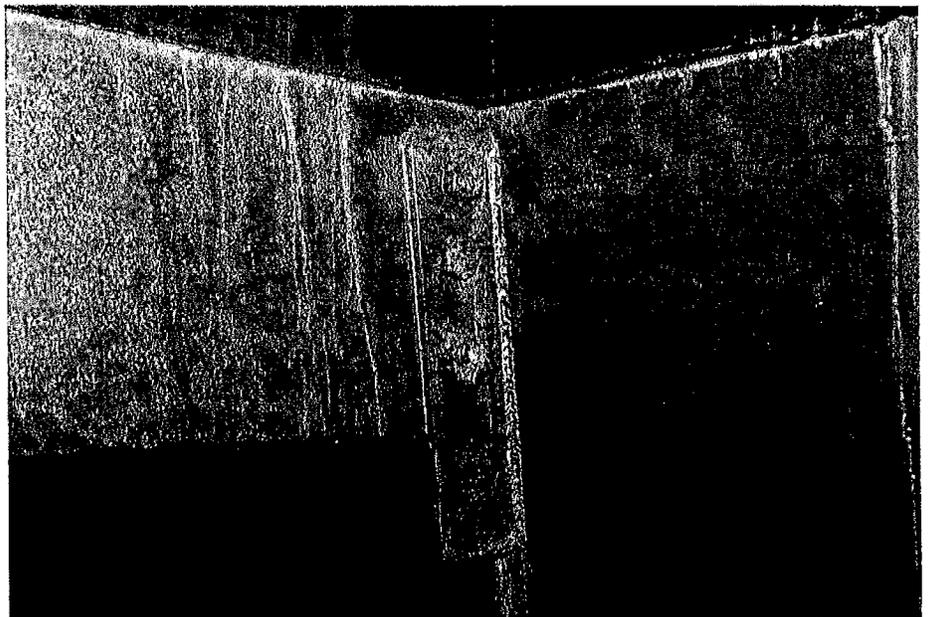
I-19 View of a rafter to shell connection, illustrating minor to moderate corrosion at the connection and nuts and bolts.



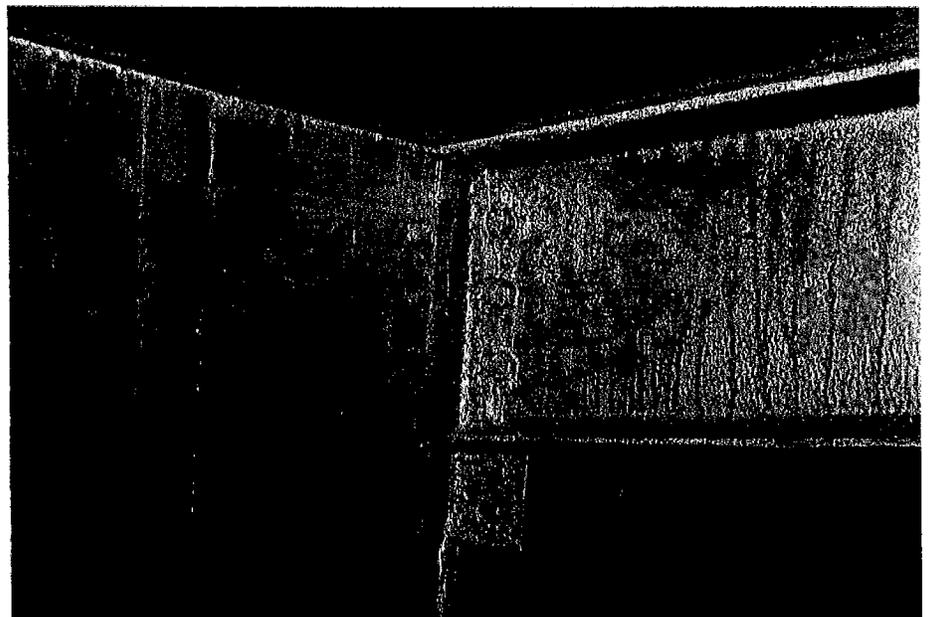
I-20 Same as Photo I-19,
except at a different
location.



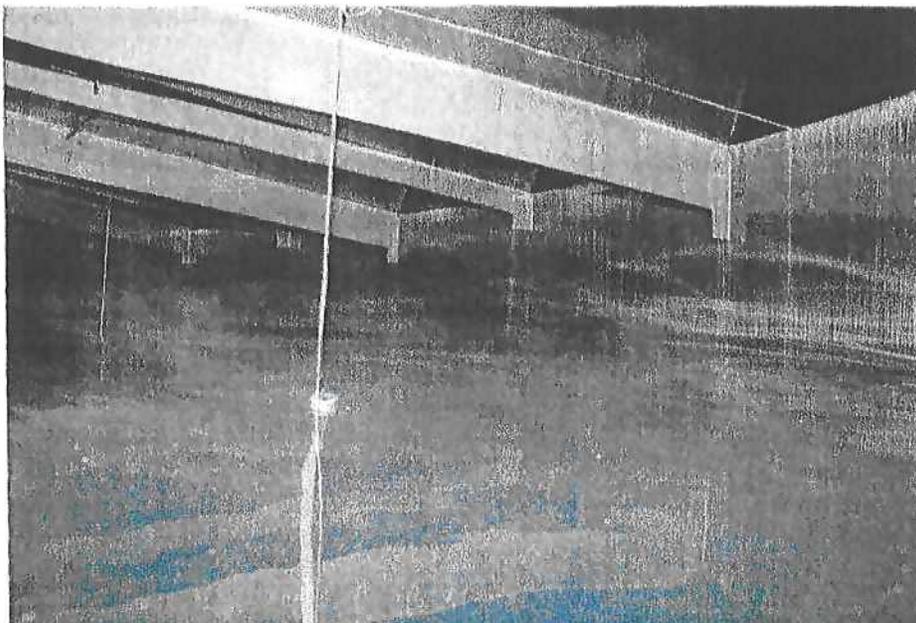
I-21 Same as Photos I-19
and I-20, except at a
different location.



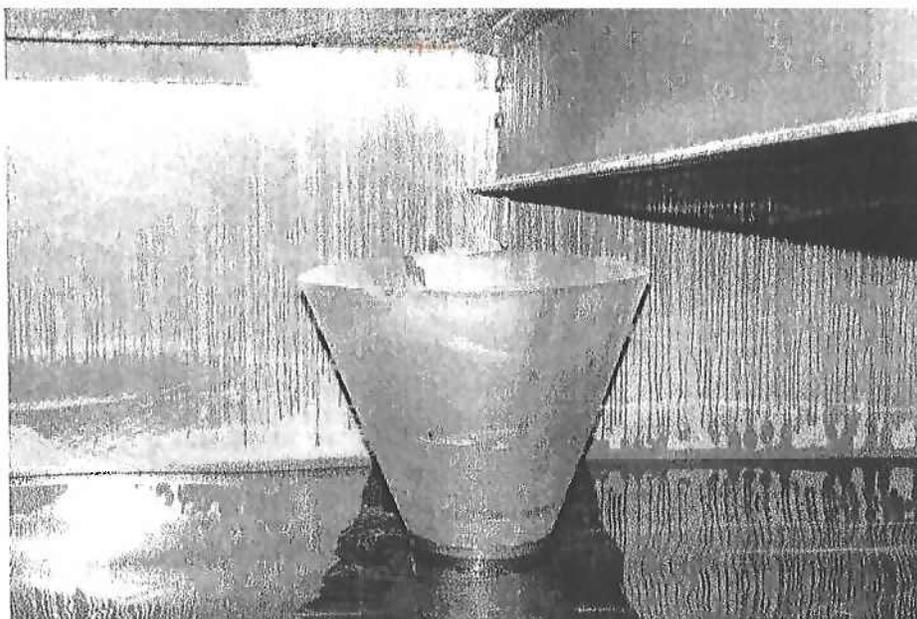
I-22 Same as Photos I-19
through I-21, except at
a different location.



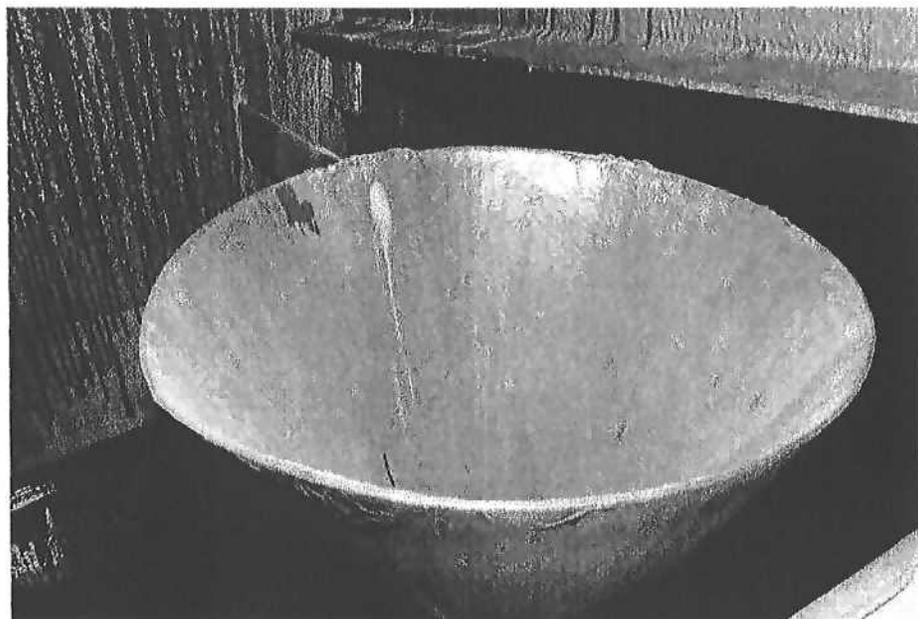
I-23 View of a portion of the shell above the water line, illustrating the generally fair to good condition of the coating system in this area.



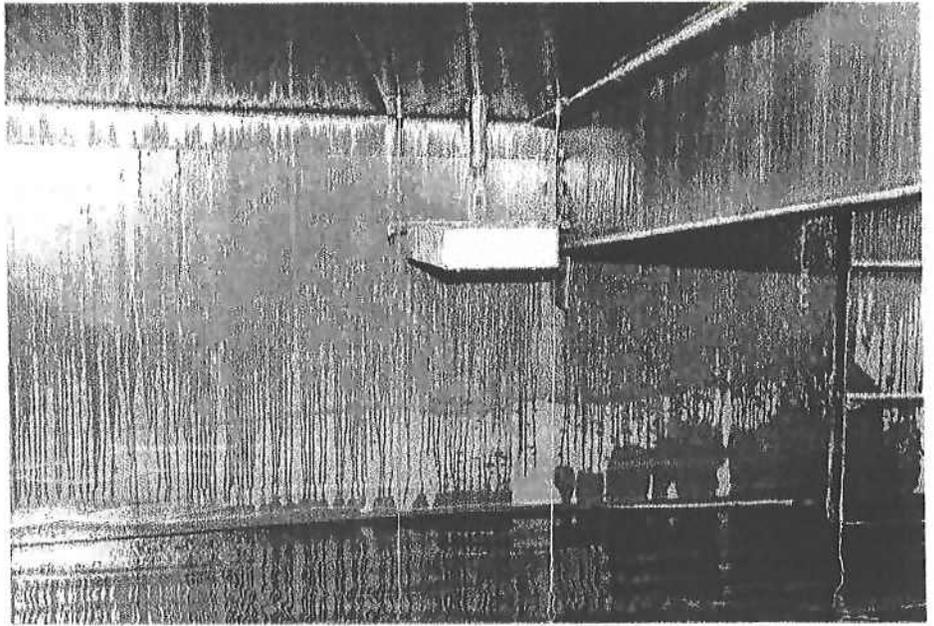
I-24 View of the overflow funnel, illustrating minor corrosion at the top edge of the funnel and otherwise good condition of the coating.



I-25 View of the interior surfaces of the funnel, illustrating the generally good condition of the coating system in this area.



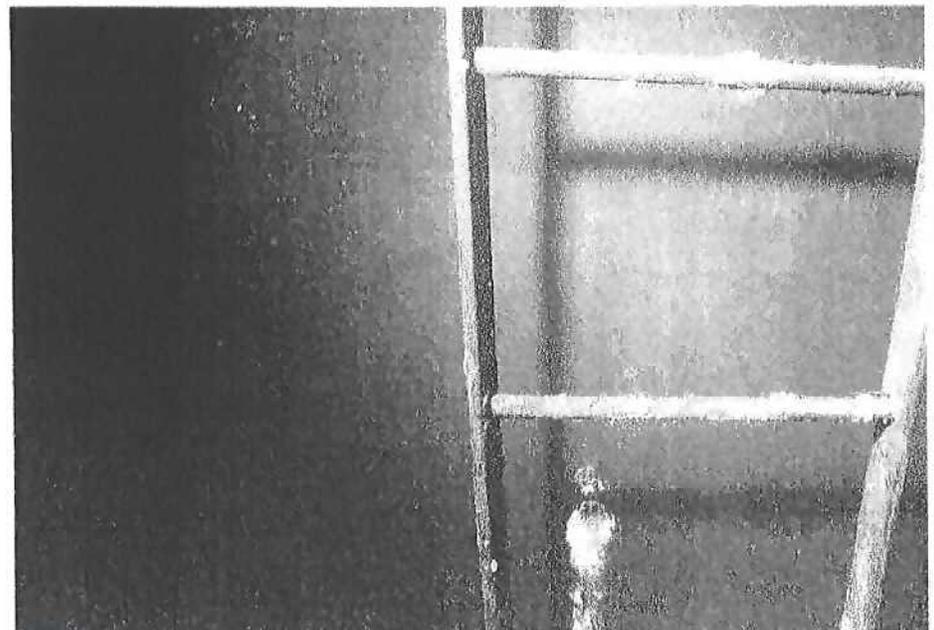
I-26 View of the liquid level indicator float and guide wires, illustrating the overall good condition of the components. Note the float is stuck above the water level.



I-27 View of the interior ladder and stilling well, illustrating the generally good condition of the coating system in this area.



I-28 View of the ladder just below the water level, illustrating random corrosion and calcareous deposits on the ladder rungs and side rails.



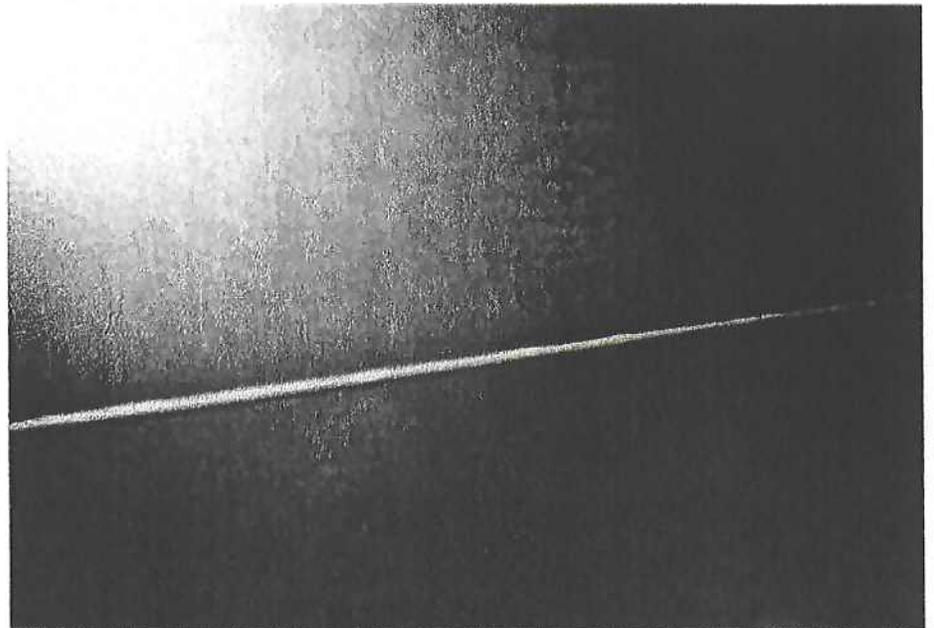
I-29 View of the ladder further down, illustrating moderate to severe blistering at the ladder bracing. Note calcareous deposits at the blisters, bracing and side rails.



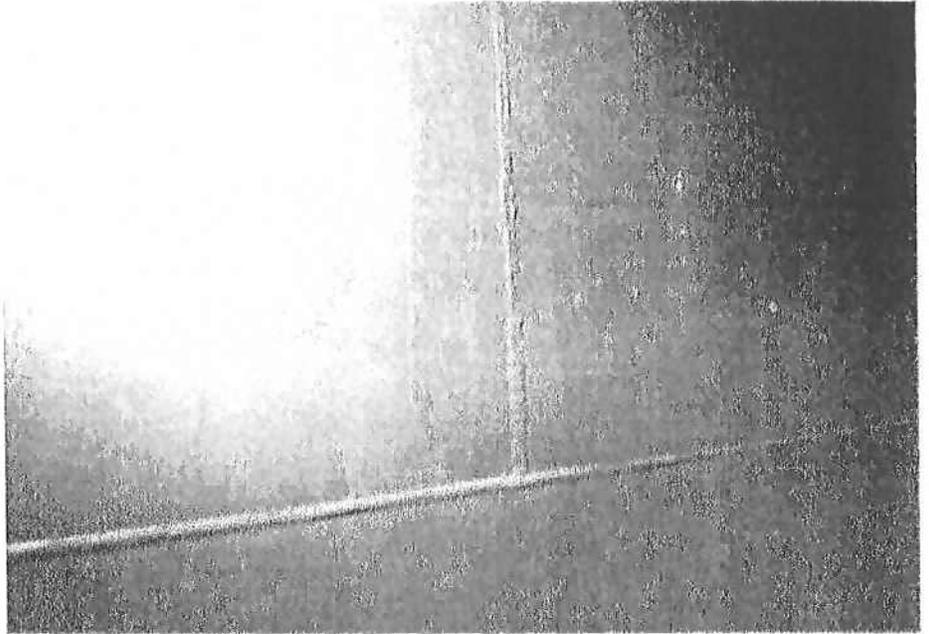
I-30 Same as Photos I-28 and I-29, except at the bottom of the ladder.



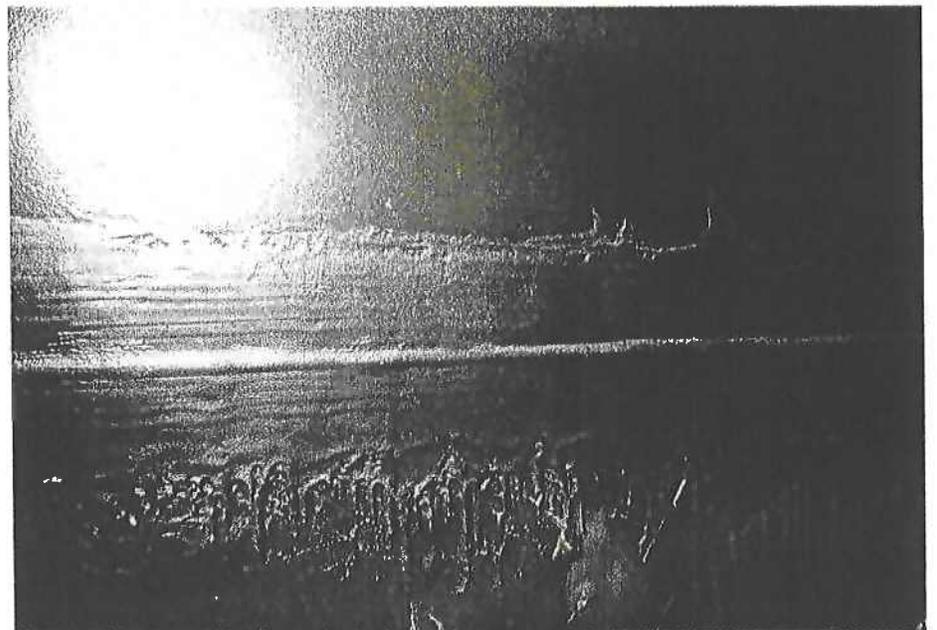
I-31 View of the second and third shell courses, illustrating the overall good condition of the coating system in this area.



I-32 View of the second shell course at a vertical weld, illustrating good condition of the coal tar enamel and solvent cutback coating systems in this area.



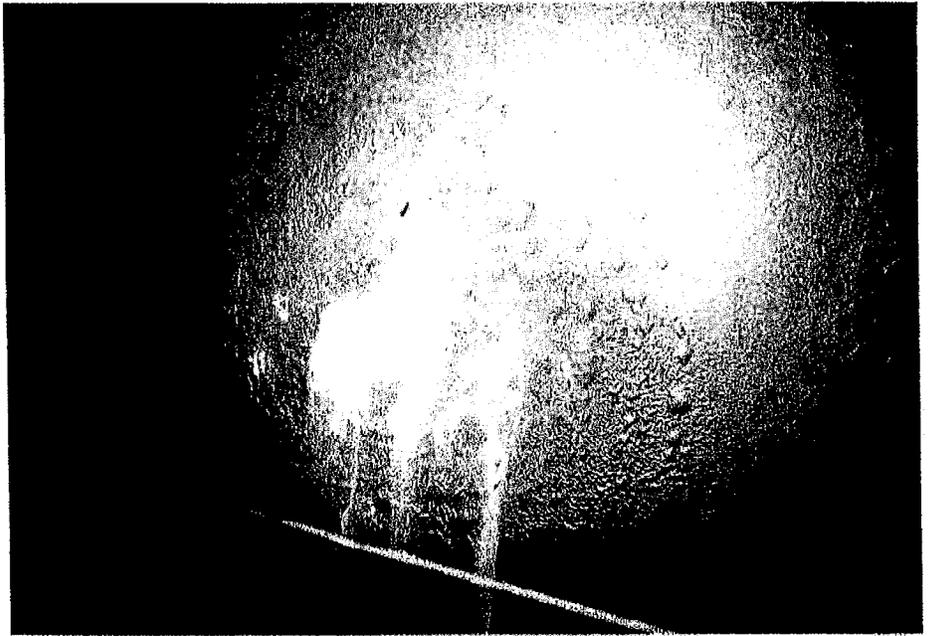
I-33 View of the coal tar enamel to solvent cutback coating transition, illustrating good condition of both systems in this area.



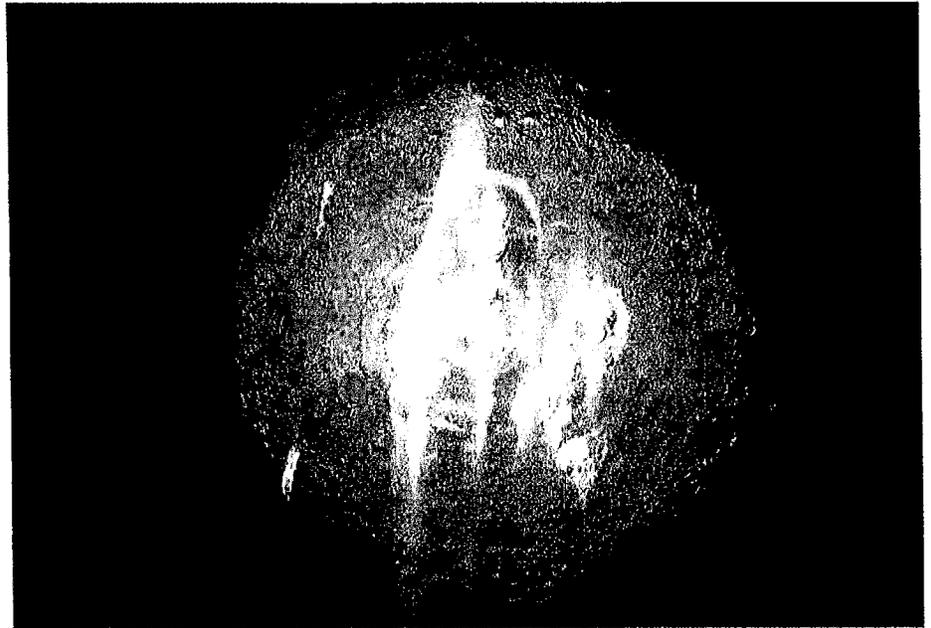
I-34 View of a small patched area on the shell, illustrating good condition of the patch and adjacent surfaces.



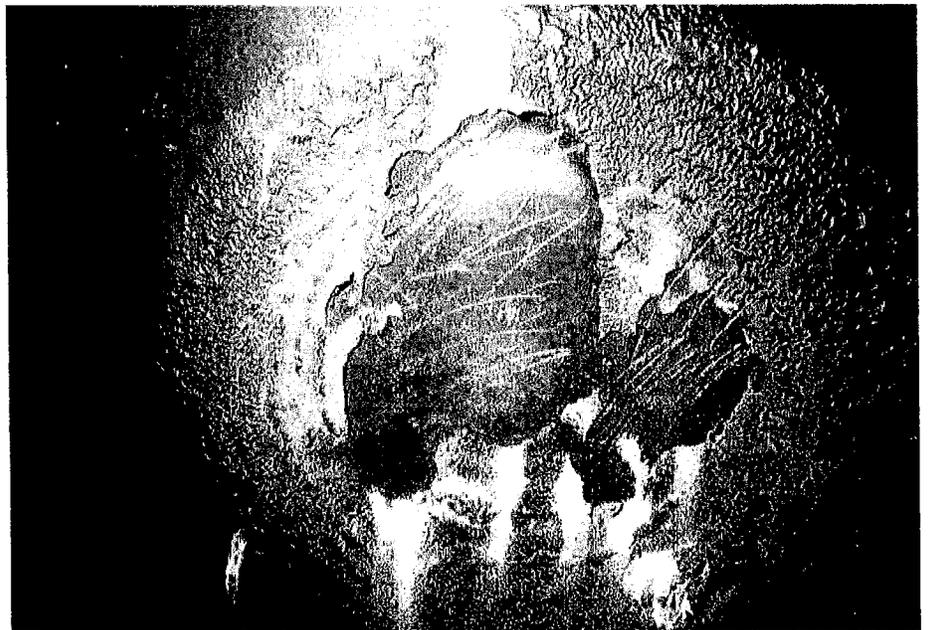
I-35 View of the shell, illustrating a circular pattern of blistering and calcareous deposits at the center of the circular area.



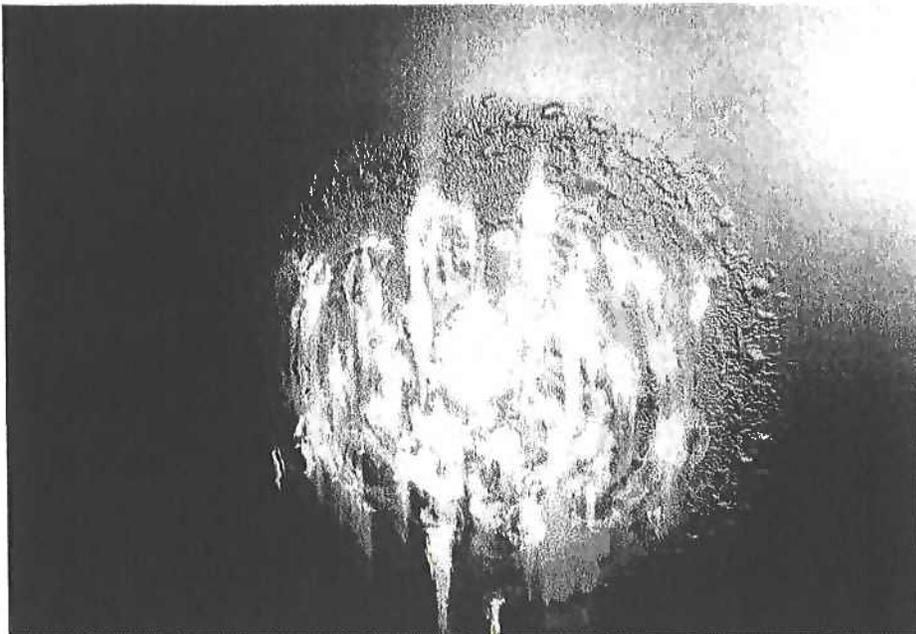
I-36 Same as Photo I-35, except at a different location.



I-37 Same as Photo I-36, except deficient coating has been removed to examine the substrate.



I-38 Same as Photos I-35 through I-37, except in a different location.



I-39 View of the lower shell course, illustrating severe blistering and calcareous deposits on all surfaces.



I-40 View of the lower shell course, illustrating random blistering and calcareous deposits present.



I-41 Same as Photo I-40, except in a different location.



I-42 View of the shell to bottom transition, illustrating random large blisters and calcareous deposits present.



I-43 Same as Photo I-42, except in a different location.



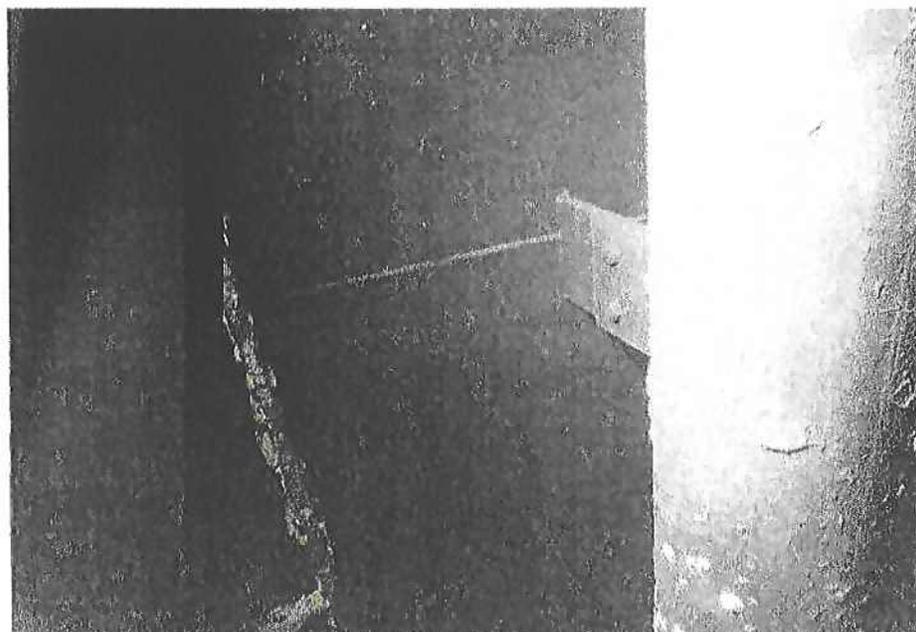
I-44 View of the liquid level indicator (LLI) base, illustrating calcareous deposits on the guide wires and random blistering on the shell behind the LLI.



