

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY

May 13, 2009

3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. SPECIAL ORDERS OF THE DAY
 - a) PRESENTATION OF OTAY WATER DISTRICT'S 2009 SCHOLARSHIP AWARD
 - b) PRESENTATION OF THE 2009 OTAY PHOTO CONTEST AWARD
 - c) PRESENTATION OF THE 2009 BEST IN SHOW PHOTO CONTEST AWARD
5. PRESENTATION REGARDING THE GLOBAL WATER BRIGADES (GUERREIRO)
6. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 7, 2009 AND FEBRUARY 4, 2009
7. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

CONSENT CALENDAR

8. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
 - a) APPROVE A PROFESSIONAL ENGINEERING SERVICES CONTRACT TO AECOM FOR THE MIDDLE SWEETWATER RIVER BASIN GROUNDWA-

TER WELL PILOT PROJECT IN AN AMOUNT NOT-TO-EXCEED
\$1,065,037

- b) APPROVE THE ISSUANCE OF FIVE (5) PURCHASE ORDERS TO VARIOUS VENDORS FOR HARDWARE COSTS OF A CISCO LAN SWITCH AND SERVICES; HARDWARE COSTS OF A HEWLETT-PACKARD EVA AND SERVICE MAINTENANCE; HARDWARE COSTS OF A HEWLETT-PACKARD C-CLASS ENCLOSURE, FOUR (4) BLADE SERVERS AND FIBERSWITCH; AND SERVICES TO DESIGN, IMPLEMENT, AND INSTALL A WIRELESS BROADBAND TO CONNECT THE REGULATORY SITE AND 30 MG RESERVOIR; AND FOR THE PURCHASE OF 35 RUGGEDIZED PANASONIC LAPTOP COMPUTERS FOR FIELD MOBILE STAFF; FOR A TOTAL COST OF \$469,677
- c) DECLARE IDENTIFIED VEHICLES AND EQUIPMENT AS SURPLUS TO THE DISTRICT'S NEEDS
- d) APPROVE AMENDMENTS TO THE MARSTON+MARSTON, INC. CONTRACT FOR PUBLIC RELATIONS SERVICES TO EXPAND THE SCOPE OF SERVICES AND INCREASE THE NOT-TO-EXCEED VALUE TO \$75,000 FOR FISCAL YEAR 2009 (FY 2009) AND INCREASE THE TERM OF THE AGREEMENT THROUGH FY 2011 ON A YEAR-TO-YEAR BASIS, PROVIDED THE VALUE OF SUCH SERVICES DOES NOT EXCEED \$90,000 IN FY 2010 AND 2011

ACTION ITEMS

9. ENGINEERING AND WATER OPERATIONS

- a) APPROVE A PROFESSIONAL CONSULTING SERVICES CONTRACT TO ICF JONES & STOKES FOR THE OTAY MESA RECYCLED WATER SUPPLY LINK SYSTEM PIPELINES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$213,087 (COBURN-BOYD)

10. ADMINISTRATIVE AND FINANCE

- a) ADOPT RESOLUTION NO. 4134 TO IMPLEMENT AN IDENTITY THEFT RED FLAGS POLICY (CUDLIP)
- b) DECLARATION AND IMPLEMENTATION OF A MODIFIED DROUGHT LEVEL 2, EFFECTIVE JULY 1, 2009, TO EXCLUDE WATERING SCHEDULES AND DROUGHT PRICING

11. BOARD

- a) DISCUSSION OF 2009 BOARD MEETING CALENDAR

- b) CONSIDERATION TO CAST VOTES FOR A REGULAR SPECIAL DISTRICT MEMBER AND ALTERNATE SPECIAL DISTRICT MEMBER ON THE LOCAL AREA FORMATION COMMISSION'S BOARD OF DIRECTORS

REPORTS

- 12. GENERAL MANAGER'S REPORT
 - d) SAN DIEGO COUNTY WATER AUTHORITY UPDATE
- 13. DIRECTORS' REPORTS/REQUESTS
- 14. PRESIDENT'S REPORT

RECESS TO CLOSED SESSION

- 15. CLOSED SESSION
 - a) CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION [GOVERNMENT CODE §54956.9(a)]
 - (l) MULTIPLE CASES RELATED TO THE FENTON BUSINESS CENTER AND FILED WITH THE SUPERIOR COURT OF THE COUNTY OF SAN DIEGO CONSOLIDATED UNDER CASE NO. 37-2007-00077024-CU-BC-SC

RETURN TO OPEN SESSION

- 16. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION
- 17. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

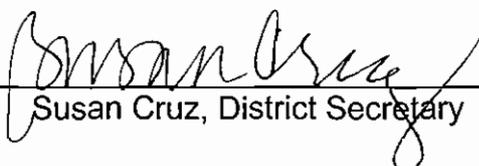
The Agenda, and any attachments containing written information, are available at the District's website at www.otaywater.gov. Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on May 8, 2009, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on May 8, 2009.



Susan Cruz, District Secretary

AGENDA ITEM 6

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT January 7, 2009

1. The meeting was called to order by President Croucher at 3:33 p.m.
2. OATH OF OFFICE CEREMONY

The Honorable Ron Roberts, Supervisor of the County of San Diego, presided over the District's Oath of Office Ceremony and swore in District Directors Jaime Bonilla, Jose Lopez and Mark Robak, who represent Divisions 2, 4 and 5 (respectively) of the District's service area.

Director Bonilla presented Supervisor Roberts a plaque on behalf of the District and thanked him for his outstanding dedication and tireless service to the people of San Diego County.

Director Lopez presented a plaque to Director Croucher on behalf of the District Board of Directors for his leadership and excellent service as president of the Otay Water District Board of Directors for the past year.

The meeting was recessed at 3:42 p.m. for a reception and reconvened at 3:55 p.m.

3. ROLL CALL

Directors Present: Bonilla, Breitfelder, Croucher, Lopez and Robak

Staff Present: General Manager Mark Watton, Asst. GM Administration and Finance German Alvarez, Asst. GM Engineering and Water Operations Manny Magana, General Counsel Yuri Calderon, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

4. PLEDGE OF ALLEGIANCE
5. ELECTION OF BOARD PRESIDENT, VICE PRESIDENT AND TREASURER

A motion was made by Director Breitfelder, seconded by Director Bonilla and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect Director Croucher as President, Director Lopez as Vice President and Director Bonilla as Treasurer.

6. APPROVAL OF AGENDA

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

7. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

8. RECESS OTAY WATER DISTRICT BOARD MEETING AND CONVENE A MEETING OF THE OTAY SERVICE CORPORATION

The Otay Water District board meeting was recessed at 3:59 p.m. and a meeting of the Otay Service Corporation board was convened.

9. ROLL CALL

Directors Present: Bonilla, Breitfelder, Croucher, Lopez and Robak

10. ELECTION OF OFFICERS: PRESIDENT, VICE-PRESIDENT OR TREASURER

A motion was made by Director Breitfelder, seconded by Director Bonilla and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect Director Croucher as President, Director Lopez as Vice President and Director Bonilla as Treasurer.

11. APPOINTMENT OF OFFICERS: EXECUTIVE DIRECTOR, CHIEF FINANCIAL OFFICER AND SECRETARY

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect General Manager Watton as Executive Director, Joe Beachem as Chief Financial Officer and District Secretary Cruz as Secretary.

12. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING AND RECONVENE THE OTAY WATER DISTRICT BOARD MEETING

President Croucher adjourned the Otay Service Corporation meeting at 4:00 p.m. and reconvened the Otay Water District board meeting.

13. APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF SEPTEMBER 18, 2008

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the minutes of the regular board meeting of September 3, 2008.

14. CUSTOMER GAN'S APPEAL

Chief of Administration Rom Sarno indicated that this item is an appeal by Mr. Rick Gans that the board reconsider the assessment of the \$5,000 fine imposed upon him (Mr. Gans) for tampering with and operating the District's water system without proper authorization. Chief of Administration Sarno noted that a copy of a letter dated December 30, 2008 from Mr. Gans was placed on the dias for the board which references the cost invoiced to Mr. Gans for repairs to the District's system of \$3,444.29. He indicated that the \$3,444.29 has been paid in full by Mr. Gans and the only outstanding issue is the \$5,000 fine. He indicated that staffs' recommendation is for the board to uphold the General Manger's decision to impose a \$5,000 fine for tampering with and operating the district's water system without proper authorization.

Mr. Gans indicated that he appreciated the opportunity to speak to the board on this matter. He stated that he wished that he and his wife were attending today's board meeting under different circumstances and that all he can do is provide his personal apology and acknowledge that he had made a bad mistake. He indicated that they have had a lot of personal family problems in their lives and

he felt that it had lead to some bad choices. He stated that he could not apologize enough for what he had done and that he had lost his job with California American where he worked for 30 years. He stated that they have lost a lot of finances to family and to this situation and all that he can do at this point is try to rebuild and move forward. Mr. Gans assured the District that he would never do anything like this again. He indicated that he did use the water very conservatively, however, he understands that this does not make it right and he is very sorry.

Director Bonilla indicated that this is a very difficult situation as the board has an obligation to its ratepayers. He stated that they understand that people make mistakes and that no one is perfect, including the persons sitting on this dais. He stated that when he first heard of the situation he was very offended given the fact that there are many people with many problems. Stealing resources from another is inexcusable. He indicated that the District does not like to set a precedent in excusing fines, especially with something that is always enforced by the District. He stated, however, the fact that Mr. Gans and his wife had come in person to appeal the fine and expressed genuine regret goes a long way with him and with the rest of the District. He has a lot of respect for those who admit to their mistakes and he asked that the board reconsider the fine. He asked General Counsel Calderon if there are any legal reasons that the fine could not be reconsidered.

General Counsel Calderon indicated that it is the board's responsibility to consider the appeal. It is not an appeal on the findings of the District's staff, it is an appeal of the imposition of a fine. The board can either uphold, reduce, or eliminate the fine.

Director Robak inquired if all costs related to water use, investigation, and repair the District's system have been paid for by Mr. and Mrs. Gans. Chief of Administration Sarno indicated that such costs have been paid. Director Robak indicated that he too appreciated Mr. and Mrs. Gans coming to the board meeting and admitting their mistake and taking accountability for their actions. He stated that he has empathy for his loss, particularly his livelihood and he is in concurrence that the board waive the fine.

Director Breitfelder indicated that he is touched and empathizes with the motivation behind the motion to waive the fine, but felt that the District would better serve the public interest if we don't let our personal sympathy trump the public's interest. He stated that he felt it would set a bad precedent and felt that the District should draw a hard line.

Director Lopez indicated that he concurs with Directors Bonilla and Robak. He stated that this is very tough. However, the fact that Mr. Gans has made good on his payment to the District for the damages he has caused, he concurs to waive the \$5,000 fine.

A motion was made by Director Bonilla, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Bonilla, Croucher, Lopez and Robak
Noes: Director Breitfelder
Abstain: None
Absent: None

to accept the appeal with regard to the imposition of a the \$5,000 fine (waive the \$5,000 fine).

CONSENT CALENDAR

15. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

A motion was made by Director Robak, seconded by Director Breitfelder and carried with the following vote:

Ayes: Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes: None
Abstain: None
Absent: None

To approve the following consent calendar items:

- a) APPROVE A TWENTY-FOUR (24) MONTH EXTENSION OF THE AGREEMENT WITH THE SOUTHERN CALIFORNIA SOILS AND TESTING FOR AS-NEEDED GEOTECHNICAL SERVICES
- b) AWARD A PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES CONTRACT FOR THE SAN MIGUEL HABITAT MANAGEMENT AREA AND ASSOCIATED MITIGATION PROJECTS FOR CALENDAR YEARS 2009, 2010 AND 2011 IN THE AMOUNT OF \$987,807
- c) APPROVE A FIVE YEAR CONTRACT WITH UNDERGROUND UTILITIES, INC. FOR CLEAN-OUT SERVICES OF 850 METER BOXES PER YEAR IN THE AMOUNT OF \$124,312.50, PLUS APPROPRIATE INCREASES TIED TO THE SAN DIEGO CONSUMER PRICE INDEX
- d) ADOPT RESOLUTION NO. 4132 AMENDING THE DISTRICT'S 401(a) PLAN TO INCLUDE MATCHING EMPLOYER CONTRIBUTIONS TO CERTAIN GROUPS AND APPROVE A SECOND AMENDMENT TO THE ADOPTION AGREEMENT TO IMPLEMENT THE EMPLOYEE CONTRIBUTION COMPONENT OF THE 401(a) PLAN AT A LATER DATE

16. BOARD

a) DISCUSSION OF 2009 BOARD MEETING CALENDAR

Director Breitfelder indicated that when he first was elected to the Otay Water District Board, the district held two board meetings a month (first and third Wednesday of the month) and it has since been trimmed to one meeting a month, the first Wednesday of each month. He indicated that he assumed that the first day of the month has been the easiest and most convenient for the majority. He felt, however, that the first week of the month tends to be the most busy and difficult week of the month. He indicated that he has heard lately that some members may agree with him that the first week may be a little inconvenient relative to the other weeks of the month. He suggested that the board consider changing the District board meetings to the third week of the month.

Director Robak indicated that he wasn't prepared to talk about changing the date of the meeting, but it has been on his mind to make the board meeting as accessible to the public as the District can. He indicated that he felt holding meetings later in the day would make District meetings more accessible.

Director Bonilla indicated that the District has in past, changed the meeting time to later in the day (5:00 p.m.) to make it more accessible to the public. He indicated that the district's staff would stay until 8:00 p.m. or 9:00 p.m. Closed session would then follow the meeting and by then the public had left the meeting. He indicated that it was found to be counter productive. He stated that he would be very reluctant to change the meeting day or time and feels that the first week of the month has been working. He also noted that the members of the board have also adjusted their personal calendars to work with the first week of every month and to change it would be a problem, especially for him.

Director Lopez indicated that he too recalls the late evenings for board meetings and he also has set his calendar for the first week of every month. He indicated that the board already has the flexibility to change the board meeting day as needed. He stated that the first Wednesday of every month has been working and he suggests that we leave the schedule as is.

Director Breitfelder indicated that as the first Wednesday seems most convenient for most directors, he withdraws his suggestion to change the meeting day.

Director Croucher indicated for the record that he also supports leaving the meeting schedule as is for consistency for the public. He indicated that he felt that once you start changing dates and taking everyone off their rhythm, they begin to forget the new meeting dates. He stated that he felt that it is good to keep it consistent for all involved.

INFORMATIONAL ITEMS

17. THESE ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS.

President Croucher indicated that the following are informational items submitted by staff for the board's review. He asked if the board wished to hear a report on any of the informational items below. No requests were received.

- a) INFORMATIONAL REPORT ON THE 2007 AND 2008 ANNUAL WATER CONSERVATION BEST MANAGEMENT PRACTICE REPORT
- b) INFORMATIONAL REPORT ON THE PROPOSED REVISIONS TO THE CALIFORNIA URBAN WATER CONSERVATION COUNCIL'S MEMORANDUM OF UNDERSTANDING REGARDING URBAN WATER CONSERVATION IN CALIFORNIA

REPORTS

18. GENERAL MANAGER'S REPORT

a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

General Manager Watton indicated that the design for the 36-inch pipeline from Flow Control Facility (FCF) No. 14, one of the District's flagship projects, is concluding. He stated that it is expected that the project will be bid out shortly. He indicated that there are a few things that staff will be discussing with CWA now and into the future to assist with the project, one of which is the FCF. He stated that CWA has been helpful and accommodating with this project.

He noted that the District's annual employee recognition luncheon has been scheduled on January 21 at the Cottonwood Golf Club.

He stated that the board may have noticed that the District is renovating the landscaping around the Administrative Building in which plant material is being replaced with water efficient plants. He indicated that the renovation is about half complete and we should see the results of the renovation soon. He noted that the District's outlying facilities (pump stations, reservoirs, etc.) have also been reviewed and updated.

He noted that Water Conservation Manager William Granger attended the California Urban Water Council's meeting to vote on the revisions to the Best Management Practices (BMP's). The BMP's will become a key feature into the future and he wished to acknowledge Water Conservation Manager Granger and his staff on their work with the California Urban Water Council and having the District's input on the BMP's heard. The proposed revisions were passed at the meeting.

He also shared that the District's Information Technology Department has developed a rate calculator which is available on the District's website. It allows customers to calculate their water bill based on current usage with the rate increase and drought pricing. He stated that the District has been recognized for the rate calculator and it has become a more sophisticated tool since that

recognition was received. He noted that the District is one of few agencies who offers the bill calculator and at this level of sophistication. He indicated that first set of bills at the new rates was mailed this past Monday. Customer service is ready to answer questions with regard to the new rates.

General Manager Watton indicated that the number of meters sold by the District this past month is at an all time low. This is not only true for Otay, but for the County as a whole. He stated that staff has adjusted the District's budget, but the District is still a little under. The District is collecting about 71% of what was projected. He stated that the difference will not be so dramatic this time as staff had budgeted what they thought was very low. However, the District is still experiencing differences. Part of the reason is that Otay Mesa customers do not pay annexation fees, their fees are charged in a different way and it hits the budget differently.

Director Robak inquired if the Calavo Sewer Lift Station Project was completed or if its construction was extended beyond December 31, 2008. Chief of Engineering Posada indicated that the project was extended beyond December 31, 2008 as staff is negotiating a small change order with the contractor for the discovery of unknown utility lines. The time frame adjustment will be made part of the change order contract. It is expected that the project will be completed within the next month.

Director Robak inquired with regard to the recycled water that the District is taking from the South Bay Water Reclamation Plant (SBWRP) if it is take or pay. General Manager Watton confirmed that the District's contract is take or pay. This is the second winter that the District is taking water from the City of San Diego's SBWRP and it has been working out well. The take or pay is based on an annual average and the District has been taking more than the District's contracted take or pay. He indicated that staff will be providing closed session briefings to the District's committee and board on upcoming City matters.

San Diego County Water Authority Update:

President Croucher indicated that General Manager Watton was elected as Vice Chair to CWA's board of directors. General Manager Watton indicated that MWD is struggling with water supply issues and their budget. He indicated that CWA will be discussing revising their CIP in response to the MWD's proposed rate increases. He indicated, as discussed in the past, that the upcoming years will become tougher.