I-45 View of the overflow pipe just below the water line, illustrating a couple of spots of corrosion and otherwise good condition of the coating in this area.



I-46 View of the stilling well pipe, illustrating random blistering and calcareous deposits on the pipe.



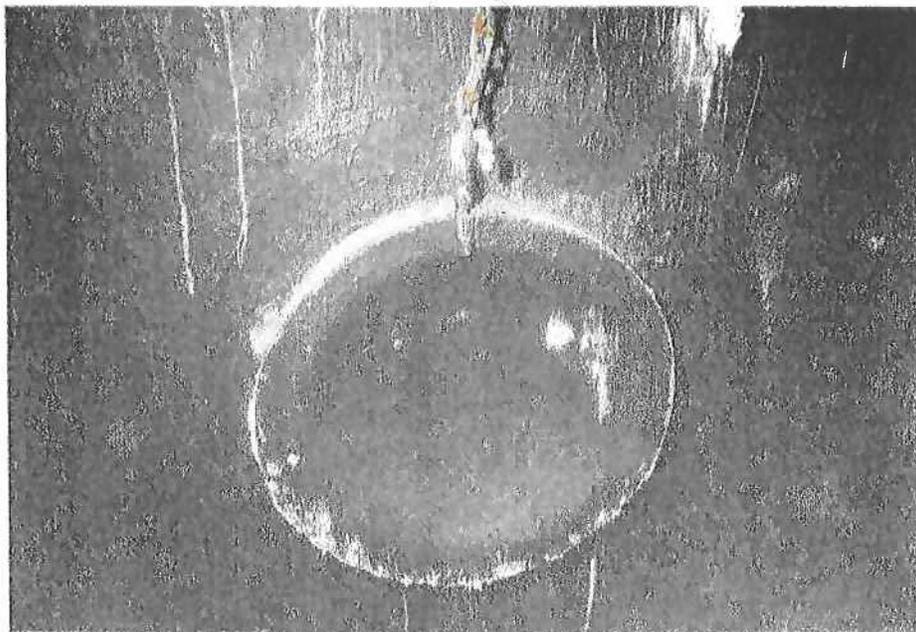
I-47 Same as Photo I-46,
except further down the
pipe.



I-48 Same as Photos I-46
and I-47, except at the
bottom of the pipe.



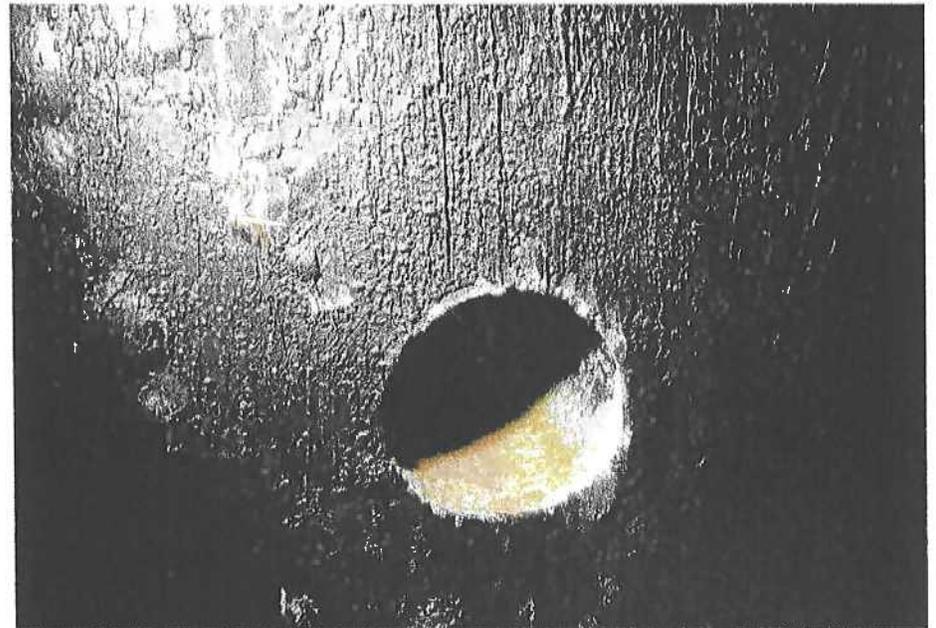
I-49 View of the manhole,
illustrating random
calcareous deposits on
the manhole cover and
hanger.



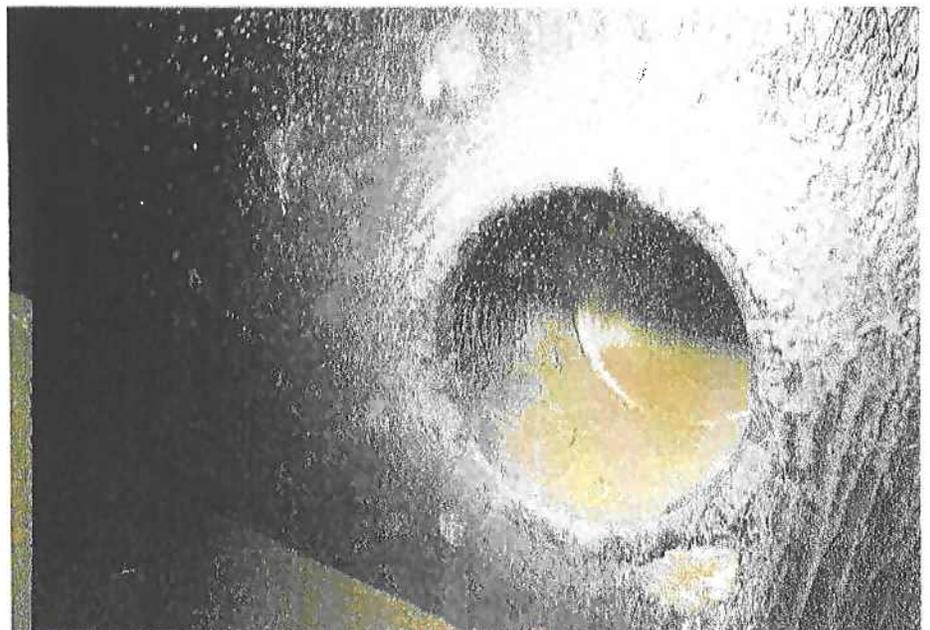
I-50 View of the manhole davit, hinge and chain hanger, illustrating severe corrosion on the chain and calcareous deposits on the davit and hinge.



I-51 View of a penetration in the lower shell, illustrating calcareous deposits at the circumference of the penetration and blistering on adjacent surfaces.



I-52 Same as Photo I-51, except in a different location.



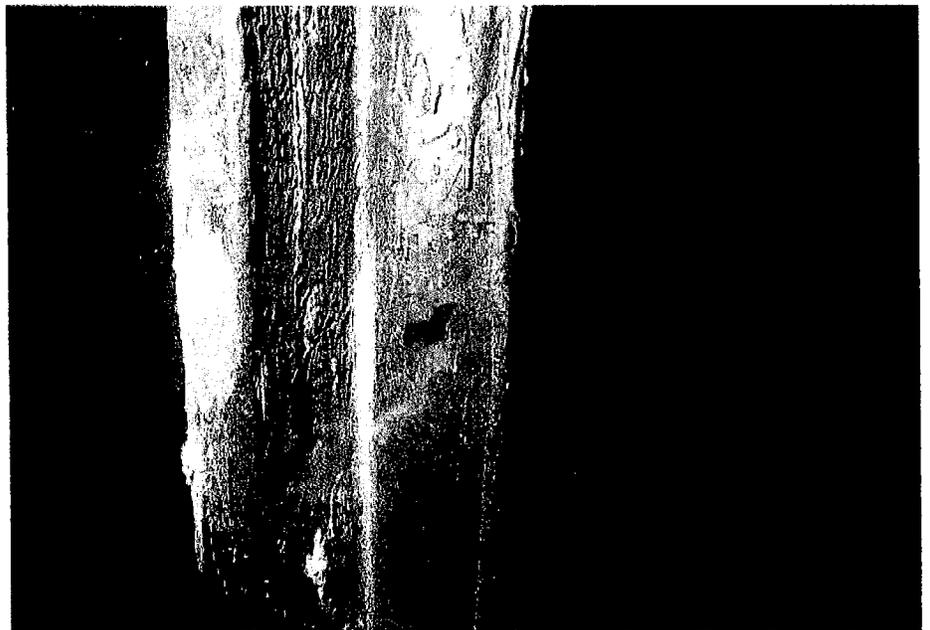
I-53 View of a small diameter penetration, illustrating calcareous deposits at the penetration and blistering on adjacent surfaces.



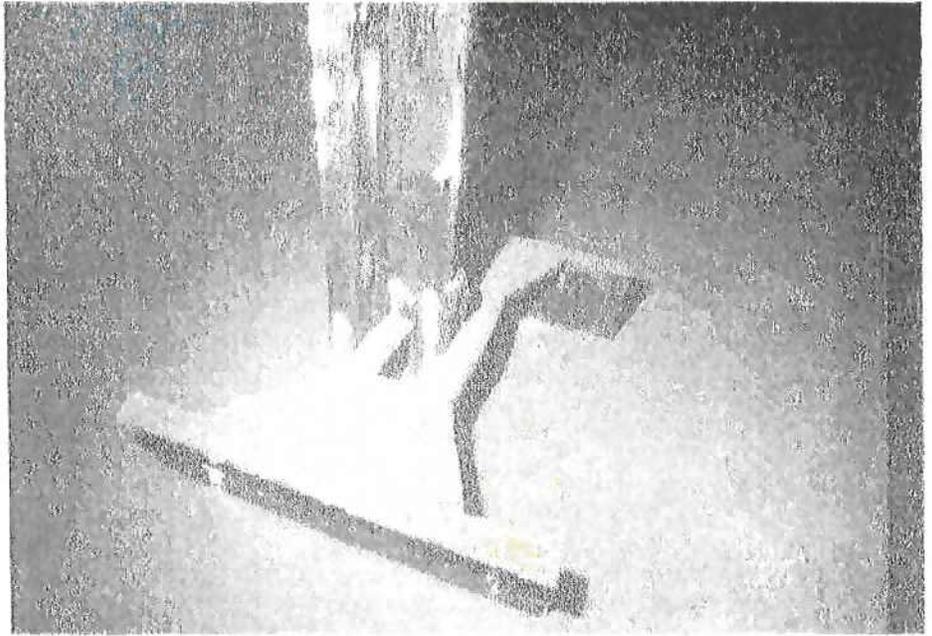
I-54 View of the column, illustrating severe blistering and calcareous deposits present.



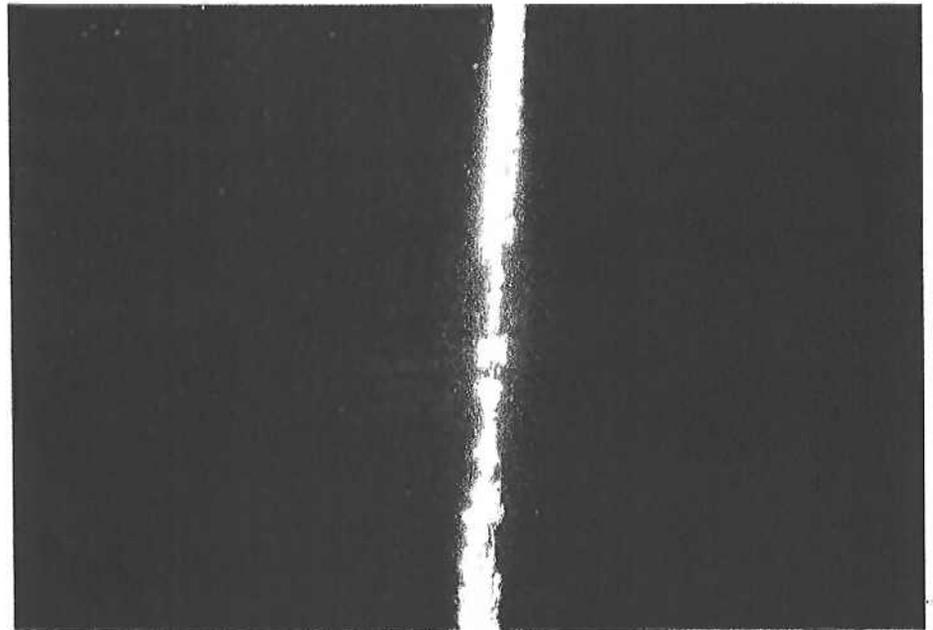
I-55 Same as Photo I-54, except further down the column. Note large hole in the blister where the diver has popped the blister to examine the substrate.



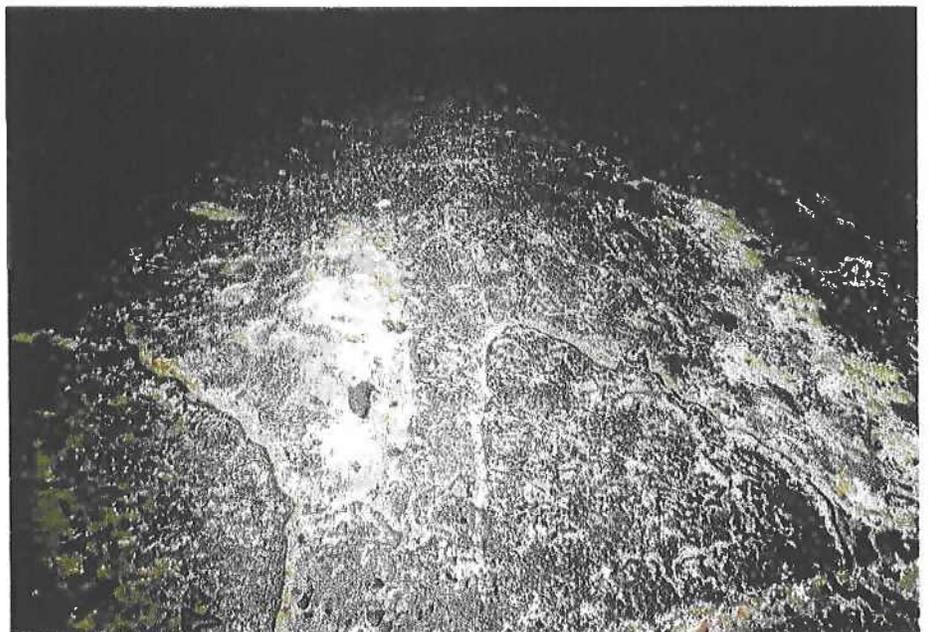
I-56 View of the column base, illustrating random calcareous deposits and heavy silt on adjacent surfaces.



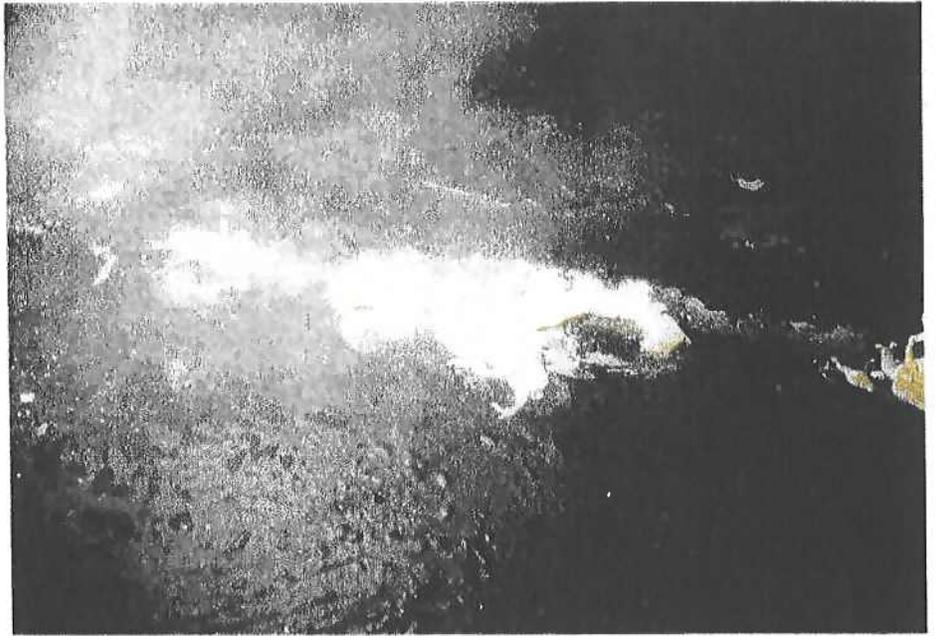
I-57 View of a cathodic protection anode, illustrating severe deterioration of the anode.



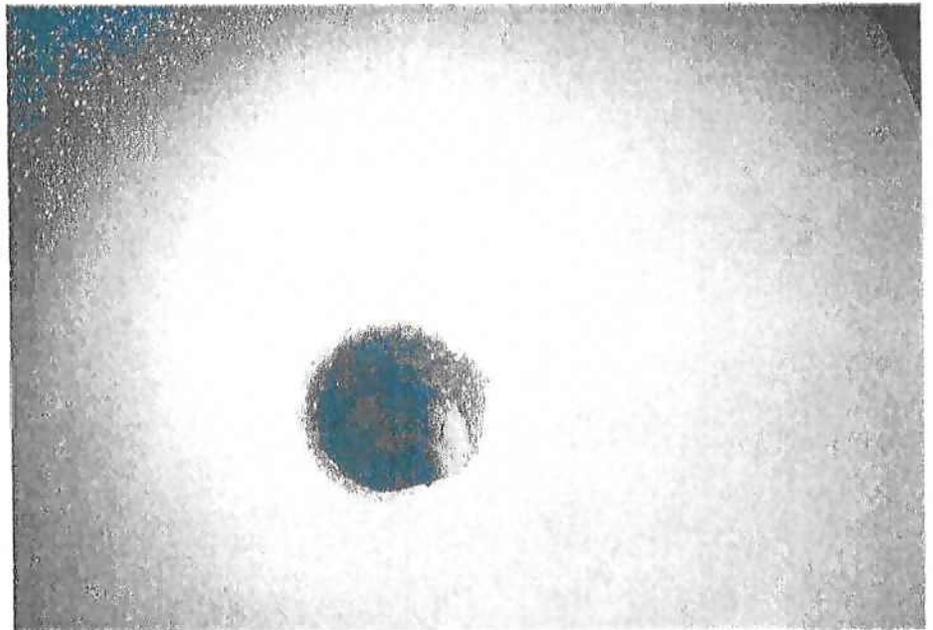
I-58 View of the bottom plates, illustrating random calcareous deposits in this area.

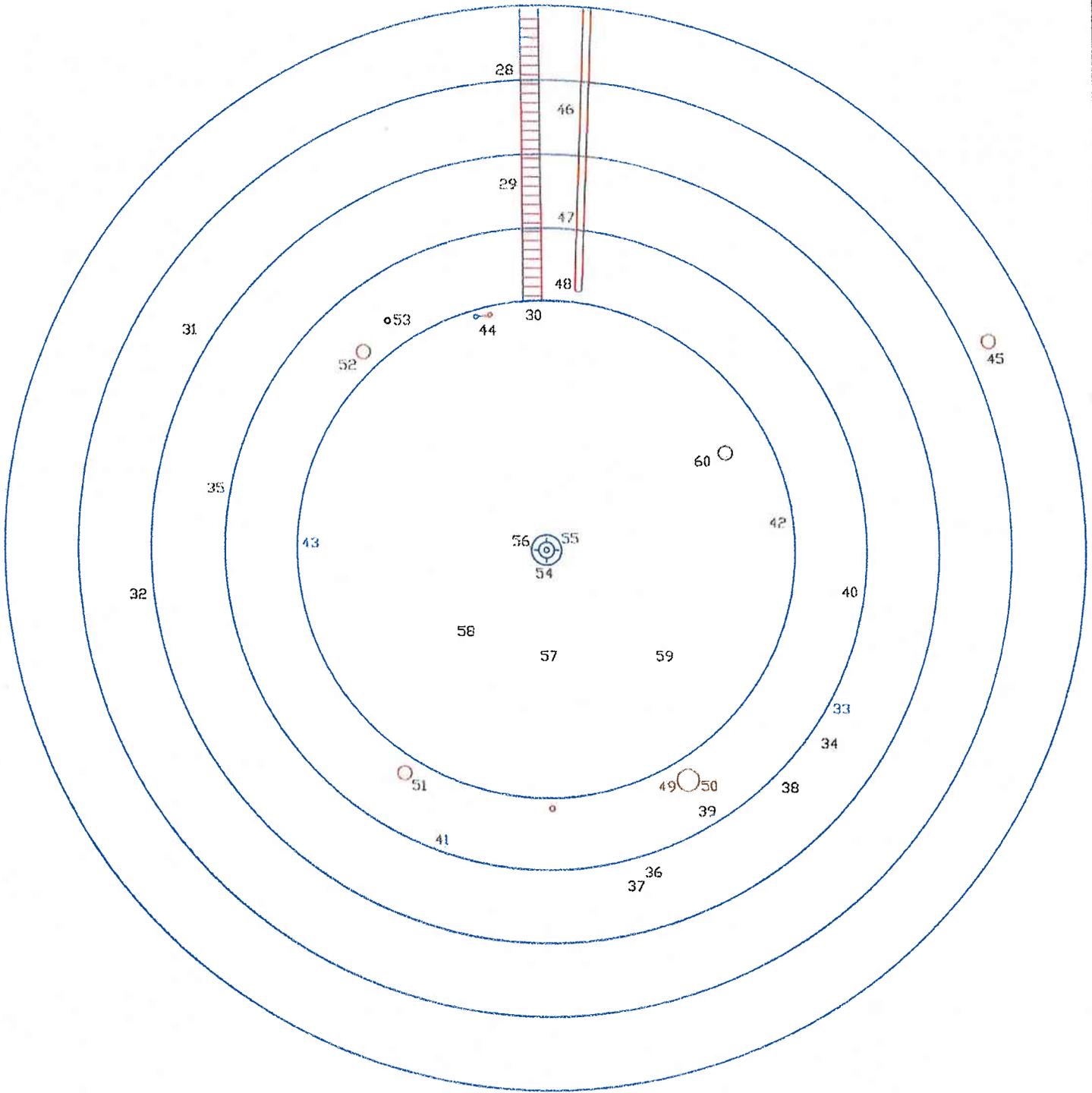


I-59 Close-up view of the bottom, illustrating an area of calcareous deposits present.



I-60 View of the drain, illustrating good condition of the coating on the interior surfaces of the drain and heavy silt on adjacent surfaces.





OWNER:
OTAY WATER DISTRICT

TITLE:
UNDERWATER PHOTOGRAPH LOCATIONS

RESERVOIR:
458-1

DRAWN BY:
JAMES SPEARS

SCALE:
NONE

DATE:
8/17/06



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008	
SUBMITTED BY:	Daniel Kay <i>DK</i> Associate Civil Engineer	PROJECT/	R2081/	DIV. 4
	Ron Ripperger <i>RR</i> Engineering Manager	SUBPROJECT:	001103	NO.
APPROVED BY:	Rod Posada <i>R Posada</i> (Chief) Chief, Engineering			
APPROVED BY:	Manny Magaña <i>M Magaña</i> (Asst. GM): Assistant General Manager, Engineering and Operations			
SUBJECT:	Award of a Construction Contract for the 20-Inch, 944 Zone, Lane Ave/Proctor Valley/Pond #1 Project			

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a construction contract to ARB Inc. (ARB) in the amount of \$660,256 for the 20-Inch, 944 Zone, Lane Ave/Proctor Valley/Pond #1 Project. (See Exhibit A for project location.)

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

To obtain Board authorization to award a construction contract to ARB for the 20-Inch, 944 Zone, Lane Ave/Proctor Valley/Pond #1 Project.

ANALYSIS:

The existing potable 20-Inch CML&C pipeline is located in Chula Vista and starts at the Use Area north of the Salt Creek Golf Course. It travels south to the intersection of Proctor Valley Road and Lane Avenue, where it is connected to a 24-Inch PVC 980 pressure zone pipe (see Exhibit A).

Currently the existing 20-Inch pipeline is a potable water line that supplies the 980 Zone Reservoirs. A 30-Inch potable CML&C

transmission main has recently been constructed that also feeds the 980 Zone Reservoirs. Because of the capacity of the 30-Inch transmission main, the 20-Inch potable line is no longer needed for potable supply to the 980 Pressure Zone. Therefore, the 20-Inch line will be converted to a recycled water line to supplement the current recycled water demand as well as provide additional supply for future demand.

At the Proctor Valley/Lane Avenue intersection, the existing 20-Inch pipe will be disconnected from the 980 Pressure Zone and connected to a 16-Inch PVC recycled line. The 20-Inch pipeline will also be disconnected from other potable mains along the alignment up to the use area. There are eleven (11) different areas along the alignment, most of which are on or near the Salt Creek Golf Course that will require a disconnection, or re-connection of water mains to make the conversion successful. The work also requires the installation of flow meters to monitor the amount of flow going in and out of the recycled water reservoirs. RBF Consulting, the District's consultant, designed the project and developed the bid documents. The project was advertised for bid on the District's website and several other publications, including the San Diego Union Tribune and San Diego Daily Transcript.

A non-mandatory Pre-Bid Meeting was held on 11/14/07. A presentation was given by the District's Staff to explain the project and discuss any questions or concerns from the contractors. There were eight (8) contractors that attended the meeting and meeting minutes were published.

Subsequently, one addendum was sent out to all bidders and planhouses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on December 4, 2007. Ten (10) bids were received with one Bid from Dietrich Corporation being 3 minutes late. That bid was rejected and returned to Mr. Dietrich. The following are the bid results:

<u>CONTRACTOR</u>	<u>TOTAL BID AMOUNT</u>
1 ARB	\$660,256
2 CCL CONTRACTING INC.	\$718,200
3 PREMIERE PIPELINE CONSTRUCTION	\$731,721
4 SOUTHWEST CIVIL CONTRACTING INC.	\$759,000
5 BURTECH PIPELINE INC.	\$850,000
6 BRH GARVER WEST INC.	\$873,900
7 T.C. CONSTRUCTION INC.	\$894,890
8 ZONDIROS CORPORATION	\$897,980
9 WEIR CONSTRUCTION CORPORATION	\$1,008,479
10 ARRIETA CONSTRUCTION INC.	\$1,101,233

The Engineer's Estimate was \$1,000,330.

The evaluation process included reviewing all bids submitted for conformance to the contract documents. The lowest bidder, ARB, submitted a responsible bid and holds a Class A Contractors license which expires on March 31, 2009.

References were checked and ARB was found to be a highly rated company. Staff also verified that it can comply with the bonding requirements for this project. Per the public competitive bidding process, Staff is recommending the award of a construction contract to ARB in the amount of \$660,256.

FISCAL IMPACT:

The total budget for CIP R2081, as approved in the FY 2008 budget, is \$1,242,000. Total expenditures, plus outstanding commitments and forecast, are \$1,111,819. See Attachment B for budget detail.

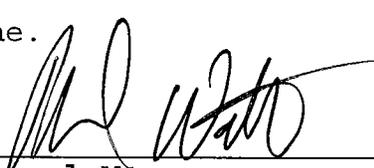
Based on a review of the financial budget, the Project Manager has determined the budget will be sufficient to support this project. Finance has determined that 100% of the funding is available from the Expansion Fund.

STRATEGIC GOAL:

This project supports the District's Mission Statement, "To provide safe, reliable water, recycled water and wastewater services to our community in an innovative, cost efficient water wise and environmentally responsible manner", as well as the General Manager's vision, "...prepared for the future..." by guaranteeing the District will always be able to meet future water supply obligations and plan, design and construct new facilities.

LEGAL IMPACT:

None.



General Manager

DK/HJ/RP:jf

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Attachments: Attachment A
Attachment B
Exhibit A



ATTACHMENT A

SUBJECT/PROJECT: R2081/001103	Award of a Construction Contract for the 20-Inch, 944 Zone, Lane Ave/Proctor Valley/Pond #1 Project
---------------------------------------------	-----------------------------------------------------------------------------------------------------

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 14, 2007. The following comments were made:

- Staff indicated that this project is the conversion of the 20-inch potable pipeline to a recycled water line to supplement the current recycled water demand.
- Staff explained that in 1989, Otay constructed this 20-inch pipeline to accommodate demand for recycled water in Chula Vista.
- The potable 20-inch pipeline is located in Chula Vista and starts at the Use Area north of the Salt Creek Golf Course.
- There will be 11 different areas where the converted potable line (recycled pipeline) needs to be disconnected from the 30" 944 potable pipeline. Most locations are around the golf course.
- Ten (10) bids were received. Staff would like to award the contract to ARB for \$660,256. Staff verified references.
- Staff assured the committee that the pipeline will be tested to insure no cross-connections are made. Also, as-needed inspection services can be added to check the connections.

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding of this item to the Board of directors on the consent calendar.



ATTACHMENT B

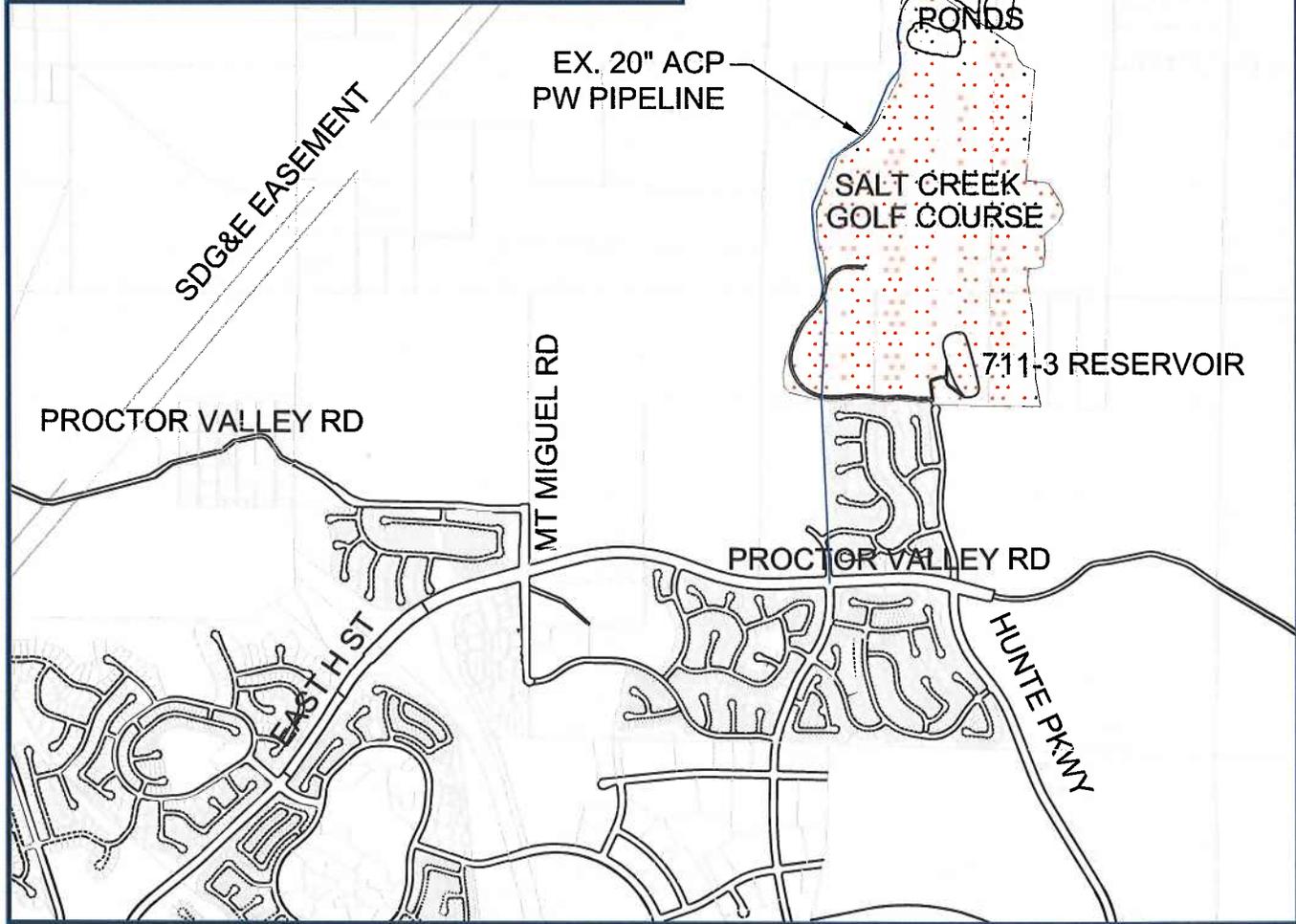
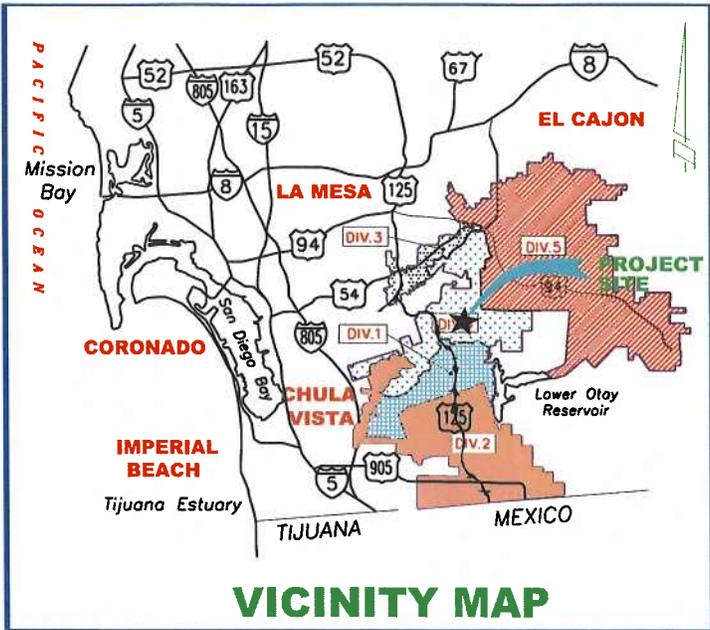
SUBJECT/PROJECT:	Award of a Construction Contract for the 20-Inch, 944 Zone, Lane Ave/Proctor Valley/Pond #1 Project
R2081/001103	

Otay Water District
R2081- RecPL - 20-Inch, 944 Zone, Lane Avenue -

Date Updated: December 03, 2007

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment & Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor / Comments</i>
\$1,290,000					
Planning					
Labor	28,975	28,975		28,975	
Subcontract			-	-	
Materials			-	-	
Temporary Labor			-	-	
Consultant Contracts			-	-	
Outside Services			-	-	
Service Contracts			-	-	
Other Agency Fees			-	-	
Total Planning	\$ 28,975	\$ 28,975	\$ -	\$ 28,975	
Design					
In House/Labor	101,128	101,128		101,128	
In House/Labor (future)	-	-	-	-	
Consultant Contracts	44,785	40,307	4,478	44,785	RBF CONSULTING
	5,000	5,000	-	5,000	INFRASTRUCTURE ENGINEERING
Mileage	15	15	-	15	PETTY CASH CUSTODIAN
Materials	393	393	-	393	CW MACGRATH
Contracted Services	8,365	8,365	-	8,365	KIRK PAVING INC
Service Contracts			-	-	
Advertising/Bid			-	-	
Settlement/Easement			-	-	
Total Design	\$ 159,686	\$ 155,208	\$ 4,478	\$ 159,685	
Construction					
In House/Labor	100,000	-	100,000	100,000	
Other Agency Fee	50	50	-	50	PETTY CASH CUSTODIAN
Service Contracts	2,732	1,228	1,504	2,732	OCB REPROGRAPHICS
Advertising	69	69	-	69	SAN DIEGO DAILY TRANSCRIPTS
Contracted Services	660,256		660,256	660,256	ARB INC.
Contingency	132,051		132,051	132,051	
Accpt/close-out	28,000		28,000	28,000	
Total Construction	\$ 923,159	\$ 1,347	\$ 921,811	\$ 923,159	
Grand Total	\$ 1,111,819	\$ 185,530	\$ 926,289	\$ 1,111,819	

P:\WORKING\CIP R2081\Graphics\Exhibits\Figures\R2081 PDR Figure 1-1 Location Map.dwg 7/26/2006 8:08:44 AM PST



OTAY WATER DISTRICT
 REC-PL 20-INCH, 944 ZONE,
 LANE AVE - PROCTOR VALLEY/POND NO. 1
 PROJECT R2081 LOCATION MAP

EXHIBIT A



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008		
SUBMITTED BY:	Ron Ripperger <i>[Signature]</i> Engineering Manager	PROJECT No./	P1210/	DIV.	ALL
	Meryll Gonzalez Assistant Civil Engineer	SUBPROJECT:	023000	NO.	
APPROVED BY:	Rod Posada <i>[Signature]</i> (Chief) Chief, Engineering				
APPROVED BY:	Manny Magaña <i>[Signature]</i> (Asst. GM): Assistant General Manager, Engineering and Operations				
SUBJECT:	Award of a Professional Engineering Planning Services Contract to Westin Engineering for the Asset Management Plan Project				

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a professional engineering planning services contract to Westin Engineering (Westin) for the Asset Management Plan (AMP) Project, and to authorize the General Manager to execute an agreement with Westin in an amount not to exceed \$194,280.

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into a professional engineering planning services agreement with Westin in an amount not to exceed \$194,280 for the development of the Asset Management Plan project.

ANALYSIS:

The District provides water, wastewater, and reclaimed water services to communities in southern San Diego County. Proper management of assets providing these services is essential to keeping costs under control and minimizing problems. The AMP project will develop and provide long-term financial planning and

analysis of the District's water, wastewater, and recycled water facilities for the efficient and effective operation and maintenance (O&M) of these facilities.

This AMP project will establish the vision, mission, objectives, and approach for an Asset Management Program that will guide the District in optimizing future renewal, replacement, and improvement needs. As the area served by the District approaches build-out, this AMP will become critically important to helping the District plan the transition in financial, engineering, operational, and management needs from a capital-intensive to an O&M-intensive program.

To address these challenges, the District requires the services of a professional engineering consulting firm to develop and manage an implementable AMP that will balance the District's needs and requirements for performance, reliability, and total life-cycle costs.

The scope of work for the AMP project consists of the following tasks: 1) Program Management & Administration; 2) Vision, Mission, Objective, and Implementation Strategy; 3) Asset Inventory; 4) Prioritize System Assets; 5) Asset Valuation Method and Criteria; 6) Existing Asset Condition Assessment; 7) Asset Valuation; 8) Life Cycle Costs; 9) Financial Evaluation; 10) Asset Management Plan; 11) Replacement & Renewal Capital Improvement Plan; 12) Asset Management Plan Report.

In accordance with Policy 21, the District solicited Professional Engineering Planning Services from consulting firms by placing an advertisement on the District's website and several other publications including the Union Tribune and San Diego Daily Transcript.

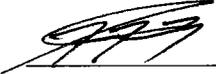
Seventeen (17) firms submitted a letter of interest and a statement of qualifications. The Request for Proposal (RFP) for Professional Engineering Planning Services was sent to all seventeen firms resulting in six (6) proposals received on November 13, 2007 from the following consulting firms:

<u>CONSULTING FIRMS</u>	<u>PROPOSED FEE</u>
PBS&J	\$185,658
Westin Engineering	\$194,280
Op X Consulting, LLC	\$198,700
Carollo Engineers	\$199,809
CDM	\$261,190
GHD Inc. / MARRS Services Inc.	\$356,859

The Engineer's Estimate was \$190,000.

The nine (9) firms that chose not to propose were: Black & Veatch; Dudek Engineering & Environmental; Harris & Associates; DBE Psomas; Red Oak Consulting; RBF Consulting; RMC Water & Environment; Stantec; and Technology Associates International Corporation.

The consultant selection panel comprised of six (6) District staff. Staff evaluated and scored all written proposals. Westin received the highest score for their services based on their experience, proposed method to accomplish the work, and their ability to complete projects on schedule. References for Westin were checked and received high ratings. A summary of the complete evaluation is shown in Attachment B.

FISCAL IMPACT: 

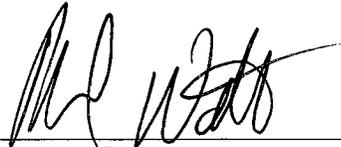
The total operating budget for Project P1210-023000, as approved for the Fiscal Year 2008 budget, is \$150,000. An additional \$250,000 will be budgeted in Fiscal Year 2009. Based on a review of the departmental budget, the Project Manager has determined that the combined budgets will be sufficient to fund this contract. To date, no expenditures have been made to the budget.

STRATEGIC GOAL:

This project supports the District's Mission Statement, "To provide safe, reliable water, recycled water, and wastewater services to our community in an innovative, cost efficient, water wise and environmentally responsible manner," and the District's Strategic Goal, "To satisfy current and future water needs for potable, recycled, and wastewater services."

LEGAL IMPACT: _____

None.



General Manager

P:\WORKING\Asset Mgmt Plan\Staff Reports\Staff Report P1210-23000 AMP_1-16-08.doc

RR/MG/RP:jf

Attachments: Attachment A
Attachment B



ATTACHMENT A

SUBJECT/PROJECT: P1210/023000	Award of a Professional Engineering Planning Services Contract to Westin Engineering for the Asset Management Plan Project
-----------------------------------------	----------------------------------------------------------------------------------------------------------------------------

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 14, 2007. The following comments were made:

- Staff indicated that they are requesting that the Board approve their recommendation to award a professional engineering planning services contract to Westin Engineering for the Asset Management Plan (AMP) Project.
- Staff explained that they have been working over the last year to develop a scope of work for the AMP in order to provide long-term rehabilitation and replacement of District infrastructure and the appropriate financial planning and analysis of the District's water, wastewater and recycled water facilities.
- The District received letters of interest from 17 firms.
- Six proposals were received and evaluated.
- Staff recommends Westin Engineering as the most qualified consultant.

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding of this item to the Board of Directors on the consent calendar.

ATTACHMENT B

SUMMARY OF PROPOSAL RANKINGS BY PANEL MEMBERS Asset Management Plan (Project No. P1210-023000)

		← WRITTEN →						*Proposed Fee	*Consultant's commitment to EBE, DBE, MBE, SBE	TOTAL SCORE (per reviewer)	AVERAGE SCORE	References
		Qualifications, experience of Consultant's assigned personnel	Experience relevant to type of project being considered	Proposed method to accomplish work	Knowledge of jurisdictional agencies, local area environmental concerns, and regulatory requirements	Ability to complete projects on schedule	Completeness, addressed requested information					
SCORE		15	15	10	10	10	15	20	5	100 **		✓
Carollo Engineers	Joe Beachen	13	11	6	8	9	8	20	5	80	85.33	
	Meryll Gonzalez	13	13	8	8	9	13			89		
	Don Henderson	12	12	11	11	7	12			90		
	Rod Posada	13	14	8	8	8	12			88		
	Ron Ripperger	13	12	8	8	8	13			87		
	Geoff Stevens	12	11	6	7	6	11			78		
CDM	Joe Beachen	4	15	10	10	10	15	18	5	87	87.17	
	Meryll Gonzalez	14	14	10	8	10	12			91		
	Don Henderson	12	12	11	11	7	11			87		
	Rod Posada	15	15	9	10	8	12			92		
	Ron Ripperger	12	12	8	7	8	11			81		
	Geoff Stevens	13	14	7	8	8	12			85		
GHD / MARRS	Joe Beachen	13	6	6	8	9	9	13	5	69	76.17	
	Meryll Gonzalez	13	13	8	5	9	13			79		
	Don Henderson	12	13	12	12	8	12			87		
	Rod Posada	13	13	11	7	7	10			79		
	Ron Ripperger	12	12	8	7	8	11			76		
	Geoff Stevens	11	12	5	5	5	11			67		
Op X Consulting, LLC	Joe Beachen	4	6	5	5	9	7	20	3	56	66.50	
	Meryll Gonzalez	9	9	5	3	7	10			63		
	Don Henderson	11	11	11	11	7	11			82		
	Rod Posada	8	8	6	5	5	6			58		
	Ron Ripperger	11	12	7	6	8	11			75		
	Geoff Stevens	10	10	4	6	4	11			65		
PBS&J	Joe Beachen	5	2	6	8	9	9	19	5	63	80.33	
	Meryll Gonzalez	9	11	8	8	9	12			81		
	Don Henderson	12	10	11	12	7	11			87		
	Rod Posada	10	11	7	10	8	10			80		
	Ron Ripperger	12	11	7	8	8	13			83		
	Geoff Stevens	14	13	8	9	7	13			88		
Westin / HDR	Joe Beachen	15	15	8	10	10	12	20	3	90	89.33	✓
	Meryll Gonzalez	14	14	10	8	10	12			88		
	Don Henderson	13	12	12	12	8	13			90		
	Rod Posada	15	15	9	10	10	14			93		
	Ron Ripperger	13	12	8	10	8	14			85		
	Geoff Stevens	15	15	9	8	9	14			90		

Notes: * Project Manager scores the "Proposed Fee" and "Consultant's Commitment to EBE, DBE, MBE, and SBE" columns.


Project Manager's Signature

12/11/07
Date


Peer Review Signature

12/11/07
Date



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2007	
SUBMITTED BY:	Ron Ripperger <i>[Signature]</i> Engineering Manager	PROJECT/	P2440/	DIV. 2
	Meryll Gonzalez Assistant Civil Engineer	SUBPROJECTS:	003000	NO.
			004000	
APPROVED BY:	Rod Posada <i>[Signature]</i> (Chief) Chief, Engineering			
APPROVED BY:	Manny Magaña <i>[Signature]</i> (Asst. GM): Assistant General Manager, Engineering and Operations			
SUBJECT:	Change Order No. 5 to Contract with Zondiros Corporation for Construction of the SR-905 Utility Relocations			

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District's (District) Board approves Change Order No. 5 to the existing contract with Zondiros Corporation for construction of the SR-905 Utility Relocation project redesign in the amount of \$207,444.77 (see Exhibit A for project location).

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to execute Change Order No. 5 for \$207,444.77 (see Exhibit B) to the contract with Zondiros Corporation.

ANALYSIS:

At the July 5, 2006 Board Meeting, Zondiros Corporation was awarded the construction contract for the SR-905 Utility Relocations, Alta Road Vaults, and Meter Bypass Project. The project construction began in September 2006 and has progressed well.

With approximately 86% of construction completed, Caltrans directed the District to abandon the portion of the waterline installed along the Gailes Boulevard/Dublin Drive alignment due to the discovery of prior easement rights held by the City of San Diego (City) at this location. The City is exercising their rights and Caltrans must maintain the City's easement for a redundant sewer force main. Caltrans recognized that they allowed the construction of the pipeline and will reimburse the District for the full cost of redesign efforts, including the cost of the newly installed pipeline. The City will use this newly installed steel pipe as their redundant sewer force main.

On June 20, 2007, the District issued a Notice of Intent to temporarily suspend work to Zondiros Corporation due to right-of-way issues at Gailes Boulevard/Dublin Drive and Cactus Road. District Staff and the project's engineering design consultant, RBF Consulting, have coordinated with Caltrans, City, and California Department of Public Health for final approval of the redesigned SR-905 Utility Relocations required for project completion.

As a result of the redesign, Change order No. 5 consists of abandonment of the existing water service connections at Gailes Boulevard/Dublin Drive and traffic control, excavation, and installation of a larger diameter waterline and steel casing at a lower elevation at Cactus Road.

RBF Consulting evaluated the redesigned construction costs submitted by Zondiros Corporation and found that the agreed upon price of \$207,444.77 was reasonable.

Staff recommends approval of Change Order No. 5 in the amount of \$207,444.77 for project completion. Caltrans will reimburse the District for 100% for the redesign efforts at both Gailes Boulevard/Dublin Drive and Cactus Road.

FISCAL IMPACT:



The total budget for CIP P2440, as approved in the FY 2008 budget, is \$1,660,000. Expenditures to date are \$1,118,201. Total expenditures, plus outstanding commitments and forecast to date, are \$1,573,485. Based on a review of the financial budget, the Project Manager has determined the budget will be sufficient to support this project.

Finance has determined that 100% of the funding is available from the Replacement Fund.

STRATEGIC GOAL:

This project supports the District's Mission Statement, "To provide safe reliable water, recycled water and wastewater

services to our community in an innovative, cost efficient water wise and environmentally responsible manner", as well as the General Manager's vision, "... prepared for the future..." by guaranteeing that the District will always be able to meet future water supply obligations and plan, design, and construct new facilities.

LEGAL IMPACT: _____

None.



General Manager

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MG/RR/RP:jf

Attachments: Attachment A
Attachment B
Exhibit A
Exhibit B



ATTACHMENT A

SUBJECT/PROJECT: P2440- 003000/0040000	Change Order No. 5 to Contract with Zondiros Corporation for Construction of the SR-905 Utility Relocations
-----------------------------------------------------	-------------------------------------------------------------------------------------------------------------

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 14, 2007. The following comments were made:

- Staff indicated that this project began in 2006. Staff has worked with the City of San Diego and Caltrans in the construction of the SR-905 Utility Relocation project redesign. Staff explained that there are areas where water lines need to be lowered to make way for the freeway.
- Caltrans has directed the District to abandon the portion of the waterline installed along Gailes Boulevard/Dublin Drive due to the discovery of prior easement rights held by the City of San Diego.
- Caltrans will reimburse the District 100% for the time and money spent by the District to redesign and install the pipeline along that portion of the alignment. In addition, Caltrans will reimburse the District for design and construction costs for installing a pipeline in Cactus Road.

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding of this item to the Board of Directors on the consent calendar.



ATTACHMENT B

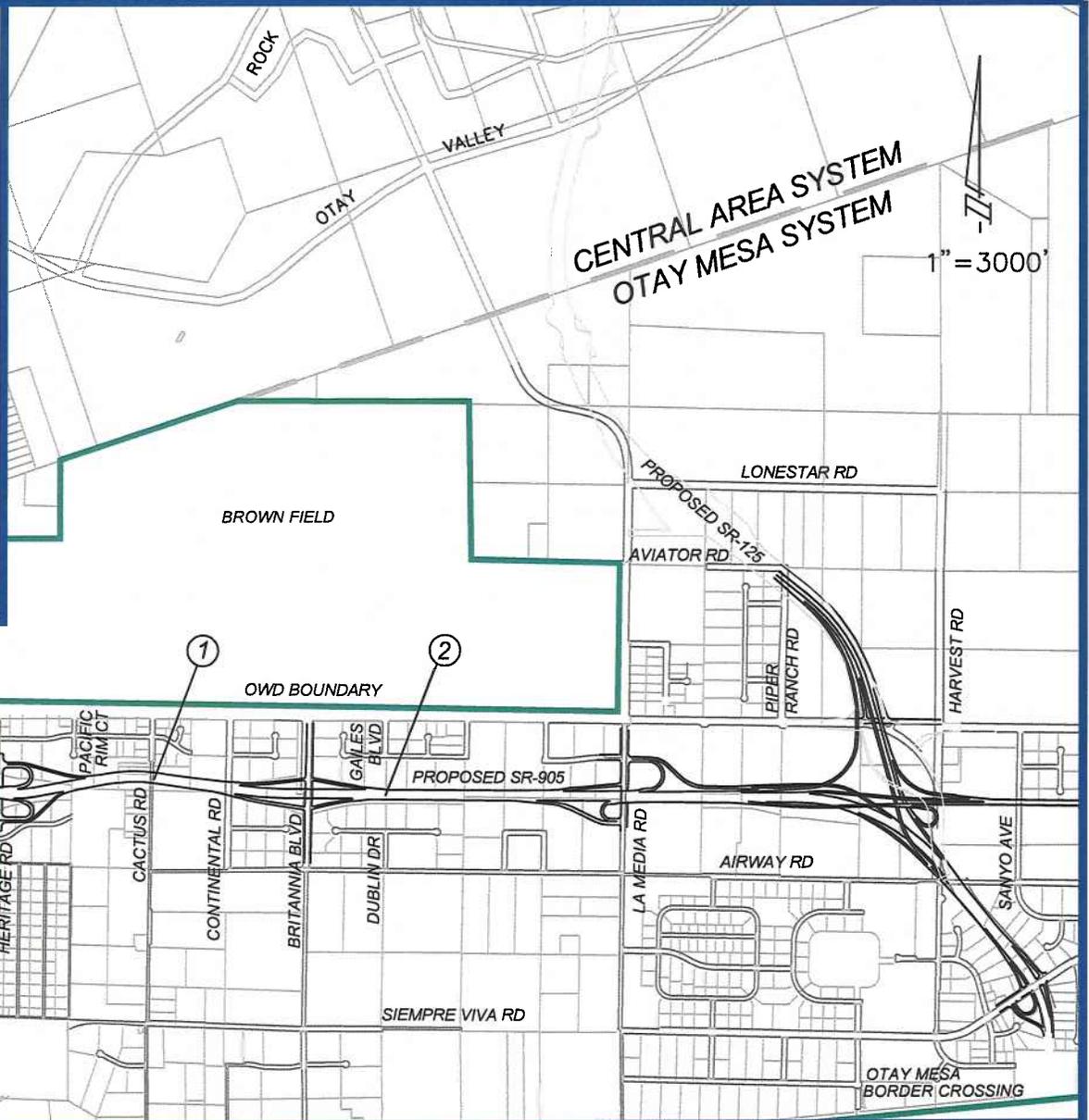
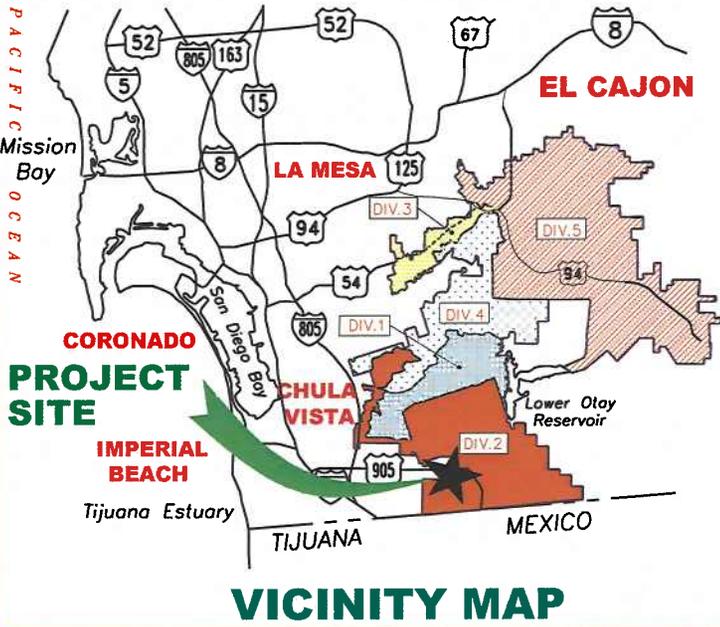
SUBJECT/PROJECT:
P2440-
003000/0040000

Change Order No. 5 to Contract with Zondiros Corporation
for Construction of the SR-905 Utility Relocations

Otay Water District
P2440- 1-905 Utility Relocations

Date Updated: November 29, 2007

Budget \$1,660,000	Committed	Expenditures	Outstanding Commitment & Forecast	Projected Final Cost	Vendor / Comments
Planning					
In House/Labor	69,209	69,209		69,209	
Professional Legal Fees	340	340	-	340	Burke, Williams, Sorensen LLP
Service Contracts	2,060	2,060	-	2,060	Garcia Calderon & Ruiz LLP
			-	-	
Infrastructure, Materails & Supplies			-	-	
Temporary Labor	112	112	-	112	Sedona Staffing Services
			-	-	
Total Planning	\$ 71,721	\$ 71,721	\$ -	\$ 71,721	
Design					
In House/Labor	98,538	98,538		98,538	
Consultant Contracts	224,799	224,799	-	224,799	HDR Inc.
	12,000	12,000	-	12,000	Bowen & Associates
	66,923	66,923	-	66,923	Hirsch & Company
Service Contracts	2,190	2,190	-	2,190	OCB Reprographics
	70	70	-	70	San Diego Daily Transcripts
	190	190	-	190	Clarkson Lab & Supply Inc.
Printing	8	8	-	8	Petty Cash Custodian
			-	-	Frank & Son Paving Inc.
Reimbursement of Expenses		(55,279)		(55,279)	California Dept. of Transportation
			-	-	
			-	-	
Total Design	\$ 404,718	\$ 349,438	\$ -	\$ 349,438	
Construction					
In House/Labor	121,578	121,578		121,578	
Advertisement/Bid	328	328	-	328	Union Tribune
Consultant Contracts	30,850	17,600	13,250	30,850	RBF Consulting
Construction Contracts	715,000	542,608	172,392	715,000	Zondiros Corporation
Change Order #5	207,445	-	207,445	207,445	Zondiros Corporation
	62,197	-	62,197	62,197	CALTRANS
Rents/Leases(Temp. Easement)	1,750	1,750	-	1,750	Gateway Park Owners Association
	6,825	6,825	-	6,825	Brown Field Business Park LP
	1,000	1,000	-	1,000	Dante Corp.
Settlements (Easement)	1,000	1,000	-	1,000	Vista South Melrose LP
Materials	216	216	-	216	C.W. McGrath
	163	163	-	163	United Rentals Northwest Inc
	155	155	-	155	HSS Rentx Inc
	258	258	-	258	Penhall Co.
Sewer Fittings & Green Bell	24	24	-	24	
Adaptor ACP 914	1,305	1,305	-	1,305	
Gate Valve	1,505	1,505	-	1,505	
Professional Legal Fees	500	500	-	500	First American Title
Water Loss	228	228	-	228	
			-	-	
Total Construction	\$ 1,152,326	\$ 697,042	\$ 455,284	\$ 1,152,326	
Grand Total	\$ 1,628,764	\$ 1,118,201	\$ 455,284	\$ 1,573,485	



- ① CACTUS RD (APPROVED)
UTILITY AGREEMENT NO. 31759
- ② GAILES BLVD/DUBLIN DR (APPROVED)
UTILITY AGREEMENT NO. 31757



OTAY WATER DISTRICT

SR-905 UTILITY RELOCATIONS

EXHIBIT A

P:\WORKING\CIP_0440-02440\Graphics\Drawings\Exhibit A - January 2007 Staff Report.dwg 11/29/2007 3:47:14 PM PDT



EXHIBIT B

SUBJECT/PROJECT:

P2440-
003000/0040000

Change Order No. 5 to Contract with Zondiros Corporation
for Construction of the SR-905 Utility Relocations

CONTRACT/P.O. CHANGE ORDER No. 5

PROJECT/ITEM: I-905 Utility Relocations, Seismic and RW Meter Bypass Vaults
CONTRACTOR/VENDOR: Zondiros Corporation

REF.CIP No.: P2440-002000, WO 30129
 P2440-003000, WO 30130,
 P2440-004000, WO 30131
 P2454-001103

APPROVED BY: General Manager

REF. P.O. No: 704749

REF. WO No.: See
 Above

DATE: 12/3/07

DESCRIPTION:

Add \$207,444.77 to Project Number P2400-003000 Work Order 30130 and P2400-003000 Work Order 30131.

REASON:

The additional cost reflects redesign related to Caltrans and City of San Diego directive associated with utility right-of-way issues at Gales Boulevard / Dublin Drive and Cactus Road. This includes abandonment of water services at Gales Blvd/Dublin Dr; Traffic control, deep excavation, and installation of 12" CML&C water line and 24" steel casing at a lower elevation at Cactus Road. (see attached proposal)

CHANGE P.O. TO READ:

Revise Contract to add \$207,444.77 for a total Contract amount of \$1,151,793.24.

ORIGINAL CONTRACT/P.O. AMOUNT:	\$	930,316.00
ADJUSTED AMOUNT FROM PREVIOUS CHANGE:	\$	944,348.47
TOTAL COST OF THIS CHANGE ORDER:	\$	207,444.77
NEW CONTRACT/P.O. AMOUNT IS:	\$	1,151,793.24
CONTRACT/P.O. TIME AFFECTED BY THIS CHANGE:		0 Days
ORIGINAL CONTRACT COMPLETION DATE:		3/2/07
REVISED CONTRACT COMPLETION DATE		2/30/08

IT IS UNDERSTOOD WITH THE FOLLOWING APPROVALS, THAT THE CONTRACTOR/VENDOR IS AUTHORIZED AND DIRECTED TO MAKE THE HEREIN DESCRIBED CHANGES. IT IS ALSO AGREED THAT THE TOTAL COST FOR THIS CHANGE ORDER CONSTITUTES FULL AND COMPLETE COMPENSATION FOR OBLIGATIONS REQUIRED BY THE CONTRACT/P.O. ALL OTHER PROVISIONS AND REQUIREMENTS OF THE CONTRACT/P.O. REMAIN IN FULL FORCE AND EFFECT.