President Croucher also shared that he was appointed to CWA's committee on Bay Delta Programs.

19. DIRECTORS' REPORTS/REQUESTS

Director Breitfelder indicated that a representative from the Voice of San Diego presented at the Council of Water Utilities and he mentioned that he has received

a lot input from the public about what they see as a paradox. On the one hand they are hearing that we have a long term water shortage problem and on the other hand the County is poised to continue housing construction at substantial, if not, normal levels. He stated that we will probably hear more about this in future. The speaker also talked about the consumption of recycled water. Director Breitfelder also shared with regard to CSDA that Supervisor Greg Cox, Ms. Chris Frahm and former Senator Steve Peace presented on Special Districts as stewards of public funds and shared some comments about Sacramento.

Director Jamie Bonilla wished everyone a happy and healthy new year. He congratulated President Croucher on his reelection as President. He stated that he has lead the District well and has demonstrated conduct and character. He indicated that the board has been happy with the way he has represented the District and that he knows that staff is appreciative of him and comfortable with him leading the District in the next year through what will be very difficult times. He stated that he felt that the District will again be successful under his leadership.

Director Lopez indicated that he concurs with Director Bonilla. He stated that he was happy to hear that the District is preparing to respond to customers regarding the rates and the current water situation. He asked that President Croucher continue to keep the board abreast of issues and congratulated him on his reelection.

Director Robak thanked everyone who supported him in his election to the District's board. He stated that this will be a challenging year not just for this water district, but the country and state. He indicated that he spoke with Mr. Steve Peace in mid-November and he had indicated that he was at the State Budget Director's office in late October and the Director had shared with him that the state's cash position was projected to be \$17,500 in February. He stated that that puts everything in perspective. He indicated that we have our work ahead of us and this is going to be a very challenging year.

20. PRESIDENT'S REPORT

Director Croucher indicated that he wished to thank the members of the board for their confidence in him and that he appreciated the support they have provided him over the year. He stated that he felt that this was an amazing group of individuals at Otay and that this is a true team. He indicated that he felt that the District has been successful because the board and staff work together. He indicated that the upcoming few years will be a struggle and the toughest thing that the District will need to accomplish is to educate its customers that California is in a long term drought and the various water supplies issues related to the Bay Delta, Colorado River, etc. He stated that the District will continue to use its Strategic Plan to guide its operations and that one of the District's goals in the Strategic Plan was to become a leader in the industry. He indicated that we can look back and say that the District has become a leader in the industry. The awards the District has received for its operations and finance certainly support this.

21. ADJOURNMENT

With no further business to come before the Board, President Croucher adjourned the meeting at 4:40 p.m.

President

ATTEST:

District Secretary

AGENDA ITEM 6

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT February 4, 2009

1. The meeting was called to order by President Croucher at 3:30 p.m.

2. ROLL CALL

Directors Present: Bonilla, Breitfelder, Croucher, Lopez and Robak

Staff Present: General Manager Mark Watton, Asst. GM Administration and Finance German Alvarez, Asst. GM Engineering and Water Operations Manny Magana, General Counsel Yuri Calderon, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 9, 2008

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None

Abstain: None
Absent: None

to approve the minutes of the regular board meeting of October 9, 2008.

CONSENT CALENDAR

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

Director Breitfelder indicated that he wished to pull item 6b from the Consent Calendar.

A motion was made by Director Robak, seconded by Director Lopez and carried with the following vote:

Ayes: Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes: None
Abstain: None
Absent: None

to approve the following consent calendar items:

- a) APPROVE PURCHASE ORDERS FOR THE PURCHASE OF VARIOUS FLEET VEHICLES FROM TOYOTA CARLSBAD, IN THE AMOUNT OF \$90,907.88, AND FROM EL CAJON FORD, IN THE AMOUNT OF \$72,914.84; ADDITIONALLY, THE GENERAL MANAGER WILL ISSUE PURCHASE ORDERS UNDER HIS SIGNATORY AUTHORITY TO KEARNY MESA CHEVROLET IN THE AMOUNT OF \$12,052.50 AND TO PEARSON FORD IN THE AMOUNT OF \$19,387.59
- c) REVIEW OF THE WINTER 2009 CUSTOMER PIPELINE NEWSLETTER
- d) APPROVE CHANGE ORDER NO. 1 TO THE CONTRACT WITH ARRIETA CONSTRUCTION FOR THE RALPH W. CHAPMAN WATER RECYCLING FACILITY FORCEMAIN AIR/VAC REPLACEMENTS AND ACCESS ROAD IMPROVEMENTS PROJECT

President Croucher presented consent calendar item 6b for discussion:

- b) APPROVE THE MEMORANDUM OF UNDERSTANDING ("ENVIRONMENTAL MOU") SETTING FORTH CERTAIN TERMS AND UNDERSTANDINGS OF THE PARTIES (OTAY, SYCUAN BAND OF KUMEYAAY NATION, AND CONSULTANTS) RELATING TO THE PREPARATION OF THE CEQA DOCUMENTS REQUIRED IN CONNECTION WITH THE PROPOSED ANNEXATION; AUTHORIZE THE GENERAL MANAGER TO EXECUTE AND DELIVER THE

ENVIRONMENTAL MOU; AUTHORIZE THE GENERAL MANAGER AND THE GENERAL COUNSEL TO NEGOTIATE TERMS OF A MEMORANDUM OF UNDERSTANDING SETTING FORTH CERTAIN TERMS, CONDITIONS, GOALS AND UNDERSTANDINGS OF THE PARTIES IN CONNECTION WITH THE ANNEXATION PROCESS AND ACTIONS/RESPONSIBILITIES OF EACH PARTY INVOLVED (THE ANNEXATION MOU")

Director Breitfelder indicated that he wished to hear more elaboration on this item. President Croucher indicated that this item was discussed in the Engineering, Operations and Water Resources Committee and inquired if Director Breitfelder was interested in a review of the discussion at the committee or if he was interested in a presentation of any new developments since the committee's discussion. Director Breitfelder indicated that he wished that staff provide both. General Manager Watton indicated that there are no new developments since the committee's discussion. He stated LAFCO had informed the District that it did not need to reorganize the Padre Dam and Otay areas for sewer services and that the agencies could instead execute an interagency agreement. He indicated that Sycuan had decided not to pursue sewer on the original 640 acres of reservation land and that their current treatment plant could meet their needs for sometime. He indicated that it may, however, become an issue in the future sometime. He stated that they also discussed how to proceed with the environmental issues. He indicated that a Negative Declaration was distributed, but not officially published, and it received some negative feedback. The Negative Declaration was withdrawn and Sycuan is planning to do a full Environmental Impact Report. He stated that this item is an approval of the Memorandum of Understanding (MOU) that was developed with the tribe and its consultants with regard to the performance of the environmental documents and lays out the responsibilities of all the parties.

Director Breitfelder inquired if there is any feedback from Sycuan on whether "Plan B" is still on their time table. General Manager Watton indicated that everyone is working together and we want to pursue this as aggressively as possible. There are other agencies involved in the annexation process (LAFCO, CWA, etc.) and the annexation will need to work through all the agencies.

A motion was made by Director Robak, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staff recommendation.

ACTION ITEMS

8. ENGINEERING AND WATER OPERATIONS

- a) APPROVE THE WATER SUPPLY ASSESSMENT AND VERIFICATION REPORT DATED JANUARY 2009 FOR THE OTAY RANCH L.P. OTAY RANCH PRESERVE AND RESORT COMMUNITY PROJECT (RESORT) DEVELOPMENT PROPOSAL AS REQUIRED BY SENATE BILL 610 AND SENATE BILL 221

Engineering Manager Jim Peasley indicated that the board has viewed this presentation several times. He stated the only changes are the dates, name and numbers. However, there is one significant difference, this project is outside the Otay Water District service area. He indicated that the law requires that the District prepare water supply reports and, in this particular case the project is planned to be permitted through the County of San Diego. He indicated that the project is located east of the lake and will have use of the lake. He stated that it is a fairly large project, approximately 2000 acres, and has a demand of approximately 1800 AF including recycled if it is possible. The project may not be able to utilize recycled water because of its proximity to the lake. Otay may be required to have 100% offset supplies for this project as a condition of annexation into Metropolitan Water District (MWD) and San Diego County Water Authority (CWA). Staff plans to provide 100% offset. He indicated that staff believes that the board has met the intent of SB 610 and SB 221 as staff has communicated with the land use agencies and is planning to meet the supplies needs of the resort project. The Resort Project Water Supply Assessment and Verification Report (WSA&V) clearly documents the current water supply situation and that sufficient water supplies are planned to meet the resort's demand. He indicated the following projects are expected to meet their demand, along with other similarly situated projects (such as, Sycuan, etc.):

- Middle Sweetwater River Groundwater Well (1500 AF)
- Otay River Groundwater Desalination (4,500 AF)
- Rosarito Ocean Desalination Project (11,200 AF)
- North District Recycled Water Project (1,200 AF)
- Rancho del Rey Groundwater Well (600 AF)
- Otay Mesa Lot 7 Groundwater Well (660 AF)

He indicated that the above projects far exceed the needs of the projects. He stated that the District may not be successful in developing all these projects, but are convinced that we will do one or more in order to meet the needs of the resort project. He stated that the District has met the intent of the law and staff is requesting that the board approve the WSA&V Report.

Director Breitfelder inquired with regard to the committee notes that they indicate that there may be a little bit of indecision in CWA's and MWD's position regarding 100% offset. They indicate that they "would like" versus "will require" and he

wished to clarify that in staffs' recommendation, that the resort project will participate in 100% offset. Engineering Manager Peasley indicated that staff will be bringing back to the board in the future, plans to develop those local water supplies and a mechanism to fund those local water supplies. He indicated that the developer in this case is interested in participating in that program. It is understood that they will participate in 100% offset, but it is not set in stone yet, but it is certainly where we are headed. He indicated that he wished to clarify that MWD & CWA have not yet required 100% offset, but may as a condition of annexation. General Manager Watton indicated that they could request additional conditions. He stated that the WSA&V discusses the probability of having a long term supply and this is what Engineering Manager Peasley is addressing. It does not go into the detail of what the offsets will be. The report indicates the reasons that the District is making the finding that water will be available. As we get closer, then the District will indicate exactly what we will be doing.

President Croucher indicated that this item was discussed in committee and he wished to note that the District is not guaranteeing sufficient supplies. Staff has made the developer aware that if a Drought Level III alert is declared, it would not sell any new meters except under specific conditions. The District is still following its policies and is being proactive and not reactive. Engineering Manager Peasley indicated that the state law does not require that the District have the water, but it must plan to have the water.

Director Robak indicated with regard to the supply projects, one of the things he has been thinking about is looking at ways that the District can be innovative and increase the use of recycled water in single family homes and for fire service through the fire hydrants. He understands there are obstacles, however, he inquired if there has been any consideration in doing so. Engineering Manager Peasley indicated that staff has evaluated recycled fire service quite extensively in the past and, while there are a lot of obstacles, they can be overcome. He stated that one of the things that staff is evaluating is converting multi-family/master meters in the central area into two meters for indoor and outdoor use. This will enhance recycled water use and would save approximately 300 AF of potable water.

General Manager Watton indicated that the resort developer will need to convince the City of San Diego that recycled water can be utilized upstream of the reservoir. He stated that while we are planning on utilizing recycled water and are pushing hard for it, there are still regulatory obstacles to overcome.

A motion was made by Director Breitfelder, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staff recommendation with the understanding that the water needs will be 100% offset.

9. GENERAL MANAGER

- a) APPROVE A CHANGE IN THE HIRING AUTHORITY FOR THE VACANT ASSISTANT DISTRICT SECRETARY POSITION

President Croucher indicated that the committee wished to present this item to the board as it does affect the board procedures with regard to the assistant position which would report to District Secretary Cruz. He noted that the committee addressed the board's concerns while still having staff happy with the process. It is presented to allow the board to review the hiring process in more detail. General Manager Watton indicated that the last bullet of the committee notes provides some instruction to staff in presenting the top candidates resumes to the board. President Croucher indicated because of the confidential nature of the position the committee members wished to assure that all board members felt comfortable with the individual hired as the board would interact with this individual in District Secretary Cruz's absence.

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staff recommendation.

10. BOARD

- a) CONSIDERATION TO NOMINATE A DISTRICT REPRESENTATIVE FOR A REGULAR DISTRICT MEMBER AND AN ALTERNATE MEMBER ON THE SAN DIEGO FORMATION COMMISSION

President Croucher indicated that he has been in contact with Olivenhain MWD and they will be nominating President Croucher for the Alternate position and the current LAFCO Alternate, Mr. John Ingalls, for the Primary position. He also spoke with Mr. Ingalls and they both would like to move forward with nominating Mr. Ingalls for the Primary position and President Croucher for the Alternate position.

A motion was made by Director Bonilla, seconded by Director Lopez and carried with the following votes:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez, Robak
-------	--

Noes:
Abstain:
Absent:

to nominate President Croucher for the Alternate position and Mr. Ingalls for the Primary position on LAFCO's board of directors.

b) DISCUSSION OF THE 2009 BOARD MEETING CALENDAR

President Croucher indicated that with regard to the board workshop, District Secretary Cruz is contacting the members of the board to set-up meetings with each director to discuss topics for the board retreat workshop. He stated, that it is hoped by the next meeting we will have a date for the workshop.

Director Bonilla inquired if the March Finance, Administration and Communications Committee meeting has been scheduled. District Secretary Cruz indicated that it has not. Director Bonilla indicated that his March schedule is getting very busy and he would like to try and have the meeting in the first week of March. District Secretary Cruz indicated that she would work with staff to schedule a meeting in the first week of March.

INFORMATIONAL ITEMS

11. THESE ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS.

President Croucher indicated that the following are informational items submitted by staff for the board's review. Director Robak requested a presentation on item "a" below.

a) INFORMATIONAL REPORT REGARDING THE NORTH DISTRICT RECYCLED WATER REGULATORY COMPLIANCE SYSTEM DEVELOPMENT PROJECT, PHASE I CONCEPT STUDY

Environmental Compliance Specialist Lisa Coburn-Boyd indicated that she will be presenting on the final report of the North District Recycled Water System Development Project. She stated that as the District is a recognized leader in the use of recycled water for irrigation and commercial uses, it is continually looking at ways to expand its recycled water program and an area within the District's service area is the North District. She stated that in 2007 the District utilized consultant PBS&J to perform a study of utilizing recycled water in the North District and this is a summary of the report. She indicated that there were five technical memorandums that were combined in the report which included the project definition, regulatory process, watershed protection, public outreach and implementation plan. She presented a slide showing where the North District is located (see attached copy of presentation). The project description described the potential recycled water customers which include:

- Golf Courses
- Regional Parks & Schools
- Churches
- Homeowner Association Common Areas
- Commercial Developments
- Cuyamaca College
- Water Conservation Garden

She indicated that the estimated recycled water use is about .7 MGD average day with a maximum of 1.4 MGD per day. The Ralph W. Chapman Water Reclamation Facility (RWCWRF) produces about 1.3 MGD.

She stated that upgrades would be required to the RWCWRF to provide recycled water service which includes:

- Modifications to RWCWRF's chlorine contact basin to ensure proper chlorine contact time
- Replacement of pumps, motors & appurtenances at RWCWRF effluent pump station
- Construction of a transmission main pipeline
- Retrofit the existing 832-1 Potable Reservoir to be used for recycled water
- Construction of the distribution system pipeline
- Upgrade data collection, logging , and regulatory compliance reporting systems

She presented slides depicting the proposed recycled distribution system within the North District and the alternative changes proposed to modify the chlorine contact basin at the RWCWRF (see attached copy of presentation).

She indicated that the project cost for the distribution and transmission system would be about \$14 to \$15 million. The on-site retrofit costs would be borne by the customers, operational costs may be reduced due to energy savings as the recycled water would no longer be pumped to eastern Chula Vista, and watershed monitoring costs are unknown at this time as staff does not know the extent that the District may be required to monitor the watershed.

She reviewed the regulatory costs and indicated that the District would need to revise its permit as its current permit does not allow for recycled water use in the Middle Sweetwater Basin. The RWCWRF will also need to be retrofit to reduce the nitrogen levels in its effluent and modify its chlorine contact basin as noted earlier. The effluent is too high for the District's current permit and the study will also evaluate different ways to reduce total nitrogen in the effluent.

Environmental Compliance Specialist Coburn-Boyd also indicated that watershed protection is also a large concern. She noted that the TDS levels of the recycled water are in the range of natural water and should not impact ground or surface

water quality and permitting appears to be feasible based on current and historical water quality data. Water quality monitoring stations are located throughout the watershed and they will be used to analyze and monitor the water quality in the watershed. She stated that a Mitigation and Monitoring Plan can be devised to use as a safety factor.

She indicated that the stakeholders include:

- Regulatory Agencies: Regulatory Water Quality Control Board, CA Department of Public Health, and the County Department of Public Health
- Local Agencies: Sweetwater Authority, Helix Water District and Padre Dam Water District
- Potential Customers
- Public at Large

There are three phases to the study and Phase I is complete and a copy of the study has been provided to the regulatory and local agencies for their review and comment. Phase II will include further investigation of issues identified in Phase I as needing further study and Phase III will include tasks that would pave the way for construction and implementation of the North District Recycled Water Project.

Director Robak inquired when Phase I of the implementation study was provided to the agencies. Environmental Compliance Specialist Coburn-Boyd indicated that Sweetwater Authority has had a copy of the study for a month and they are preparing a staff report to present the study to their board on February 11, 2009 as an informational item. The RWQCB has had the study for about two weeks. They were optimistic that the District could amend its permit to allow the use of recycled water in the North District. It is expected that we would have comments back within 60 days.

b) **INFORMATIONAL REPORT REGARDING THE PROPOSED MIDDLE SWEETWATER RIVER BASIN GROUNDWATER WELL PILOT PROJECT**

Engineering Manager Peasley introduced Dr. Michael Welch who has been instrumental in the Middle Sweetwater River efforts dating back to the 1990's. He indicated that Dr. Welch is the local expert in the Middle Sweetwater Basin and will be assisting the District to assure the project goes smoothly.

REPORTS

12. GENERAL MANAGER'S REPORT

General Manager Watton indicated with regard to the District's 36-inch Pipeline Project that the District has experienced some delay with regard to the Caltrans permit, mainly due to the District's former consultant's work. He indicated that staff is working with Caltrans and it is expected that the permit will be acquired, however, it will delay the project a couple more months. He indicated that there

are penalties for not taking the water on time and the district will need to negotiate the penalties which may be subject to discussions with the District's former consultant.

He indicated that he has received good feed back on the Annual Employee Recognition Luncheon held on January 21, 2009 and wished to commend the staff that coordinated the luncheon.

He noted that water use is down approximately 6% which is on track with other county agencies. He indicated that staff will be reviewing the CWA allocation details which will be reported in his General Manager Report each month. He indicated that this will allow the board to track the District's customer water use and actual results against the allocation program. He stated that the allocation program may be instituted as early as April.

He indicated that the District is experimenting with wireless infrastructure at the treatment plant. He stated that this will ultimately lead to improvements for the District's Scada System and communications with outlying facilities, enhanced security, and eventually remote automated meter reading.

He stated that staff is beginning to work on the Fiscal Year 2010 budget. He indicated that there will be items in the budget that will be very dynamic such as water supply and cost. Staff is also monitoring the expense side and avoiding any costs possible without harming the District's mission. He stated that it will be a very exciting budget in trying to balance water supply, costs and conservation.

General Manager Watton also shared that staff has issued the RFP for audit services. He stated that staff will be reviewing the responses with the Finance, Administration and Communications Committee in March.

San Diego County Water Authority Update:

President Croucher indicated that he has been reappointed to several CWA committees including the Small Contractor Outreach and Opportunities Program (SCOOP) Committee, SANDAG and the Ad Hoc Conservation Committee. He indicated that conservation remains one of the key focuses as it is the lowest cost water resource (water that is saved). He stated that \$190 to \$200 is spent an AF for conserved water versus \$800 AF that is spent to physically bring the water to San Diego. He stated that a special committee has been formed with Ms. Fern Steiner as chair and President Croucher as co-chair to discuss water conveyance issues. He stated that the MWD budget continues to be another issue of focus as there is a possibility that there will be a 21% rate increase this year. This worries all the retail agencies in the County. He stated that the Oroville Reservoir is extremely low, the snow pack levels are at 64% of normal and the Bay Delta is still an issue. We will continue to have tough water issues to work through.

General Manager Watton indicated that he attended CWA/MWD meetings this morning and it was discussed that the MWD rate increase may be as high as 35% to be effective January 2010. CWA is looking at approximately a 20% increase also effective January 2010.

He also shared with regard to the Council of Water Utilities that the bylaws indicate a rotation for the position of chair and vice chair between the north and south agencies. He indicated this year, Helix Water District is chairing and their board president is the chair. Next year a district from the north chairs, Vallecitos Water District, and their board president will chair. The following year, the bylaws indicate that a south agency will chair and their general manager would hold the chairmanship and the next year, the north will chair with their general manager chairing, etc. He indicated that Otay Water District is on the rotation next year to chair the Council of Water Utilities once a month and he would be chair.

13. DIRECTORS' REPORTS/REQUESTS

Director Breitfelder indicated that, from General Manager Watton's report, he understands that there is a director from CWA who made the observation that not only the retail agencies need to tighten their belt. He stated that that comment resonated with him and, he is certain, with others as well. General Manager Watton indicated that that certainly is an active area of conversation with both MWD and CWA. Director Breitfelder thanked Chief Financial Officer Beachem for the return on LAIF which have been very good.

Director Robak indicated that the Water Conservation Garden is trying to prepare for the many people who will want information on what they can do to cut back on their landscape watering when the cutbacks and drought pricing goes into effect. He stated that there are many choices at the Garden which can be overwhelming. He stated that the staff of the Garden is working on developing quick information pamphlets that include basic things that they can do to their landscape to make it water efficient, the cost per square foot to make the suggested changes, and where they can buy the plants/materials. He shared that he was elected as the chair of the Metro Commission, the sewer agency for San Diego County. He indicated that they are facing many issues at the Metro Commission as well. He stated that the City of San Diego has just issued debt and they are potentially asking the participating agencies to share in the cost. He stated that, fortunately, Otay is a small contributor to the sewer flow and the financial impact will be relatively minor to the district.

14. PRESIDENT'S REPORT

Director Croucher also commended staff on the Employee Appreciation Event and Director Breitfelder for his leadership in recognizing the possible duplication of services through the Water Agencies Association quarterly dinners. He acknowledged him for considering the public's interest in leading the discussion of possibly dissolving the Water Agencies Association. He lastly shared that Ms.

Nora Jaeske, Conservation Action Committee, is stepping it up with the homeowners associations in encouraging water conservation. He stated that if there are ways the District can support her efforts, it should continue to do as she is becoming a champion in the industry for water conservation.

RECESS TO CLOSED SESSION

15. CLOSED SESSION

The board recessed into closed session at 4:26 p.m. to discuss the following matters:

- b) CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION [GOVERNMENT CODE §54956.9(b)]

1 CASE

- c) CONFERENCE WITH REAL PROPERTY NEGOTIATORS [GOVERNMENT CODE §54956.8]

PROPERTY: INTENT TO PURCHASE WATER FROM A NEW SOURCE

AGENCY NEGOTIATORS: YURI CALDERON, MARK WATTON

NEGOTIATING PARTIES: GOUGH THOMPSON, NS AGUA, AND OTHER POTENTIAL SOURCES OF POTABLE WATER AND/OR THEIR DESIGNATED REPRESENTATIVES, SUCCESSORS OR OTHER AUTHORIZED ENTITIES

UNDER NEGOTIATION: PRICE AND TERMS OF ACQUISITION, INCLUDING BUT NOT LIMITED TO TIMING AND AMOUNT OF ACQUISITION

RETURN TO OPEN SESSION

- 16. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

The board reconvened at 5:25 p.m. General Counsel Calderon indicated that the board took one action in closed session:

A motion was made by President Croucher, seconded by Director Bonilla and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to authorize the General Manager to enter into a non-binding Letter of Intent to acquire a new source of desalinated water for the District.

There were no other reportable actions taken in closed session.

17. ADJOURNMENT

With no further business to come before the Board, President Croucher adjourned the meeting at 5:26 p.m.

President

ATTEST:

District Secretary

AGENDA ITEM 8a



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 13, 2009
SUBMITTED BY:	James Peasley  Engineering Manager	PROJECT No.	P2129- DIV. No. ALL 001101
APPROVED BY: (Chief)	Rod Posada  Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña Assistant General Manager, Engineering and Operations		
SUBJECT:	Award a Professional Engineering Services Contract to AECOM for the Middle Sweetwater River Basin Groundwater Well Pilot Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a Professional Engineering Services Contract to AECOM for the Middle Sweetwater River Basin Groundwater Well Pilot Project (MSR Well Pilot Project) in an amount not to exceed \$1,065,037 (see Attachment B for project location map).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board approval authorizing the General Manager to enter into a Professional Engineering Services Contract with AECOM in an amount not to exceed \$1,065,037 for the MSR Well Pilot Project.

ANALYSIS:

At the February 4, 2009 Board Meeting staff presented a Staff Report that provided information regarding the proposed MSR Well Pilot Project.

The development and/or acquisition of potential groundwater supply projects by the District have evolved and have been resurrected in response to the regional water supply issues related to climatological, environmental, legal, and other challenges that have impacted regional water source supply conditions, such as the court rulings regarding the Sacramento-San Joaquin Delta and the spiraling

water pricing pressures. Local ground water supply projects will allow for less reliance upon imported water, achieve a level of independence of the regional wholesale water agencies, and diversify the District's water supply portfolio consistent the District's March 2007 Integrated Water Resources Plan.

Also, proposed land use development projects planned to be served by the District, that are not currently within the jurisdictions of the San Diego County Water Authority (Water Authority) and the Metropolitan Water District of Southern California will likely be required, as a condition of annexation, to be supplied by alternative water resources to 100% offset their projected potable water supply requirements.

As a result, and in recognition of the need to develop sufficient alternative water supplies, the District is taking the next step towards development of a production groundwater well within the Middle Sweetwater River Basin which is the implementation of a well pilot project. This new additional water supply project had been thoroughly studied and documented in the 1990's in cooperation with Sweetwater Authority.

The Middle Sweetwater River Basin is located within the Sweetwater River watershed and is that reach of the river from Sweetwater Reservoir to the upstream Loveland Reservoir. See Attachment B for a map of the Middle Sweetwater River Basin. It is known that the higher quality groundwater is located in the vicinity of what was once called the Singing Hills Golf Course (i.e., in the upper portion of the Middle Sweetwater River Basin).

The ultimate objective of the District is to develop a groundwater well production system within the Middle Sweetwater River Basin capable of producing a sustainable yield of potable water as a local supply.

The purpose of the MSR Well Pilot Project is to identify the feasibility of developing a groundwater resource production system and to determine and assess any limitations or constraints that may arise.

The MSR Well Pilot Project scope of work will accomplish seven primary goals as follows:

- Updating project setting information presented in prior reports.
- Updating project alternatives analyses presented in prior reports.
- Developing a groundwater well pilot project implementation plan.

- Planning, design, construction, and implementation of test pilot monitoring and extraction wells.
- Develop cost and feasibility recommendations, an implementation plan, and scope of work for production facilities to extract the amount of purveyed retail water from the groundwater supply at a sustainable yield of potable water.
- Develop cost and feasibility recommendations for potential imported untreated groundwater recharge system and for expanded groundwater production facilities capable of producing an enhanced sustainable yield of potable water.
- Develop an implementation plan and identify the scope of work for tasks required to develop the recommended future groundwater recharge and expanded production facilities.

The project concept and scope of work has been discussed with Sweetwater Authority staff and they provided comments which are incorporated into the scope of work. Sweetwater Authority staff prepared an informational report to share the intent of the MSR Well Pilot Project with their Board at their February 11, 2009 meeting.

The groundwater conjunctive use concept planned to be developed is described as the extraction of the quantity of water from the groundwater basin that was placed there by customers of the District by means of their use of imported treated water that contributed to the overall volume of groundwater within the basin. This quantity has been estimated to be on the order of 12.5% of the total consumption of the District customers within that basin, as measured by their water meters. In the 1994/1995 timeframe 810 acre-feet per year was the estimated quantity that was placed into the groundwater basin. Currently, that 12.5% quantity could be on the order of 1,000 acre-feet per year. The scope of work will address this concept while further development of the groundwater basin as an additional supply resource is appropriately considered.

Further development of the groundwater basin to enhance the total groundwater production, may be accomplished by the District by means of additional extraction (i.e., a quantity of water from the groundwater basin that is placed there by means of either injection and/or spreading basins using imported untreated water as the resource supply). The existing La Mesa Sweetwater Extension Pipeline, owned and operated by the Water Authority, once converted to an untreated water delivery system, could be the conveyance system to transport untreated water for this conjunctive use concept.

These two distinct water resource supply conjunctive use concepts are to be addressed so they may coexist and to allow for their development in separate phases.

The scope of work to complete the MSR Well Pilot Project consists of many major tasks and is to address the groundwater supply concepts outlined above.

The primary desired outcome of the MSR Well Pilot Project is for the engineering consultant to determine and make recommendations if it is financially prudent and physically feasible to develop a groundwater well production system within the Middle Sweetwater River Basin capable of producing a sustainable yield of up to 1,500 acre-feet per year of potable water for the District. If it is deemed that a Middle Sweetwater River Basin Groundwater Well Production Project is viable then the consultant will develop and provide a groundwater well production project implementation plan and related scope of work.

In accordance with Policy 21, the District solicited professional engineering services from consulting firms to accomplish the MSR Well Pilot Project by placing an advertisement on the District's website on February 17, 2009 and in various publications including the following:

Date of Advertisement	Publication
2-19-2009	San Diego Union Tribune
2-18-2009	Bid America
2-18-2009	Engineering and General Contractors Assoc.
2-18-2009	San Diego Daily Transcript
2-18-2009	Construction Bid Source

Fifteen (15) firms submitted a letter of interest along with a statement of qualifications. The request for proposal and scope of work for professional engineering services was sent to all fifteen firms resulting in four (4) written proposals received on or before March 19, 2009 from the following consulting firms:

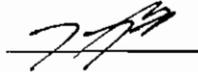
Consulting Firms	Original Proposed Fee	Final Proposed Fee
AECOM	\$1,004,537.00	\$1,065,037.00
WorleyParsons	\$1,680,490.00	
HDR	\$1,707,794.00	
CH2M Hill	\$1,732,054.50	

The selection panel evaluated and scored all written proposals. The selection panel was comprised of four staff members, Jim Smyth of Sweetwater Authority, and Michael Welch (consultant). Staff decided to invite all four firms to make a presentation and be interviewed.

After completion of the presentations and interviews, the panel completed the consultant ranking process and concluded that AECOM was very qualified, with the best overall proposal, and provided the best value. References for AECOM were checked and they received high ratings. A summary of the complete evaluation is shown in Attachment C. Staff anticipated that the fee level for the MSR Well Pilot Project would be on the order of \$1,200,000.

Staff and Michael Welch met with AECOM on April 14, 2009 to review and discuss the scope of work and negotiate the proposed fee. Mutual understanding of the District's expectations and desired outcomes were achieved, resulting in minor scope of work and fee revisions. Staff added \$10,000 for addition geophysical testing, added \$10,500 for a security guard for the drilling rig, and added an optional scope of work item at \$40,000 for additional environmental work for the potential of a production well system. Staff is confident that AECOM will perform at a very high standard.

FISCAL IMPACT:



The total budget for the Capital Improvement Program (CIP) Project P2129, the Groundwater Exploration Program, as part of the approved FY2009 CIP budget, is \$2,530,000, which is to be used for the MSR Well Pilot Project for the remainder of the current fiscal year. Expenditures to date are \$582,985. Total expenditures, plus outstanding commitments and estimated staff time, including this contract, totals \$1,730,000.

Based on a review of the budget the Project Manager has determined the budget is deemed sufficient to support this project. As a part of the fiscal year 2010 budget development and approval process, a CIP project for the MSR Basin Groundwater Well System is being developed for Board consideration.

Finance has determined that 100% of the funding is available from the Expansion Fund.

STRATEGIC GOAL:

The Middle Sweetwater River Basin Groundwater Well Pilot Project support the District's Mission Statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District, in a professional, effective, and efficient manner" and the Otay strategic goal, in planning for infrastructure and supply to meet current and future potable water demands.

LEGAL IMPACT: _____

None.



General Manager

P:\jpeasley\Middle Sweetwater River Basin (P2129)\BD 05-13-09, Staff Report, Consultant Selection Award MSR to AECOM, (JP-RP).doc

JP/RP:jf

Attachments: Attachment A
Attachment B
Attachment C



ATTACHMENT A

PROJECT NO.: P2129-001101	Award a Professional Engineering Services Contract to AECOM for the Middle Sweetwater River Basin Groundwater Well Pilot Project
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COMMITTEE ACTION:

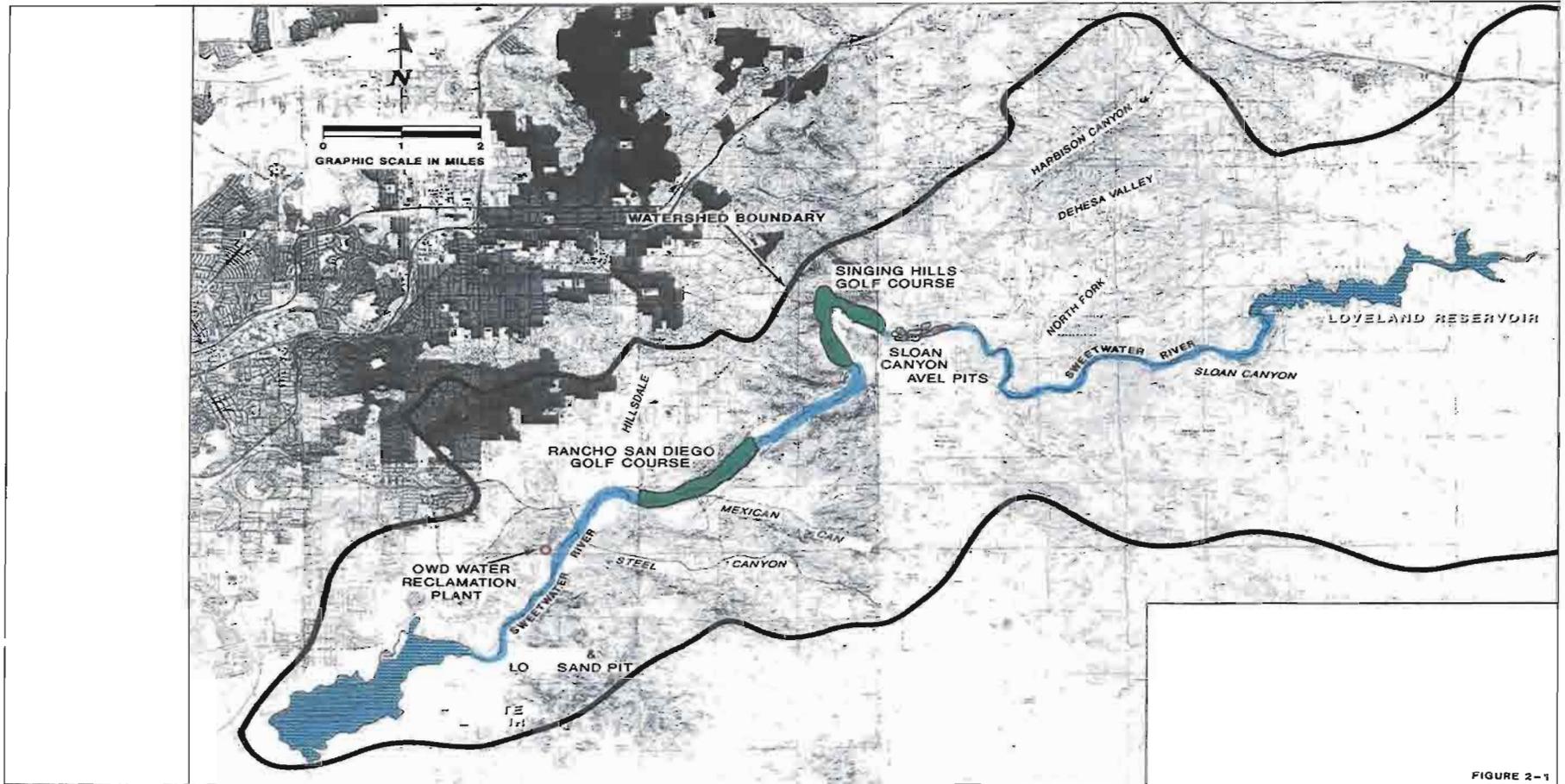
The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on April 22, 2009. The following comments were made:

- Staff issued a RFP soliciting proposals for professional engineering services to accomplish the Middle Sweetwater River Basin Groundwater Well Pilot Project (MSR Well Pilot Project). The District received fifteen (15) letters of interests from engineering consulting firms. The request for proposal was sent to all fifteen respondents and four (4) written proposals were received.
- After reviewing the written proposals, staff decided to interview all four firms. The selection panel rated the written proposals along with the presentations and interviews. The panel selected AECOM as it was felt they had the best overall proposal that provided the best value. AECOM has very good qualifications and they received high ratings from their references. Staff had projected that the fee for the project would be about \$1.2 million.
- Staff met with AECOM to discuss the scope of work for the project and negotiate the proposed fee. There were minor additions made to the scope of work so that the desired outcome on the project may be achieved. It was noted that a portion of the additional scope for environmental work is optional (\$40,000 of \$60,500) and may or may not be required based on the outcome of the pilot well efforts.
- It was discussed that the fee amounts received from the other firms were higher primarily because their proposals included levels of effort beyond what had been requested within RFP.