CONTRACTOR/VENDOR:

SIGNATURE: _____
 PRINTED NAME: _____
 TITLE: _____ DATE: _____
 ADDRESS: _____

STAFF APPROVALS:

PROJ. MGR. _____ DATE: _____
 DIV. MGR: _____ DATE: _____
 CHIEF: _____ DATE: _____
 ASST. GEN. MANAGER: _____ DATE: _____

DISTRICT APPROVAL:

GEN. MANAGER: _____ DATE: _____

COPIES: FILE (Orig.) CONTRACTOR/VENDOR CHIEF-ENGR CHIEF-FINANCE AGM/ENG-OPS
 ENGR. MGR. INSPECTION PROJ MGR ENGR. SECRETARY PURCHASING ACCTS PAYABLE

CHANGE ORDER LOG

SR 905, SEISMIC VAULT, METER VAULT

P2440-002000, 003000,
004000, P2454-001103

C.O.	AMOUNT	APPROVED		DESCRIPTION	TYPE C.O.
		BY	DATE		
1	(\$2,200.00)	RR	10/16/2006	Reduce Line Item #7 by 100-feet, and add 100-feet to Line Item #6 (Based on acquisition of permanent easement), Add 90 no cost days.	Owner Initiated
2	\$7,747.48	RR	1/12/2007	Additional grind and overlay, remove and replace AC berm, additional sand/seal and striping per County requirements.	Owner Initiated/County Requirements
3	\$3,118.71	RR	3/22/2007	Add \$3118.71 to cut & cap south side Gailles/Dublin to keep FS in service and allow easier & shorter tie-in	Owner Initiated
4	\$5,366.28	RR	6/25/2007	Add \$5,366.28 for related delays and Temporary Suspension of Work associated with right-of-way issues at Gailles/Dublin & Cactus Road.	Owner Initiated
5	\$207,444.77	Board	1/3/2008	Add \$207,444.77 to complete project per directive from Caltrans and City of San Diego due to redesign at Gailles Blvd/Dublin Dr and Cactus Road that includes: water service abandonment at Gailles Blvd/Dublin Dr; Traffic control, deep excavation, and installation of 12" CML&C water line and 24" steel casing at lower elevation at Cactus Rd.	Owner Initiated / Caltrans & City of San Diego requirements
6					
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40					

Total C.O.'s To Date:	\$221,477.24	23.8%
Original Contract Amount:	\$930,316.00	
Current Contract Amount:	\$1,151,793.24	

Change Order Breakdown for the Month:

Month	Net C.O.\$	Limit	Authorization	Absolute C.O.\$	Absolute C.O. %
12/07	\$0.00	\$5,000/5%	PM/Supervisor	\$0.00	0.0%
		\$10,000/10%	Manager	\$0.00	0.0%
		\$15,000/20%	Chief	\$0.00	0.0%
		\$50,000/30%	GM	\$207,444.77	22.3%

Zondiros Corp.

Description	U/M	Units	Unit Price	Extension	Notes
24" Steel Casing	LF	344	\$478.00	\$164,432.00	Contract unit prices
12" carrier pipe	LF	344	\$122.00	\$41,968.00	Contract unit prices
12" steel pipe	LF	87	\$343.00	\$29,841.00	Contract unit prices
2" blow off	EA	2	\$5,000.00	\$10,000.00	Contract unit prices
2" AVR	EA	2	\$7,500.00	\$15,000.00	Contract unit prices
Remove existing AC pipe	LF	431	\$97.00	\$41,807.00	Contract unit prices
2" Water Service	LS	1	\$9,717.00	\$9,717.00	Lump sum estimate attached
Traffic Control	LS	1	\$14,367.00	\$14,367.00	Lump sum estimate attached
AC Paving R&R	LS	1	\$27,225.00	\$27,225.00	Lump sum estimate attached
Additional depth	LS	1	\$16,443.00	\$16,443.00	Factor against contract unit price, estimated at 10% of 24" casing
Credit portion of Item 2 not used	LS	1	-\$2,500.00	-\$2,500.00	Item deleted
Credit for Item 16	LS	1	-\$70,000.00	-\$70,000.00	Item deleted
Credit for portion of Item 15 not used	LS	1	-\$90,855.23	-\$90,855.23	Item deleted

Amount this change order \$207,444.77

Original Contract Amount \$930,316.00

Previously approved change orders \$14,032.47

Final Contract Amount \$1,151,793.24

Additive alternates

Extend 2" WS at Station 1+03	LS	1	\$5,025.00	\$5,025.00
Provide Concrete and F-Cap trench paving per SDRSD SDG-107 in lieu of 4" AC over 6" Base per the above price	LS	1	\$21,548.00	\$21,548.00



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008
SUBMITTED BY:	William Jenkins, IT Operations Manager	W.O./G.F. NO:	DIV. No. All
APPROVED BY: (Chief)	Geoffrey Stevens, Chief Information Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Administration and Finance		
SUBJECT:	Change of Vendor for Purchase of Storage Area network and Tape Library		

GENERAL MANAGER'S RECOMMENDATION:

Approve the purchase of a Storage Area Network and Tape Library for \$126,000 from Logicalis Inc.

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

To purchase a Storage Area Network and Tape Library.

ANALYSIS:

In May 2007, the Board approved the purchase of a Storage Area Network and Tape Library for the District at a cost of \$165,000 from Softchoice Inc., a vendor of IT products. Because the market for technology has changed rapidly over the last five months, and before we finalized the purchase agreements, staff solicited a second round of bids. There was no change in either purpose or scope of the project, only a desire to ensure we are getting accurate pricing. To our satisfaction we learned that we are now able to purchase the identical equipment at a savings of approximately \$50,000 but need to purchase it from a different vendor than the one specifically requested in the June 2007 staff report. Consequently this current staff report informs

Specifically, the Information Technology Department obtained WSCA pricing from SoftChoice Inc. in March 2007 for purchase of a new Storage Area Network and Tape Library system for \$177,000 including taxes and shipping. IT and Purchasing obtained three new quotes. The lowest bid for the same equipment is now \$126,000 including taxes and shipping from Logicalis Inc. Consequently staff now recommends purchasing this equipment from this less expensive vendor for \$126,000.

FISCAL IMPACT:

CIP 2353 is budgeted at \$365,000 for FY 2008. Current expenditures are \$53,340. With this expense of \$126,000, total expenditures will be \$179,340. The Program Manager has determined that the budget is sufficient to support the project.

STRATEGIC GOAL:

Strategy: Customer Satisfaction

Goal: Improve customer service by expanding employee access to OIS information.

Objective: 1.1.3.1
Provide secure and protected use of OIS information to employees on a 24 hour and mobile basis.

LEGAL IMPACT:

NA



General Manager



ATTACHMENT A

SUBJECT/PROJECT:

AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL

COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on December 17, 2007. The following comments were made:

- Staff is requesting that the board approve the purchase of a Storage Area Network (SAN) and Tape Library for \$126,000 from Logicalis, Inc.
- It was noted that the board had approved the purchase of the SAN and Tape Library in May 2007 for a total cost of \$177,000 from Softchoice, Inc. However, staff needed to complete preliminary work before equipment could be added to the network. When staff was ready to purchase equipment, it was felt at that time that the cost of the equipment had most likely gone down in price and it was decided to rebid the equipment.
- The same equipment and specifications were rebid (as was bid eight months ago) and will be purchased at a cost savings of \$51,000.
- The budget for this CIP is \$365,000 for Fiscal Year 2008. Total year to date expenditures for FY08 will be \$179,340 (which includes the expenditure of \$126,000 for the SAN and Tape Library).
- The SAN is the primary system in which the District's data is stored. All District network servers access the SAN for data. The SAN will physically be installed on a rack within the data room.
- It was noted that this was the last item over \$50,000 within this CIP that is expected to be purchased for this fiscal year.

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding to the Board of Directors on the consent calendar.

Y:\Board\CurBdPkg\AdminSvc\SAN & Tape Library Attach A 1-16-07.doc

AGENDA ITEM 16i

EMPLOYMENT CONTRACT BETWEEN THE OTAY WATER DISTRICT AND MARK WATTON, GENERAL MANAGER

This Employment Contract (the "Contract") is made and entered into this 2nd Day of January, 2008 by and between the Otay Water District ("District"), a municipal water district ("District"), and Mark Watton ("Watton") for the position of General Manager of the District.

NOW THEREFORE, in consideration of the covenants, representations and mutual promises contained herein and for other valuable consideration the receipt and sufficiency of which is hereby acknowledged, District and Watton agree as follows:

1. PRIOR AGREEMENTS. This Contract supersedes all prior employment contracts and agreements between Watton and District, and Watton relinquishes his rights there under, except as expressly set forth herein.
2. TERM OF AGREEMENT. This Contract shall commence on the 2nd of January 2008 and shall remain in effect for four (4) calendar years to January 1, 2012, unless earlier terminated by either party in accordance with the provisions of this Contract. Nothing in this Contract shall prevent, limit or otherwise interfere with the right of the District's Board to either extend this Contract by written agreement of the parties.
3. AT WILL STATUS. Notwithstanding the term of this Contract, Watton holds his position at the pleasure of the Board and is an "at will employee," as that term is commonly understood. Subject to the termination provisions set forth herein, the Board may, therefore, elect to terminate Watton's employment at any time, for any reason or no reason, as long as there is no violation of law or of the public policy of the State of California.
4. POSITION AND DUTIES. The Board hereby appoints Watton as the General Manager of the Otay Water District to perform, on a full-time basis, the duties and functions specified in the Code of Ordinances of the District, policies, ordinances, resolutions and any other provisions of District applicable to the General Manager position, as well as any other legally permissible functions and duties as the Board shall from time to time assign to Watton. Pursuant to all applicable laws, the Board shall have the authority to determine the specific duties and functions that Watton shall perform and that the Board shall from time to time evaluate Watton's performance, including the means and manner that he uses to perform his duties. Watton shall devote all his business time, skill, attention and best efforts to the discharge of his duties and functions as General Manager of District.
5. OUTSIDE PROFESSIONAL ACTIVITIES. Notwithstanding the above paragraph, Watton may to participate in, and carry out, any business or professional activities he deems appropriate, including activities for which he may receive compensation, as long as such activities are performed during his off-duty hours and provided that such activities do not interfere with his duties as established hereunder nor represent a conflict of interest as to District.

6. COMPENSATION AND FRINGE BENEFITS. District shall compensate Watton during the Term and provide Watton with all fringe benefits provided to other management employees of the District (as may be amended from time to time by the Board), as further described in the following paragraphs.

- a. Base salary. Base annual salary of \$195,000 for services rendered from the date hereof. Said compensation shall be paid bi-weekly. Compensation shall be adjusted each year by the percentage increase granted to all employees for that year. Compensation may be further increased at the discretion of the Board.
- b. Medical/Dental Benefits. Watton shall receive medical and dental benefits through District's medical plan for Watton and any dependents to the same extent as provided to other District management/executive employees. In consideration of Watton's prior service to the District as a member of the Board of Directors, these benefits will be calculated as if Watton had commenced employment with the District beginning January 1, 1983.
- c. Sick Leave and Vacation. Watton shall be entitled to 30 vacation and 15 sick days per year.
- d. Public Employees Retirement System. District shall enroll Watton in the Public Employee's Retirement System (PERS) under the same terms provided to other District management/executive employees.
- e. Life Insurance. Watton shall receive the same life insurance benefits provided to other District management/executive level employees.
- f. Automobile. Watton's duties require the use of an automobile. Watton shall provide said automobile and pay all costs for operation, maintenance, repair or replacement required for such automobile. In addition, Watton shall maintain all liability, property damage and other insurance as required by law.
- g. Electronic Devices. Watton requires the use of a portable electronic communication device for electronic correspondence or other non-telephonic purposes. District shall provide such a device as well as services equivalent to those provided to other District management/executive level employees.
- h. Memberships and Subscriptions. District shall budget and pay professional dues and subscriptions on behalf of Watton which are reasonably necessary for Watton's continued participation in national, regional, state or local associations and organizations necessary and desirable for Watton's continued professional participation, growth and advancement or for the good of the District. District shall budget and pay for the professional dues and subscriptions to such additional organizations as approved by the Board.

- i. Travel Expenses. District shall budget and pay travel and subsistence expenses of Watton for official travel, meetings and occasions reasonably adequate to continue the professional development of Watton and reasonably pursue necessary official and other functions for the District, as approved by the Board.
- j. Other Fringe Benefits. District shall also reimburse Watton for all other reasonable business expenses incurred by him on behalf of the District. Watton shall be entitled to maintain a District credit card for District expenses.

7. PERFORMANCE EVALUATION. The Board may conduct an evaluation of Watton's performance at any time. However, it shall be Watton's responsibility to schedule a performance evaluation to be conducted on or around July 1st of every calendar year while this Contract remains in effect. At the conclusion of each performance evaluation held on or about July 1st, the Board may consider a one year extension to this Contract by written amendment.

8. SEVERANCE OF THE EMPLOYMENT RELATIONSHIP.

- a. Termination by Mutual Consent. This Contract may be terminated by mutual agreement of the parties, as evidenced by a separate written agreement.
- b. Termination At Will. District may terminate this Contract "at-will" for any reason or no reason. Any such termination shall be in writing with at least thirty (30) days notice to Watton.

Watton may voluntarily terminate this Contract at any time, for any reason or no reason; provided that he shall give the President of the Board no less than 60 days written notice prior to the effective date of termination and, further provided that Watton shall continue to fulfill his duties until a replacement has been appointed by the Board.

Upon termination, either voluntary or involuntary, Watton shall continue to receive compensation and fringe benefits due under the Contract through the effective date of termination, plus any accrued and unused sick and vacation days consistent with District Policies. Severance payments, if any, shall be at the discretion of the Board.

9. SEVERANCE PAYMENT. In the event District terminates Watton's employment, other than for cause, or determines not to extend the term of Watton's employment term of 4 calendar years, other than for cause or mutual agreement, Watton shall be compensated as follows:

- a. Severance compensation equal to 12 months of the annual salary then in effect will be paid by District in same manner as if Watton was still employed by District.

- b. Watton shall continue to accrue, for 12 months, medical, dental and insurance benefits, as if Watton was still employed by District. All other benefits terminate effective the date of termination.

Notwithstanding any other provision of this Contract, Watton shall not be entitled to Severance or any other payment if the District terminates, or refuses to extend the term of, this Contract due to Watton's misconduct. Misconduct means, for purposes of this Contract, violation of any criminal law committed at any time (except minor traffic offenses), any act of gross negligence or malfeasance. If Watton terminates his employment, the City shall not make any severance payment to Watton.

10. INDEMNIFICATION. District agrees to defend, hold harmless and indemnify Watton from any demands, claims, actions, suits, or legal proceedings brought against Watton for any incident arising out of the course and scope of his employment, provided, however, that if the District is providing defense for Watton on a matter which the Board deems in the best interest of the District to settle, Watton agrees to assume full responsibility for his own defense should he pursue the matter. This Indemnification provision shall not apply to any action brought against Watton for a breach of or dispute arising out of this Contract, nor to willful and wanton conduct giving rise to civil or criminal liability, or any violation of federal, state, county, or local laws or regulations. This indemnification provision shall be interpreted consistent with state laws restricting the indemnification of public officials.

11. ENTIRE AGREEMENT; AMENDMENT. This Contract is the full and complete Agreement between the parties hereto. Any amendment, modifications or variations from the terms of this Contract shall be in writing and shall be effective only upon the approval of the Board and execution by Watton.

12. GOVERNING LAW. This Contract will be governed and construed in accordance with the laws of the State of California.

13. NO WAIVER. No failure, by either party, to enforce any provision(s) of this Contract will be construed in any way as a waiver of such provision(s), nor prevent that party from enforcing each and every other provision hereof.

14. SAVINGS CLAUSE. The invalidity or unenforceability of any provision(s) of this Contract will not affect the validity or enforceability of the other provision hereof.

15. HEADINGS. Paragraph headings used in this Contract are for convenience only and shall not be considered part of the terms of this Contract.

16. COUNTERPARTS. District and Employee may execute this document in separate counterparts. Should that occur, this Contract is as valid and binding as if it was executed on a single copy.

IN WITNESS WHEREOF, we affix our signatures to this Contract as the full and complete understanding of the relationship between the parties.

OTAY WATER DISTRICT

PRESIDENT, BOARD OF DIRECTORS

MARK WATTON
GENERAL MANAGER

APPROVED AS TO FORM:

Yuri A. Calderon
General Counsel

AGENDA ITEM 16j

RESOLUTION NO. 4118

A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT CONSENTING TO AND APPROVING THE REAPPOINTMENT OF Mark Watton AS A REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY WATER AUTHORITY (SECOND SEAT)

WHEREAS, Section 6(d) of the County Water Authority Act (Chapter 545 of the Statutes of 1943, Chapter 45 Water Code) provides that, in addition to its one representative, each member agency may, at its option, designate and appoint one additional representative under certain conditions; and

WHEREAS, the Board of Directors (District Board) of the Otay Water District (District) has previously consented to and approved the designation and appointment of Mark Watton to serve as the District's second representative on the San Diego County Water Authority Board of Directors ("CWA Board"); and

WHEREAS, Mr. Watton's term as a designated and appointed representative of the District to the CWA Board expires on January 23, 2008; and

WHEREAS, the District proposes, and this Board desires to consent to and approve, the designation and appointment of Mark Watton to a second six-year term as the District's second representative to the CWA Board ending January 23, 2014.

NOW, THEREFORE, it is hereby resolved, ordered and determined by the Board of Directors of the Otay Water District as follows:

SECTION 1. This Board of Directors hereby consents to and approves the designation and appointment of Mark Watton as the District's second representative on the Board of Directors of the San Diego County Water Authority for the term ending on January 23, 2014.

SECTION 2. The President of the District's Board, the General Manager of the District, the District's Secretary and their designees are hereby authorized to take any action required to be taken on behalf of the District to carry out the purpose of this Resolution.

SECTION 3. This Resolution shall be effective as of the date it is adopted.

PASSED, APPROVED AND ADOPTED by the Otay Water District Board of Directors at a regular meeting held this 14th day of January, 2008.

AYES:

NOES:

ABSENT:

ABSTAIN:

President

ATTEST:

District Secretary

AGENDA ITEM 16k

RESOLUTION NO. 4119

A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT CONSENTING TO AND APPROVING THE REAPPOINTMENT OF GARY CROUCHER AS A REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY WATER AUTHORITY (FIRST SEAT)

WHEREAS, Section 6(b) of the County Water Authority Act (Chapter 545 of the Statutes of 1943, Chapter 45 Water Code) provides that the CWA Board (defined below) shall consist of at least one representative from each public agency located within CWA's area; and

WHEREAS, the Board of Directors (District Board) of the Otay Water District (District) has previously consented to and approved the designation and appointment of Gary Croucher to serve as the District's representative on the San Diego County Water Authority ("CWA") Board of Directors ("CWA Board"); and

WHEREAS, Mr. Croucher's term as a designated and appointed representative of the District to the CWA Board expires on March 3, 2008; and

WHEREAS, the District proposes, and this Board desires to consent to and approve, the designation and appointment of Gary Croucher to a second six-year term as the District's first representative to the CWA Board ending on March 3, 2014.

NOW, THEREFORE, it is hereby resolved, ordered and determined by the Board of Directors of the Otay Water District as follows:

SECTION 1. This Board of Directors hereby consents to and approves the designation and appointment of Gary Croucher as the District's first representative on the Board of Directors of the San Diego County Water Authority for the term commencing on March 3, 2008.

SECTION 2. The President of the District's Board, the General Manager of the District, the District's Secretary and their designees are hereby authorized to take any action required to be taken on behalf of the District to carry out the purpose of this Resolution.

SECTION 3. This Resolution shall be effective as of the date it is adopted.

PASSED, APPROVED AND ADOPTED by the Otay Water District Board of Directors at a regular meeting held this 14th day of January, 2008.

AYES:

NOES:

ABSENT:

ABSTAIN:

President

ATTEST:

District Secretary

AGENDA ITEM 16I

RESOLUTION NO. 4120

A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT REQUIRING DISTRICT REPRESENTATIVES TO VOTE AS A UNIT AND CONFIRMING MR. MARK MUIR TO VOTE IN THE ABSENCE OF THE AGENCY'S REPRESENTATIVES TO THE SAN DIEGO WATER AUTHORITY

WHEREAS, Section 6(e) of the County Water Authority Act (Chapter 545 of the Statutes of 1943, Chapter 45 Water code - Appendix) provides that a member agency with more than one representative to the San Diego County Water Authority ("Water Authority") Board of Directors may require its representatives to vote as a unit, as a majority of the representatives present shall determine, or to cast an equal part of the vote; and

WHEREAS, the District desires to require its representatives to the Board of Directors of the Water Authority to vote as a unit and also desires to authorize Mark Watton and Gary Croucher, each, individually to cast all votes of the District if the other is absent; and

WHEREAS, Section 6(g) of the County Water Authority Act (Chapter 545 of the Statutes of 1943, Chapter 45 Water code - Appendix) provides that a member agency's representatives to the Board of Directors of the Water Authority may designate another member of the Board of

Directors of the Water Authority to vote in the absence of such representatives, provided the designee is confirmed by the governing body of the member agency; and

WHEREAS, Gary Croucher and Mark Watton have previously designated Mr. Mark Muir to cast their votes if both Gary Croucher and Mark Watton are absent, and

WHEREAS, Gary Croucher and Mark Watton desire to redesignate Mr. Mark Muir to cast their votes if both Gary Croucher and Mark Watton are absent and have requested that this Board confirm such designation.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED, by the Board of Directors of the Otay Water District as follows:

1. That the Otay Water District representatives to the San Diego County Water Authority shall cast all of the District's votes as a unit and either representative may cast all the District's votes.

2. That Mr. Mark Muir is hereby confirmed and authorized to vote for the Otay Water District representatives to the San Diego County Water Authority when both Otay Water District representatives are absent from a meeting of the Authority.

3. That the Secretary of the Board is directed to file a certified copy of this Resolution with the Board Secretary of the San Diego County Water Authority.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Otay Water District at a regular meeting held this 3rd day of August, 2005 by the following vote:

PASSED, APPROVED AND ADOPTED by the Otay Water District Board of Directors at a regular meeting held this 14th day of January, 2008.

AYES:

NOES:

ABSENT:

ABSTAIN:

President

ATTEST:

District Secretary



AGENDA ITEM 17

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008
SUBMITTED BY:	Stephen Dobra, <i>[Signature]</i> Purchasing Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Rom Sarno, Chief, Administrative Services		
APPROVED BY: (Asst. GM):	German Alvarez, <i>[Signature]</i> Assistant General Manager, Finance and Administration		
SUBJECT:	AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL		

GENERAL MANAGER'S RECOMMENDATION:

That the Board amend the District's Purchasing Manual as identified in "Attachment B" to:

1. Reflect the change in the District's Code of Ordinances related to the purchase of materials, supplies and services during declared emergencies made on June 6, 2007.
2. Establish a category of authorized purchase that exceed the General Manager's authority; provide the General Manager with the authority to declare minor assets as surplus; accommodate changes in position, department and division titles; and make other minor changes needed for clarification, grammar and formatting.

COMMITTEE ACTION: _____

See "Attachment A".

PURPOSE:

To request that the Board amend the District's Purchasing Manual as presented in "Attachment B" to:

1. Reflect changes to the District's Code of Ordinances authorizing the General Manager to make purchases during declared emergencies,
2. Address routine purchases that exceed the General Manager's purchasing authority,

3. Authorize the General Manager to declare minor assets as surplus, and
4. Clarify existing procedures, and reflect changes to department and position titles.

ANALYSIS:

As a municipal water district, the Board of Directors establishes the operational guidelines and procedures with respect to purchasing the materials, equipment, and services necessary to conduct the District's business. These procedures are defined and published in the District's Purchasing Manual.

On June 6, 2007 the Board amended the District's Code of Ordinances to provide for the purchase of materials, supplies and services during times of declared emergency. The proposed amendment to the Purchasing Manual reflects the change to the Code of Ordinance.

Other recommended changes to the Purchasing Manual include:

1. Creating a category of authorized purchase that exceed the General Manager delegated authority.
2. Delegating authority to the General Manager to declare minor assets (items with an acquisition cost of \$5,000 or less) as surplus.
3. Making other minor changes to the document that clarify existing procedure and policy, correct grammar and formatting, and reflect existing changes to employee, division, and department titles.

The current Purchasing Manual does not address the issue of routine, sole source purchases that are necessary for the daily operation of the District. Identified in this category are the District's gas and electric utility expense and water purchases. The monthly value for these purchases exceeds the General Manager's delegated signatory authority but historically have not been presented to the Board for approval. Creating a category of Board approved purchases that exceed the delegated signatory of the General Manager will address this issue.

On July 12, 2005, the Board amended Section 12 of the Purchasing Manual changing the procedure for the declaration and disposal of surplus materials, supplies, and equipment. One of the

amendments made to this section was the creation of a "Minor Asset" category of District property where the acquisition cost of this property is equal to or less than \$5,000.00. The amendment authorizes the General Manager to declare these minor assets as scrap or trash. The proposed amendment will authorize the General Manager to also declare these items as surplus when necessary, eliminating the need to bring these items to the Board for declaration. Disposal of these items will continue to be made in accordance with existing Board procedures, guidelines and direction.

Other changes to the manual such as correction to grammar and formatting are intended to make the document conform to desired standards and provide clarification to existing procedures and guidelines.

FISCAL IMPACT:



Approving the recommended changes to the purchasing manual will have no negative fiscal impact.

STRATEGIC GOAL:

Ensure financial health through formalized policies, prudent investing, and efficient operations.

LEGAL IMPACT: _____

None



General Manager

Attachment A - Committee Action
Attachment B - Amended Purchasing Manual



ATTACHMENT A

SUBJECT/PROJECT:	AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on December 17, 2007. The following comments were made:

- Following the emergency repair of a pipeline break, the board had amended the District's Code of Ordinances on June 6, 2007 to provide for the purchase of materials, supplies and services during times of declared emergencies. The proposed amendments to the purchasing manual reflects the changes to the Code of Ordinances.
- The proposed changes include:
 - Added the following categories:
 - Emergency Purchases
 - The proposed change accommodates Code Section 2.01.H which provides the General Manager with expanded purchasing authority during emergencies.
 - Authorizes purchases exceeding the General Manager's authority
 - Allows authorization to purchase routine operational purchases such as gas & electric and water
 - This change documents current practice
 - Authorizes the General Manager to declare minor assets (those with an acquisition cost of \$5,000 or less) as surplus:
 - Accommodates operational and routine disposal of low cost items
 - Reduces time and cost for disposal of minor assets
 - Other changes include:
 - Clarifying existing procedure and policy

- Updating position titles
- Corrected grammar and formatting

- It was noted that surplused items do get a high level of scrutiny and is reviewed by the chiefs, assistant general managers and general manager.

- The committee inquired if language has been included to require that surplused items be reported to the board. It was noted that language is included in the Code of Ordinances which indicates that the General Manager must report yearly items to be surplused. The committee requested that when items are surplused that staff report the surplused items within the General Manager's monthly report to the board (what was surplused and where it went).

Upon completion of the discussion, the committee supported staffs' recommendation and forwarding to the Board of Directors as an action item.

ITEM 17a

Otay Water District
Staff Report Attachments for Purchasing Manual
Amendments

Please reference Attachment 1 posted to
Otay Water District website.



STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	January 14, 2008
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
SUBJECT:	Board of Directors 2008 Calendar of Meetings		

GENERAL MANAGER'S RECOMMENDATION:

At the request of the Board, the attached Board of Director's meeting calendar for 2008 is being presented for discussion.

PURPOSE:

This staff report is being presented to provide the Board the opportunity to review the 2008 Board of Director's meeting calendars and amend the schedules as needed.

COMMITTEE ACTION:

N/A

ANALYSIS:

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

STRATEGIC GOAL:

N/A

FISCAL IMPACT:

None.

LEGAL IMPACT:

None.



 General Manager

Attachments: Calendar of Meetings for 2008

**Board of Directors, Workshops
and Committee Meetings
2008**

Regular Board Meetings:

January 14, 2008
February 6, 2008
March 5, 2008
April 2, 2008
May 7, 2008
June 4, 2008
July 2, 2008
August 6, 2008
September 3, 2008
October 1, 2008
November 5, 2008
December 3, 2008

**Special Board or Committee Meetings (3rd
Wednesday of Each Month or as Noted)**

January 22, 2008
February 20, 2008
March 19, 2008
April 16, 2008
May 21, 2008
June 18, 2008
July 16, 2008
August 20, 2008
September 17, 2008
October 15, 2008
November 19, 2008
December 17, 2008

Board Workshops:

Budget Workshop, TBD
Board Retreat Workshop, TBD

AGENDA ITEM 19



STAFF REPORT

TYPE	Regular Board Meeting	MEETING	January 14, 2008		
MEETING:		DATE:			
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	N/A	DIV. NO.	N/A
SUBJECT:	General Manager's Report				

GENERAL MANAGER:

Update on the design of the 36-Inch Potable Water Pipeline from FCF #14 to Regulatory Site:

- In order to incorporate the recommendations of the Value Engineering Report, District Staff asked IEC to prepare the scope of work to perform additional soil borings, potholes, Jack & Bore where possible in lieu of micro-tunneling, video detection, day work from Chase to Brabham, and perform additional soil and water testing for contamination. IEC provided the District with the proposal to review on December 7, 2007. Staff is currently reviewing the proposal.
- The interview for selection of Construction Management Services was held on November 26, 2007. Three firms were interviewed; RBF Consulting, MWH America and Jacobs Engineering. RBF has been selected to perform these services. The request to award the contract to RBF will go before the January Board.
- The MND is back from the public notice period and ready for adoption in February. The consultant, HDR, is working a low effect Habitat Conservation Plan (HCP) for this project.

Update on the 640-1 and 640-2 Reservoirs Project for the month of November 2007:

- Tank #1 - Continued removing the remaining roof shoring.
- Tank #2 - Continued erecting shoring, placing formwork, and tying rebar for the roof.
- Electrical subcontractor continued installing electrical piping for vault #1.
- Contractor is forming the roof slab for vault #3.
- Contractor continued backfilling all tie-in points, cleaning up the project site, and reestablishing all BMPs on site.
- 36-Inch pipeline connecting to 520-3 pipeline (pipeline #1) tied-in on November 14, 2007.
- 36-Inch pipeline was connected to existing 520 outlet piping (pipeline #2) on November 15, 2007.
- Project is 71% complete.

ADMINISTRATIVE SERVICES AND FINANCE:

Administrative Services:

- There were no new hires in the month of December.
- Human Resources staff will be further strengthening our background check procedures for applicants. Beginning with all new employees in January, formal education will be verified through our background check firm.
- In response to the latest wildfires (Harris Fire), the Emergency Operations Center (EOC) was opened from 2pm Monday, October 22, to 8am Wednesday, October 24, 2007. All required personnel reported to the EOC as directed and EOC operations were coordinated with the County Water Authority (CWA), County Office of Emergency Services (OES), and the City of Chula Vista.

During these three days, direct communications were also maintained with other public agencies, including CalFire, San Miguel Fire District, other water districts, Sheriff's Office, City of Chula Vista Police, Fire and EOC, and the City of San Diego EOC.

The Harris Fire reached within six miles of the District on Tuesday, October 23, at approximately 4am. At about 7am it was decided to establish a back-up EOC in the event the main EOC needed to be evacuated. Six staff members were dispatched to the Southwestern Community College (SWC) to set-up an alternative EOC. The entire Otay fleet was moved from the District headquarters to the SWC parking lot to avoid potential damage by the fire. The assigned room at SWC was equipped with Wi-Fi capabilities and the team was able to set-up the necessary computer capabilities in half an hour. At 2pm, it was decided that the alternate EOC was not necessary, as the fires around District headquarters were being contained and no longer were an immediate threat. Staff and equipment dispatched to the SWC were recalled to the District at approximately 3pm. At 8am Wednesday, October 24, the EOC was closed and the County Water Authority and the County OES were notified.

On Wednesday, October 24, all District Staff that participated in the EOC were invited to participate in a debriefing of the events of the last three days related to the EOC and the fires.

The following are some of the lessons learned from the operation of the District's EOC during the 2007 Firestorms:

- Consider issuing added communication equipment such as Blackberry, camera phones, or hand-held radios to emergency responders and field personnel.
- Pre-designate a back-up EOC and explore more options for securing of fleet vehicles with easier access.
- Provide enhanced communications with employees and customers during emergency, through the District website and phone systems such as reverse 911, easier access to phone numbers, and key personnel such as Hazwop Team.
- Provide greater access and training for use of GIS, GPS, SCADA, and remote cameras in monitoring District facilities, movement of District vehicles and District staff during emergencies including ID of both employee and vehicle.
- Incorporate more fire prevention/access features in the design of District facilities, including

sprinkler systems, hydrants, solar power, open space, and dual access (entrance).

- Evaluate Knox boxes at all locations to avoid entry delays by emergency personnel.
 - Expand access to water by fire departments at facilities such as reservoirs and pump stations.
 - Improve system reliability through building redundancy in SCADA and use of solar power.
- A claim submitted on November 22, 2007, by Mr. Tellous, requesting reimbursement for repairs of a leaking PVC joint at his residence, 11667 Via Bolsa, El Cajon, CA 92019, has been denied pursuant to Policy 29 which allows the acceptance or denial of claims under \$10,000 by the General Manager.
 - 20 Gallon Challenge letter: A letter with President Croucher and Water Authority Board President Fern Steiner was sent to the District's public agencies in early December.
 - The District worked closely with the Water Authority and 13 other member agencies to submit a proposal to MET's enhanced water conservation program. The proposals involve a \$2/square foot combined cash for grass and irrigation hardware retrofit program for both single-family homes and commercial landscapes.
 - Using the District's Outdialer technology, the top 15% of the District's single-family users and all 1800 dedicated irrigation accounts were contacted in mid-December urging customers to turn off their watering following the recent rains.
 - Three School tours were conducted at the Water Conservation Garden, involving a total of 175 students and 30 adults. Two of the schools involved 5th graders with Rancho San Diego Elementary School (one was photographed and posted in the December 19th USA Today), and the third involved 2nd and 3rd graders from Jamul Primary School. In addition, District staff promoted the CSDA scholarships to all nine high schools in our service area.
 - Staff gave a water conservation presentation to 23 homeowners at Chula Vista's December 8th Naturescape Class

held at the Monte Valle Community Center in Eastlake. Attendees learned about the 20-gallon challenge, the \$350 smart controller rebate, and the District's Cash for Plants rebate program.

- In the month of December there were 132 purchase orders issued for a total of \$379,991.36.

Information Technology and Strategic Planning:

- Strategic Plan FY09-FY11: Staff has completed the first two stages of the Strategic Planning Process for FY09-FY11. One-on-one interviews are complete. Input from all Managers and Supervisors has been incorporated. The draft final plan has been developed and circulated to the Senior Team on January 4th. The senior staff will now take about 4-5 weeks to fully evaluate the draft plan, evaluate performance measures into the plan, and draft project plans for strategic plan objectives. The next stage is for the Senior Team to review and provide feedback on the draft plan. The project is on track to provide the revised plan to the Board prior to the FY09 budget cycle.
- Cross Functional Teams: District staff has formed three cross functional teams to evaluate and recommend process and innovation improvements in the areas of records management, remote field operations, and physical and data security improvements. Teams have met and appointed co-chairs and sub-teams to pursue specific objectives outlined in the current strategic plan. The goals of the groups are to improve efficiency in implementing technology improvements and to gain understanding of how these technologies like GPS, routing software, high-speed data links or paperless payment processes, can save time and money for the District.
- Process Improvements: The IT team continues to work with the client teams to improve productivity. We recently continued to automate more reports and processes for both Finance and Customer Service. In addition, we are reviewing our permitting processes and streamlining the approval process for permits.

- Operations: Staff is making consistent progress in building the co-location data center in the Operations building. This second data center serves as both an emergency back-up and a primary location for telephone and SCADA equipment. The room's security has been enhanced and is utilizing better climate controls to assure system reliability.

Finance:

- FEMA on Fire Damage - Staff has been working closely with FEMA and has submitted reimbursement for \$166,597. Approximately half of the requested amount is for debris and burned tree removal; however, FEMA has recently visited the site and has reduced the number of trees that are being considered. The final amount is still pending. The costs submitted related to erosion control, fencing, irrigation equipment, and the EOC operations are still pending FEMA's evaluation.
- Reimbursements for Fire Assistance - Ramona and Fallbrook water districts have reimbursed the District for the labor and equipment they used to fight the recent fires. Ramona needed equipment and labor to assist in the re-establishment of water service totaling \$9,231.01. Fallbrook needed the use of a 135 KW generator to power its treatment system and reimbursed the District \$2,358.18 for labor and equipment.
- Year-End Processes - Rate testing for the new water rates were successfully completed and implemented. Sewer rate testing is also complete and will be live for this month's sewer billing cycles. Payroll changes have also been tested and are ready for the first payroll of the year. This year included complicated changes in both the rate structure and the payroll due to the complete change in the sewer billing, and the new benefits plans.
- PERS Trust - The staff report authorizing a PERS Trust for Other Post Employment Benefits (OPEB) is being prepared and moving to the committee in January. With approval in February, it is anticipated that the trust will be established and funded prior to March 1st.

- 2009 Budget Kick-off - Staff is gearing up for the next budget year. Staff expects to see the same challenges in the 2009 budget year that we have seen in 2008 namely, the reduced growth/developer revenues and the impact of the drought on water sales revenues.

The financial reporting for November 2007 is as follows:

- For the five months ended November 30, 2007, there are total revenues of \$27,641,605 and total expenses of \$28,777,832. The expenses exceeded revenues by \$1,136,227. This reflects \$160,183 in excess of budget.

The financial reporting for investments for November 2007 is as follows:

- The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of November 30, 2007 total \$96,278,040.95 with an average yield to maturity of 4.948%. The total earnings year-to-date are \$2,201,855.54.

ENGINEERING AND WATER OPERATIONS:

Engineering:

- Construction continues on the Olive Vista Dr. Utility Relocation Project. The contractor has installed 3,600 linear feet of 12-inch PVC pipe. The highline, used to bypass the existing water line, has failed bac-t tests twice. The contractor has done some additional cleaning of the line and will chlorinate and test the line again.
- The North District Recycling Project Kickoff Meeting will be held on December 5, 2007.
- The "As-Needed" Potable and Off-Site Recycled Plan Checks Project Kickoff Meeting was held on November 28, 2007.
- The Water Resources Master Plan Project is on schedule. This is a two year project and will be completed in FY2009. Staff is reviewing Draft Technical Memorandum #1.

- The agreement for Sweetwater Authority/District interconnection at Lynwood Hills became effective November 27, 2007. Sweetwater Authority has ordered all materials and construction is expected to begin the first part of March 2008.
- The Subarea Master Plan (SAMP) for Sycuan Casino and Resort was submitted on November 19, 2007 by Dexter Wilson Engineering. Staff is reviewing the SAMP. At this time, Sycuan has not committed to the District or Padre Dam for service and annexation.
- For the month of November 2007, staff received four improvement plans from developers which included: three recycled plan checks and one potable plan check.
- For the month of November 2007, the District sold 22 meters (43.5 EDUs) generating \$274,226 in revenue (projected for this period were 429 meters (130.5 EDUs) with budgeted revenue of \$620,633.33).
- For the month of November 2007, the Construction Division received no new projects to be constructed by developers and performed one pre-construction meeting for a CIP developer. In addition, one project was completed and seven projects were released from warranty.
- Approximately 4,028 linear feet of both CIP and developer project pipelines were installed in November 2007. The Construction Division performed quality control for these pipelines.
- The public notice periods for the 36-Inch Pipeline Project and the 1296-3 Reservoir are complete. The MNDs are ready for adoption in February 2008.
- Staff had a productive meeting with representatives from FEMA and the California Office of Emergency Services (OES) regarding the fire damage to the HMA. Specific projects were identified by the District for funding. A project officer will be assigned to the District by FEMA.
- On November 26, 2007, the District received from the City of San Diego a check in the total amount of \$1,030,000 toward the United States Bureau of Reclamation Title VI

Grant Cooperative Agreement. (This is a pass thru from the City for the payment by the Bureau).

- The City of San Diego (City) is embarking upon a plan to develop a pilot demonstration project for recycled water reuse through a reservoir augmentation concept discussed in the City commissioned study titled, "City of San Diego Water Reuse Study Final Draft Report March 2006" (Water Reuse Study). An electronic copy of this report is provided on CD in your Board packet for your information. The Water Reuse Study addresses reservoir augmentation as an option for increasing local water supplies via the North City WRP into the San Vicente Reservoir and/or via the SBWRP into the Lower Otay Reservoir. It is speculated that essentially all SBWRP recycled water production will be used for recycled water uses and little water would be remaining for reservoir augmentation purposes. If reservoir augmentation comes to be a reality within the City system it is far more likely to occur at the North City WRP and San Vicente Reservoir location. As a background, the District's South Bay Water Reclamation Plant (SBWRP) recycled water supply agreement with the City provides for up to 6 million gallons per day (mgd) from the SBWRP production through the year 2027. The agreement also allows for the District to request supply above 6 mgd if such additional supply is available and it is at the discretion of the City to provide. The rated capacity of the SBWRP is 15 mgd with an effective tertiary treatment rate of about 14 mgd. The current SBWRP influent rate of untreated sewage is about 9.5 mgd. With this influent rate tertiary recycled water production is about 8.5 mgd. The SBWRP supplies recycled water to the International Boundary and Water Commission treatment plant at about 0.65 mgd and the City plans on providing about 1 mgd to CalTrans. This leaves a little less than 7 mgd to meet the District's recycled water supply requirements. The District's recycled water demand exceeded 8 mgd this past summer. The RWCWRF is capable of producing about 1.2 mgd of supply. The rate of influent sewage flows to the SBWRP is a function of water quality, mainly the total salt concentration limitation, and the rate of growth of new development to increase sewage collection rates. The opportunity of reservoir augmentation using the SBWRP is limited to the low recycled water demand periods of the year for essentially all of the current recycled water production is sold during the remaining months. The current SBWRP capacity is unable to meet the

projected recycled water supply needs. The District has discussed the need for additional supply from the SBWRP with the City staff with the intent to enter into another agreement for greater supply.

- The following table summarizes purchases and change orders issued during the period of November 1, 2007 thru November 30, 2007 that are within Staff signatory authority:

Date	Action	Amount	Contractor/ Consultant	Project
11/8/07	C.O. #1	\$4,300	IEC	PL 36-Inch, SDCWA Otay FCF No. 14 to Regulatory Site (P2009-001102)
11/27/07	P.O.	\$2,856.71	MWH	Engineering and Environmental Services

Water Operations:

- **Mexico Connection:**

Mexico has requested delivery of water through the Otay connection in the next year, 2008. They are requesting approximately 7 MGD per month for the months of February through June and September through October. November and December deliveries were not included since the agreement will expire on November 10, 2008, pursuant to Minute 310. CWA is working on renewing the agreement for another five years.

- **October Fire Consumption:**

The District's approximate increased usage of water during the October fires beginning on October 22, 2007 through October 28, 2007 was 31.57 MG. The North District consumed 102.80 MG during that week; this is an increase of 14.6 MG based on average weekly consumption before and after the fire. The South District consumed 172.29 MG; this is an increase of 16.94 MG.

- **County Water Authority Shutdown:**

Between January 6, 2008 and January 15, 2008 the District will experience a complete ten-day treated water shutdown on Pipeline 4. The District will be supplying its customers with flows from Helix Water District through the La Mesa Sweetwater Extension and from the City of San Diego through the District's Lower Otay Pump Station.

- Water purchased for the month of November was 2923.4 acre-feet. Beginning FY 07/08 to date, July 1, 2007 to November 30, 2007 there has been 19,240.10 acre-feet of water purchased. This is a -0.9 percent decrease from the same period last year, July 1, 2006 to November 30, 2006.
- In the month of November 2007 there were 5 new Automated Meter Reading (AMR) meters installed and 284 meters were retrofitted to AMR meters.
- As of November 1, 2007 there was a total of 15,274 radio-read meters installed.

Total number of potable water accounts is 47,764; this is an increase of 5 accounts from last month, October 2007.

- Recycled water consumption for the month of November is as follows:

Total flow was 414.7 acre-feet or 135,093,288 gallons and the average daily flow was 4,503,110 gallons per day.

Total number of recycled water accounts is 601; this is an increase of 10 from last month, October, 2007.

- Wastewater flows for the month of November were as follows:

Total basin flow, gallons per day: 2,001,000.
Total Otay flow, gallons per day: 1,337,000.
Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 1,213,000.
Flow to Metro from Otay Water District, gallons per day: 124,000.

Total number of sewer connections is 6,063; this is the same number of connections as last month, October, 2007.



General Manager

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OTAY WATER DISTRICT
COMPARATIVE BUDGET SUMMARY
 FOR FIVE MONTHS ENDED NOVEMBER 30, 2007

	Annual Budget	YTD Actual	YTD Budget	YTD Variance	Var %
REVENUE:					
Water Sales	\$ 32,331,300	\$ 14,816,976	\$ 14,902,300	\$ (85,324)	(0.6%)
Energy Charges	2,018,000	935,392	936,400	(1,008)	(0.1%)
System Charges	9,596,300	3,838,070	3,798,500	39,570	1.0%
Penalties	852,100	398,761	386,000	12,761	3.3%
MWD & CWA Fixed Charges	2,708,800	1,011,159	1,006,000	5,159	0.5%
Total Water Sales	<u>47,506,500</u>	<u>21,000,359</u>	<u>21,029,200</u>	<u>(28,841)</u>	<u>(0.1%)</u>
Reclamation Sales	6,001,400	3,265,611	3,215,000	50,611	1.6%
Sewer Charges	2,679,100	1,110,261	1,119,700	(9,439)	(0.8%)
Meter Fees	318,500	29,711	127,000	(97,289)	(76.6%)
Capacity Fee Revenues	1,414,500	505,767	589,500	(83,733)	(14.2%)
Betterment Fees for Maintenance	73,300	30,500	30,500	-	0.0%
Annexation Fees	1,464,500	259,411	610,000	(350,589)	(57.5%)
Non-Operating Revenues	1,680,200	588,105	665,500	(77,395)	(11.6%)
Tax Revenues	4,003,800	353,784	210,800	142,984	67.8%
Interest	1,038,700	316,495	433,000	(116,505)	(26.9%)
Draw on Designated Funds*	408,400	181,600	181,600	-	0.0%
Total Revenue	<u>\$ 66,588,900</u>	<u>\$ 27,641,605</u>	<u>\$ 28,211,800</u>	<u>\$ (570,195)</u>	<u>(2.0%)</u>
EXPENSES:					
Water Purchases	\$ 25,407,100	\$ 11,424,143	\$ 11,913,700	\$ 489,557	4.1%
CWA-Infrastructure Access Charge	1,090,200	429,630	429,500	(130)	(0.0%)
CWA-Customer Service Charge	950,400	366,770	367,000	230	0.1%
CWA-Emergency Storage Charge	1,507,800	533,035	533,000	(35)	(0.0%)
MWD-Capacity Res Charge	569,400	227,600	227,500	(100)	(0.0%)
MWD-Readiness to Serve Charge	552,600	235,080	213,500	(21,580)	(10.1%)
Subtotal Water Purchases	<u>30,077,500</u>	<u>13,216,258</u>	<u>13,684,200</u>	<u>467,942</u>	<u>3.4%</u>
Power Charges	2,804,800	1,205,113	1,209,800	4,687	0.4%
Payroll & Related Costs	16,012,900	6,836,867	6,845,460	8,593	0.1%
Material & Maintenance	4,452,900	1,924,128	1,805,375	(118,753)	(6.6%)
Administrative Expenses	5,773,000	1,776,945	2,073,542	296,597	14.3%
Legal Fees	1,209,300	1,210,722	961,667	(249,055)	(25.9%)
Expansion Reserve	2,590,200	1,079,300	1,079,300	-	0.0%
Betterment Reserve	3,432,900	1,430,400	1,430,400	-	0.0%
Replacement Reserve	235,400	98,100	98,100	-	0.0%
Total Expenses	<u>\$ 66,588,900</u>	<u>\$ 28,777,832</u>	<u>\$ 29,187,844</u>	<u>\$ 410,012</u>	<u>1.4%</u>
Excess Revenue (Expense)	\$ -	\$ (1,136,227)	\$ (976,044)	\$ (160,183)	

* Board approved Draw on Designated Funds used to fund negotiated benefits.

**OTAY WATER DISTRICT
INVESTMENT PORTFOLIO REVIEW
NOVEMBER 30, 2007**

INVESTMENT OVERVIEW & MARKET STATUS:

On December 11th the Federal Reserve Board's federal funds rate was lowered from 4.50% to 4.25%. This was the third reduction since September 18th, when the rate was 5.25%. Because of these rate reductions, most of the District's callable federal agency issue bonds are being redeemed at their earliest available call date. At this point most of the District's callable bonds have quarterly calls or longer, so the redemptions are spread over the next several months. All called investments are paid at par so there is no loss on the investment. Only the interest rate changes as the funds are reinvested. Reflective of this drop in available interest rates, the District's overall effective rate of return on its portfolio at November 30th was 4.99%, which continues to be slightly above the benchmark LAIF return. With the change in the federal funds rate, we are beginning to diversify the portfolio into additional authorized investments so as to extend the average maturity of the portfolio. At the same time the LAIF return on deposits is expected to take several months to fall to the level of the federal funds rate, due to the fund's average maturity of 208 days, making this an excellent short-term alternative for maximum investment of available funds.

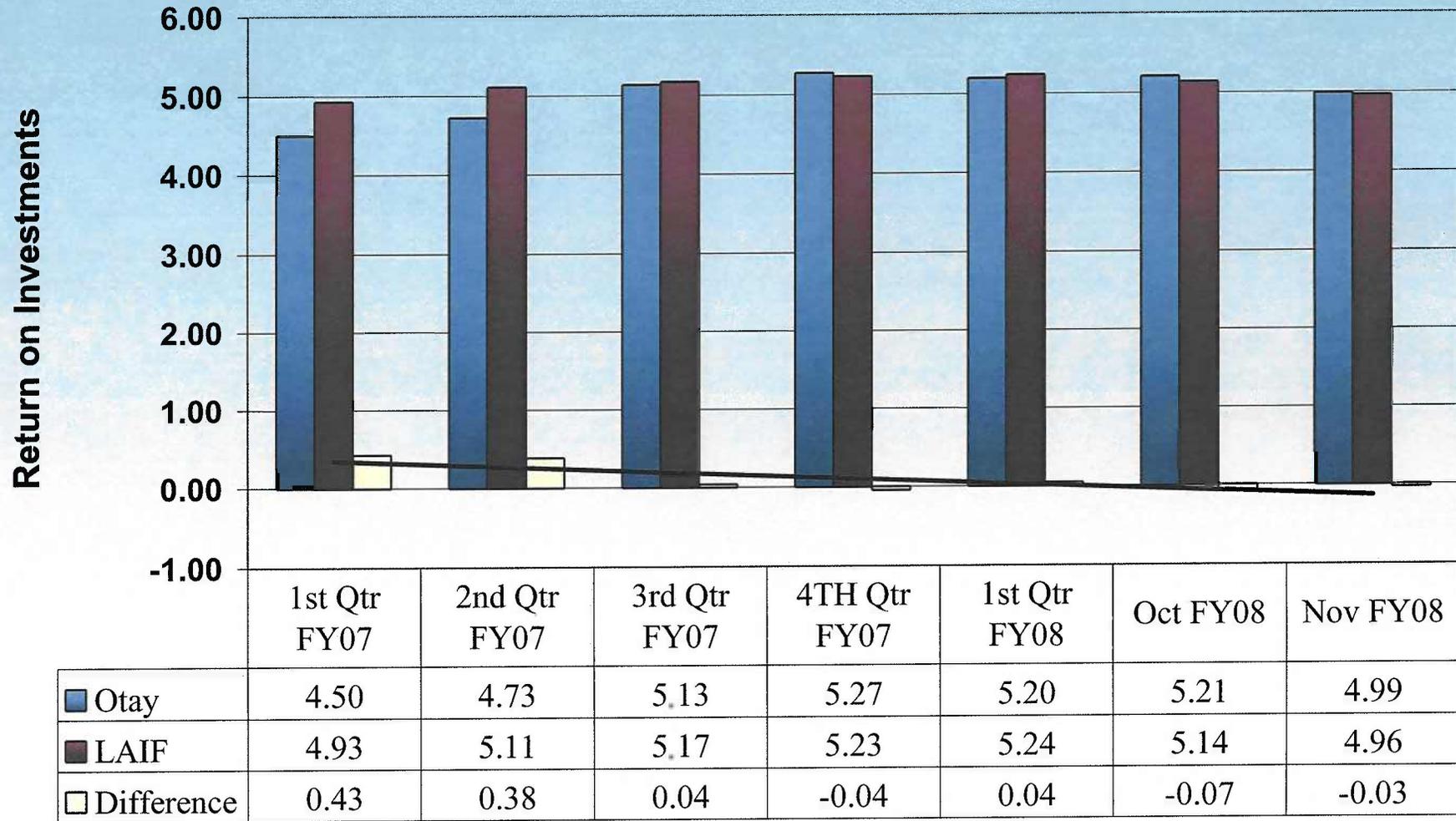
In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

PORTFOLIO COMPLIANCE: November 30, 2007

<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01: Treasury Securities	100%	100%	0
8.02: Local Agency Investment Fund (Operations)	\$40 Million	\$40 Million	\$32.34 Million
8.02: Local Agency Investment Fund (Bonds)	100%	100%	1.46%
8.03: Federal Agency Issues	100%	100%	60.31%
8.04: Certificates of Deposit	30%	15%	0.08%
8.05: Short-Term Commercial Notes	25%	15%	0
8.06: Medium-Term Commercial Debt	30%	15%	2.08%
8.07: Money Market Mutual Funds	20%	15%	0
8.08: San Diego County Pool	100%	100%	0.11%
12.0: Maximum Single Financial Institution	100%	50%	2.31%

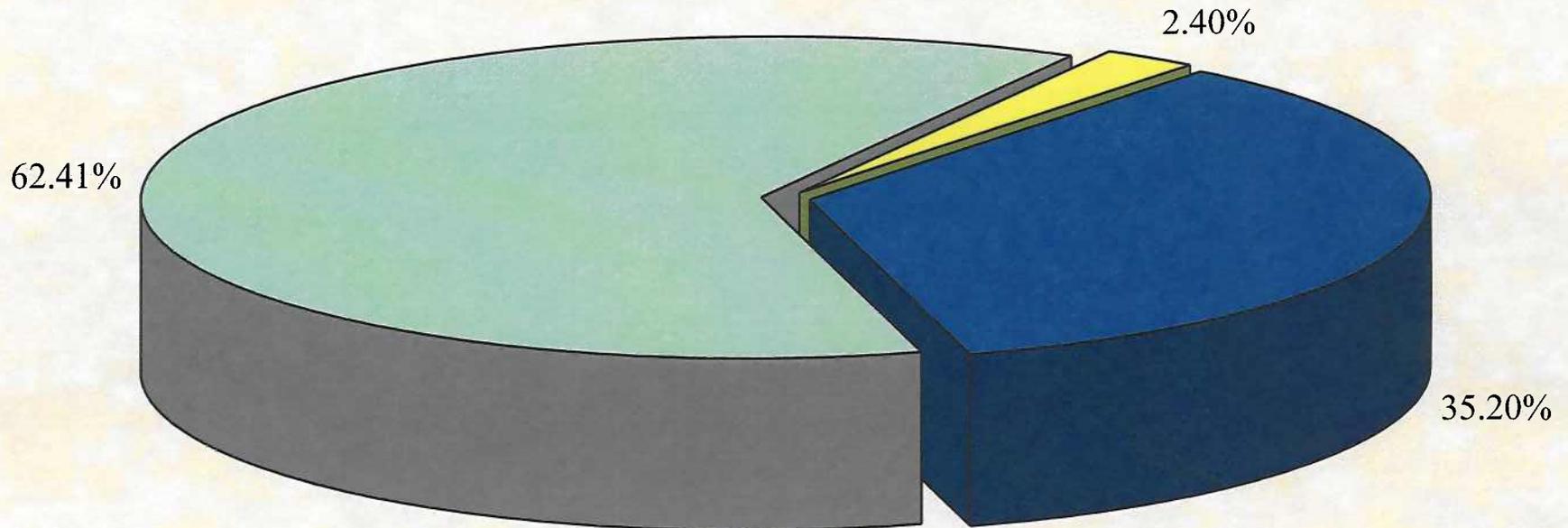
Performance Measure F-12 Return on Investment

Target: Meet or Exceed 100% of LAIF



Legend: Otay (blue square), LAIF (maroon square), Difference (yellow square), Linear (Difference) (black line)

Otay Water District Investment Portfolio: 11/30/07



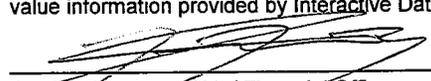
■ Banks (Passbook/Checking/CD) ■ Pools (LAIF & County) ■ Agencies & Corporate Notes

**OTAY
Portfolio Management
Portfolio Summary
November 30, 2007**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Corporate Notes	2,000,000.00	2,043,316.04	2,033,277.81	2.16	1,111	1,096	4.340	4.401
Federal Agency Issues- Callable	54,000,000.00	54,068,956.45	53,999,501.35	57.46	692	499	5.048	5.118
Federal Agency Issues - Coupon	4,000,000.00	4,000,625.00	4,000,000.00	4.26	167	147	4.395	4.456
Certificates of Deposit - Bank	79,108.00	79,108.00	79,108.00	0.08	730	52	3.880	3.934
Local Agency Investment Fund (LAIF)	33,750,013.47	33,750,971.48	33,750,013.47	35.92	1	1	4.894	4.962
San Diego County Pool	108,765.87	109,033.45	108,765.87	0.12	1	1	4.967	5.036
	93,937,887.34	94,052,010.42	93,970,666.50	100.00%	430	317	4.948	5.017
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	2,226,030.53	2,226,030.53	2,226,030.53		1	1	3.678	3.729
Total Cash and Investments	96,163,917.87	96,278,040.95	96,196,697.03		430	317	4.948	5.017

Total Earnings	November 30 Month Ending	Fiscal Year To Date
Current Year	410,665.44	2,201,855.54
Average Daily Balance	100,044,896.57	101,926,496.36
Effective Rate of Return	4.99%	5.15%

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on January 19, 2000. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.