- It was indicated that the Sweetwater Authority staff is supportive of the project and participated in the evaluation of the consultant firm proposals.

The committee supported presentation to the full board on the consent calendar.

ATTACHMENT B



ATTACHMENT C

SUMMARY OF PROPOSAL RANKINGS BY PANEL MEMBERS Middle Sweetwater River Basin Groundwater Well Pilot Project (P2129)

		← WRITTEN →						← ORAL* →				TOTAL SCORE	AVERAGE SCORE	References	
		Qualifications of Staff	Understanding of scope, schedule, resources	Soundness and Viability of Proposed Project Plan	Proposed Fee	Consultant's commitment to DBE	SUBTOTAL	AVERAGE SUBTOTAL SCORE	Additional creativity, insight to issues	Strength of project manager	Presentation, communication skills				Quality of response to questions
SCORE		20	20	25	35	Y/N	100		15	15	10	10	150 **		
AECOM	Manny Magaña	19	19	23	35	Y	96	90	15	14	10	10	145	132	Good
	Rod Posada	18	18	24	35		95		13	11	9	8	136		
	Jim Peasley	18	15	18	35		86		14	12	8	9	129		
	Ron Ripperger	18	18	22	35		93		13	12	9	9	136		
	Jim Smyth	17	16	14	35		82		10	13	7	6	118		
	Michael Welch	18	14	18	35		85		11	13	9	10	128		
WorleyParsons	Manny Magaña	17	18	19	21	Y	75	72	11	12	7	7	112	108	
	Rod Posada	16	16	20	21		73		11	12	8	6	110		
	Jim Peasley	16	12	19	21		68		9	9	8	6	100		
	Ron Ripperger	15	15	18	21		69		11	11	7	8	106		
	Jim Smyth	18	16	18	21		73		13	13	9	8	116		
	Michael Welch	17	13	20	21		71		8	11	7	5	102		
CH2MHill	Manny Magaña	18	17	20	19	Y	74	72	12	13	9	9	117	112	
	Rod Posada	17	15	21	19		72		12	12	8	6	110		
	Jim Peasley	20	18	19	19		76		13	10	10	10	119		
	Ron Ripperger	16	15	18	19		68		12	11	7	8	106		
	Jim Smyth	13	18	16	19		66		13	11	8	8	106		
	Michael Welch	20	17	19	19		75		11	11	10	9	116		
HDR	Manny Magaña	20	20	25	19	Y	84	75	13	14	8	8	127	113	
	Rod Posada	18	18	22	19		77		12	14	8	7	118		
	Jim Peasley	17	16	20	19		72		8	13	7	7	107		
	Ron Ripperger	17	17	21	19		74		12	14	8	8	116		
	Jim Smyth	15	17	16	19		67		10	13	8	8	106		
	Michael Welch	17	16	21	19		73		8	14	5	4	104		



AGENDA ITEM 8b

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 13 2009
SUBMITTED BY:	Bill Jenkins, IT Operations Manager	W.O./G.F. NO:	DIV. NO. ALL
APPROVED BY: (Chief)	Geoffrey Stevens, Chief Information Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Administration and Finance		
SUBJECT:	IT related Contracts for FY09 Needing Board Approval		

GENERAL MANAGER'S RECOMMENDATION:

That the Board approves the following purchase orders to cover budgeted expenses for Fiscal Year 2009 to:

- Computer Masters, Inc. in the amount of \$52,288 to cover hardware costs of a Cisco LAN switch and services.
- Insight Enterprises, Inc. in the amount of \$109,617 to cover hardware costs of a Hewlett-Packard EVA and service maintenance.
- The Logicalis Group in the amount of \$76,733 to cover hardware costs of a Hewlett-Packard C-Class enclosure, four blade servers and fiber switch.
- The Logicalis Group in the amount of \$72,800 for services to design, implement, and install a wireless broadband to connect the Regulatory site and 30 MG Reservoir.
- Paradigm System Solutions, Inc. in the amount of \$158,239 to purchase 35 ruggedized Panasonic laptop computers for field mobile staff.

COMMITTEE ACTION: _____

See attachment A.

PURPOSE:

To authorize the purchase of equipment and services necessary to support both IT daily operations and enhance District systems to meet emerging business needs as identified in the District Strategic Plan.

ANALYSIS:

In conjunction with the Fiscal Year 2009 District budget the IT Department presents to the Board specific technology related expenses that require Board approval because they exceed the General

Manager's authorized approval limit of \$50,000 for a specific contract. These contracts and purchases are required to either operate the District's technology environment or to make planned technology related infrastructure improvements. Each item requiring the District to issue a purchase order or contract for greater than \$50,000 is described in detail in the following section. This report is assembled in parallel with the FY2009 Budget. All of the items in this staff report are specifically itemized in the FY2009 Budget as well. By presenting these items collectively, we want to provide to the Board a more detailed view of expenses related to the Districts' information systems.

All purchasing guidelines have been met for the specific items in this report. Certain items are purchased utilizing state authorized competitive contracts which guarantees competitive pricing. For the specific capital items, including hardware upgrades, these items are competitively bid. In each case we select the lowest bid but have high confidence in the quality of service from the recommended firms. Approval of these items at this time allows us to finalize contracts and complete these projects by June 30, the end of the new fiscal year. We have attempted, wherever possible to synchronize our contract renewal dates with the District's fiscal year and budget approval process.

The following are detailed descriptions of the specific requests:

Summary Table

VENDOR	ITEM	AMOUNT	PURCHASE PROCESS	FUNDING
Computer Masters	Cisco Core Switch	\$52,288	Competitive Bid	CIP 2469
Insight	HP Enterprise Virtual Array (EVA)	\$109,617	Competitive Bid	CIP 2469
Logicalis	HP Enclosure Servers and Switch	\$76,733	Competitive Bid	CIP 2469
Logicalis	Wireless services	\$72,800	Competitive Bid	CIP 2469 CIP 2443
Paradigm System Solutions	Panasonic Rugged Laptops	\$158,239	Competitive Bid	CIP 2443
TOTAL		\$469,677		

Note: Funding is itemized in the FY2009 Otay Budget

Explanation of Costs

The Information Technology Department planned the following purchases in the capital and operating budget requests the Board approved for Fiscal Year 2009.

Wireless Network:

In the first half of Fiscal Year 2009, Otay Water's IT Department finalized design of a wireless broadband connection to the Treatment

Plant, which is near completion. This project serves as a proof of concept for future expansion to other core sites. The second phase extends the wireless broadband connection to the Regulatory site and 30 MG Reservoir. This wireless broadband network provides high speed connection to Otay Water's local area network, and establishes a secure backbone on which SCADA, video surveillance, security and access control traffic may travel. Future projects will extend the wireless broadband connect to all core sites with significantly improved secure access for field staff and operational savings to the District.

Logicalis - \$72,800. Services to install high speed wireless connection to the Regulatory site and 30 MG Reservoir requires high level implementation and hardware integration skills. It is estimated we will utilize \$72,800 of implementation services to properly install, test, and implement this important upgrade. This expenditure includes design and implementation and is exclusive of hardware such as antennas, radios, solar backup power and cameras that will be purchased separately.

Network Switch:

Computer Masters - \$52,288. The core Cisco network switch is at end of life and at capacity. Replacement of the switch will allow for gigabit traffic to high end users and also allow for future expansion and additional network connectivity. This critical device is no longer supported by the manufacturer.

Colocation Hardware Enhancements:

Insight - \$109,617. The Enterprise Virtual Array (EVA) will allow us to do full data replication to our Disaster Recovery collocation site. In the event of a disaster we would now be forced to use tape backups and restoring data to a different platform. This may require days before business resumption. With disk-to-disk replication, we will have an immediate backup of all data in the same platform as our data center, as this EVA is the same as the Data Center EVA.

Logicalis - \$76,733. Hewlett-Packard C-Class Blade enclosure and servers. The enclosure will house four servers and a fiber switch for our DR collocation center. The enclosure and four servers will meet our growing needs for the next fiscal year. They provide an additional layer of compatibility in the event of a disaster.

Field Mobile Devices:

Paradigm System Solutions - \$158,239. Our field mobile devices are at capacity and end of life for our new GIS environment. IT Operations and GIS staff carefully reviewed the best devices for our current and future needs in consultation with our GIS and IMS vendors. Staff researched available field mobile models and reached consensus that Panasonic ruggedized laptop models F-8 and CF-30 offer the best feature set and price. The new field mobile laptops have

Gobi (Verizon air cards) and Geographical Positioning Systems (GPS) as well as touch screens for red-lining and bright sunscreen displays. We will purchase 35 Panasonic Toughbook CF-30s at a unit cost of \$4,158 plus taxes and recycling fees.

FISCAL IMPACT: *LCB*

The items referenced above request a total of \$469,677 budgeted from Capital Improvement Program (CIP) funds. These items are also specifically included in the recommended FY2009 Capital Budgets.

The approved total budget for CIP 2443 as approved in the FY 2009 budget is \$250,000. Expenditures to date are \$27,220. The remaining balance for FY2009 is \$222,780, all of which will be used in these purchases.

The Project Manager anticipates, based on financial analysis, that the budget will be sufficient to support this project.

Finance has determined that 100% of the funding for this project is available from the Betterment Fund.

The approved total budget for CIP 2469 as approved in the FY 2009 budget is \$500,000. Expenditures to date are \$229,737, leaving a current balance of \$270,263. These purchases will expend \$246,897 leaving a balance of \$23,366.

The Project Manager anticipates, based on financial analysis, that the budget will be sufficient to support this project.

Finance has determined that 100% of the funding for this project is available from the Betterment Fund.

Funding Source	Capital Project	2009 CIP Budget	2009 Expenditures	Remaining Balance	These Purchase Orders	Ending Balance
CIP 2443	Field Mobile	\$250,000	\$27,220	\$222,780	\$222,780	\$0
CIP 2469	IT Network & Hardware	\$500,000	\$229,737	\$270,263	\$246,897	\$23,366
TOTAL				\$493,043	\$469,677	\$23,366

These funds are budgeted, unencumbered, and funds are available for these purchases.

STRATEGIC GOAL:

These items are in support of the District's Strategic Plan, specifically the strategy of Business Efficiency.

- Develop and deploy the field wireless network for key facilities.
- Develop optimized field work processing using integrated technology.
- Optimize functionality, business continuity, bandwidth, and use of SCADA.
- Update Security Assessment and implement Technology Recommendations.

LEGAL IMPACT:

None.

General Manager



ATTACHMENT A

SUBJECT/PROJECT:	IT related O&M and Capital Contracts for FY09
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on April 29, 2009. The following comments were made:

- The Fiscal Year 2009 budget outlines a number of items critical for the support and infrastructure improvement for the District's information systems.
- Staff reaffirmed that the Information Technology plan still fits the District's needs and performed an extensive bid process. The District selected the lowest responsive bidder in each case. The bid process reaffirmed that the District is receiving competitive pricing.
- The following equipment and services are planned for purchase:
 - A switch from Computer Masters at a cost of \$52,288: The District's switch is at capacity and is no longer supported. Replacing the switch will allow for future expansion and additional network connectivity. The switch will be supported through CISCO and the VAR (Value Added Reseller - Vendor that the switch was purchased from) and the District's systems engineer is receiving training from CISCO.
 - EVA (HP Enterprise Virtual Array) from Insight at a cost of \$109,617: EVA will provide the ability to fully duplicate the District's data systems in the District's Disaster Recovery collocation center. This will provide immediate backup to all District data in the event of a disaster.
 - HP Enclosure and four (4) servers from Logicalis at a cost of \$76,733: The HP Enclosure will house four servers and a switch for the District's Disaster Recover collocation center.
 - Wireless services from Logicalis at an annual cost of \$72,800: A wireless broadband connection was

installed to the Treatment Plant to test the technology for future expansion to other core facilities. This second phase will extend the wireless broadband connection to the Regulatory site and 30 MG Reservoir. The wireless broadband connection will provide high speed connection to Otay's local area network and will provide secure services for SCADA, video surveillance and security. The service will also allow extending such wireless communications to other District facilities.

- o Panasonic rugged laptops (35) from Paradigm System Solutions at a cost of \$158,239: The new laptops would provide a higher quality platform to support the new GIS environment. Some of the new technology includes staffs' ability to see where facilities are located in comparison to where they are standing.

Additionally, the District's existing tablets are over four (4) years old, are at capacity, and are no longer meeting the District's needs (end-of-life). It was discussed that staff carefully looks at the life cycle of equipment to ensure that equipment is only replaced when they are mature and near the end of their life cycle. The District's objective is to buy equipment when it is in the upper third of the curve of its lifecycle. The equipment then is kept for four to five years as the technology matures.

- The committee inquired if AT&T was not considered for wireless service. Staff indicated that the District does have AT&T services and the wireless broadband services from Logicalis would provide backup services. Staff indicated that all wireless access will be secure (encrypted).
- The new technology will allow staff to inspect facilities without having to go out to the facility and will lay the groundwork for future broadband connections which allow the District to receive meter reads without traveling the service area. The technology will also allow the monitoring of facilities with camera systems. If an object enters a designated zone, it will send an alarm to the monitoring station. Staff can also use the camera systems to monitor fire within the District's service area and share the images and information with emergency response agencies. These technologies will make the District more

efficient and the new equipment and technology will eventually pay for itself.

The committee supported presentation to the full board on the consent calendar.



AGENDA ITEM 8c

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 13, 2009
SUBMITTED BY:	Stephen Dobrawa <i>[Signature]</i> Purchasing Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Rom Sarno Chief, Administrative Services <i>[Signature]</i>		
APPROVED BY: (Asst. GM):	German Alvarez <i>[Signature]</i> Assistant General Manager, Administration and Finance		
SUBJECT:	DECLARATION OF SURPLUS, VEHICLES AND EQUIPMENT		

GENERAL MANAGER'S RECOMMENDATION:

That the Board declare the identified vehicles and equipment as surplus to the District's needs.

COMMITTEE ACTION: _____

See "Attachment A".

PURPOSE:

To present a list of vehicles and equipment and obtain Board declaration that the items identified on the list are surplus to the District's needs.

ANALYSIS:

Listed below is a list various vehicles and equipment that have been determined by the user departments to be of no use, obsolete (spare parts and service not available), beyond useful life and/or not cost effective to repair or operate and therefore, surplus to the District's needs.

Vehicles Identified as Surplus

<u>Item</u>	<u>Qty</u>	<u>Description</u>	<u>Reason for Declaration</u>
1	1	2000 Ford F250 pickup truck, unit #116, VIN 1FTNX20LYEA99261, 104,986 miles	No longer meets District's operational specifications. No longer cost effective to maintain and operate.
2	1	1999 GMC 2500 pickup truck, unit #109, VIN 1GDGC24RXXF048649, 112,232 miles	Same as above.
3	1	1998 Chevy 2500 pickup truck, unit #105, miles, VIN 1GCGC24R5WE190612, 136,476 miles	Same as above.
4	1	1997 Ford F250 pickup truck, unit #97, VIN 1FTHF25H6VEA68213, 100,745 miles	Same as above.
5	1	1992 Ford F250 pickup truck, unit #82, VIN 1FTHX25G6NKA29692, 101953 miles	Same as above.
6	1	1991 Ford F250 pickup truck, unit #57, VIN 1FTHF25G8MCA19560, 37,245 miles	Same as above.

Equipment Identified as Surplus

<u>Item</u>	<u>Qty</u>	<u>Description</u>	<u>Reason for Declaration</u>
7	1440'	6" YellowMine high-line PVC pipe with couplers, gaskets and spines	No longer meets operational specifications or requirements. No longer required.
8	1	Trailer mounted Kohler Gen Set, F/A #2153	No longer meets operational specifications or requirements. No longer meets State emission standards.
9	1	Trailer with generator housing, #2WB02682	No longer required.
10	1 lot	Misc. excavator buckets	Same as above.
11	1 lot	Misc. Tractor attachments including disc harrow	Same as above.
12	4	Mikasa compactors S# G1275, G1276, W1928, 2-468	Not operable and not cost effective to repair.
13	3	Bulk fuel tanks	No longer required.
14	1	Sign Board, FA# 2142	Not operable and not cost effective to repair.