Joseph Beachem, Chief Financial Officer

12-19-07

Portfolio OTAY
AP

PM (PRF_PM1) SymRept 6.41.200
Report Ver. 5.00

OTAY
Portfolio Management
Portfolio Details - Investments
November 30, 2007

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Corporate Notes												
36962G2S2	2044	General Electric Capital		11/16/2007	2,000,000.00	2,043,316.04	2,033,277.81	5.000	Aaa	4.340	1,096	12/01/2010
Subtotal and Average			1,016,746.75		2,000,000.00	2,043,316.04	2,033,277.81			4.340	1,096	
Federal Agency Issues- Callable												
31359M2L6	2012	FANNIE MAE		12/11/2006	3,000,000.00	3,000,937.50	3,000,000.00	5.250		5.178	193	06/11/2008
31331YCZ1	2043	Federal Farm Credit Bank		11/07/2007	3,000,000.00	3,002,812.50	2,998,898.11	4.490		4.448	705	11/05/2009
3133XJ2P2	2010	Federal Home Loan Bank		12/05/2006	3,000,000.00	3,000,000.00	3,000,000.00	5.200		5.129	4	12/05/2007
3133XJSD1	2017	Federal Home Loan Bank		01/30/2007	3,000,000.00	3,001,875.00	3,000,000.00	5.250		5.173	32	01/02/2008
3133XK3C7	2022	Federal Home Loan Bank		03/15/2007	3,000,000.00	3,000,937.50	3,000,603.24	5.500		5.408	468	03/13/2009
3133XL6E8	2033	Federal Home Loan Bank		06/11/2007	5,000,000.00	5,001,562.50	5,000,000.00	5.400		5.326	376	12/11/2008
3133XLEV9	2034	Federal Home Loan Bank		07/02/2007	3,000,000.00	3,003,750.00	3,000,000.00	5.500		5.425	579	07/02/2009
3133XLMZ3	2036	Federal Home Loan Bank		07/23/2007	3,000,000.00	3,006,562.50	3,000,000.00	5.450		5.375	600	07/23/2009
3133XLTL7	2037	Federal Home Loan Bank		07/30/2007	3,000,000.00	3,027,187.50	3,000,000.00	5.550		5.474	972	07/30/2010
3133XMXC0	2039	Federal Home Loan Bank		11/06/2007	1,000,000.00	1,001,250.00	1,000,000.00	4.500		4.438	341	11/06/2008
3133XMX71	2042	Federal Home Loan Bank		11/14/2007	2,000,000.00	2,006,875.00	2,000,000.00	4.500		4.435	622	08/14/2009
3133XN6X2	2045	Federal Home Loan Bank		11/20/2007	2,000,000.00	2,005,000.00	2,000,000.00	4.500		4.436	993	08/20/2010
3133XN7B9	2046	Federal Home Loan Bank		11/28/2007	2,000,000.00	2,004,375.00	2,000,000.00	4.400		4.340	544	05/28/2009
3133XN6R5	2047	Federal Home Loan Bank		11/28/2007	2,000,000.00	2,001,875.00	2,000,000.00	4.500		4.438	363	11/28/2008
3133XNC56	2048	Federal Home Loan Bank		11/28/2007	2,000,000.00	2,002,500.00	2,000,000.00	4.600		4.537	363	11/28/2008
3133XNEF2	2049	Federal Home Loan Bank		11/26/2007	2,000,000.00	1,999,375.00	2,000,000.00	4.600		4.537	1,088	11/23/2010
3128X4K67	2000	Federal Home Loan Mortgage		03/07/2006	3,000,000.00	3,000,278.78	3,000,000.00	5.250		5.178	97	03/07/2008
3128X5C55	2020	Federal Home Loan Mortgage		03/05/2007	3,000,000.00	3,000,179.90	3,000,000.00	5.500		5.425	825	03/05/2010
3128X5G93	2021	Federal Home Loan Mortgage		03/06/2007	3,000,000.00	3,000,347.90	3,000,000.00	5.320		5.247	461	03/06/2009
3128X5P51	2023	Federal Home Loan Mortgage		03/14/2007	3,000,000.00	3,001,274.87	3,000,000.00	5.300		5.227	653	09/14/2009
Subtotal and Average			54,233,059.38		54,000,000.00	54,068,956.45	53,999,501.35			5.048	499	
Federal Agency Issues - Coupon												
3133XMY62	2040	Federal Home Loan Bank		11/08/2007	2,000,000.00	2,000,000.00	2,000,000.00	4.420		4.359	159	05/08/2008
3133XMY54	2041	Federal Home Loan Bank		11/14/2007	2,000,000.00	2,000,625.00	2,000,000.00	4.500		4.430	135	04/14/2008
Subtotal and Average			2,666,666.67		4,000,000.00	4,000,625.00	4,000,000.00			4.395	147	
Certificates of Deposit - Bank												
2050003183R	1996	California Bank & Trust		01/22/2006	79,108.00	79,108.00	79,108.00	3.880		3.880	52	01/22/2008
Subtotal and Average			79,108.00		79,108.00	79,108.00	79,108.00			3.880	52	

Portfolio OTAY

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PM (PRF_PM2) SymRept 6.41.200

OTAY
Portfolio Management
Portfolio Details - Investments
November 30, 2007

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Local Agency Investment Fund (LAIF)												
LAIF	9001	STATE OF CALIFORNIA		07/01/2004	32,342,566.61	32,342,745.62	32,342,566.61	4.962		4.894	1	
LAIF COPS07	9009	STATE OF CALIFORNIA		03/07/2007	1,407,446.86	1,408,225.86	1,407,446.86	4.962		4.894	1	
Subtotal and Average			36,154,013.47		33,750,013.47	33,750,971.48	33,750,013.47			4.894	1	
San Diego County Pool												
SD COUNTY POOL	9007	STATE OF CALIFORNIA		07/01/2004	108,765.87	109,033.45	108,765.87	5.036		4.967	1	
Subtotal and Average			108,098.38		108,765.87	109,033.45	108,765.87			4.967	1	
Total and Average			100,044,896.57		93,937,887.34	94,052,010.42	93,970,666.50			4.948	317	

OTAY
Portfolio Management
Portfolio Details - Cash
November 30, 2007

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity
Union Bank											
UNION MONEY	9002	STATE OF CALIFORNIA		07/01/2004	91,924.32	91,924.32	91,924.32	0.200		0.197	1
PETTY CASH	9003	STATE OF CALIFORNIA		07/01/2004	2,800.00	2,800.00	2,800.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA		07/01/2004	2,106,978.95	2,106,978.95	2,106,978.95	3.931		3.877	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2004	24,327.26	24,327.26	24,327.26			0.000	1
UNION IOC	9008	STATE OF CALIFORNIA		05/01/2006	0.00	0.00	0.00	4.500		4.438	1
		Average Balance	0.00								1
Total Cash and Investmentss			100,044,896.57		96,163,917.87	96,278,040.95	96,196,697.03			4.948	317

**OTAY
Activity Report
Sorted By Issuer
July 1, 2007 - November 30, 2007**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Par Value		Ending Balance
				Beginning Balance	Current Rate		Purchases or Deposits	Redemptions or Withdrawals	
Issuer: STATE OF CALIFORNIA									
Union Bank									
					0.200		68,802,956.95	68,796,340.22	
UNION MONEY	9002	STATE OF CALIFORNIA			3.931		7,521,367.08	6,337,594.35	
UNION OPERATING	9004	STATE OF CALIFORNIA					323,179.04	323,986.92	
PAYROLL	9005	STATE OF CALIFORNIA			4.500		1,240,481.91	1,253,290.86	
UNION IOC	9008	STATE OF CALIFORNIA							
		Subtotal and Balance					77,887,984.98	76,711,212.35	2,226,030.53
Local Agency Investment Fund (LAIF)									
LAIF	9001	STATE OF CALIFORNIA			4.962		52,752,816.87	29,300,000.00	
LAIF COPS07	9009	STATE OF CALIFORNIA			4.962		283,389.28	8,000,000.00	
		Subtotal and Balance					53,036,206.15	37,300,000.00	33,750,013.47
San Diego County Pool									
SD COUNTY POOL	9007	STATE OF CALIFORNIA			5.036		2,839.72	0.00	
		Subtotal and Balance					2,839.72	0.00	108,765.87
		Issuer Subtotal	37.524%				130,927,030.85	114,011,212.35	36,084,809.87
Issuer: California Bank & Trust									
Certificates of Deposit - Bank									
		Subtotal and Balance							79,108.00
		Issuer Subtotal	0.082%				0.00	0.00	79,108.00
Issuer: FANNIE MAE									
Federal Agency Issues- Callable									
		Subtotal and Balance							3,000,000.00
		Issuer Subtotal	3.120%				0.00	0.00	3,000,000.00

Portfolio OTAY
AP

DA (PRF_DA) SymRept 6.41.200
Report Ver. 5.00

OTAY
Activity Report
July 1, 2007 - November 30, 2007

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Par Value		Ending Balance
				Beginning Balance	Current Rate		Purchases or Deposits	Redemptions or Withdrawals	
Issuer: Federal Farm Credit Bank									
Federal Agency Issues- Callable									
31331YCZ1	2043	Federal Farm Credit Bank			4.490	11/07/2007	3,000,000.00	0.00	
Subtotal and Balance				0.00			3,000,000.00	0.00	3,000,000.00
Issuer Subtotal			3.120%	0.00			3,000,000.00	0.00	3,000,000.00

Issuer: Federal Home Loan Bank

Federal Agency Issues- Callable									
3133XEMS5	1998	Federal Home Loan Bank			5.000	11/28/2007	0.00	3,000,000.00	
3133XETX7	2001	Federal Home Loan Bank			5.125	09/14/2007	0.00	3,000,000.00	
3133XF2C9	2002	Federal Home Loan Bank			5.250	10/03/2007	0.00	3,000,000.00	
3133XJ6Q6	2013	Federal Home Loan Bank			5.125	07/20/2007	0.00	3,000,000.00	
3133XJJV1	2015	Federal Home Loan Bank			5.375	07/10/2007	0.00	3,000,000.00	
3133XJR91	2016	Federal Home Loan Bank			5.400	10/30/2007	0.00	3,000,000.00	
3133XJVV7	2018	Federal Home Loan Bank			5.250	08/15/2007	0.00	3,000,000.00	
3133XJU55	2019	Federal Home Loan Bank			5.350	11/21/2007	0.00	3,000,000.00	
3133XK6A8	2024	Federal Home Loan Bank			5.300	11/19/2007	0.00	3,000,000.00	
3133XKLA1	2030	Federal Home Loan Bank			5.375	11/01/2007	0.00	3,000,000.00	
3133XKN50	2031	Federal Home Loan Bank			5.300	11/07/2007	0.00	5,000,000.00	
3133XKSS5	2032	Federal Home Loan Bank			5.300	11/09/2007	0.00	3,000,000.00	
3133XLEW9	2034	Federal Home Loan Bank			5.500	07/02/2007	3,000,000.00	0.00	
3133XKVD4	2035	Federal Home Loan Bank			5.500	07/10/2007	3,000,000.00	0.00	
3133XKVD4	2035	Federal Home Loan Bank				10/21/2007	0.00	3,000,000.00	
3133XLMZ3	2036	Federal Home Loan Bank			5.450	07/23/2007	3,000,000.00	0.00	
3133XLTL7	2037	Federal Home Loan Bank			5.550	07/30/2007	3,000,000.00	0.00	
3133XLYB3	2038	Federal Home Loan Bank			5.375	08/20/2007	3,000,000.00	0.00	
3133XLYB3	2038	Federal Home Loan Bank				11/20/2007	0.00	3,000,000.00	
3133XMXC0	2039	Federal Home Loan Bank			4.500	11/06/2007	1,000,000.00	0.00	
3133XMX71	2042	Federal Home Loan Bank			4.500	11/14/2007	2,000,000.00	0.00	
3133XN6X2	2045	Federal Home Loan Bank			4.500	11/20/2007	2,000,000.00	0.00	
3133XN7B9	2046	Federal Home Loan Bank			4.400	11/28/2007	2,000,000.00	0.00	
3133XN6R5	2047	Federal Home Loan Bank			4.500	11/28/2007	2,000,000.00	0.00	
3133XNC56	2048	Federal Home Loan Bank			4.600	11/28/2007	2,000,000.00	0.00	
3133XNEF2	2049	Federal Home Loan Bank			4.600	11/26/2007	2,000,000.00	0.00	

OTAY
Activity Report
July 1, 2007 - November 30, 2007

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value	Current Rate	Transaction Date	Purchases or Deposits	Par Value	Ending Balance
				Beginning Balance				Redemptions or Withdrawals	
Subtotal and Balance				52,000,000.00			28,000,000.00	44,000,000.00	36,000,000.00
Federal Agency Issues - Coupon									
3133XMY62	2040	Federal Home Loan Bank			4.420	11/08/2007	2,000,000.00	0.00	
3133XMYS4	2041	Federal Home Loan Bank			4.500	11/14/2007	2,000,000.00	0.00	
Subtotal and Balance				0.00			4,000,000.00	0.00	4,000,000.00
Issuer Subtotal			41.596%	52,000,000.00			32,000,000.00	44,000,000.00	40,000,000.00
Issuer: Federal Home Loan Mortgage									
Federal Agency Issues- Callable									
3128X4DY4	2004	Federal Home Loan Mortgage			4.000	07/13/2007	0.00	3,000,000.00	
3128X5Z35	2026	Federal Home Loan Mortgage			5.300	10/09/2007	0.00	3,000,000.00	
3128X5Z35	2027	Federal Home Loan Mortgage			5.300	10/09/2007	0.00	5,000,000.00	
3128X5Z84	2028	Federal Home Loan Mortgage			5.400	10/17/2007	0.00	3,000,000.00	
3128X5Z84	2029	Federal Home Loan Mortgage			5.400	10/17/2007	0.00	5,000,000.00	
Subtotal and Balance				31,000,000.00			0.00	19,000,000.00	12,000,000.00
Issuer Subtotal			12.479%	31,000,000.00			0.00	19,000,000.00	12,000,000.00
Issuer: Federal National Mortgage Assoc									
Federal Agency Issues- Callable									
31359MG31	1997	Federal National Mortgage Assoc			5.000	08/24/2007	0.00	3,000,000.00	
Subtotal and Balance				3,000,000.00			0.00	3,000,000.00	0.00
Issuer Subtotal			0.000%	3,000,000.00			0.00	3,000,000.00	0.00
Issuer: General Electric Capital									
Corporate Notes									
36962G2S2	2044	General Electric Capital			5.000	11/16/2007	2,000,000.00	0.00	
Subtotal and Balance				0.00			2,000,000.00	0.00	2,000,000.00
Issuer Subtotal			2.080%	0.00			2,000,000.00	0.00	2,000,000.00
Total			100.000%	108,248,099.37			167,927,030.85	180,011,212.35	96,163,917.87

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 11/30/2007

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 365	Current Yield	Maturity/ Call Date	Effective Duration
36962G2S2	2044	99	General Electric Capital	Fair	2,033,277.81	2,000,000.00	2,043,316.04	5.000	4.401	4.224	12/01/2010	2.767
3133XL6E8	2033	COPS07	Federal Home Loan Bank	Fair	5,000,000.00	5,000,000.00	5,001,562.50	5.400	5.400	5.336c	12/11/2007	0.027
3133XLEW9	2034	99	Federal Home Loan Bank	Fair	3,000,000.00	3,000,000.00	3,003,750.00	5.500	5.500	5.243c	01/02/2008	0.087
3133XLT7	2037	99	Federal Home Loan Bank	Fair	3,000,000.00	3,000,000.00	3,027,187.50	5.550	5.550	4.161c	07/30/2008	0.637
3133XMXC0	2039	99	Federal Home Loan Bank	Fair	1,000,000.00	1,000,000.00	1,001,250.00	4.500	4.500	4.245c	05/06/2008	0.430
3133XK3C7	2022	99	Federal Home Loan Bank	Fair	3,000,603.24	3,000,000.00	3,000,937.50	5.500	5.483	5.436c	12/13/2007	0.032
3133XJSD1	2017	99	Federal Home Loan Bank	Fair	3,000,000.00	3,000,000.00	3,001,875.00	5.250	5.245	5.122	01/02/2008	0.087
31359M2L6	2012	99	FANNIE MAE	Fair	3,000,000.00	3,000,000.00	3,000,937.50	5.250	5.250	5.186c	12/11/2007	0.027
3133XJ2P2	2010	99	Federal Home Loan Bank	Fair	3,000,000.00	3,000,000.00	3,000,000.00	5.200	5.200	5.200	12/05/2007	0.010
31331YCZ1	2043	99	Federal Farm Credit Bank	Fair	2,998,898.11	3,000,000.00	3,002,812.50	4.490	4.510	4.298c	02/05/2008	0.000
3133XLMZ3	2036	99	Federal Home Loan Bank	Fair	3,000,000.00	3,000,000.00	3,006,562.50	5.450	5.450	5.002c	01/23/2008	0.145
3133XNC56	2048	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,002,500.00	4.600	4.600	4.345c	02/28/2008	0.473
3128X4K67	2000	99	Federal Home Loan Mortgage	Fair	3,000,000.00	3,000,000.00	3,000,278.78	5.250	5.250	5.231c	12/07/2007	0.016
3128X5P51	2023	99	Federal Home Loan Mortgage	Fair	3,000,000.00	3,000,000.00	3,001,274.87	5.300	5.300	5.213c	12/14/2007	0.035
3128X5C55	2020	99	Federal Home Loan Mortgage	Fair	3,000,000.00	3,000,000.00	3,000,179.90	5.500	5.500	5.488c	12/05/2007	0.010
3133XN6X2	2045	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,005,000.00	4.500	4.498	4.152c	08/20/2008	0.459
3133XMX71	2042	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,006,875.00	4.500	4.496	4.007c	08/14/2008	0.443
3128X5G93	2021	99	Federal Home Loan Mortgage	Fair	3,000,000.00	3,000,000.00	3,000,347.90	5.320	5.320	5.296c	12/06/2007	0.013
3133XNEF2	2049	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,999,375.00	4.600	4.600	4.664c	05/23/2008	0.476
3133XN6R5	2047	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,875.00	4.500	4.500	4.308c	02/28/2008	0.000
3133XN7B9	2046	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,004,375.00	4.400	4.400	4.247	05/28/2009	1.429
3133XMY62	2040	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,000.00	4.420	4.420	4.420	05/08/2008	0.435
3133XMYS4	2041	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,625.00	4.500	4.492	4.436	04/14/2008	0.369

Portfolio OTAY

AP

DU (PRF_DU) SymRept 6.41.200
 Report Ver. 5.00

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 11/30/2007

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 365	Current Yield	Maturity/ Call Date	Effective Duration
2050003183R	1996	99	California Bank & Trust	Amort	79,108.00	79,108.00	79,108.00	3.880	3.934	3.880	01/22/2008	0.142 †
Report Total					60,111,887.16	60,079,108.00	60,192,005.49			4.850		0.294 †

† = Duration can not be calculated on these investments due to incomplete Market price data.



AGENDA ITEM 19

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 14, 2008
SUBMITTED BY:	Sean Prendergast, Finance Supervisor, Payroll & AP	W.O./G.F. NO:	DIV. NO.
APPROVED BY: (Chief)	Joseph Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager		
SUBJECT:	Accounts Payable Demand List		

PURPOSE:

Attached is the list of demands for the Board's information.

FISCAL IMPACT:

SUMMARY	NET DEMANDS
CHECKS (2009340-2009718)	\$3,511,922.52
WIRE TO:	
CITY TREASURER - WATER DELIVERIES - SEP 07	\$49,576.23
CITY TREASURER - WATER DELIVERIES - OCT 07	\$57,390.85
CITY TREASURER - RECLAIMED WATER PURCHASE - OCT 07	\$129,480.12
LANDESBANK - CERTIFICATES OF PARTICIPATION	\$37,428.08
PLAN HANDLERS - MEDICAL CLAIMS	\$269,253.90
SAN DIEGO COUNTY WATER AUTHORITY - OCT 07	\$1,976,156.60
SPEC DIST RISK MGMT AUTH - INSURANCE PREM - JAN 08	\$177,811.23
UNION BANK - PAYROLL TAXES	\$273,748.89
TOTAL CASH DISBURSEMENTS	\$6,482,768.42

RECOMMENDED ACTION:

That the Board receive the attached list of demands.

Jb/Attachment

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2009340 THROUGH 2009718
RUN DATES 12/5/2007 TO 12/26/2007

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2009340	12/05/07	01910	ABCANA INDUSTRIES	814151	11/14/07	SODIUM HYPOCHLORITE	279.47	
				814149	11/14/07	SODIUM HYPOCHLORITE	1,695.30	
				814150	11/14/07	SODIUM HYPOCHLORITE	738.70	2,713.47
2009437	12/12/07	01910	ABCANA INDUSTRIES	814375	11/19/07	SODIUM HYPOCHLORITE	886.44	886.44
2009572	12/19/07	01910	ABCANA INDUSTRIES	814595	11/26/07	SODIUM HYPOCHLORITE	1,458.93	
				814594	11/26/07	SODIUM HYPOCHLORITE	1,015.71	
				814596	11/26/07	SODIUM HYPOCHLORITE	519.55	2,994.19
2009633	12/26/07	01910	ABCANA INDUSTRIES	814973	12/03/07	SODIUM HYPOCHLORITE	1,184.37	1,184.37
2009573	12/19/07	02654	ADVANCED COMMUNICATIONS SYSTEM	9681	11/25/07	HANDHELD RADIO BATTERY & BELT CLIP	364.75	364.75
2009634	12/26/07	00132	AIRGAS WEST	103830591	11/30/07	BREATHING AIR TREATMENT PLANT	138.61	
				103167876	11/30/07	BREATHING AIR TREATMENT PLANT	23.93	162.54
2009507	12/13/07	07855	ALAN RIDLON	Ref002380871	12/11/07	UB Refund Cst #0000093929	75.00	75.00
2009574	12/19/07	02618	ALHAMBRA RUBBER &	24852	11/28/07	METER GASKETS	234.71	234.71
2009341	12/05/07	03787	ALLIED TRENCH SHORING SERVICE	816882	11/07/07	STEEL PLATE RENTALS	70.00	70.00
2009575	12/19/07	02362	ALLIED WASTE SERVICES #509	0509002970651	11/25/07	TRASH REMOVAL SERVICES	638.69	
				0509002972130	11/25/07	ASBESTOS DISPOSAL CONTAINER RENTAL	175.84	
				0509002973099	11/25/07	TRASH REMOVAL SVCS TREATMENT PLANT	105.89	920.42
2009508	12/13/07	07836	ALMA GIMUTAO	Ref002380850	12/11/07	UB Refund Cst #0000083219	55.17	55.17
2009509	12/13/07	07814	AMABEL DELEON	Ref002380825	12/11/07	UB Refund Cst #0000007665	33.54	33.54
2009510	12/13/07	07802	AMBER DELAMOTTE	Ref002380813	12/11/07	UB Refund Cst #0000095590	41.96	41.96
2009576	12/19/07	01369	AMERICAN BACKFLOW	INV05003	11/29/07	BACKFLOW REPAIR PARTS	75.64	75.64
2009635	12/26/07	01326	AMERICAN BATTERY SUPPLY	A6785	11/30/07	UPS RECHARGEABLE BATTERY	236.61	236.61
2009342	12/05/07	06166	AMERICAN MESSAGING	L1109570HL	12/01/07	PAGER SERVICES	513.18	513.18
2009343	12/05/07	02730	AMERICAN PAYROLL ASSOCIATION	448355	11/16/07	SEMINAR REGISTRATION	369.00	369.00
2009438	12/12/07	00315	AMERICAN SOCIETY OF	016419	12/05/07	REGISTRATION FEE	100.00	100.00
2009439	12/12/07	00107	AMERICAN WATER WORKS	2000609817	10/30/07	MEMBERSHIP RENEWAL	173.00	173.00
2009577	12/19/07	07790	AMERITROL, INC.	32968	11/27/07	REPAIR PARTS	1,250.77	1,250.77

OTAY WATER DISTRICT
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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2009511	12/13/07	07847	ANA MICHEL	Ref002380862	12/11/07	UB Refund Cst #0000089394	66.96	66.96
2009512	12/13/07	07841	ANNE FORSTER	Ref002380856	12/11/07	UB Refund Cst #0000086191	18.32	18.32
2009344	12/05/07	07792	ASTRALCOM LLC	OWD110207SL	11/02/07	ASSESSMENT OF VIRTUAL INTEGRATION	1,250.00	1,250.00
2009345	12/05/07	00501	AT&T	016383	11/12/07	PHONE SERVICES	351.74	351.74
2009440	12/12/07	07785	AT&T	000000064683	12/02/07	PHONE SERVICES	7,391.22	7,391.22
2009346	12/05/07	03285	AZTEC FIRE & SAFETY	41688	11/28/07	FIRE SYSTEM INSPECTION	2,278.00	2,278.00
2009347	12/05/07	00586	BADGER METER INC	888204	11/12/07	10" FIRE SERVICE METERS	12,091.71	24,183.42
				888203	11/12/07	10" FIRE SERVICE METERS	12,091.71	
2009513	12/13/07	06137	BARBRA SPINALI	Ref002380837	12/11/07	UB Refund Cst #0000064751	34.23	34.23
2009348	12/05/07	00145	BARRETT ENGINEERED PUMPS	058511	11/09/07	SAMPLE PUMP	451.71	451.71
2009578	12/19/07	00145	BARRETT ENGINEERED PUMPS	058795	11/29/07	BLADDER BAG	995.71	995.71
2009349	12/05/07	06285	BARTEL ASSOCIATES LLC	07617	11/11/07	PROFESSIONAL ACTUARY SERVICES	1,065.00	1,065.00
2009514	12/13/07	07807	BILL MCKELVY	Ref002380818	12/11/07	UB Refund Cst #0000121981	22.55	22.55
2009350	12/05/07	02197	BLUE CROSS OF CALIFORNIA	40615	11/20/07	EMPLOYEE ASSISTANCE PROGRAM SVCS	476.85	476.85
2009636	12/26/07	03470	BONITA BUSINESS & PROFESSIONAL	016457	12/13/07	MEMBERSHIP RENEWAL	350.00	350.00
2009351	12/05/07	00559	BOYLE ENGINEERING CORPORATION	049772	11/07/07	P1438 - PLAN CHECKS & INSPECTION SERVICE	8,509.20	8,509.20
2009441	12/12/07	03458	BREITFELDER, LARRY	70131007	10/30/07	MILEAGE REIMBURSEMENT	127.07	127.07
2009579	12/19/07	03458	BREITFELDER, LARRY	70131107	11/30/07	MILEAGE REIMBURSEMENT	190.61	264.82
				70131207	12/30/07	MILEAGE REIMBURSEMENT	74.21	
2009637	12/26/07	01232	BRODING'S BATTERY WAREHOUSE	53894	10/29/07	AUTOMOTIVE BATTERIES	344.69	1,279.63
				53792	10/24/07	AUTOMOTIVE BATTERIES	258.49	
				55478	12/13/07	AUTOMOTIVE BATTERIES	201.38	
				55009	12/03/07	AUTOMOTIVE BATTERIES	158.39	
				55015	12/03/07	AUTOMOTIVE BATTERIES	158.39	
				54332	11/08/07	AUTOMOTIVE BATTERIES	86.15	
				53489	10/12/07	AUTOMOTIVE BATTERIES	72.14	
2009352	12/05/07	03721	BULLET LOGISTICS INC	11150703350	11/15/07	COURIER SERVICES FOR TREATMENT PLANT	227.70	227.70

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2009353	12/05/07	00906	C & M CRANE RENTAL INC	26980	11/14/07	CRANE RENTAL	450.00	450.00
2009354	12/05/07	00223	C W MCGRATH INC	27596	11/14/07	CRUSHED ROCK	105.08	105.08
2009442	12/12/07	00223	C W MCGRATH INC	27651 27635	11/19/07 11/16/07	CRUSHED ROCK CRUSHED ROCK	527.51 84.99	612.50
2009580	12/19/07	00223	C W MCGRATH INC	27705	11/26/07	CRUSHED ROCK	111.20	111.20
2009638	12/26/07	00223	C W MCGRATH INC	27814	12/05/07	CRUSHED ROCK	242.91	242.91
2009581	12/19/07	02401	CAJON VALLEY UNION SCHOOL DIST	8205	12/11/07	FIELD TRIP BUS FUNDING	71.00	71.00
2009443	12/12/07	02091	CALIFORNIA PUBLIC EMPLOYERS	016434	12/12/07	MEMBERSHIP FEE	310.00	310.00
2009355	12/05/07	00557	CALIFORNIA SPECIAL DISTRICTS	016399	12/03/07	MEMBERSHIP DUES	3,561.00	3,561.00
2009444	12/12/07	00693	CALIFORNIA SPECIAL DISTRICTS	016428	12/10/07	MEETING REGISTRATION	32.00	32.00
2009445	12/12/07	00192	CALIFORNIA WATER ENVIRONMENT	016421 016422	12/04/07 12/07/07	MEMBERSHIP RENEWALS CERTIFICATION RENEWAL	330.00 71.00	401.00
2009639	12/26/07	00192	CALIFORNIA WATER ENVIRONMENT	010154007	12/20/07	CERTIFICATION RENEWAL	71.00	71.00
2009640	12/26/07	02972	CALIFORNIA WATER ENVIRONMENT	403307	12/20/07	MEMBERSHIP RENEWAL	110.00	110.00
2009356	12/05/07	01004	CALOLYMPIC SAFETY	029935 029940	11/13/07 11/13/07	CONFINED SPACE ITEMS CONFINED SPACE ITEMS	212.58 211.85	424.43
2009641	12/26/07	01004	CALOLYMPIC SAFETY	031615 031746 031616 031619 031744 031618	12/04/07 12/05/07 12/04/07 12/04/07 12/05/07 12/04/07	REPAIR GAS DETECTORS REPAIR GAS DETECTORS REPAIR GAS DETECTORS REPAIR GAS DETECTORS REPAIR GAS DETECTORS REPAIR GAS DETECTORS	455.02 455.02 177.79 101.02 101.02 101.02	1,390.89
2009515	12/13/07	07848	CARLOS VILLAS	Ref002380863	12/11/07	UB Refund Cst #0000090120	75.00	75.00
2009357	12/05/07	03572	CARLTON DISANTE &	46863	12/27/07	LEGAL SERVICES FOR OCT 2007	4,122.54	4,122.54
2009358	12/05/07	02758	CARMEL BUSINESS SYSTEMS INC	6649	12/01/07	TEMPORARY SERVICES - RECORDS	1,270.65	1,270.65
2009642	12/26/07	02758	CARMEL BUSINESS SYSTEMS INC	6648 6647	12/01/07 12/01/07	STORAGE & DESTRUCTION OF DOCUMENTS SCANNING ENGINEERING DRAWINGS	421.37 240.82	662.19

OTAY WATER DISTRICT
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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2009582	12/19/07	03491	CASA DE ORO CAR WASH	359	11/01/07	CAR WASH SERVICES	1,290.00	1,290.00
2009643	12/26/07	03491	CASA DE ORO CAR WASH	364	11/30/07	CAR WASH SERVICES	1,230.00	1,230.00
2009446	12/12/07	07734	CASINO ACE	016429	12/10/07	FINAL PMT FOR VENDOR SERVICES	800.00	800.00
2009359	12/05/07	03232	CDW GOVERNMENT INC	HMH1174	11/15/07	HAYES EXTERNAL MODEM	296.72	296.72
2009516	12/13/07	05383	CECILIA PIERCE	Ref002380846	12/11/07	UB Refund Cst #0000074744	72.31	72.31
2009517	12/13/07	07812	CHRISTINE HARTLEY	Ref002380823	12/11/07	UB Refund Cst #000001771	46.04	46.04
2009518	12/13/07	07830	CHRISTOPHER KLEMPAY	Ref002380843	12/11/07	UB Refund Cst #0000072787	21.13	21.13
2009360	12/05/07	06519	CHULA VISTA POLICE DEPT	0725394	12/03/07	TRAFFIC COLLISION REPORT	10.00	10.00
2009361	12/05/07	00446	CITY OF CHULA VISTA	APN59338240001	10/16/07	SECURED PROPERTY TAXES	49.14	
				APN59338240003	10/16/07	SECURED PROPERTY TAXES	30.38	
				APN59338240004	10/16/07	SECURED PROPERTY TAXES	19.18	
				APN59338240002	10/16/07	SECURED PROPERTY TAXES	1.30	100.00
2009519	12/13/07	07820	COLLEEN STAUFENBEIL	Ref002380831	12/11/07	UB Refund Cst #0000031066	107.89	107.89
2009362	12/05/07	03706	CONSUMERS PIPE & SUPPLY CO	S1042610001	11/09/07	INVENTORY	7,594.80	
				S1042610002	11/13/07	INVENTORY	1,340.26	8,935.06
2009583	12/19/07	03706	CONSUMERS PIPE & SUPPLY CO	S1050099001	11/28/07	INVENTORY	241.36	241.36
2009447	12/12/07	02612	COUNCIL OF WATER UTILITIES	016436	12/11/07	MEETING REGISTRATION	50.00	50.00
2009363	12/05/07	00184	COUNTY OF SAN DIEGO	016414	12/04/07	PERMIT FEE	395.00	395.00
2009448	12/12/07	00134	COUNTY OF SAN DIEGO	2007083	09/07/07	COUNTY ASSESSOR DATA	125.00	
				2007100	10/05/07	COUNTY ASSESSOR DATA	125.00	
				2007125	11/06/07	COUNTY ASSESSOR DATA	125.00	375.00
2009449	12/12/07	00433	COUNTY OF SAN DIEGO	97103319	11/20/07	EMISSION PERMIT FEES	1,040.00	1,040.00
2009450	12/12/07	00433	COUNTY OF SAN DIEGO	97103420	11/20/07	EMISSION PERMIT FEES	311.00	311.00
2009584	12/19/07	00433	COUNTY OF SAN DIEGO	97103566	11/20/07	PERMIT FEES	2,538.00	2,538.00
2009451	12/12/07	02122	COUNTY OF SD AIR POLLUTION	97103558	11/20/07	EMISSION, PERMIT & SOURCE TEST FEES	6,249.00	
				97103553	11/20/07	EMISSION & PERMIT FEES	2,860.00	
				97103561	11/20/07	EMISSION, PERMIT & SOURCE TEST FEES	2,377.00	
				97103565	11/20/07	EMISSION, PERMIT & SOURCE TEST FEES	2,377.00	