15	1	Case tractor, unit #392, S #5270257	No longer required.
16	1	Champion grade #1519, VIN 710A15718424152	Same as above.
17	1	Caterpillar 235 Loader, S #3252101	Same as above.

Before the vehicles and equipment (where the individual acquisition cost exceeded \$5000) can be disposed of, the Board must first declare the items as surplus (ref: *Purchasing Manual, Section 12*).

The District's Purchasing Manual identifies the process for disposing of material, equipment, and supplies that have been declared surplus. It is the District's intention to dispose of the above identified vehicles and equipment by sale through public auction.

FISCAL IMPACT:

RKB

The salvage value and associated gain or loss on items is not determined until their disposal. Therefore, the fiscal impact of the recommended action is not known at this time.

STRATEGIC GOAL:

This action supports the District's goal to ensure financial health through efficient operations.

LEGAL IMPACT:

None.

Mark Watton

 General Manager

Attachments

Attachment A - Committee Action Statement



ATTACHMENT A

SUBJECT/PROJECT:

DECLARATION OF SURPLUS, VEHICLES AND EQUIPMENT

COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 29, 2009. The following comments were made:

- The District's code indicates that equipment identified as surplus to the District's needs must be presented to the board at a regularly scheduled meeting. The items identified for surplus are listed in staffs' report.
- Staff indicated that the vehicle and equipment identified for surplus no longer meets the District's operational specifications/requirements and are no longer cost effective to maintain, operate or repair. Additionally, some vehicles and equipment no long meet new regulatory air requirements.
- It was discussed that the District had decided last fiscal year to move to maintaining vehicles in the fleet only until their warrantee ended then they would be identified for replacement (5 years or 60,000 miles). There are still vehicles in the district's fleet that must be surplusd as they do not fall under this new strategy. They are older vehicles such as the ones identified in the staff report list. The new retention/replacement criteria allows the District to obtain better cost recovery and it also saves the District on maintenance costs.
- There are provisions within the District's disposal procedures that allow disposal of equipment to Mexico. Staff has been contacting CESPT whenever equipment is being surplusd. CESPT did have an interest in pump sets that the District had surplusd, however, they had problems transporting the equipment over the border. Staff also offered cubic foot read RAMAR AMR meters to CESPT, which they declined because they require metric read meters.

- It was indicated that the vehicles and equipment will be disposed of through public auction. The benefit of disposal through an auction house is they have expertise in establishing market price.

The committee supported staffs' recommendation and presentation to the full board on the consent calendar.



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 13, 2009
SUBMITTED BY:	Armando Buelna, <i>AB</i> Communications Officer	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:			
SUBJECT:	Amend existing Agreement with Marston+Marston Inc. Public Relations Services		

GENERAL MANAGER'S RECOMMENDATION:

That the Board of Director amend the District's existing agreement with Marston+Marston Inc. dated August 14, 2007 to:

1. Increase the not-to-exceed value to \$75,000 for FY-2009
2. Expand the Scope of Services to include;
 - a. Development of a Drought Communications Plan
 - b. In conjunction with staff, develop and implement the Jamacha Pipeline Construction Community Outreach Plan
 - c. In conjunction with staff, develop a Bi-national Desalination Facility Community Outreach Strategy;
3. Increase the Term of the Agreement through FY-2011 on a year-to-year basis, provided the value of such services does not exceed \$90,000 in FY-2010 and FY-2011.

COMMITTEE ACTION:

See Attachment A

BACKGROUND

Board Policy establishes procedures governing the selection of professional consultants in the performance of District work. The policy sets forth procedures for selecting consultants for contracts greater than \$50,000.

The District currently has a time and service Agreement with Marston+Marston Inc. for public and community relations work for \$49,000 per year. The Scope of Services includes producing quarterly newsletters, an annual Consumer Confidence Report, periodic bill inserts, translation services, graphic design, and media relations strategies.

The District has since expanded the Agreement's Scope of Services to include working with staff to develop a Drought Communications Plan, a Jamacha Pipeline Construction Outreach Plan, and a Bi-national Desalination Facility community and media outreach strategy. As a result, the original Agreement amount is not sufficient to cover the cost of the added services.

Marston+Marston Inc. plays an important role in the development and implementation of the District's community outreach plans and programs. With the addition of several high profile issues including the water supply shortage, the Jamacha Pipeline construction project, and the first of its kind bi-national seawater desalination agreement, the continuity of this effort is critical.

Drought Communications Plan - At your January 7, 2009 board meeting, staff presented a Drought Communications Plan for your Board's consideration.

Jamacha Pipeline Project - Recognizing this major construction project will affect residents along the alignment, a Construction Outreach Plan was developed to foster understanding and support for the project. Elements of the plan include creating a dedicated website and phone hotline, project signage, neighborhood meetings and ongoing communications with affected communities. The plan's activities are expected to continue through the fall of 2010. Outreach expenses are project at \$25,000 through the end of project.

Bi-national Seawater Desalination - A bi-national seawater desalination facility would be a major source of new water for the San Diego region. The outreach plan's goal is to develop the messages, tools, and tactics to build regional support for this exciting international venture. Expenses are projected to total \$35,000 through the end of FY-2011.

In conclusion, this action would obtain your Board's authorization to:

1. Amend the existing Agreement with Marston+Marston Inc. to extend its Term through the end of FY 2011;
2. Expand the Agreement's Scope of Services to include Drought Communications, the Jamacha Pipeline Construction outreach, and the Bi-national Desalination facility community, media, and public outreach;
3. Increase the existing Purchase Order 708807 for FY-2009 from \$49,000 to \$75,000, and establish not-to-exceed

amounts of \$90,000 for Fiscal Year 2010 and \$90,000 for FY-2011.

FISCAL IMPACT:

R.C.B.

The total Fiscal Year 2009 budget for P2009 is \$22,000,000. For P2451, it is \$5,000,000. Total expenditures, plus outstanding commitments for P2009 are approximately \$4,764.292, leaving a balance of \$17,235,708. Total expenditures for P2451 are \$161,001, leaving a balance of \$4,838,999.

Based on a review of the budget by the Communications Officer, funds are available and sufficient for the additional public relations services included in the Agreement. Funds will be expended in FY 2009, FY2010, and FY2011.

LEGAL IMPACT:

None.



General Manager

Attachments

- Attachment A - Committee Action Statement
- Attachment B - Proposed Agreement for Public and Community Relations
- Attachment C - Strikethrough copy of Agreement for Public and Community Relations



ATTACHMENT A

SUBJECT/PROJECT:	Amend existing Agreement with Marston+Marston Inc. Public Relations Services
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on April 29, 2009. The following comments were made:

- Staff is requesting that the Marston+Marston Inc. contract be increased to \$75,000 (from \$49,000) for Fiscal Year 2009 and extended through Fiscal Year 2011 wherein the contact amount will not exceed \$90,000 in 2010 and 2011.
- The District has expanded the scope of work from the original agreement to include:
 - Developing a Drought Communications Plan: This plan was presented at the January 7, 2009 board meeting and includes outreach to the public and media to educate them on the drought and water shortage.
 - Developing an Outreach Plan for the Jamacha Pipeline Construction Project: This is a major project that will affect residents along the pipeline alignment and the goal of the plan is to foster understanding and support for the project. It includes creating a dedicated website and a phone hotline, creating project signage, holding neighborhood meetings and communications with the communities impacted by the project.
 - Developing a Bi-national Desalination Facility Community and Media Outreach Strategy: The goal of the outreach is to build regional support and includes the development of messages, tools and strategies to promote support for the project as a new water source for the San Diego Region.

- Marston+Marston Inc. has been working with the District to develop the plans and strategies so they may be deployed as soon as they are needed. The following messages have been integrated throughout all the plans:
 - Conservation and Drought Preparedness
 - Promoting more proactive/self-policing strategies for conservation as opposed to neighbors reporting on neighbors.
 - The District is a good steward of the water systems and has received recognition from the industry through awards.

- The District is also surveying its customers to receive their feedback on how they will change their water use if rates are increased due to the water shortage. The feedback has been helpful.

- The committee inquired if Marston+Marston Inc. had the capacity to support the additional work. Ms. Myrna Marston of Marston+Marston Inc. indicated that Otay Water District is high on her firm's priority list and it will always receive a large commitment from her organization. They have been working with the District for eight years.

Following the discussion the committee supported staffs' recommendation and presentation to the full board on the consent calendar.



**CONTRACT FOR
PUBLIC AND COMMUNITY RELATIONS**

THIS CONTRACT (herein "Agreement") is made and effective as of May 13, 2009, by and between the Otay Water District, a municipal water district organized pursuant to the provisions of the Municipal Water District Law of 1911, commencing with Section 71000 of the Water Code of the State of California, as amended (herein "OWD") and Marston+Marston, Inc. (herein "Vendor").

WHEREAS, OWD has identified specific public and community relations work for which it requires consultant services; and

WHEREAS, this work is identified with the Agreement and with EXHIBIT "A", titled "SCOPE OF SERVICES" and EXHIBIT "B", titled "SCHEDULE OF COMPENSATION", and

WHEREAS, Vendor has offered to perform the proposed work in accordance with the terms of this Agreement and as set forth in EXHIBIT "A" and EXHIBIT "B";

NOW, THEREFORE, the parties hereto agree as follows:

1.0 SERVICES OF VENDOR

1.1. Scope of Services. In compliance with all the terms and conditions of this Agreement, the Vendor shall perform the work or services set forth in the Scope of Services attached hereto as Exhibit A and incorporated herein by reference. The Vendor warrants that all work and services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2. Compliance With Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the OWD and any Federal, State or local governmental agency of competent jurisdiction.

1.3. Licenses, Permits, Fees and Assessments. The Vendor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement.

2.0 COMPENSATION

2.1. Contract Sum. For the services rendered pursuant to this Agreement, and costs incurred in connection therewith, Vendor shall be compensated in accordance with the Schedule of Compensation attached hereto as Exhibit B and incorporated herein by this reference.

2.2. Method of Payment. Provided that Vendor is not in default under the terms of this Agreement, Vendor shall be paid monthly in accordance with the terms set forth in Exhibit B.

3.0 COORDINATION OF WORK

3.1. Representative of Vendor. Myrna Marston is hereby designated as being the principal and representative of Vendor authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith.

3.2. Contract Officer. Mark Watton, General Manager of the OWD, is hereby designated as being the OWD representative authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith (herein "Contract Officer"). The General Manager of OWD shall have the right to designate another Contract Officer by providing written notice to Vendor.

3.3. Prohibition Against Subcontracting or Assignment. Vendor shall not contract with any person or entity to perform in whole or in part the work or services required hereunder without the express written approval of OWD. Neither this Agreement nor any interest herein may be assigned or transferred voluntarily or by operation of law, without the prior written approval of OWD. Any such prohibited assignment or transfer shall be void.

3.4. Independent Contractor. Neither OWD nor any of its employees shall have any control over the manner, mode or means by which Vendor, its agents or employees, perform the services required herein, except as otherwise set forth. Vendor shall perform all services required herein as an independent contractor of OWD and shall remain under only such obligations as are consistent with that role. Vendor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of OWD.

4.0 INSURANCE AND INDEMNIFICATION

4.1. Insurance. The Vendor shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to OWD, during the entire term of this Agreement including any extension thereof, a policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than either (i) bodily injury liability limits of \$250,000.00 per person and \$500,000.00 per occurrence and property damage liability limits of \$100,000.00 per occurrence and \$250,000.00 in the aggregate or (ii) combined single limit liability of \$500,000.00. Said policy shall include coverage for owned, non-owned, leased and hired cars.

The above policy of insurance shall be primary insurance and shall name OWD, its directors, officers, employees and agents as additional insureds. The insurer shall waive all rights

of subrogation and contribution it may have against OWD, its directors, officers, employees and agents and their respective insurers. The policy of insurance shall provide that said insurance may not be amended or canceled without providing thirty (30) days prior written notice by registered mail to OWD. In the event said policy of insurance is canceled, the Vendor shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section 4.1 to the Contract Officer. No work or services under this Agreement shall commence until the Vendor has provided OWD with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by OWD.

CANCELLATION:

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY SHALL MAIL THIRTY (30) DAYS ADVANCE WRITTEN NOTICE TO CERTIFICATE HOLDER NAMED THEREIN.

Initials

The provisions of Section 4.1 shall not be construed as limiting in any way the extent to which the Vendor may be held responsible for the payment of damages to any persons or property resulting from the Vendor's activities or the activities of any person or persons for which the Vendor is otherwise responsible.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of OWD due to unique circumstances.

4.2. Indemnification. The Vendor agrees to indemnify OWD, its directors, officers, agents and employees against, and will hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, including applying any legal costs, attorneys fees, or paying any judgment (herein "Claims or Liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work or services of Vendor, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the negligent acts or omissions of Vendor hereunder, or arising from Vendor's negligent performance of or failure to perform any term, provision covenant or condition of this Agreement, but excluding such Claims or Liabilities to the extent caused by the sole negligence or willful misconduct of OWD.

5.0 TERM

5.1. Term. This Agreement shall be effective as of May 13, 2009. Unless earlier terminated in accordance with Section 5.2 below, this Agreement shall continue in full force and effect until June 30, 2010. In addition, District has the option to extend this Agreement for the period from July 1, 2010 to June 30, 2011 by providing written notice to the Vendor, on

or prior to June 1, 2010, of District's election to extend the term hereof. Such notice will include a description of any changes to the services required by the District during FY2011.

5.2. Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon ten (10) days written notice to the other party. Upon receipt of the notice of termination, the Vendor shall immediately cease all work or services hereunder except as may be specifically approved by the Contract Officer. In the event of termination by OWD, Vendor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for such additional services specifically authorized by the Contract Officer. OWD shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

6.0 MISCELLANEOUS

6.1. Covenant Against Discrimination. The Vendor covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. The Vendor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

6.2. Non-liability of District Officers and Employees. No officer or employee of OWD shall be personally liable to the Vendor, or any successor in interest, in the event of any default or breach by OWD or for any amount which may become due to the Vendor or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3. Conflict of Interest. No officer or employee of OWD shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation.

The Vendor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Initials

6.4. Notice. Any notice demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of OWD, to the General Manager and to the attention of the Contract Officer, OWD, 2554 Sweetwater Springs Blvd., Spring Valley, CA 91978, and in the case of the Vendor, to the person at the address designated on the execution page of this Agreement.

6.5. Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either

party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

6.6. Integration: Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

6.7. Severability. If any part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8. Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) they are duly authorized to execute and deliver this Agreement on behalf of said party; (ii) the executing and entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

OTAY WATER DISTRICT

Mark Watton, General Manager

APPROVED AS TO FORM:

Yuri Calderon, General Counsel

VENDOR:

By: _____
Myrna Marston

EXHIBIT A

SCOPE OF SERVICES

All items described herein shall be provided by Vendor as part of his compensation to further OWD's objectives regarding water delivery and supply, as such objectives are described below and may be further described to Vendor by the Contract Officer in writing during the Term of this Agreement:

1. The Vendor shall produce a quarterly OWD newsletter and electronic newsletter in coordination with Contract Officer or his designee.
2. The Vendor shall produce an annual Consumer Confidence Report in coordination with the Contract Officer or his designee to be completed for mailing prior to July 1st of the OWD fiscal year.
3. The Vendor shall provide OWD with as-needed media relations strategy, coordination and assistance.
4. The Vendor shall provide OWD with as assigned periodic bill inserts.
5. The Vendor will provide OWD with as-needed media relations and outreach assistance including graphics support in-house or by subcontract.
6. The Vendor will provide OWD with special projects assistance as assigned.
7. Vendor shall provide direct or subcontracted editing, proofreading, or translation to Spanish services for OWD.
8. Vendor shall provide as assigned assistance developing or implementing a Drought/Supply Shortage Communication Plan.
9. Vendor shall provide as assigned assistance implementing the OWD Jamacha Pipeline Community Outreach Plan.
10. Vendor shall provide as-assigned assistance developing the OWD Bi-national Desalination outreach plan.

EXHIBIT B

SCHEDULE OF COMPENSATION

1. Vendor shall submit separate monthly invoices describing in detail the services and tasks performed during the prior calendar month for items in EXHIBIT "A", 1 through 8, 9, and 10.
2. Compensation will be at an average billing rate of \$85 per hour for project management and \$175 per hour for senior staff in items 1 through 8 in EXHIBIT "A".
3. Compensation will be at an average billing rate of \$85 per hour for project management and \$175 per hour for senior staff for a sum not-to-exceed \$25,000 for work and services performed in EXHIBIT "A", item 9; and, \$85 per hour for project management and \$175 per hour for senior staff for a sum not-to-exceed \$35,000 for work and services performed in EXHIBIT "A" item 10.
4. Vendor will be reimbursed for all reasonable out-of-pocket expenses incurred in the performance of the work identified in EXHIBIT "A". Prior to receiving reimbursement, Vendor shall estimate potential expenses and obtain the written or electronic approval of the Contract Officer or designee before incurring expenses. Vendor shall submit to OWD detailed receipts and a detailed invoice for said out-of-pocket expenses.
5. Each invoice is payable within thirty (30) days of acceptance of the invoiced amounts by OWD.

Notwithstanding the foregoing, it is agreed and understood that aggregate compensation to Consultant for services rendered (i) from July 1, 2008 to June 30, 2009, shall not exceed \$75,000; (ii) from July 1, 2009 to June 30, 2010, shall not exceed \$90,000; and (iii) from July 1, 2010 to June 30, 2011 shall not exceed \$90,000.

1.2.- Compliance With Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the OWD and any Federal, State or local governmental agency of competent jurisdiction.

1.3.- Licenses, Permits, Fees and Assessments. ~~The~~ Vendor shall obtain, at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement.

2.0 COMPENSA TION

2.1. ~~Contract — Agreement~~ Sum. For the services rendered pursuant to this Agreement, and costs incurred in connection therewith, Vendor shall be compensated in accordance with the ~~"SCHEDULE OF COMPENSATION"~~ Schedule of Compensation attached hereto as Exhibit "B" and incorporated herein by this reference.

2.2. Method of Payment. Provided that Vendor is not in default under the terms of this Agreement, Vendor ~~will present the OWD with a~~ shall be paid monthly ~~invoice of services performed as provided for in Exhibit "B". Subject to~~ in accordance with the terms ~~and conditions set forth in Exhibit "B"; the OWD shall pay the invoice within 45 days of its presentment to the OWD.~~

3.0 COORDINATION COORDINATION OF WORK

3.1.- Representative of Vendor. Myrna Marston is hereby designated as being the principal and representative of Vendor authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith.

3.2.- Contract Officer. ~~The~~ Mark Watton, General Manager of the OWD, ~~or his designee,~~ is hereby designated as being the OWD representative ~~to the OWD~~ authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith ("herein "Contract Officer"). ~~The General Manager's designee shall be designated in writing to Vendor, otherwise only the Contract Officer shall act on behalf of OWD").~~ The General Manager of OWD shall have the right to designate another Contract Officer by providing written notice to Vendor.

3.3.- Prohibition Against Subcontracting or Assignment. Vendor shall not contract with any person or entity to perform in whole or in part the work or services required hereunder without the express written approval of OWD. Neither this Agreement nor any interest herein may be

assigned or transferred voluntarily or by operation of law, without the prior written approval of OWD. Any such prohibited assignment or transfer shall be void.

 3.4.- Independent Contractor. Neither OWD nor any of its employees shall have any control over the manner, mode or means by which Vendor, its agents or employees, perform the services required herein, except as otherwise set forth. Vendor shall perform all services required herein as an independent contractor of OWD and shall remain under only such obligations as are consistent with that role. Vendor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of OWD.

**INSURANCE AND
INDEMNIFICATION**

4.0

 4.1.- Insurance. The Vendor shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to OWD, during the entire term of this Agreement including any extension thereof, a policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than either (i) bodily injury liability limits of \$250,000.00 per person and \$500,000.00 per occurrence and property damage liability limits of \$100,000.00 per occurrence and \$250,000.00 in the aggregate or (ii) combined single limit liability of \$500,000.00. Said policy shall include coverage for owned, non-owned, leased and hired cars.

 The above policy of insurance shall be primary insurance and shall name OWD, its directors, officers, employees and agents as additional insureds. The insurer shall waive all rights of subrogation and contribution it may have against OWD, its directors, officers, employees and agents and their respective insurers. The policy of insurance shall provide that said insurance may not be amended or canceled without providing thirty (30) days prior written notice by registered mail to OWD. In the event said policy of insurance is canceled, the Vendor shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section 4.1 to the Contract Officer. No work or services under this Agreement shall commence until the Vendor has provided OWD with Certificates of Insurance or appropriate insurance binders evidencing the above insurance ~~coverage~~coverages and said Certificates of Insurance or binders are approved by OWD.

CANCELLATION:

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE ~~CANCELLED~~CANCELED BEFORE THE EXPIRATION DATE ~~D~~ THEREOF, THE ISSUING COMPANY SHALL MAIL THIRTY (30) ~~DAY~~DAYS ADVANCE WRITTEN NOTICE TO CERTIFICATE HOLDER NAMED T THEREIN.

[to be initialed] _____ Agent

_____ Initials

~~_____~~ The ~~Vendor understands that the~~ provisions of ~~this~~ Section 4.1 shall not be construed as limiting in any way the extent to which the Vendor may be held responsible for the payment of damages to any persons or property resulting from the Vendor's activities or the activities of any person or persons for which the Vendor is otherwise responsible.

~~_____~~ The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of OWD due to unique circumstances.

~~_____~~ 4.2.- Indemnification. The Vendor agrees to indemnify OWD, its directors, officers, agents and employees against, and will hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, including applying any legal costs, attorneys fees, or paying any judgment (~~herein "claims~~ Claims ~~or liabilities")~~ Liabilities) that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work or services of Vendor, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the negligent acts or omissions of Vendor hereunder, or arising from Vendor's negligent performance of or failure to perform any term, provision covenant or condition of this Agreement, but excluding such ~~claims~~ Claims ~~or liabilities~~ Liabilities to the extent caused by the sole negligence or willful misconduct of OWD.

5.0 TERM

~~_____~~ 5.1.- Term. This ~~agreement~~ Agreement shall be ~~in full force on a month to month basis until such time effective~~ as ~~the agreement is of May 13, 2009.- Unless earlier~~ terminated ~~as provided in accordance with~~ Section 5.2 ~~of below,~~ this ~~agreement~~ Agreement shall continue in full force and effect until June 30, 2010. In addition, District has the option to extend this Agreement for the period from July 1, 2010 to June 30, 2011 by providing written notice to the Vendor, on or prior to June 1, 2010, of District's election to extend the term hereof. Such notice will include a description of any changes to the services required by the District during FY2011.

~~_____~~ 5.2.- Termination Prior to Expiration of Agreement Term. Either party may terminate this Agreement at any time, with or without cause, upon ten (10) days written notice to the other party. Upon receipt of the notice of termination, the Vendor shall immediately cease all work or services hereunder except as may be specifically approved by the Contract Officer. In the event of termination by OWD, Vendor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for such additional services specifically authorized by the Contract Officer. OWD shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

6.0 MISCELLANEOUS

6.0

MISCELLANEOUS

~~_____~~ 6.1. Covenant Against Discrimination. The Vendor covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be

no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. The Vendor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

____ 6.2. Non-~~Liability~~liability of District Officers and Employees. No officer or employee of OWD shall be personally liable to the Vendor, or any successor in interest, in the event of any default or breach by OWD or for any amount which may become due to the Vendor or to its successor, or for breach of any obligation of the terms of this Agreement.

____ 6.3. Conflict of Interest. No officer or employee of OWD shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. _

The Vendor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Initials

____ 6.4.- Notice. Any notice demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of OWD, to the General Manager and to the attention of the Contract Officer, OWD, 2554 Sweetwater Springs Blvd., Spring Valley, CA 91978, and in the case of the Vendor, to the person at the address designated on the execution page of this Agreement.

____ 6.5.- Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

____ 6.6.- Integration: Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

____ 6.7.- Severability. ~~In the event that~~ If any part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8.- Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9.- Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that ~~(i) such party is duly organized and existing, (ii)~~ they are duly authorized to execute and deliver this Agreement on behalf of said party, ~~(iii);~~ (ii) the executing and entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

~~OTAY WATER DISTRICT BY:~~

Mark Watton
Interim General Manager

~~APPROVED AS
TO FORM:~~

OTAY WATER DISTRICT

~~Stephen Dobrawa,~~
~~OWD Purchasing~~ Mark Watton, General Manager _____

APPROVED AS
TO CONTENT FORM:

Yuri Calderon,
~~OWD~~ General Counsel

MARSTON & MARSTON BY:

VENDOR:

By:

Myrna Marston-

~~Chief Exec. Officer~~

EXHIBIT ~~"A"~~

SCOPE OF SERVICES

All items described herein shall be provided by Vendor as part of his compensation to further OWD's objectives regarding water delivery and supply. ~~Objectives, as such objectives~~ are described below and may be further described to Vendor by the Contract Officer in writing during the Term of this Agreement:

1. The Vendor shall produce a quarterly OWD newsletters and electronic newsletters in coordination with Contract Officer or his designee.
2. The Vendor shall produce an annual Consumer Confidence Report in coordination with the Contract Officer or his designee to be completed for mailing prior to ~~July~~ July 1st of the OWD fiscal year.
3. The Vendor shall provide OWD with as-needed media relations strategy, coordination and ~~implementation~~ assistance.-
4. The Vendor shall provide OWD with as assigned periodic bill inserts.
5. The Vendor will provide OWD with as-__needed media relations and outreach assistance including graphics support in-house or by subcontract.
6. The Vendor will provide OWD with special projects assistance as- assigned.-

Vendor shall provide direct or sub-~~contract~~ contracted editing ~~and, proofreading, or~~ translation ~~services~~ to Spanish services for OWD.

- 7.
8. Vendor shall provide as assigned assistance developing or implementing a Drought/Supply Shortage Communication Plan.
9. Vendor shall provide as assigned assistance implementing the OWD Jamacha Pipeline Community Outreach Plan.
10. Vendor shall provide as-assigned assistance developing the OWD Bi-national Desalination outreach plan.

EXHIBIT "B"

SCHEDULE OF COMPENSATION

- ~~1. Compensation will be at an average billing rate of \$85 per hour for the project management and graphic design staff, and \$175 per hour for senior staff for a sum not to exceed \$4,000.00 per month for services described in EXHIBIT "A".~~
- ~~2. Vendor shall provide OWD with invoices showing the work performed for the previous month of the Term, including a detailed description of tasks performed for OWD.~~
- ~~3. Where the services described in EXHIBIT "A" exceed \$4,000.00 per month, Vendor shall estimate fees and costs in advance for additional work, and obtain either written or electronic approval from the Contract Officer or designee prior to commencing work.~~
- ~~4. If projected hours in any one given month exceed \$4,000.00 per month, the Vendor shall bill at an hourly rate of \$85 per hour for the project management and graphic design staff, and \$175 per hour for senior staff upon approval by the Contract Officer or designee.~~
1. Vendor shall submit separate monthly invoices describing in detail the services and tasks performed during the prior calendar month for items in EXHIBIT "A", 1 through 8, 9, and 10.
2. Compensation will be at an average billing rate of \$85 per hour for project management and \$175 per hour for senior staff in items 1 through 8 in EXHIBIT "A".
3. Compensation will be at an average billing rate of \$85 per hour for project management and \$175 per hour for senior staff for a sum not-to-exceed \$25,000 for work and services performed in EXHIBIT "A", item 9; and, \$85 per hour for project management and \$175 per hour for senior staff for a sum not-to-exceed \$35,000 for work and services performed in EXHIBIT "A" item 10.
4. Vendor will be reimbursed for all reasonable out-of-pocket expenses incurred in the performance of the work identified in "Exhibit 'A', EXHIBIT "A". Prior to receiving reimbursement, Vendor shall estimate potential expenses and obtain the written or electronic approval of the ~~District~~ Contract Officer or designee before incurring expenses. Vendor shall submit to ~~the District~~ OWD detailed receipts and a detailed invoice for said out-of-pocket expenses.—
5. Each invoice is payable within thirty (30) days of acceptance of the invoiced amounts by OWD.

Notwithstanding the foregoing, it is agreed and understood that aggregate compensation to Consultant for services rendered (i) from July 1, 2008 to June 30, 2009, shall not exceed \$75,000; (ii) from July 1, 2009 to June 30, 2010, shall not exceed \$90,000; and (iii) from July 1, 2010 to June 30, 2011 shall not exceed \$90,000.



AGENDA ITEM 9a

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 13, 2009
SUBMITTED BY:	Lisa Coburn-Boyd <i>LCB</i> Environmental Compliance Specialist	PROJECT:	R2058-001101 DIV. NO. 1&2 R2077-001101 R2087-001101
	Ron Ripperger <i>m</i> Engineering Manager		
APPROVED BY: (Chief)	Rod Posada <i>Rod Posada</i> Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña <i>M. Magaña</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Award of a Professional Environmental Consulting Services Contract for the Otay Mesa Recycled Water Supply Link System Pipelines Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a Professional Environmental Consulting Services Contract to ICF Jones & Stokes for the Otay Mesa Recycled Water Supply Link System Pipelines Project in an amount not to exceed \$213,087 (see Attachment B for location maps).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board approval authorizing the General Manager to enter into a Professional Environmental Consulting Services Contract in an amount not to exceed \$213,087 to ICF Jones & Stokes for the Otay Mesa Recycled Water Supply Link Pipelines Project.

ANALYSIS:

The District is committed to expanding the use of recycled water in order to minimize its overall demand for potable water. One of the areas not currently served with recycled water is the Otay Mesa service area. In order to expand our distribution

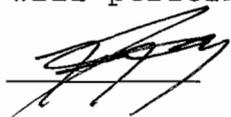
system to supply this area, the Otay Mesa Recycled Water Supply Link Project is currently being designed. This project consists of three pipelines, the Wueste Road pipeline (R2058), the Alta Road pipeline (R2077), and the Airway/La Media Road pipeline (R2088). Once they are constructed, these pipelines will convey recycled water to the Otay Mesa 860 Pressure Zone.

The environmental compliance for the project is a necessary component of the planning and design phases. A Request for Proposals to provide the environmental review and compliance for the construction of the three pipelines was issued on January 26, 2009 to twelve consulting firms. These twelve firms submitted Letters of Interest and Statements of Qualifications in response to the advertisement for environmental services for the project. On February 12, 2009, five proposals were received from the following firms, RECON, Helix Environmental Planning, PBS&J, ICF Jones & Stokes, and BRG Consulting.

In accordance with the District's Policy 21, staff evaluated and scored all written proposals and selected the top three firms (PBS&J, BRG Consulting, and ICF Jones & Stokes) for formal oral interviews. The interview selection panel was comprised of five (5) Staff members. After completion of the interviews, the panel completed the consultant ranking process and concluded that ICF Jones & Stokes was the most qualified consultant, with the best overall proposal. References for ICF Jones & Stokes were checked and received high ratings. A summary of the complete evaluation is shown in Attachment C.

District Staff met with ICF Jones & Stokes to negotiate the fee and review the proposed scope of work. Mutual understanding of the District's expectations and desired results were achieved, resulting in a lower revised fee. Staff is very confident that ICF Jones & Stokes will perform to a very high level.

FISCAL IMPACT:



The funding for the environmental compliance for the Otay Mesa Recycled Water Supply Link Project will be available from the budgets of the CIP projects, R2058, R2077, and R2087. The approved total budget for R2058 is \$2,876,234 and expenditures to date are \$37,315. The approved total budget for R2077 is \$4,079,349 and expenditures to date are \$68,145. The approved total budget for R2087 is \$2,038,249 and the expenditures to date are \$73,240.

The Project Manager has determined that the funds available in the budgets will be sufficient for the environmental services contract and will be used proportionally to the extent of environmental work needed for each pipeline. A portion of the funds will be expended in FY 2009, but the majority of the funds will be expended in FY 2010.

STRATEGIC GOAL:

This project supports the District's Mission Statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District in a professional, effective, and efficient manner." This project also supports the District's strategic goal of creating a comprehensive environmental program that is proactive in response to environmental compliance.

LEGAL IMPACT:

None.



General Manager

P:\WORKING\CIP R2058\Staff Reports\BD 05-13-09, Staff Report, Otay Mesa Pipelines Environmental Contract, (LC-B-RR).doc

Attachments: Attachment A
Attachment B
Attachment C



ATTACHMENT A

SUBJECT/PROJECT: R2058-001101 R2077-001101 R2087-001101	Award of a Professional Environmental Consulting Services Contract for the Otay Mesa Recycled Water Supply Link System Pipelines Project
--	--

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on April 22, 2009. The following comments were made:

- Staff indicated that this project consists of three (3) pipelines which will expand the use of recycled water into the Otay Mesa service area. The pipelines projects are the Wueste Road Pipeline, the Alta Road Pipeline and the Airway/La Media Road Pipeline.
- The location of the proposed pipelines were indicated on a map of the District's service area. It was discussed that the Wueste Road Pipeline would be installed mainly within the roadway and would follow the many curves in Wueste Road. The line will connect into the Alta Road Pipeline and Alta Road will connect into the Airway/La Media Road Pipeline.
- The Pipelines Project is in the first phase of the design stage and environmental compliance is a necessary component of the planning and design phases. An RFP was sent to 12 consulting firms for the provision of environmental review and compliance services for the construction of the three pipelines.. Six proposals was received.
- A panel of five (5) staff members reviewed the proposals and scored and ranked them according to the selection process. The three (3) top firms, PBS&J, BRG Consulting, and ICF Jones & Stokes, were selected for oral interviews. The panel selected ICF Jones & Stokes as the most qualified consultant. Staff felt that they had a clearer understanding of the compliance issues that would need to be resolved for the Pipelines Project and that they were more qualified to do the work.

- Staff indicated, of the three top firms selected for interview, ICF Jones & Stokes had the highest proposed fee. Staff met with ICF Jones & Stokes to negotiate the fee and review the proposed scope of work. Their fee was negotiated down to \$213,078.

- It was discussed that the project is approaching 30% design completion and there are some environmental issues that would need to be resolved before the District can move further. Those issue include:
 - Potential impact from construction noise in the vicinity of sensitive receptors.
 - Potential significant indirect impact from construction noise to sensitive bird species in the biological habitat.
 - Potential significant traffic impact from temporary closure of access to recreation areas and pathways during construction.
 - Potential significant impact to water quality from locating the reclaimed water line in proximity to a drinking water reservoir.
 - Potential significant traffic impact from the closure of access to businesses and traffic congestion at intersections during construction.
 - Potential significant impact to cultural and biological resources from construction of pipeline within undeveloped area.

- It was indicated that specific environmental issues included impact to vernal pools, impact to the Quino Checkerspot Butterfly Habitat, lake access disruption and the proximity of a portion of the pipeline to the Otay Lakes Reservoir. It was discussed that there have been no history of breaks and air-vacs and blow-offs will be installed at grade, so they will not accidentally be hit. It was noted that there are recycled lines already installed in the area, so this project is not precedent setting. Staff is prepared to address the issue.