OTAY WATER DISTRICT
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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
				97103560	11/20/07	EMISSION, PERMIT & SOURCE TEST FEES	2,377.00	
				97103357	11/20/07	EMISSION & PERMIT FEES	564.00	
				97103569	11/20/07	EMISSION & PERMIT FEES	516.00	
				97103559	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103556	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103564	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103563	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103562	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103619	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103554	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103572	11/20/07	EMISSION & PERMIT FEES	311.00	
				97103557	11/20/07	EMISSION & PERMIT FEES	301.00	20,109.00
2009364	12/05/07	07601	CREATIVE BENEFITS	58697	11/15/07	OPEN ENROLLMENT PRESENTATION	50.00	50.00
2009452	12/12/07	03150	CRUZ, SUSAN S	14701207	12/10/07	GIFTS/SUPPLIES FOR EMPL EVENTS REIMB	847.14	847.14
2009453	12/12/07	07798	CUSTOMS AND BORDER PROTECTION	016433	12/11/07	OVERPAYMENT REFUND	18,311.03	18,311.03
2009365	12/05/07	03354	DATAPROSE INC	45393	11/13/07	BILLING POSTAGE	15,743.34	
				45392	11/13/07	BILLING PRINT SERVICES	9,198.91	24,942.25
2009644	12/26/07	04550	DATATREE	900340117	11/30/07	MAP PURCHASING SERVICE	99.00	99.00
2009585	12/19/07	03428	DEL MAR OFFICE PRODUCTS	10148780	11/28/07	OFFICE SUPPLIES	9.69	9.69
2009645	12/26/07	03428	DEL MAR OFFICE PRODUCTS	10150680	12/04/07	THOMAS BROS GUIDES	1,484.29	1,484.29
2009454	12/12/07	02603	DELL MARKETING LP	XC8D976W1	11/09/07	LAPTOP CARRYING CASE	79.41	79.41
2009366	12/05/07	07680	DELTA HEALTH SYSTEMS	IVC01607	10/31/07	HEALTH BENEFIT FAIR 2007	126.36	126.36
2009520	12/13/07	07805	DEUTSCHE BANK	Ref002380816	12/11/07	UB Refund Cst #0000120649	27.41	27.41
2009367	12/05/07	02519	DIEHL, EVANS & COMPANY LLP	016416	12/03/07	SEMINAR REGISTRATION	275.00	275.00
2009455	12/12/07	03417	DIRECTV	687032424	12/05/07	SATELLITE TV SERVICE	46.96	46.96
2009368	12/05/07	01926	EAST COUNTY URGENT CARE	016374	11/15/07	ON-SITE FLU SHOTS	380.00	380.00
2009456	12/12/07	02447	EDCO DISPOSAL CORPORATION	016417	11/30/07	RECYCLING SERVICES	85.00	85.00
2009646	12/26/07	00230	EDP PRODUCTS INC	805407	11/30/07	CARTRIDGE STORAGE/RETRIEVAL	210.40	210.40
2009647	12/26/07	06525	ELECTRIC MOTOR SPECIALISTS INC	2140	11/30/07	GRINDER PUMP	1,965.20	1,965.20

OTAY WATER DISTRICT
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2009521	12/13/07	07838	ELIZA RACINE-HETU	Ref002380852	12/11/07	UB Refund Cst #0000083949	47.90	47.90
2009522	12/13/07	07439	EMC MORTGAGE CORPORATION	Ref002380873	12/11/07	UB Refund Cst #0000094322	6.81	6.81
2009586	12/19/07	04467	ENGINEERING & GENERAL	016446	12/17/07	MEETING REGISTRATION	90.00	90.00
2009369	12/05/07	03765	ENGINEERING PARTNERS INC, THE	067316	11/12/07	AS NEEDED ELECTRICAL ENGG SERVICES	1,200.00	1,200.00
2009648	12/26/07	03765	ENGINEERING PARTNERS INC, THE	047331	12/03/07	AS NEEDED ELECTRICAL ENGG SERVICES	9,200.00	9,200.00
2009370	12/05/07	02259	ENVIRONMENTAL RESOURCE	495797	11/15/07	2007-2008 IC STANDARDS	364.18	364.18
2009649	12/26/07	03725	ENVIRONMENTAL SYSTEMS RESEARCH	91656587	11/29/07	PROFESSIONAL DATABASE SUPPORT	132.00	132.00
2009523	12/13/07	07856	ERNESTO SANCHEZ	Ref002380872	12/11/07	UB Refund Cst #0000094261	22.05	22.05
2009524	12/13/07	07829	EYDEE MATAMIS	Ref002380842	12/11/07	UB Refund Cst #0000072422	70.00	70.00
2009371	12/05/07	03757	FANDEL ENTERPRISES	1271	11/09/07	TELECOMMUNICATION CONSULTING SERVICES	1,680.00	1,680.00
2009650	12/26/07	03757	FANDEL ENTERPRISES	1276	12/05/07	TELECOMMUNICATION CONSULTING SERVICES	1,710.00	1,710.00
2009525	12/13/07	07816	FARIDEH DAYLAMY	Ref002380827	12/11/07	UB Refund Cst #0000008738	38.28	38.28
2009372	12/05/07	03546	FERGUSON WATERWORKS	0241392	11/14/07	METER BUSHINGS	218.19	
				02419151	11/14/07	STOCK SUPPLIES FOR WAREHOUSE	204.55	422.74
2009457	12/12/07	03546	FERGUSON WATERWORKS	02419152	11/16/07	STOCK SUPPLIES FOR WAREHOUSE	78.71	78.71
2009373	12/05/07	02470	FIRST BANKCARD	016413	12/03/07	DISTRICT EXPENSES	998.35	
				016415a	12/04/07	CREDIT MEMO	799.68	
				016415	11/04/07	DISTRICT EXPENSES	234.52	2,032.55
2009425	12/05/07	02470	FIRST BANKCARD	16413	12/03/07	DISTRICT EXPENSES	433.19	433.19
2009587	12/19/07	02470	FIRST BANKCARD	016445	12/10/07	DISTRICT EXPENSES	947.48	
				016441	12/10/07	DISTRICT EXPENSES	481.92	
				016440	12/10/07	DISTRICT EXPENSES	20.00	1,449.40
2009458	12/12/07	04066	FIRST CHOICE SERVICES - SD	289211	11/20/07	COFFEE SUPPLIES	215.91	215.91
2009651	12/26/07	04066	FIRST CHOICE SERVICES - SD	289717	12/06/07	COFFEE SUPPLIES	167.89	167.89
2009526	12/13/07	07821	FIRST INDUSTRIAL	Ref002380832	12/11/07	UB Refund Cst #0000031580	45.01	45.01
2009374	12/05/07	00035	FISHER SCIENTIFIC	4043054	11/12/07	LABORATORY EQUIPMENT	1,020.90	

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				4114369	11/14/07	LABORATORY SUPPLIES	245.26	
				4013474	11/09/07	LABORATORY EQUIPMENT	170.43	
				4114368	11/14/07	LABORATORY SUPPLIES	61.01	1,497.60
2009459	12/12/07	00035	FISHER SCIENTIFIC	4190996	11/16/07	LABORATORY SUPPLIES	260.07	260.07
2009652	12/26/07	02591	FITNESS TECH INC	4540	12/01/07	MAINTENANCE FOR FITNESS EQUIPMENT	100.00	100.00
2009653	12/26/07	03188	FLEETPRIDE	25658434		CREDIT MEMO	(646.50)	
				25655978	12/05/07	REPAIR PARTS	2,580.62	1,934.12
2009654	12/26/07	03703	FORCE FLOW	15227	12/05/07	WIZARD 4000 MOTHERBOARD REPLACEMENT	1,235.08	1,235.08
2009527	12/13/07	07854	FRANCISCA LEE	Ref002380870	12/11/07	UB Refund Cst #0000092311	75.00	75.00
2009375	12/05/07	07797	FRONDA, RUBEN	016411	11/14/07	SAFETY BOOTS REIMBURSEMENT	106.65	106.65
2009588	12/19/07	02028	FT INTERACTIVE DATA CORP	05444117	11/01/07	DIAL-UP SERVICE FOR INVESTMENTS	85.00	85.00
2009655	12/26/07	03094	FULLCOURT PRESS	17486	12/18/07	DECEMBER BILL INSERTS	1,308.73	1,308.73
2009589	12/19/07	05626	GAME 7 CONSULTING	1651	12/11/07	CONSULTING SERVICES - IS DEPT	3,000.00	
				1655	12/18/07	CONSULTING SERVICES - IS DEPT	3,000.00	6,000.00
2009460	12/12/07	06291	GARCIA CALDERON & RUIZ LLP	1498	12/03/07	LEGAL SERVICES FOR OCT 2007	50,279.88	50,279.88
2009376	12/05/07	03537	GHA TECHNOLOGIES INC	458877	11/05/07	SOFTWARE	1,141.43	
				459720	11/12/07	INKJET CARTRIDGES	82.23	
				460444	11/15/07	PHONE CABLES	21.44	1,245.10
2009461	12/12/07	03537	GHA TECHNOLOGIES INC	461363	11/20/07	FAX TONER	162.40	162.40
2009590	12/19/07	03537	GHA TECHNOLOGIES INC	461957	11/28/07	APC POWER DISTRIBUTION UNITS	247.83	247.83
2009377	12/05/07	06276	GIFFORD ENGINEERING INC	3506	11/13/07	TWO-WAY RADIO REPAIR	221.19	221.19
2009462	12/12/07	06276	GIFFORD ENGINEERING INC	3522	11/16/07	RE-INSTALL TWO-WAY RADIO INTO UNIT 128	88.00	88.00
2009656	12/26/07	06276	GIFFORD ENGINEERING INC	3497	10/16/07	RADIO INSTALL	419.44	
				3496	10/16/07	RADIO INSTALL	88.00	507.44
2009378	12/05/07	00131	GOVERNMENT FINANCE OFFICERS	016412	12/04/07	APPLICATION FEE	480.00	480.00
2009463	12/12/07	03753	GRAPHIC CONTROLS LLC	JC4937	11/20/07	CIRCLE CHARTS	770.83	770.83
2009379	12/05/07	00174	HACH COMPANY	C155487		CREDIT MEMO	(599.36)	

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				5370463	11/15/07	LABORATORY SUPPLIES	1,730.83	
				5337449	10/18/07	PRINTER ACCESSORY	371.74	
				5370887	11/15/07	LABORATORY SUPPLIES	58.19	1,561.40
2009464	12/12/07	00174	HACH COMPANY	WI270521	11/20/07	AUTOBURETTE REPAIR & ROTARY VALVE	403.73	
				5373918	11/19/07	LABORATORY SUPPLIES	25.43	429.16
2009591	12/19/07	00174	HACH COMPANY	5381056	11/27/07	REFERENCE SOLUTIONS FOR LAB	277.09	277.09
2009657	12/26/07	02629	HANSON AGGREGATES INC	544556	12/04/07	CRUSHED AGGREGATES & ROCK	568.71	568.71
2009465	12/12/07	03639	HARRIS & ASSOCIATES INC	402120103	11/13/07	CIP P2009 - 36 INCH PIPELINE VALVE ENGG	5,895.00	5,895.00
2009380	12/05/07	06640	HD SUPPLY WATERWORKS LTD	6335257	11/14/07	INVENTORY	11,300.82	
				6342684	11/14/07	INVENTORY	2,840.98	14,141.80
2009466	12/12/07	06640	HD SUPPLY WATERWORKS LTD	6392116	11/21/07	INVENTORY	948.20	948.20
2009467	12/12/07	07302	HEALTH DIMENSIONS	1008	11/28/07	EMPLOYEE HEALTH FAIR SVCS	1,935.00	
				016424	12/05/07	HEALTH EXPO & SPEAKER SVCS	1,500.00	3,435.00
2009592	12/19/07	04472	HECTOR I MARES-COSSIO	33	11/01/07	CONSULTANT CONTRACT	3,000.00	3,000.00
2009528	12/13/07	07826	HECTOR URZUA	Ref002380839	12/11/07	UB Refund Cst #0000068096	27.86	27.86
2009593	12/19/07	00062	HELIX WATER DISTRICT	174639861207	12/06/07	WATER BILL - RUSSELL SQ	33.62	
				178540011207	12/06/07	WATER BILL - AVOCADO BLVD	32.00	65.62
2009529	12/13/07	07832	HILDA POWERS	Ref002380845	12/11/07	UB Refund Cst #0000074280	46.00	46.00
2009658	12/26/07	06843	HI-TECH AIR CONDITIONING	2581	12/06/07	IT EXHAUST FANS & FILTER RACKS	18,000.00	18,000.00
2009594	12/19/07	01109	HOME DEPOT CREDIT SERVICES	8012312	12/14/07	PAINTING SUPPLIES	53.36	53.36
2009595	12/19/07	03743	HYDROTEX	541562	10/04/07	ENGINE OIL	2,293.16	2,293.16
2009468	12/12/07	01649	IDEXX DISTRIBUTION INC	227835805	11/14/07	LABORATORY SUPPLIES	5,220.95	5,220.95
2009469	12/12/07	03280	INFRASTRUCTURE ENGINEERING	3171	10/26/07	PROF DESIGN & ENV SVCS FOR 36" PIPELINE	91,394.77	
				3170	10/26/07	CONST CONSULTANTS/640-1 RESERVOIR	1,046.34	92,441.11
2009659	12/26/07	02372	INTERIOR PLANT SERVICE INC	26254	11/30/07	PLANT SERVICE	169.00	169.00
2009426	12/12/07	02267	INTERNAL REVENUE SERVICE	Ben2380743	12/13/07	PAYROLL DEDUCTION	50.00	50.00
2009427	12/12/07	04077	INTERNAL REVENUE SERVICE	Ben2380751	12/13/07	PAYROLL DEDUCTION	64.00	64.00

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2009660	12/26/07	02267	INTERNAL REVENUE SERVICE	Ben2381178	12/27/07	PAYROLL DEDUCTION	50.00	50.00
2009661	12/26/07	04077	INTERNAL REVENUE SERVICE	Ben2381188	12/27/07	PAYROLL DEDUCTION	64.00	64.00
2009530	12/13/07	07819	JACKLYN J LAMKIN	Ref002380830	12/11/07	UB Refund Cst #0000025768	136.46	136.46
2009531	12/13/07	07835	JAIME CUSTODIO	Ref002380849	12/11/07	UB Refund Cst #0000081706	55.11	55.11
2009532	12/13/07	07842	JALINA TEBELIN	Ref002380857	12/11/07	UB Refund Cst #0000086875	81.30	81.30
2009470	12/12/07	03077	JANI KING OF CA INC - SDO	SDO11070364	11/01/07	OFF-SITE JANITORIAL SERVICES	1,000.00	1,000.00
2009533	12/13/07	07824	JAW MIN CHANG TR	Ref002380836	12/11/07	UB Refund Cst #0000060692	255.64	255.64
2009534	12/13/07	07852	JAYNES CORPORATION	Ref002380868	12/11/07	UB Refund Cst #0000091663	773.59	773.59
2009535	12/13/07	07811	JENIFER PATTON	Ref002380822	12/11/07	UB Refund Cst #0000120122	8.90	8.90
2009536	12/13/07	07828	JESUS SIGALA	Ref002380841	12/11/07	UB Refund Cst #0000071268	11.11	11.11
2009537	12/13/07	07843	JILL ROWAN	Ref002380858	12/11/07	UB Refund Cst #0000086966	116.99	116.99
2009381	12/05/07	01010	JOBS AVAILABLE INC	724064	11/13/07	JOB POSTING	297.50	297.50
2009538	12/13/07	07810	JOHN MANLEY	Ref002380821	12/11/07	UB Refund Cst #0000123512	546.18	546.18
2009596	12/19/07	00260	JOHNSTONE SUPPLY	S1461619001	11/28/07	A/C VENT DIFFUSER	497.29	497.29
2009382	12/05/07	03172	JONES & STOKES ASSOCIATES	0047633 0047708 0046972 0047538	11/12/07 11/13/07 10/17/07 11/12/07	HABITAT MANAGEMENT ENVIRON. SVCS PROF'L ON-CALL ENVIRONMENTAL SVCS REVEGETATION MONITORING & MAINT SVCS REVEGETATION MONITORING & MAINT SVCS	15,095.15 2,115.00 430.15 417.65	18,057.95
2009539	12/13/07	07833	JOSE LUIS HERNANDEZ	Ref002380847	12/11/07	UB Refund Cst #0000078998	22.53	22.53
2009540	12/13/07	07834	JOSE VEGA	Ref002380848	12/11/07	UB Refund Cst #0000080527	23.56	23.56
2009541	12/13/07	07818	JOSEPH DEMPE	Ref002380829	12/11/07	UB Refund Cst #0000014223	57.33	57.33
2009542	12/13/07	07825	JUAN BARDALES	Ref002380838	12/11/07	UB Refund Cst #0000067310	48.65	48.65
2009543	12/13/07	07813	JULIE RICHARDSON	Ref002380824	12/11/07	UB Refund Cst #000006071	46.26	46.26
2009544	12/13/07	07851	KARLA TAFT	Ref002380867	12/11/07	UB Refund Cst #0000091277	57.33	57.33

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2009597	12/19/07	07493	KEITH OLIVER & ASSOCIATES	1995	10/31/07	SPINNER OIL FILTER ASSEMBLY	789.04	789.04
2009545	12/13/07	07831	KIM POLLACK	Ref002380844	12/11/07	UB Refund Cst #0000073329	17.89	17.89
2009383	12/05/07	05840	KIRK PAVING INC	3819	11/14/07	AS NEEDED PAVING SERVICES	14,430.20	28,406.80
				3824	11/16/07	AS NEEDED PAVING SERVICES	13,976.60	
2009471	12/12/07	05840	KIRK PAVING INC	3828	11/20/07	AS NEEDED PAVING SERVICES	1,203.45	1,203.45
2009598	12/19/07	04996	KNOX ATTORNEY SERVICE INC	272745	11/24/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	192.50
				272746	11/24/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				272744	11/24/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				272806	11/24/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				272805	11/24/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				272747	11/24/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				272807	11/24/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
2009662	12/26/07	04996	KNOX ATTORNEY SERVICE INC	274521	12/05/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	110.00
				274520	12/05/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				274523	12/05/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				274522	12/05/07	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
2009472	12/12/07	07491	KTU+A	106346	11/13/07	P2191 850-4 RESERVOIR - LANDSCAPE	8,324.37	8,324.37
2009663	12/26/07	07491	KTU+A	106457	12/06/07	P2191 850-4 RESERVOIR - LANDSCAPE	436.87	436.87
2009473	12/12/07	06497	LAKESIDE LAND COMPANY	203996	11/20/07	ASPHALT	30.00	30.00
2009546	12/13/07	07845	LAURA VALENCIA	Ref002380860	12/11/07	UB Refund Cst #0000087289	21.33	21.33
2009384	12/05/07	03607	LEE & RO INC	8340104	11/02/07	AS NEEDED ENGINEERING DESIGN SVCS	11,307.94	21,297.94
				8340204	11/02/07	AS NEEDED ENGINEERING DESIGN SVCS	5,439.50	
				8340304	11/02/07	AS NEEDED ENGINEERING DESIGN SVCS	4,550.50	
2009547	12/13/07	07808	LEE NORMAN	Ref002380819	12/11/07	UB Refund Cst #0000122223	12.58	12.58
2009664	12/26/07	03123	LEWIS ENGRAVING	23153	11/30/07	ENGRAVING SERVICES	26.94	26.94
2009385	12/05/07	06273	LIEBERT CASSIDY WHITMORE	82732	10/31/07	LABOR RELATIONS CONSULTING SERVICES	2,000.00	2,000.00
2009599	12/19/07	00491	LIGHTHOUSE INC	1984782	10/01/07	PARTS	962.02	962.02
2009548	12/13/07	07853	LINDSAY RUSSELL	Ref002380869	12/11/07	UB Refund Cst #0000091850	6.64	6.64
2009549	12/13/07	07844	LISA MEGLIOLI	Ref002380859	12/11/07	UB Refund Cst #0000087034	26.48	26.48

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2009550	12/13/07	07846	LISA POND	Ref002380861	12/11/07	UB Refund Cst #0000087675	14.58	14.58
2009600	12/19/07	07793	LO INK SPECIALTIES	162481	11/28/07	SURVEY TOOLS	68.35	68.35
2009665	12/26/07	05220	LOGICALIS INTEGRATION SOLUTION	S716662	11/30/07	IT DATA CENTER SERVICES	3,897.50	3,897.50
2009551	12/13/07	07804	MANAGING MEMBERS GROUP	Ref002380815	12/11/07	UB Refund Cst #0000120638	608.92	608.92
2009666	12/26/07	00628	MANHATTAN NAT'L LIFE INS CO	016455	12/17/07	VOLUNTARY LIFE INSURANCE	445.07	445.07
2009552	12/13/07	07839	MARIA GONZALEZ	Ref002380853	12/11/07	UB Refund Cst #0000085103	42.69	42.69
2009553	12/13/07	07801	MARIA OSORIO	Ref002380812	12/11/07	UB Refund Cst #0000095230	52.77	52.77
2009554	12/13/07	07823	MARILYN B GILMORE	Ref002380834	12/11/07	UB Refund Cst #0000044021	70.14	70.14
2009667	12/26/07	05862	MARINE SERVICES COMMERCIAL	M12058	12/05/07	SCBA AIR TANK HYDRO TEST & REFILL	85.00	85.00
2009668	12/26/07	02265	MARPLE, DOUGLAS W	016458	12/18/07	CERTIFICATION REIMBURSEMENT	205.00	205.00
2009601	12/19/07	02902	MARSTON+MARSTON INC	20074 200712	12/01/07 12/01/07	PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	3,867.50 2,990.00	6,857.50
2009474	12/12/07	03489	MARTINEZ, DAVID A	013585316134	12/03/07	SAFETY BOOTS REIMBURSEMENT	80.80	80.80
2009386	12/05/07	05329	MASTER METER INC	0127343IN	08/17/07	REGISTER FT3 DIALOG	43.81	43.81
2009475	12/12/07	05329	MASTER METER INC	0131690IN	11/20/07	6" X 2" COMPOUND METER	4,509.71	4,509.71
2009555	12/13/07	07806	MAZIN ESHO	Ref002380817	12/11/07	UB Refund Cst #0000121640	964.02	964.02
2009387	12/05/07	01183	MCMaster-CARR SUPPLY CO	76023308 75749507	11/13/07 11/08/07	LADDER AND STATION PARTS BALL CHECK VALVE	420.38 26.74	447.12
2009476	12/12/07	01183	MCMaster-CARR SUPPLY CO	75342313	11/01/07	STAINLESS FLAT WASHERS	183.28	183.28
2009669	12/26/07	01183	MCMaster-CARR SUPPLY CO	72685261 75189157 76856467 76946072	09/20/07 10/30/07 11/28/07 11/29/07	REPAIR PARTS TOOL LOPS REPAIR PARTS LOPS REPAIR PARTS	354.94 66.75 10.97 1,181.63	1,614.29
2009556	12/13/07	07180	MELVIN WOLCHINSKY	Ref002380835	12/11/07	UB Refund Cst #0000058353	52.16	52.16
2009670	12/26/07	00805	METRO WASTEWATER JPA	88	12/01/07	AGENCY DUES & MEMBERSHIP	179.00	179.00
2009477	12/12/07	00271	METTLER TOLEDO INC	15500182695	11/05/07	ANNUAL LAB BALANCES INSPECTION	169.50	169.50

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2009602	12/19/07	00271	METTLER TOLEDO INC	15500183832	11/28/07	ANNUAL LAB BALANCES INSPECTION	363.65	363.65
2009603	12/19/07	07858	MICHAEL TOLMAN	016443	12/17/07	REIMB CASH IN YOUR PLANTS PROGRAM	1,622.00	1,622.00
2009671	12/26/07	03175	MILLER LOCK & KEY SERVICE	35250	11/01/07	LOCKSMITH SERVICE	360.00	360.00
2009478	12/12/07	02835	MIL-RAM TECHNOLOGY INC	981268	11/19/07	SENSOR CIRCUIT BOARD	758.15	758.15
2009479	12/12/07	01577	MINARIK CORPORATION	I0513648DD		CREDIT MEMO	(951.65)	
				I0516412DD	11/16/07	TREATMENT PLANT DHS PROJECT	2,583.45	
				I0514245DD	11/09/07	EXPANSION CABLES FOR GE FANUC PLC	429.84	2,061.64
2009480	12/12/07	00887	MIRAMAR TRUCK CENTER-SAN DIEGO	220928	10/16/07	REPAIR PARTS	555.17	
				221690	11/09/07	REPAIR PART	54.47	609.64
2009672	12/26/07	00887	MIRAMAR TRUCK CENTER-SAN DIEGO	221745	11/09/07	REPAIR PART	3,143.35	3,143.35
2009604	12/19/07	03393	MOBILE MINI LLC - CA	904083139	11/25/07	RENTAL 40' METERS STORAGE CONTAINER	164.90	164.90
2009673	12/26/07	03393	MOBILE MINI LLC - CA	904085368	12/04/07	RENTAL 40' METERS STORAGE CONTAINER	170.88	170.88
2009674	12/26/07	02661	MOBLEY, JOHN M	016460	12/26/07	REISSUE OF RETURNED DIRECT DEP	50.00	50.00
2009481	12/12/07	06534	MOTION COMPUTING	DOMINV00000562	11/07/07	LAPTOP REPAIRS	747.78	747.78
2009388	12/05/07	07348	MSA SYSTEMS INC	12962	10/12/07	RFID TAGS	3,119.11	3,119.11
2009389	12/05/07	03623	MWH AMERICAS INC	1138993	09/30/07	PROFESSIONAL SERVICES RENDERED	467.00	467.00
2009482	12/12/07	03623	MWH AMERICAS INC	1145078	10/28/07	PROF'L ENGG & ENVIRONMENTAL SVCS	2,856.71	2,856.71
2009390	12/05/07	02037	MWH LABORATORIES	218342LI	11/09/07	REGULATORY ANALYSES	478.00	478.00
2009677	12/26/07	04676	NAPA AUTO PARTS	093140	11/01/07	REPAIR PARTS	46.18	
				092449	10/26/07	REPAIR PARTS	45.92	
				089753	10/01/07	REPAIR PARTS	44.31	
				095932	11/28/07	REPAIR PARTS	43.21	
				091732	10/18/07	REPAIR PARTS	43.06	
				093517	11/05/07	REPAIR PARTS	40.28	
				088498	09/20/07	REPAIR PARTS	39.82	
				096160	11/29/07	REPAIR PARTS	37.70	
				093569	11/06/07	REPAIR PARTS	35.75	
				090582	10/08/07	REPAIR PARTS	34.58	
				093745	11/07/07	REPAIR PARTS	34.37	
				094660	11/14/07	REPAIR PARTS	34.35	

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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
				089891	10/02/07	REPAIR PARTS	32.97	
				091499	10/16/07	REPAIR PARTS	29.88	
				092651	10/29/07	REPAIR PARTS	29.38	
				092925	10/31/07	REPAIR PARTS	26.70	
				093498	11/05/07	REPAIR PARTS	25.47	
				091500	10/16/07	REPAIR PARTS	24.29	
				094853	11/16/07	REPAIR PARTS	22.12	
				092978	10/31/07	REPAIR PARTS	21.51	
				093575	11/06/07	REPAIR PARTS	20.56	
				093640	11/06/07	REPAIR PARTS	20.20	
				092359	10/25/07	REPAIR PARTS	18.07	
				094579	11/14/07	REPAIR PARTS	17.80	
				093009	10/31/07	REPAIR PARTS	17.20	
				091513	10/16/07	REPAIR PARTS	16.21	
				093185	11/02/07	REPAIR PARTS	15.77	
				091841	10/19/07	REPAIR PARTS	15.39	
				093800	11/07/07	REPAIR PARTS	14.98	
				095129	11/19/07	REPAIR PARTS	13.44	
				092984	10/31/07	REPAIR PARTS	13.35	
				092347	10/25/07	REPAIR PARTS	13.12	
				090576	10/08/07	REPAIR PARTS	11.84	
				094866	11/16/07	REPAIR PARTS	11.84	
				093946	11/09/07	REPAIR PARTS	172.91	
				092355	10/25/07	REPAIR PARTS	169.12	
				089979	10/02/07	REPAIR PARTS	78.84	
				091081	10/12/07	REPAIR PARTS	77.57	
				091840	10/19/07	REPAIR PARTS	77.19	
				092977	10/31/07	REPAIR PARTS	77.19	
				093133	11/01/07	REPAIR PARTS	76.53	
				093157	11/01/07	REPAIR PARTS	76.20	
				091305	10/15/07	REPAIR PARTS	64.00	
				090014	10/03/07	REPAIR PARTS	61.64	
				095934	11/28/07	REPAIR PARTS	60.30	
				092965	10/31/07	REPAIR PARTS	59.10	
				092711	10/29/07	REPAIR PARTS	56.02	
				093578	11/06/07	REPAIR PARTS	54.70	
				093169	11/01/07	REPAIR PARTS	51.72	
				092304	10/25/07	REPAIR PARTS	51.46	
				090620	10/08/07	REPAIR PARTS	25.67	
				091846	10/19/07	REPAIR PARTS	10.76	
				095386	11/21/07	REPAIR PARTS	9.79	
				092915	10/30/07	REPAIR PARTS	9.50	
				090562	10/08/07	REPAIR PARTS	9.05	
				093284	11/02/07	REPAIR PARTS	7.41	
				089750	10/01/07	REPAIR PARTS	7.36	
				091427	10/16/07	REPAIR PARTS	7.18	