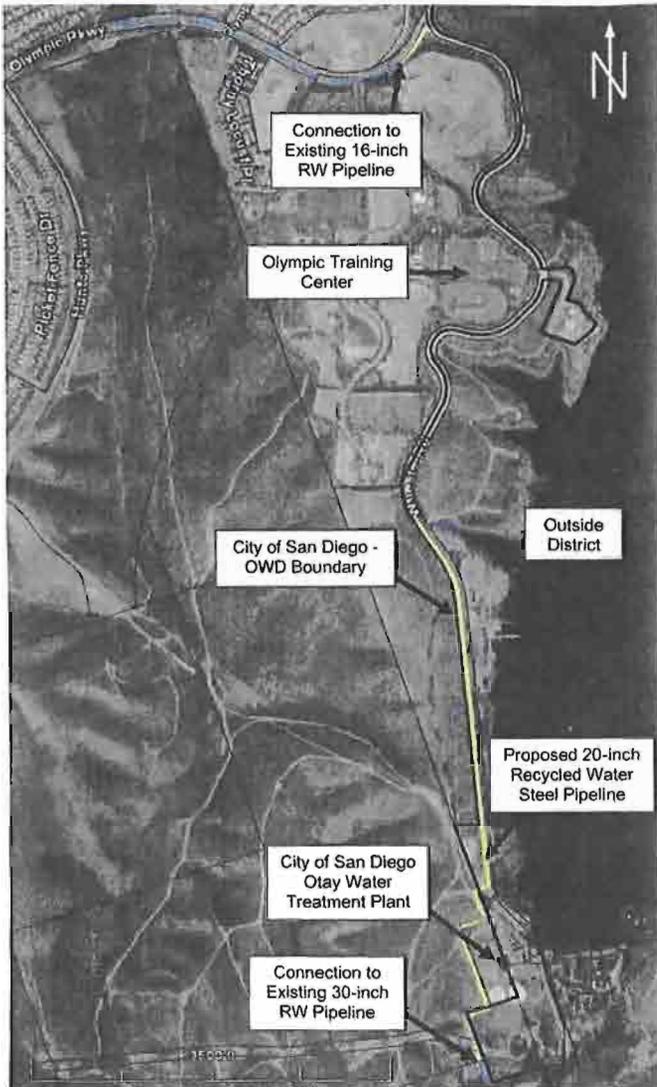
- It was discussed that the District's contract with the City of San Diego for recycled water is "take or pay." When the contract was negotiated, the concerns of drought cutbacks and slowed growth was not an issue. Staff is exploring other areas where recycled water can be used so the District can utilize the recycled water it has contracted to take annually.

- It is expected that construction on the Wueste Road pipeline will begin in FY 2010 and in FY 2011 construction will continue onto Alta Road and then to the Airway/La Media Road pipeline. Construction of the three (3) pipelines is expected to be completed in FY 2012.
- The demand on the Otay Mesa recycled system is expected to be 300 AF for current connected customers. This will increase the demand on the District recycled system by 10%. It was discussed that the Electric Plant, which is planned in the area, will be air cooled and will not utilize recycled water. However, if they should change their plans, then there would be a large increase in recycled water demand.
- It was discussed that the conversion of Industrial to Residential land use in the Otay Mesa area has been halted at this time. No additional development in the area is currently planned.
- Customers in the Otay Mesa area include the Otay Mesa Power Plant, the De la Fuente Plant, and Otay Mesa area businesses' irrigation.
- The committee inquired with regard to the "Summary of Proposal Rankings by Panel Members," if staff had adjusted Jones & Stokes "Proposed Fee" score from "21" to "17" because of the outcome of the negotiations with them on their fee. Staff indicated that they had not, their score for "Proposed Fee" was "21" prior to negotiations and this score should have been reflected in the summary chart. It is a typographical error. The committee asked staff to confirm the numbers and requested that the item be presented as an action item.

The committee supported presentation to the full board as an action item and requested that staff verify the "Proposed Fee" score and based on the correct score, would make a recommendation to the full board.

Attachment B

R2087 Wueste Rd. Pipeline



R2077 Alta Rd. Pipeline



R2058 Airway/La Media Rd Pipeline



Attachment C (Revised)

SUMMARY OF PROPOSAL RANKINGS BY PANEL MEMBERS < Otay Mesa Recycled Water Supply Link Pipelines Project >

		WRITTEN						ORAL*				TOTAL SCORE	AVERAGE SCORE	References	
Qualifications of Staff	Understanding of scope, schedule, resources	Soundness and Viability of Proposed Project Plan	Proposed Fee	Consultant's commitment to DBE	SUBTOTAL	AVERAGE SUBTOTAL SCORE	Additional creativity, insight to issues	Strength of project manager	Presentation, communication skills	Quality of response to questions					
SCORE	20	20	25	35	Y/N	100		15	15	10	10	150 **		Pass/Fail	
BRG	Lisa Coburn-Boyd	18	17	20	33	Y	88	88	12	11	7	7	125	125	
	Roger Holly	17	18	22	33		90		11	12	8	7	128		
	Daniel Kay	17	18	22	33		90		12	11	7	7	127		
	Bob Kennedy	18	16	18	33		85		10	11	7	7	120		
	Ron Ripperger	17	17	22	33		89		11	11	6	7	124		
Helix	Lisa Coburn-Boyd	19	17	22	19	Y	77	76							
	Roger Holly	15	17	21	19		72								
	Daniel Kay	18	17	22	19		76		Did Not Interview						
	Bob Kennedy	20	16	20	19		75								
	Ron Ripperger	18	18	23	19		78								
Jones & Stokes	Lisa Coburn-Boyd	20	19	24	21	Y	84	81	15	14	10	10	133	128	Pass
	Roger Holly	17	18	21	21		77		14	14	10	9	124		
	Daniel Kay	18	19	24	21		82		14	14	10	10	130		
	Bob Kennedy	20	19	24	21		84		15	14	10	10	133		
	Ron Ripperger	17	17	21	21		76		13	13	9	9	120		
Kleinfelder	Lisa Coburn-Boyd	10	13	14	29	Y	66	75							
	Roger Holly	16	16	19	29		80								
	Daniel Kay	19	17	19	29		84		Did Not Interview						
	Bob Kennedy	16	12	14	29		71								
	Ron Ripperger	10	15	18	29		72								
PBS&J	Lisa Coburn-Boyd	14	13	13	35	Y	75	84	10	11	8	6	110	116	
	Roger Holly	17	18	20	35		90		10	11	7	7	125		
	Daniel Kay	17	18	23	35		93		9	11	6	6	125		
	Bob Kennedy	16	13	15	35		79		6	6	5	5	101		
	Ron Ripperger	15	15	20	35		85		11	11	7	7	121		
RECON	Lisa Coburn-Boyd	16	17	18	19	Y	70	69							
	Roger Holly	15	17	18	19		69								
	Daniel Kay	17	16	18	19		70		Did Not Interview						
	Bob Kennedy	16	14	16	19		65								
	Ron Ripperger	15	15	20	19		69								

Consultant	Proposed Fee	Lowest Fee	Score	Adjusted Fee
PBS&J	\$187,311	Lowest Fee	35	
BRG	\$190,592	0-10%	33	
Kleinfelder	\$234,855	21-30%	29	
Jones & Stokes	\$319,059	81%-90%*	17*	\$213,078
RECON	\$320,052	81%-90%*	17*	
HELIX	\$324,444	101%-110%*	17*	

*Table is incorrect, not numbers in spreadsheet above.

Consultant	Proposed Fee	% Above Lowest Fee	Score	Adjusted Fee
PBS&J	\$187,311	Lowest Fee	35	
BRG	\$190,592	0-10%	33	
Kleinfelder	\$234,855	21-30%	29	
Jones & Stokes	\$319,059	61%-70%	21	\$213,078
RECON	\$320,052	71%-80%	19	
HELIX	\$324,444	71%-80%	19	

Corrected Table.

PM Signature: Lisa Coburn-Boyd

QC Review: Bill W...

Engineering Manager: Ron Ripperger



AGENDA ITEM 10a

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 13, 2009
SUBMITTED BY:	James Cudlip, Finance Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Joseph R. Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager		
SUBJECT:	Adopt Resolution No. 4134 to Implement the Proposed Identity Theft Red Flags Policy, Policy No. 51		

GENERAL MANAGER'S RECOMMENDATION:

That the Board adopt Resolution No. 4134 to implement the proposed Identity Theft Red Flags Policy (Policy No. 51) (see Attachment B).

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

On November 9, 2007, the Federal Trade Commission (FTC) published the Identity Theft Red Flag Rule, 16 CFR Part 681 (see Attachment D), as a part of the implementation of the Fair and Accurate Credit Transaction Act of 2003 (FACTA). All utilities that provide water/wastewater service on credit (i.e.; send a bill for past service), are required to develop a program to comply with this rule.

ANALYSIS:

The Identity Theft Red Flag rule requires any creditor to develop a program to detect, prevent, and mitigate identity theft. Utility companies are specifically mentioned in the definition of a creditor, so this rule clearly applies to water and wastewater utilities.

A Red Flag is "a pattern, practice, or specific activity that indicates the possible existence of identity theft." Identity theft is defined as "a fraud committed or attempted using the identifying information of another person without authority."

Identity thieves use other person's identifying information to open new accounts and misuse existing accounts, creating havoc for consumers and businesses. The FTC has issued a regulation (the Red Flags Rules) requiring financial institutions and creditors to develop and implement a written Identity Theft Prevention Program ("Program") as part of FACTA. The FTC regulation requires that the Program must:

1. Identify relevant red flags and incorporate them into the Program.
2. Identify ways to detect red flags.
3. Include appropriate responses to red flags.
4. Address new and changing risks through periodic Program updates.
5. Include a process for administration and oversight of the Program.

The FTC regulation does not specify exactly how a Program must be written. Rather, it provides illustrative examples of suspicious documents and/or activities that might cause the creditor to question the validity of the personal identifying information being presented. It simply states: *"The Program must be appropriate to the size and complexity of the financial institution or creditor and the nature and scope of its activities."*

The District is allowed to initiate whatever actions are deemed most appropriate at the time a red flag is identified or suspected, depending on the specific circumstances surrounding the occurrence. Also, as the District upgrades current computer software programs and capabilities, staff may implement new or additional detection methods and responses that become available with the new technology.

The Identity Theft Red Flags Policy being presented for the Board's approval fulfills the five requirements listed above. The policy also has been reviewed and discussed with the District's auditors (Diehl, Evans & Company). The District's customer service staff will oversee the daily activities related to identity theft detection and prevention, ensure that all members of the customer service staff are trained to detect and respond to red flags, and provide ongoing oversight to ensure that the program is effective.

FISCAL IMPACT:



None.

STRATEGIC GOAL:

Demonstrate financial health through formalized policies, prudent investing, and efficient operations.

LEGAL IMPACT: _____

None.



GENERAL MANAGER

Attachments:

- A) Committee Staff Report
- B) Identity Theft Policy No. 51
- C) Resolution No. 4134
- D) Copy of Federal Trade Commission 16 CFR Part 681
- E) Customer Service Red Flags



ATTACHMENT A

SUBJECT/PROJECT:	Adopt Resolution No. 4134 to Implement the Proposed Identity Theft Red Flags Policy, Policy No. 51
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COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 29, 2009. The following comments were made:

- The FTC has issued a regulation (Red Flags Rules) that requires financial institutions and creditors to develop and implement an Identity Theft Prevention Program. The program should detect, prevent, and mitigate identity theft.
- Utility companies are specifically mentioned in the definition of creditor, so the Red Flags Rule applies to the District.
- The FTC regulation does not specify exactly how a policy must be written, but rather provides guidelines and examples of suspicious documents and activities that might cause the creditor to question the validity of the identity of the individual. The program also must be appropriate to the size and complexity of the organization.
- Staff has developed Board of Directors Policy 51, Identity Theft Red Flags Policy, in response to the FTC regulations. Staff is requesting that the board adopt Resolution No. 4134 implementing the policy.
- The committee inquired how it was determined that the presented policy complies with the FTC regulation. Staff indicated that Policy 51 was discussed with the District's Auditor, Legal Counsel, Financial Consultant and the Government Finance Officers Association (GFOA) and they all agree that the presented policy is valid and responds to the FTC regulation requirements.

- It was indicated that the policy must be reviewed annually and staff may, in future, make recommendation to revise the policy as needed.
- The committee inquired to what extent is the District already doing what is in the policy. Staff indicated that the District is already doing about 95% of what's in the policy. The policy will formalize what has already been implemented. Staff noted that one of the changes that came out of the development of the policy is the District will be incorporating passwords for the Eden System for a more secure access to the customer data system.
- The committee indicated that they wished to hear Legal Counsel's feedback on the proposed policy.

The committee requested that this item be presented to the full board as an action item so the board may receive Legal Counsel Yuri Calderon's feedback on the proposed Identity Theft Red Flags Policy.

OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY			
Subject	Policy Number	Date Adopted	Date Revised
IDENTITY THEFT RED FLAGS POLICY	51	5/13/09	

PURPOSE

This policy is established to comply with regulations issued by the Federal Trade Commission (FTC), 16 CFR Part 681, as part of the implementation of the Fair and Accurate Credit Transaction Act of 2003 (FACTA). The FACTA requires that “financial institutions” and “creditors” with “covered accounts” implement written programs which provide for detection of and response to specific activities (“red flags”) that could be related to identity theft. An FTC rule notice states that creditors include “utility companies,” and provides that “utility accounts” are covered accounts.

SCOPE

The FTC regulations require the establishment of an Identity Theft Prevention Program (“Program”) that includes reasonable policies and procedures to:

1. Identify relevant red flags and incorporate them into the Program.
2. Detect red flags.
3. Include appropriate responses to red flags.
4. Address new and changing risks through periodic Program updates.
5. Include a process for administration and oversight of the Program.

BACKGROUND

Identity thieves use other person’s identifying information to open new accounts and misuse existing accounts, creating havoc for consumers and businesses. The FTC, the federal bank regulatory agencies, and the National Credit Union Administration (NCUA) have issued regulations (the Red Flags Rules) requiring financial institutions and creditors to develop and implement written Identity Theft Prevention Programs as part of FACTA. The Programs must provide for the identification, detection, and response to patterns, practices, or specific activities – known as “red flags” – that could indicate identity theft.

POLICY

1. Relevant Red Flags

Red flags are warning signs or activities that alert a creditor to potential identity theft. The guidelines published by the FTC include 26 examples of red flags which fall into the five categories below:

- Alerts, notifications, or other warnings received from consumer reporting agencies or service providers.

- Presentation of suspicious documents.
- Presentation of suspicious personal identifying information.
- Unusual use of, or other suspicious activity related to, a covered account.
- Notice from customers, victims of identity theft, or law enforcement authorities regarding possible identity theft in connection with customer accounts.

After reviewing the FTC guidelines and examples, staff determined that the following red flags are applicable to customer accounts. These red flags, and the appropriate responses, are the focus of this Program.

- Suspicious Documents and Activities:
 - Documents provided for identification appear to have been altered or forged.
 - The photograph, physical description, and/or other information on the identification is not consistent with the physical appearance of the person presenting the identification.
 - Information on the identification is not consistent with readily accessible information that is on file with the District.
 - The customer does not provide required identification documents when attempting to establish a utility account.
 - A customer refuses to provide proof of identity or appropriate security code information when discussing an established utility account.
 - A person other than the account holder or co-applicant requests information or asks to make changes to an established utility account.
 - Mail sent to the customer is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the account.
- A customer notifies the District of any of the following activities:
 - Utility statements are not being received.
 - Unauthorized changes to a utility account.
 - Unauthorized charges on a utility account.
 - Fraudulent activity on the customer's bank account or credit card that is used to pay utility charges.
- The District is notified by a customer, a victim of identity theft, or a member of law enforcement that a utilities account has been opened for a person engaged in identity theft.

2. Detecting Red Flags

Red flags may be detected as employees interact with customers during the routine handling of new and/or existing accounts. The following is a list of detection methods that the District may use to prevent identity theft.

- Require customers to present government-issued identification information to open a new account. Types of necessary information include:
 - Name
 - Address
 - Phone number
 - Photo identification
- Independently contact the customer (in the case of phone or internet setup of new accounts).
- When fielding a request to access and/or modify an existing account, verify identity of the customer by requesting specific pieces of personal identifying information (identification similar to that used to open the account that matches information on the Customer Information System).
- For online or automated phone system access of customer accounts, require the establishment of security codes and/or questions during the initial set-up of the account.

3. Responses to Red Flags

If personnel identify a red flag associated with a new or existing customer account, one or more of the following actions will be taken to rectify the situation.

- Do not establish the utility account or make changes to an existing account until the customer's identity has been confirmed.
- For an existing account, the District may discontinue the services associated with that account and/or:
- Attempt to contact the customer independently, using information already on the Customer Information System.
- Continue to monitor the account for evidence of identity theft and contact the customer to discuss possible actions.
 - Change the passwords, security codes, or other security devices that permit access to an existing account.
 - Reopen an existing account with a new account number.
 - Close an existing account.
- Notify local law enforcement and provide them with all the relevant details associated with the event.

4. Periodic Program Review and Updates

The Finance Department staff is required to prepare an annual report which addresses the effectiveness of the Program, documents significant incidents involving identity theft and related responses, provides updates related to external service providers, and includes

recommendations for material changes to the Program. Recommendations for changes will be based on the following:

- Experience with identity theft.
- Changes to the types of accounts and/or programs offered.
- Implementation of new systems and/or new vendor contracts.

5. Administration and Oversight of the Program:

Specific roles are as follows:

- The Customer Service Manager will oversee the daily activities related to identity theft detection and prevention, ensure that all members of the customer service staff are trained to detect and respond to red flags, and provide ongoing oversight to ensure that the Program is effective.
- The Chief Financial Officer will prepare the annual report, which reviews all aspects of the Program as described above, and submit the report to the General Manager.
- The General Manager will review the annual report and approve any recommended changes to the Program, both annually and on an as-needed basis.

RESOLUTION NO. 4134

A RESOLUTION OF THE BOARD OF DIRECTORS OF
OTAY WATER DISTRICT IMPLEMENTING
IDENTITY THEFT RED FLAGS POLICY (POLICY NO. 51)

WHEREAS, the Otay Water District Board of Directors have been presented with an Identity Theft Red Flags Policy for the Otay Water District; and

WHEREAS, the Identity Theft Red Flags Policy has been reviewed and considered by the Board, and

WHEREAS, it is in the interest of the District to adopt the Identity Theft Red Flags Policy; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Otay Water District that the Identity Theft Red Flags Policy for the District, incorporated herein by reference, is hereby adopted as the District's Identity Theft Red Flags Policy.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Otay Water District at a board meeting held this 13th day of May 2009, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

President

ATTEST:

District Secretary



Federal Register

Friday,
November 9, 2007

Part IV

Department of the Treasury
Office of the Comptroller of the
Currency
12 CFR Part 41

Federal Reserve System
12 CFR Part 222

**Federal Deposit Insurance
Corporation**
12 CFR Parts 334 and 364

Department of the Treasury
Office of Thrift Supervision
12 CFR Part 571

**National Credit Union
Administration**
12 CFR Part 717

Federal Trade Commission
16 CFR Part 681

**Identity Theft Red Flags and Address
Discrepancies Under the Fair and
Accurate Credit Transactions Act of 2003;
Final Rule**

12. Personal identifying information provided is associated with known fraudulent activity as indicated by internal or third-party sources used by the federal credit union. For example:

a. The address on an application is the same as the address provided on a fraudulent application; or

b. The phone number on an application is the same as the number provided on a fraudulent application.