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				094002	11/09/07	REPAIR PARTS	6.21	
				094003	11/09/07	REPAIR PARTS	6.21	
				092282	10/25/07	REPAIR PARTS	6.03	
				089897	10/02/07	REPAIR PARTS	5.02	
				096028	11/28/07	REPAIR PARTS	4.65	
				093272	11/02/07	REPAIR PARTS	4.37	
				092686	10/29/07	REPAIR PARTS	2.60	
				092697	10/29/07	REPAIR PARTS	2.59	
				095610	11/26/07	REPAIR PARTS	310.86	
				091813	10/18/07	REPAIR PARTS	272.63	
				092671	10/29/07	REPAIR PARTS	267.83	
				090630	10/08/07	REPAIR PARTS	237.47	
				091087	10/12/07	REPAIR PARTS	223.90	
				091555	10/17/07	REPAIR PARTS	218.39	
				092672	10/29/07	REPAIR PARTS	191.31	
				094435	11/13/07	REPAIR PARTS	181.02	
				096230	11/30/07	REPAIR PARTS	11.65	
				091814	10/18/07	REPAIR PARTS	168.03	
				090628	10/08/07	REPAIR PARTS	155.16	
				093984	11/09/07	REPAIR PARTS	134.56	
				092298	10/25/07	REPAIR PARTS	124.93	
				089816	10/01/07	REPAIR PARTS	123.86	
				094590	11/14/07	REPAIR PARTS	122.21	
				093488	11/05/07	REPAIR PARTS	107.72	
				092504	10/26/07	REPAIR PARTS	104.51	
				093468	11/05/07	REPAIR PARTS	94.79	
				090853	10/10/07	REPAIR PARTS	91.87	
				091065	10/12/07	REPAIR PARTS	90.22	
				090231	10/04/07	REPAIR PARTS	88.13	
				090230	10/04/07	REPAIR PARTS	88.13	
				091697	10/18/07	REPAIR PARTS	87.34	
				090852	10/10/07	REPAIR PARTS	84.02	
				094686	11/15/07	REPAIR PARTS	79.59	5,960.64
2009428	12/12/07	03523	NATIONAL DEFERRED COMPENSATION	Ben2380739	12/13/07	DEFERRED COMP PLAN	5,781.20	5,781.20
2009678	12/26/07	03523	NATIONAL DEFERRED COMPENSATION	Ben2381174	12/27/07	DEFERRED COMP PLAN	5,598.46	5,598.46
2009391	12/05/07	03733	NEC UNIFIED SOLUTIONS INC	VSH10248956	11/14/07	LABOR FOR PHONES SVCS	112.00	112.00
2009605	12/19/07	03733	NEC UNIFIED SOLUTIONS INC	VSH10249328	11/27/07	LABOR FOR PHONES SVCS	2,007.50	2,007.50
2009679	12/26/07	03487	NETWORK INSIGHT	NINMS200700734	12/01/07	NETWORK MONITORING SERVICES	18,330.75	18,330.75
2009392	12/05/07	07603	NEW RESOURCES GROUP INC	00005131	10/30/07	SHOWER HEADS	2,206.47	2,206.47

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2009393	12/05/07	00745	NEWARK	15035111	11/06/07	HOFFMAN PANEL BACK PANEL	487.77	487.77
2009606	12/19/07	05494	NEXTEL COMMUNICATIONS	901500243015	12/12/07	GIS (AIR-TRAK) CELLULAR SERVICE	3,580.38	3,580.38
2009394	12/05/07	03571	NEXTLEVEL INTERNET INC	14259	11/14/07	INTERNET WEB HOSTING	416.00	416.00
2009483	12/12/07	05332	NOLTE ASSOCIATES INC	8020336	11/14/07	850-4 RESERVOIR STRUCTURAL	1,400.00	1,400.00
2009680	12/26/07	05332	NOLTE ASSOCIATES INC	8030019	11/30/07	850-4 RESERVOIR STRUCTURAL	1,400.00	1,400.00
2009607	12/19/07	02669	NORTHERN TOOL & EQUIPMENT CO	17075482 16881635	11/13/07 10/11/07	TOOL REPAIR PARTS	279.99 231.79	511.78
2009395	12/05/07	03299	OCB REPROGRAPHICS	5061833	11/14/07	REPROGRAPHICS SERVICES	112.14	112.14
2009608	12/19/07	03299	OCB REPROGRAPHICS	5083569 5077515 5083143 5081860 5086745	11/29/07 11/27/07 11/29/07 11/29/07 11/30/07	458-1 RESERVOIR INTERIOR COATING 20" PIPELINE CONVERSION, CIP R2081 20" PIPELINE CONVERSION, CIP R2081 20" PIPELINE CONVERSION, CIP R2081 REPROGRAPHICS SERVICES	1,610.74 125.72 38.42 10.78 10.78	1,796.44
2009681	12/26/07	03299	OCB REPROGRAPHICS	5086701 5088018 5087993	11/30/07 12/03/07 12/03/07	REPROGRAPHICS SERVICES 850-4 RESERVOIR 850-4 RESERVOIR	19.40 10.78 10.78	40.96
2009396	12/05/07	00510	OFFICE DEPOT INC	408098410001	11/14/07	OFFICE SUPPLIES	18.38	18.38
2009484	12/12/07	00510	OFFICE DEPOT INC	408537720001 409123907001	11/21/07 11/21/07	OFFICE SUPPLIES OFFICE SUPPLIES	139.37 29.07	168.44
2009609	12/19/07	00510	OFFICE DEPOT INC	409928165001	11/28/07	OFFICE SUPPLIES	251.07	251.07
2009682	12/26/07	00510	OFFICE DEPOT INC	410896859001 410602504001 410604101001 410900342001 411131492001	12/05/07 12/05/07 12/05/07 12/05/07 12/05/07	OFFICE SUPPLIES CALENDARS CALENDARS BOXES OFFICE SUPPLIES	33.45 1,494.70 96.45 22.05 7.35	1,654.00
2009485	12/12/07	02721	ORTIZ CORPORATION	3	11/01/07	P2459 - OLIVE VISTA UTILITY RELOCATIONS	89,613.41	89,613.41
2009557	12/13/07	07837	OTAY PROJECT LP	Ref002380851	12/11/07	UB Refund Cst #0000083605	540.28	540.28
2009558	12/13/07	07815	OTAY R2/3 LLC	Ref002380826	12/11/07	UB Refund Cst #000007868	850.00	850.00
2009429	12/12/07	03101	OTAY WATER DISTRICT	Ben2380741	12/13/07	PAYROLL DEDUCTION - ASSN DUES	826.00	826.00

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2009683	12/26/07	03101	OTAY WATER DISTRICT	Ben2381176	12/27/07	PAYROLL DEDUCTION - ASSN DUES	826.00	826.00
2009486	12/12/07	07499	PACIFIC BUILDING MAINTENANCE	15148	11/01/07	JANITORIAL SERVICES ADMIN, WH, TP & OPS	2,795.00	2,795.00
2009684	12/26/07	07499	PACIFIC BUILDING MAINTENANCE	15207	12/01/07	JANITORIAL SERVICES ADMIN, WH, TP & OPS	2,795.00	2,795.00
2009487	12/12/07	06646	PACIFIC HYDROTECH CORPORATION	10	10/31/07	CONSTRUCTION SERVICES	2,070,477.49	2,070,477.49
2009397	12/05/07	03017	PACIFIC SAFETY COUNCIL	64197	10/29/07	SAFETY TRAINING	45.00	45.00
2009559	12/13/07	07849	PAUL J GREENE	Ref002380864	12/11/07	UB Refund Cst #0000090127	11.01	11.01
2009685	12/26/07	05497	PAYPAL INC	1188097	11/30/07	ON-LINE PAYMENT SERVICES	301.90	301.90
2009398	12/05/07	03308	PBS&J	351430	11/14/07	2009 MASTER PLAN UPDATE	5,513.50	5,513.50
2009488	12/12/07	00138	PEARSON FORD CO	836481 838319 830303	11/21/07 10/17/07	CREDIT MEMO REPAIR PARTS REPAIR PARTS	(32.33) 272.64 168.00	408.31
2009489	12/12/07	03649	PECK S HEAVY FRICTION INC	177521 178640	10/15/07 11/21/07	AXLES BRAKE PARTS	519.79 513.53	1,033.32
2009399	12/05/07	00227	PELL MELL SUPPLY	44467000	11/14/07	HYDRANT BOLTS	262.64	262.64
2009400	12/05/07	00593	PEPPER OIL COMPANY INC	604905	11/17/07	DIESEL FUEL	14,934.34	14,934.34
2009610	12/19/07	00593	PEPPER OIL COMPANY INC	605005 605176	11/29/07 12/06/07	DIESEL FUEL DIESEL FUEL	16,324.73 13,991.54	30,316.27
2009430	12/12/07	00137	PETTY CASH CUSTODIAN	016431	12/11/07	PETTY CASH REIMBURSEMENT	487.05	487.05
2009686	12/26/07	00137	PETTY CASH CUSTODIAN	016456	12/26/07	PETTY CASH REIMBURSEMENT	1,023.66	1,023.66
2009490	12/12/07	02786	PIONEER AMERICAS LLC	5538845309	11/21/07	CHLORINE FOR TREATMENT PLANT	3,187.55	3,187.55
2009611	12/19/07	02786	PIONEER AMERICAS LLC	5538817096	07/18/07	CHLORINE	1,458.38	1,458.38
2009687	12/26/07	02786	PIONEER AMERICAS LLC	5538847985	12/05/07	CHLORINE FOR TREATMENT PLANT	458.38	458.38
2009688	12/26/07	00053	PITNEY BOWES INC	957355	12/03/07	POSTAL SECURITY DEVICE RENTAL	206.88	206.88
2009491	12/12/07	05499	PRAXAIR DISTRIBUTION INC	27487248	10/18/07	WELDING SUPPLIES	184.23	184.23
2009612	12/19/07	05499	PRAXAIR DISTRIBUTION INC	27522686 27826787	10/20/07 11/20/07	WELDING SUPPLIES & EQUIPMENT WELDING SUPPLIES & EQUIPMENT	581.30 581.30	1,162.60

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2009560	12/13/07	07857	PREMIER ASSET SERVICES	Ref002380874	12/11/07	UB Refund Cst #0000094928	159.24	159.24
2009401	12/05/07	01733	PRICE TRONCONE &	11756	11/12/07	DISTRICT RADIO REPEATER SITE RENTAL	3,396.00	3,396.00
2009492	12/12/07	07346	PRIME ELECTRICAL SERVICES INC	5686	11/15/07	ELECTRICAL WORK	10,920.46	10,920.46
2009613	12/19/07	06410	PRISM S C SYSTEMS INC	1129071	11/29/07	SURVEY EQUIPMENT	570.00	570.00
2009689	12/26/07	07860	PROTECTIVE LIFE INSURANCE CO	016459	12/20/07	LIFE INSURANCE PREMIUM	1,446.00	1,446.00
2009402	12/05/07	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2380356	11/29/07	PERS CONTRIBUTION	120,827.50	120,827.50
2009403	12/05/07	00078	PUBLIC EMPLOYEES RETIREMENT	016404	11/29/07	CONTRIBUTION TO PUBLIC RET SYSTEM	13,203.88	
				016403	11/29/07	CONTRIBUTION TO PUBLIC RET SYSTEM	12,835.27	
				016402	11/27/07	CONTRIBUTION TO PUBLIC RET SYSTEM	9,173.15	
				016400	12/29/07	CONTRIBUTION TO PUBLIC RET SYSTEM	5,245.64	
				016401	12/29/07	CONTRIBUTION TO PUBLIC RET SYSTEM	133.27	40,591.21
2009614	12/19/07	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2380735	12/13/07	PERS CONTRIBUTION	117,896.55	117,896.55
2009561	12/13/07	07606	RAMON AMEZCUA	Ref002380865	12/11/07	UB Refund Cst #0000090690	82.79	82.79
2009493	12/12/07	03244	RANCHO DEL REY MIDDLE SCHOOL	016420	12/05/07	SCHOOL SITE GARDEN PARTIAL FUNDING	300.00	300.00
2009494	12/12/07	00766	RANROY PRINTING COMPANY	091964	11/21/07	BUSINESS CARD SHELLS	694.99	694.99
2009615	12/19/07	00766	RANROY PRINTING COMPANY	091942	11/26/07	BUSINESS CARDS	196.64	
				092026	11/26/07	BUSINESS CARDS	68.42	265.06
2009690	12/26/07	00766	RANROY PRINTING COMPANY	091919	12/06/07	POSTCARDS	325.41	
				092129	12/06/07	BUSINESS CARDS	48.49	373.90
2009691	12/26/07	02041	RBF CONSULTING	7100636	11/30/07	I-905 UTILITY RELOCATION DESIGN SERVICES	6,116.80	6,116.80
2009616	12/19/07	03669	RCL & ASSOCIATES INC	00006999	11/27/07	REPAIR PART	12,105.71	12,105.71
2009404	12/05/07	04542	ROBAK, MARK	70141007A	10/31/07	EXPENSE REIMBURSEMENT	10.00	10.00
2009562	12/13/07	07817	ROSS BUCK	Ref002380828	12/11/07	UB Refund Cst #0000012612	100.66	100.66
2009405	12/05/07	05130	SAFARI MICRO INC	160744	11/12/07	SDLT TAPES FOR BACK-UP	1,239.12	1,239.12
2009617	12/19/07	03687	SAFETY-KLEEN SYSTEMS INC	0035120403	10/23/07	SERVICE SOLVENT TANK	164.13	
				M004533515	11/13/07	SERVICE SOLVENT TANK	25.00	189.13

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2009692	12/26/07	00758	SAN DIEGO BUSINESS JOURNAL	016448	12/19/07	SEMINAR REGISTRATON	75.00	75.00
2009693	12/26/07	03803	SAN DIEGO CLIPPING SERVICE INC	439071202	12/02/07	NEWSPAPER CLIPPING SERVICE	115.00	115.00
2009406	12/05/07	00003	SAN DIEGO COUNTY WATER	6446	11/28/07	COMMERCIAL WC PROGRAMS	104.60	104.60
2009495	12/12/07	00003	SAN DIEGO COUNTY WATER	6419	11/21/07	WASHER VOUCHER PROGRAM	10,032.00	10,032.00
2009694	12/26/07	00003	SAN DIEGO COUNTY WATER	6461 6471	12/18/07 12/18/07	SMART LANDSCAPE PROGRAM CALIF FRIENDLY LANDSCAPE CDS	2,675.00 2,500.00	5,175.00
2009695	12/26/07	00003	SAN DIEGO COUNTY WATER	016449	12/18/07	WORKSHOP REGISTRATION	300.00	300.00
2009407	12/05/07	00247	SAN DIEGO DAILY TRANSCRIPT	74148	11/13/07	BID ADVERTISEMENT	76.50	76.50
2009408	12/05/07	00121	SAN DIEGO GAS & ELECTRIC	016407 016398	11/27/07 11/26/07	UTILITY EXPENSE UTILITY EXPENSES	13,312.90 87,873.32	101,186.22
2009496	12/12/07	00121	SAN DIEGO GAS & ELECTRIC	016418 016427	12/03/07 12/04/07	UTILITY EXPENSES UTILITY EXPENSES	34,617.06 33,866.63	68,483.69
2009696	12/26/07	00121	SAN DIEGO GAS & ELECTRIC	016450	12/03/07	UTILITY EXPENSE	13.63	13.63
2009409	12/05/07	03273	SAN DIEGO READER	225	11/15/07	JOB POSTING	101.97	101.97
2009497	12/12/07	06821	SAN DIEGO RECREATION AND	806	11/15/07	MEMBERSHIP FEE	195.00	195.00
2009410	12/05/07	03590	SAN JOSE, DELIA S	016408	11/28/07	COMPUTER LOAN PROGRAM	1,945.97	1,945.97
2009618	12/19/07	07379	SAN MIGUEL VILLAGE LLC	016442	12/11/07	REFUND MTR-05-142	21,077.17	21,077.17
2009563	12/13/07	07822	SANDI CAROCCIA	Ref002380833	12/11/07	UB Refund Cst #0000036464	20.60	20.60
2009564	12/13/07	07850	SEAN MOODY	Ref002380866	12/11/07	UB Refund Cst #0000091271	9.79	9.79
2009565	12/13/07	06071	SERGIO CEBALLOS	Ref002380854	12/11/07	UB Refund Cst #0000085972	23.07	23.07
2009498	12/12/07	01651	SHARP REES-STEALY MEDICAL CTRS	194A 194	11/17/07 11/17/07	RECRUITMENT PHYSICALS HEALTH EXAMS	264.00 247.00	511.00
2009411	12/05/07	05421	SHERWIN-WILLIAMS CO	32329 12479	09/21/07	CREDIT MEMO HYDRANT PAINT	(8.41) 704.56	696.15
2009619	12/19/07	05983	SIEMENS WATER	7821637 4409580	11/26/07 09/01/07	BIOXIDE DEIONIZED PROCESSING TANK RENTAL	854.99 67.00	921.99

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2009697	12/26/07	05983	SIEMENS WATER	4431523	12/01/07	DEIONIZED PROCESSING TANK RENTAL	67.00	67.00
2009698	12/26/07	07597	SIEMENS WATER TECHNOLOGY CORP	SLS30028567	11/30/07	MICRO 2000 ANALYZERS	8,483.82	8,483.82
2009699	12/26/07	05627	SIGNA DIGITAL SOLUTIONS INC	ARS12463	12/05/07	IR6000'S COPIER SERVICE & MAINTENANCE	550.00	
				ARS12464	12/05/07	COPIER MAINTENANCE	131.00	
				ARS12473	12/05/07	COPIER MAINTENANCE	31.00	712.00
2009566	12/13/07	07840	SILVIA CARMONA	Ref002380855	12/11/07	UB Refund Cst #0000086028	28.11	28.11
2009412	12/05/07	03612	SIMON WONG ENGINEERING	9936	10/31/07	1485-1 PUMP STATION DESIGN	5,516.50	
				9937	10/31/07	1296-3 RESERVOIR STRUCTURAL ENG (P1243)	2,098.00	7,614.50
2009413	12/05/07	03103	SOUTHCOAST HEATING &	C35015	11/14/07	AIR CONDITIONING MAINTENANCE	857.00	857.00
2009499	12/12/07	06853	SOUTHERN CALIFORNIA SOIL	344437	10/31/07	ON CALL GEOTECHNICAL SERVICES	669.60	669.60
2009700	12/26/07	00725	SOUTHLAND CLUTCH	18890	12/04/07	REPAIR PARTS	608.11	608.11
2009414	12/05/07	03760	SPANKY'S PORTABLE SERVICES INC	705728	11/15/07	PORTABLE TOILET RENTAL	98.15	98.15
2009620	12/19/07	03760	SPANKY'S PORTABLE SERVICES INC	707328	11/23/07	PORTABLE TOILET RENTAL	79.96	
				707533	11/26/07	PORTABLE TOILET RENTAL	79.96	
				707329	11/23/07	PORTABLE TOILET RENTAL	79.96	
				707327	11/23/07	PORTABLE TOILET RENTAL	79.96	
				707326	11/23/07	PORTABLE TOILET RENTAL	79.96	399.80
2009701	12/26/07	03760	SPANKY'S PORTABLE SERVICES INC	710004	12/05/07	PORTABLE TOILET RENTAL	79.96	79.96
2009702	12/26/07	03516	SPECIAL DISTRICT RISK	0024427IN	12/06/07	WORKERS COMPENSATION COVERAGE	64,543.00	64,543.00
2009703	12/26/07	03600	SPRINT	016447	12/14/07	WIRELESS CARDS INTERNET SERVICE	60.54	60.54
2009415	12/05/07	02354	STANDARD ELECTRONICS	10201	11/14/07	SECURITY REPAIR SERVICES	996.68	996.68
2009621	12/19/07	02354	STANDARD ELECTRONICS	10252	11/28/07	SECURITY SERVICE & REPAIRS	660.25	
				10253	11/28/07	SECURITY SERVICE & REPAIRS	127.50	787.75
2009431	12/12/07	06295	STATE DISBURSEMENT UNIT	Ben2380747	12/13/07	PAYROLL DEDUCTION	294.46	294.46
2009432	12/12/07	06299	STATE DISBURSEMENT UNIT	Ben2380745	12/13/07	PAYROLL DEDUCTION	237.69	237.69
2009433	12/12/07	06303	STATE DISBURSEMENT UNIT	Ben2380749	12/13/07	PAYROLL DEDUCTION	482.76	482.76
2009704	12/26/07	06295	STATE DISBURSEMENT UNIT	Ben2381184	12/27/07	PAYROLL DEDUCTION	294.46	294.46

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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2009705	12/26/07	06299	STATE DISBURSEMENT UNIT	Ben2381182	12/27/07	PAYROLL DEDUCTION	237.69	237.69
2009706	12/26/07	06303	STATE DISBURSEMENT UNIT	Ben2381186	12/27/07	PAYROLL DEDUCTION	482.76	482.76
2009416	12/05/07	00274	STATE OF CALIFORNIA	016409	11/29/07	LICENSE APPLICATION FEE	275.00	275.00
2009434	12/12/07	02261	STATE STREET BANK & TRUST CO	Ben2380737	12/13/07	DEFERRED COMP PLAN	8,727.84	8,727.84
2009707	12/26/07	02261	STATE STREET BANK & TRUST CO	Ben2381172	12/27/07	DEFERRED COMP PLAN	8,727.84	8,727.84
2009622	12/19/07	03738	STEVEN ENTERPRISES INC	0209641IN	11/26/07	BOND PAPER	594.87	594.87
2009623	12/19/07	07678	STREAMLINE FORMS & GRAPHICS	33665	11/27/07	DOOR HANGERS	116.37	116.37
2009624	12/19/07	06841	SUPERIOR ENVIRONMENTAL	0711044	11/27/07	COMPUTER ROOM CLEANING MAINT	950.00	950.00
2009500	12/12/07	06526	SYNDICATE PRODUCTION	016432	12/11/07	DISC JOCKEY FOR HOLIDAY EVENT	800.00	800.00
2009708	12/26/07	02799	TARULLI TIRE INC - SAN DIEGO	20031525	10/16/07	TIRES	1,281.53	
				20031589	10/24/07	TIRES	844.89	
				20031482	10/12/07	TIRES	565.00	
				20031885	11/09/07	TIRES	559.31	
				20032081	11/29/07	TIRES	483.44	
				20031121	10/19/07	TIRES	398.77	
				20031526	10/16/07	TIRES	253.45	
				20031950	11/16/07	TIRES	218.15	
				20031481	10/12/07	TIRES	168.78	
				20031732	11/01/07	TIRES	95.68	
				20031916	11/13/07	TIRES	93.68	
				20031999	11/20/07	TIRES	80.31	
				20031719	10/31/07	TIRES	56.00	
				20031975	11/19/07	TIRES	40.00	
				20031479	10/12/07	TIRES	38.31	
				20031278	09/27/07	TIRES	35.78	
				20031884	11/09/07	TIRES	27.00	
				20031718	10/31/07	TIRES	20.47	
				20031985	11/20/07	TIRES	20.47	5,281.02
2009567	12/13/07	07809	TC CONSTRUCTION	Ref002380820	12/11/07	UB Refund Cst #0000123322	629.33	629.33
2009417	12/05/07	03374	TEK-COLLECT INC	51193	09/12/07	COLLECTION SERVICES	7,000.00	7,000.00
2009568	12/13/07	07799	TIMOTHY DEARING	Ref002380810	12/11/07	UB Refund Cst #0000095227	62.02	62.02
2009625	12/19/07	04977	T-MOBILE	016439	12/01/07	CELL PHONE & BLACKBERRY SERVICE	1,592.52	1,592.52

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2009569	12/13/07	07800	TY EMMERT	Ref002380811	12/11/07	UB Refund Cst #0000095470	53.00	53.00
2009501	12/12/07	07674	U S BANK CORPORATE PAYMENT	016435	10/22/07	DISTRICT EXPENSES	3,220.42	3,220.42
2009626	12/19/07	07674	U S BANK CORPORATE PAYMENT	016444	11/23/07	DISTRICT EXPENSES	3,007.05	3,007.05
2009709	12/26/07	00427	UNDERGROUND SERVICE ALERT OF	1120070457	12/01/07	UNDERGROUND TRENCH SERVICE ALERTS	321.60	321.60
2009710	12/26/07	03563	UNDERGROUND UTILITIES INC	116706	11/30/07	METER RETROFIT	9,240.00	9,240.00
2009418	12/05/07	02613	UNITED RENTALS NORTHWEST INC	69644924001	11/05/07	CONCRETE	250.59	
				69917735001	11/15/07	CONCRETE	137.92	
				69888636001	11/14/07	CONCRETE	118.53	
				69644924001A	11/05/07	CLEANING CHARGES/CONCRETE TRAILER	91.59	598.63
2009502	12/12/07	02613	UNITED RENTALS NORTHWEST INC	70053186001	11/21/07	CONCRETE	99.13	
				69946135001	11/16/07	CONCRETE	99.13	198.26
2009627	12/19/07	02613	UNITED RENTALS NORTHWEST INC	70110683001	11/26/07	CONCRETE	156.24	
				70114687001	11/26/07	CONCRETE	118.53	
				70175894001	11/28/07	CONCRETE	118.53	
				70144280001	11/27/07	CONCRETE	99.13	492.43
2009435	12/12/07	05417	UNITED STATES DEPARTMENT	Ben2380753	12/13/07	PAYROLL DEDUCTION	100.00	100.00
2009711	12/26/07	05417	UNITED STATES DEPARTMENT	Ben2381190	12/27/07	PAYROLL DEDUCTION	100.00	100.00
2009628	12/19/07	00350	UNITED STATES POSTAL SERVICE	016437	12/17/07	REIMBURSE POSTAGE MACHINE	1,500.00	1,500.00
2009712	12/26/07	03212	UNUM LIFE INSURANCE	Ben2381168	12/27/07	LONG TERM DISABILITY	6,319.18	6,319.18
2009419	12/05/07	02674	USA BLUE BOOK	487735	11/14/07	POLYMER PUMPS	2,531.39	2,531.39
2009629	12/19/07	02674	USA BLUE BOOK	493156	11/27/07	DIGITAL INPUT CABLES FOR POLYMER PUMPS	66.58	66.58
2009436	12/12/07	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2380732	12/13/07	DEFERRED COMP PLAN	10,396.56	10,396.56
2009713	12/26/07	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2381180	12/27/07	DEFERRED COMP PLAN	5,725.18	5,725.18
2009420	12/05/07	03329	VERIZON WIRELESS	0606948104	11/21/07	WIRELESS DATA SERVICES	7,030.81	7,030.81
2009714	12/26/07	01994	VORTEX	14855	09/27/07	FILTER DISPOSAL	100.00	100.00
2009421	12/05/07	00101	W W GRAINGER INC	9499960525	11/09/07	WIRE CONNECTORS	167.15	167.15
2009630	12/19/07	00101	W W GRAINGER INC	9511968134	11/28/07	MISC REPAIR ITEMS	141.52	

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				9513183872	11/29/07	PAINT	75.64	
				9513183880	11/29/07	PAINT	25.21	
				9511999576	11/28/07	MISC REPAIR ITEMS	14.94	257.31
2009715	12/26/07	00101	W W GRAINGER INC	9516656437	12/04/07	LIGHTING BALLASTS AND LAMPS	90.57	90.57
2009503	12/12/07	07595	WALTERS WHOLESALE ELECTRIC CO	280780401	10/01/07	ELECTRICAL MATERIAL	67.89	67.89
2009422	12/05/07	02700	WATER CONSERVATION GARDEN, THE	016396	10/15/07	CA FRIENDLY GARDENING FESTIVAL	100.00	100.00
2009631	12/19/07	01343	WE GOT YA PEST CONTROL	45273	11/28/07	PEST CONTROL SERVICES	40.00	
				45272	11/28/07	PEST CONTROL SERVICES	40.00	
				45277	11/28/07	PEST CONTROL SERVICES	40.00	
				45282	11/28/07	PEST CONTROL SERVICES	40.00	160.00
2009504	12/12/07	07780	WEBER SCIENTIFIC	00428025	11/14/07	LABORATORY SUPPLIES	469.54	469.54
2009505	12/12/07	00190	WEST PAYMENT CENTER	814866788	11/20/07	LEGAL LIBRARY UPDATES / SUBS SVC	411.08	411.08
2009716	12/26/07	00125	WESTERN PUMP INC	0063528IN	11/30/07	APCD TESTING	625.00	625.00
2009423	12/05/07	03131	WESTFLEX INDUSTRIAL	188482	11/09/07	FUEL HOSES AND FITTINGS	790.82	790.82
2009632	12/19/07	03437	WIENHOFF DRUG TESTING INC	ANNUAL120107	12/01/07	2008 ANNUAL CONSORTIUM FEE	1,100.00	1,100.00
2009717	12/26/07	03437	WIENHOFF DRUG TESTING INC	17594	12/01/07	RANDOM TESTING	55.00	55.00
2009570	12/13/07	07827	WILLIAM BARBER	Ref002380840	12/11/07	UB Refund Cst #0000070868	8.72	8.72
2009718	12/26/07	02725	WILLIAMS SCOTSMAN INC	77767138	12/02/07	28' TRAILER RENTAL	293.85	293.85
2009424	12/05/07	03468	WILSON PETTY KOSMO &	23532	10/31/07	LEGAL SERVICES FOR OCT 2007	2,112.34	2,112.34
2009506	12/12/07	03423	WINZER CORPORATION	3095109	11/20/07	MISC. SHOP REPAIR HARDWARE	335.44	335.44
2009571	12/13/07	07803	WORLD SAVINGS	Ref002380814	12/11/07	UB Refund Cst #0000120594	116.58	116.58
GRAND TOTAL							3,511,922.52	3,511,922.52