13. Personal identifying information provided is of a type commonly associated with fraudulent activity as indicated by internal or third-party sources used by the federal credit union. For example:

a. The address on an application is fictitious, a mail drop, or prison; or

b. The phone number is invalid, or is associated with a pager or answering service.

14. The SSN provided is the same as that submitted by other persons opening an account or other members.

15. The address or telephone number provided is the same as or similar to the account number or telephone number submitted by an unusually large number of other persons opening accounts or other members.

16. The person opening the covered account or the member fails to provide all required personal identifying information on an application or in response to notification that the application is incomplete.

17. Personal identifying information provided is not consistent with personal identifying information that is on file with the federal credit union.

18. For federal credit unions that use challenge questions, the person opening the covered account or the member cannot provide authenticating information beyond that which generally would be available from a wallet or consumer report.

Unusual Use of, or Suspicious Activity Related to, the Covered Account

19. Shortly following the notice of a change of address for a covered account, the institution or creditor receives a request for a new, additional, or replacement card or a cell phone, or for the addition of authorized users on the account.

20. A new revolving credit account is used in a manner commonly associated with known patterns of fraud patterns. For example:

a. The majority of available credit is used for cash advances or merchandise that is easily convertible to cash (e.g., electronics equipment or jewelry); or

b. The member fails to make the first payment or makes an initial payment but no subsequent payments.

21. A covered account is used in a manner that is not consistent with established patterns of activity on the account. There is, for example:

a. Nonpayment when there is no history of late or missed payments;

b. A material increase in the use of available credit;

c. A material change in purchasing or spending patterns;

d. A material change in electronic fund transfer patterns in connection with a deposit account; or

e. A material change in telephone call patterns in connection with a cellular phone account.

22. A covered account that has been inactive for a reasonably lengthy period of time is used (taking into consideration the type of account, the expected pattern of usage and other relevant factors).

23. Mail sent to the member is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the member's covered account.

24. The federal credit union is notified that the member is not receiving paper account statements.

25. The federal credit union is notified of unauthorized charges or transactions in connection with a member's covered account.

Notice From Members, Victims of Identity Theft, Law Enforcement Authorities, or Other Persons Regarding Possible Identity Theft in Connection With Covered Accounts Held by the Federal Credit Union

26. The federal credit union is notified by a member, a victim of identity theft, a law enforcement authority, or any other person that it has opened a fraudulent account for a person engaged in identity theft.

FEDERAL TRADE COMMISSION

16 CFR Part 681

Authority and Issuance

■ For the reasons discussed in the joint preamble, the Commission is adding part 681 of title 16 of the Code of Federal Regulations as follows:

PART 681—IDENTITY THEFT RULES

Sec.

681.1 Duties of users of consumer reports regarding address discrepancies.

681.2 Duties regarding the detection, prevention, and mitigation of identity theft.

681.3 Duties of card issuers regarding changes of address.

Appendix A to Part 681—Interagency Guidelines on Identity Theft Detection, Prevention, and Mitigation

Authority: Pub. L. 108-159, sec. 114 and sec. 315; 15 U.S.C. 1681m(e) and 15 U.S.C. 1681c(h).

§ 681.1 Duties of users regarding address discrepancies.

(a) *Scope.* This section applies to users of consumer reports that are subject to administrative enforcement of the FCRA by the Federal Trade Commission pursuant to 15 U.S.C. 1681s(a)(1) (users).

(b) *Definition.* For purposes of this section, a *notice of address discrepancy* means a notice sent to a user by a consumer reporting agency pursuant to 15 U.S.C. 1681c(h)(1), that informs the user of a substantial difference between the address for the consumer that the user provided to request the consumer

report and the address(es) in the agency's file for the consumer.

(c) *Reasonable belief.* (1) *Requirement to form a reasonable belief.* A user must develop and implement reasonable policies and procedures designed to enable the user to form a reasonable belief that a consumer report relates to the consumer about whom it has requested the report, when the user receives a notice of address discrepancy.

(2) *Examples of reasonable policies and procedures.* (i) Comparing the information in the consumer report provided by the consumer reporting agency with information the user:

(A) Obtains and uses to verify the consumer's identity in accordance with the requirements of the Customer Information Program (CIP) rules implementing 31 U.S.C. 5318(l) (31 CFR 103.121);

(B) Maintains in its own records, such as applications, change of address notifications, other customer account records, or retained CIP documentation; or

(C) Obtains from third-party sources; or

(ii) Verifying the information in the consumer report provided by the consumer reporting agency with the consumer.

(d) *Consumer's address.* (1) *Requirement to furnish consumer's address to a consumer reporting agency.* A user must develop and implement reasonable policies and procedures for furnishing an address for the consumer that the user has reasonably confirmed is accurate to the consumer reporting agency from whom it received the notice of address discrepancy when the user:

(i) Can form a reasonable belief that the consumer report relates to the consumer about whom the user requested the report;

(ii) Establishes a continuing relationship with the consumer; and

(iii) Regularly and in the ordinary course of business furnishes information to the consumer reporting agency from which the notice of address discrepancy relating to the consumer was obtained.

(2) *Examples of confirmation methods.* The user may reasonably confirm an address is accurate by:

(i) Verifying the address with the consumer about whom it has requested the report;

(ii) Reviewing its own records to verify the address of the consumer;

(iii) Verifying the address through third-party sources; or

(iv) Using other reasonable means.

(3) *Timing.* The policies and procedures developed in accordance

with paragraph (d)(1) of this section must provide that the user will furnish the consumer's address that the user has reasonably confirmed is accurate to the consumer reporting agency as part of the information it regularly furnishes for the reporting period in which it establishes a relationship with the consumer.

§ 681.2 Duties regarding the detection, prevention, and mitigation of identity theft.

(a) *Scope*. This section applies to financial institutions and creditors that are subject to administrative enforcement of the FCRA by the Federal Trade Commission pursuant to 15 U.S.C. 1681s(a)(1).

(b) *Definitions*. For purposes of this section, and Appendix A, the following definitions apply:

(1) *Account* means a continuing relationship established by a person with a financial institution or creditor to obtain a product or service for personal, family, household or business purposes. Account includes:

(i) An extension of credit, such as the purchase of property or services involving a deferred payment; and
(ii) A deposit account.

(2) The term *board of directors* includes:

(i) In the case of a branch or agency of a foreign bank, the managing official in charge of the branch or agency; and
(ii) In the case of any other creditor that does not have a board of directors, a designated employee at the level of senior management.

(3) *Covered account* means:

(i) An account that a financial institution or creditor offers or maintains, primarily for personal, family, or household purposes, that involves or is designed to permit multiple payments or transactions, such as a credit card account, mortgage loan, automobile loan, margin account, cell phone account, utility account, checking account, or savings account; and

(ii) Any other account that the financial institution or creditor offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the financial institution or creditor from identity theft, including financial, operational, compliance, reputation, or litigation risks.

(4) *Credit* has the same meaning as in 15 U.S.C. 1681a(r)(5).

(5) *Creditor* has the same meaning as in 15 U.S.C. 1681a(r)(5), and includes lenders such as banks, finance companies, automobile dealers, mortgage brokers, utility companies, and telecommunications companies.

(6) *Customer* means a person that has a covered account with a financial institution or creditor.

(7) *Financial institution* has the same meaning as in 15 U.S.C. 1681a(t).

(8) *Identity theft* has the same meaning as in 16 CFR 603.2(a).

(9) *Red Flag* means a pattern, practice, or specific activity that indicates the possible existence of identity theft.

(10) *Service provider* means a person that provides a service directly to the financial institution or creditor.

(c) *Periodic Identification of Covered Accounts*. Each financial institution or creditor must periodically determine whether it offers or maintains covered accounts. As a part of this determination, a financial institution or creditor must conduct a risk assessment to determine whether it offers or maintains covered accounts described in paragraph (b)(3)(ii) of this section, taking into consideration:

(1) The methods it provides to open its accounts;

(2) The methods it provides to access its accounts; and

(3) Its previous experiences with identity theft.

(d) *Establishment of an Identity Theft Prevention Program*. (1) *Program requirement*. Each financial institution or creditor that offers or maintains one or more covered accounts must develop and implement a written Identity Theft Prevention Program (Program) that is designed to detect, prevent, and mitigate identity theft in connection with the opening of a covered account or any existing covered account. The Program must be appropriate to the size and complexity of the financial institution or creditor and the nature and scope of its activities.

(2) *Elements of the Program*. The Program must include reasonable policies and procedures to:

(i) Identify relevant Red Flags for the covered accounts that the financial institution or creditor offers or maintains, and incorporate those Red Flags into its Program;

(ii) Detect Red Flags that have been incorporated into the Program of the financial institution or creditor;

(iii) Respond appropriately to any Red Flags that are detected pursuant to paragraph (d)(2)(ii) of this section to prevent and mitigate identity theft; and

(iv) Ensure the Program (including the Red Flags determined to be relevant) is updated periodically, to reflect changes in risks to customers and to the safety and soundness of the financial institution or creditor from identity theft.

(e) *Administration of the Program*. Each financial institution or creditor

that is required to implement a Program must provide for the continued administration of the Program and must:

(1) Obtain approval of the initial written Program from either its board of directors or an appropriate committee of the board of directors;

(2) Involve the board of directors, an appropriate committee thereof, or a designated employee at the level of senior management in the oversight, development, implementation and administration of the Program;

(3) Train staff, as necessary, to effectively implement the Program; and
(4) Exercise appropriate and effective oversight of service provider arrangements.

(f) *Guidelines*. Each financial institution or creditor that is required to implement a Program must consider the guidelines in Appendix A of this part and include in its Program those guidelines that are appropriate.

§ 681.3 Duties of card issuers regarding changes of address.

(a) *Scope*. This section applies to a person described in § 681.2(a) that issues a debit or credit card (card issuer).

(b) *Definitions*. For purposes of this section:

(1) *Cardholder* means a consumer who has been issued a credit or debit card.

(2) *Clear and conspicuous* means reasonably understandable and designed to call attention to the nature and significance of the information presented.

(c) *Address validation requirements*.

A card issuer must establish and implement reasonable policies and procedures to assess the validity of a change of address if it receives notification of a change of address for a consumer's debit or credit card account and, within a short period of time afterwards (during at least the first 30 days after it receives such notification), the card issuer receives a request for an additional or replacement card for the same account. Under these circumstances, the card issuer may not issue an additional or replacement card, until, in accordance with its reasonable policies and procedures and for the purpose of assessing the validity of the change of address, the card issuer:

(1)(i) Notifies the cardholder of the request:

(A) At the cardholder's former address; or

(B) By any other means of communication that the card issuer and the cardholder have previously agreed to use; and

(ii) Provides to the cardholder a reasonable means of promptly reporting incorrect address changes; or

(2) Otherwise assesses the validity of the change of address in accordance with the policies and procedures the card issuer has established pursuant to § 681.2 of this part.

(d) *Alternative timing of address validation.* A card issuer may satisfy the requirements of paragraph (c) of this section if it validates an address pursuant to the methods in paragraph (c)(1) or (c)(2) of this section when it receives an address change notification, before it receives a request for an additional or replacement card.

(e) *Form of notice.* Any written or electronic notice that the card issuer provides under this paragraph must be clear and conspicuous and provided separately from its regular correspondence with the cardholder.

Appendix A to Part 681—Interagency Guidelines on Identity Theft Detection, Prevention, and Mitigation

Section 681.2 of this part requires each financial institution and creditor that offers or maintains one or more covered accounts, as defined in § 681.2(b)(3) of this part, to develop and provide for the continued administration of a written Program to detect, prevent, and mitigate identity theft in connection with the opening of a covered account or any existing covered account. These guidelines are intended to assist financial institutions and creditors in the formulation and maintenance of a Program that satisfies the requirements of § 681.2 of this part.

I. The Program

In designing its Program, a financial institution or creditor may incorporate, as appropriate, its existing policies, procedures, and other arrangements that control reasonably foreseeable risks to customers or to the safety and soundness of the financial institution or creditor from identity theft.

II. Identifying Relevant Red Flags

(a) *Risk Factors.* A financial institution or creditor should consider the following factors in identifying relevant Red Flags for covered accounts, as appropriate:

- (1) The types of covered accounts it offers or maintains;
- (2) The methods it provides to open its covered accounts;
- (3) The methods it provides to access its covered accounts; and
- (4) Its previous experiences with identity theft.

(b) *Sources of Red Flags.* Financial institutions and creditors should incorporate relevant Red Flags from sources such as:

- (1) Incidents of identity theft that the financial institution or creditor has experienced;
- (2) Methods of identity theft that the financial institution or creditor has identified that reflect changes in identity theft risks; and

(3) Applicable supervisory guidance.

(c) *Categories of Red Flags.* The Program should include relevant Red Flags from the following categories, as appropriate. Examples of Red Flags from each of these categories are appended as Supplement A to this Appendix A.

(1) Alerts, notifications, or other warnings received from consumer reporting agencies or service providers, such as fraud detection services;

(2) The presentation of suspicious documents;

(3) The presentation of suspicious personal identifying information, such as a suspicious address change;

(4) The unusual use of, or other suspicious activity related to, a covered account; and

(5) Notice from customers, victims of identity theft, law enforcement authorities, or other persons regarding possible identity theft in connection with covered accounts held by the financial institution or creditor.

III. Detecting Red Flags

The Program's policies and procedures should address the detection of Red Flags in connection with the opening of covered accounts and existing covered accounts, such as by:

(a) Obtaining identifying information about, and verifying the identity of, a person opening a covered account, for example, using the policies and procedures regarding identification and verification set forth in the Customer Identification Program rules implementing 31 U.S.C. 5318(l) (31 CFR 103.121); and

(b) Authenticating customers, monitoring transactions, and verifying the validity of change of address requests, in the case of existing covered accounts.

IV. Preventing and Mitigating Identity Theft

The Program's policies and procedures should provide for appropriate responses to the Red Flags the financial institution or creditor has detected that are commensurate with the degree of risk posed. In determining an appropriate response, a financial institution or creditor should consider aggravating factors that may heighten the risk of identity theft, such as a data security incident that results in unauthorized access to a customer's account records held by the financial institution, creditor, or third party, or notice that a customer has provided information related to a covered account held by the financial institution or creditor to someone fraudulently claiming to represent the financial institution or creditor or to a fraudulent website. Appropriate responses may include the following:

- (a) Monitoring a covered account for evidence of identity theft;
- (b) Contacting the customer;
- (c) Changing any passwords, security codes, or other security devices that permit access to a covered account;
- (d) Reopening a covered account with a new account number;
- (e) Not opening a new covered account;
- (f) Closing an existing covered account;
- (g) Not attempting to collect on a covered account or not selling a covered account to a debt collector;
- (h) Notifying law enforcement; or

(i) Determining that no response is warranted under the particular circumstances.

V. Updating the Program

Financial institutions and creditors should update the Program (including the Red Flags determined to be relevant) periodically, to reflect changes in risks to customers or to the safety and soundness of the financial institution or creditor from identity theft, based on factors such as:

- (a) The experiences of the financial institution or creditor with identity theft;
- (b) Changes in methods of identity theft;
- (c) Changes in methods to detect, prevent, and mitigate identity theft;
- (d) Changes in the types of accounts that the financial institution or creditor offers or maintains; and
- (e) Changes in the business arrangements of the financial institution or creditor, including mergers, acquisitions, alliances, joint ventures, and service provider arrangements.

VI. Methods for Administering the Program

(a) *Oversight of Program.* Oversight by the board of directors, an appropriate committee of the board, or a designated employee at the level of senior management should include:

- (1) Assigning specific responsibility for the Program's implementation;
- (2) Reviewing reports prepared by staff regarding compliance by the financial institution or creditor with § 681.2 of this part; and
- (3) Approving material changes to the Program as necessary to address changing identity theft risks.

(b) *Reports.* (1) *In general.* Staff of the financial institution or creditor responsible for development, implementation, and administration of its Program should report to the board of directors, an appropriate committee of the board, or a designated employee at the level of senior management, at least annually, on compliance by the financial institution or creditor with § 681.2 of this part.

(2) *Contents of report.* The report should address material matters related to the Program and evaluate issues such as: The effectiveness of the policies and procedures of the financial institution or creditor in addressing the risk of identity theft in connection with the opening of covered accounts and with respect to existing covered accounts; service provider arrangements; significant incidents involving identity theft and management's response; and recommendations for material changes to the Program.

(c) *Oversight of service provider arrangements.* Whenever a financial institution or creditor engages a service provider to perform an activity in connection with one or more covered accounts the financial institution or creditor should take steps to ensure that the activity of the service provider is conducted in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft. For example, a financial institution or creditor could require the service provider by contract to have policies and procedures to detect relevant Red Flags

that may arise in the performance of the service provider's activities, and either report the Red Flags to the financial institution or creditor, or to take appropriate steps to prevent or mitigate identity theft.

VII. Other Applicable Legal Requirements

Financial institutions and creditors should be mindful of other related legal requirements that may be applicable, such as:

- (a) For financial institutions and creditors that are subject to 31 U.S.C. 5318(g), filing a Suspicious Activity Report in accordance with applicable law and regulation;
- (b) Implementing any requirements under 15 U.S.C. 1681c-1(h) regarding the circumstances under which credit may be extended when the financial institution or creditor detects a fraud or active duty alert;
- (c) Implementing any requirements for furnishers of information to consumer reporting agencies under 15 U.S.C. 1681s-2, for example, to correct or update inaccurate or incomplete information, and to not report information that the furnisher has reasonable cause to believe is inaccurate; and
- (d) Complying with the prohibitions in 15 U.S.C. 1681m on the sale, transfer, and placement for collection of certain debts resulting from identity theft.

Supplement A to Appendix A

In addition to incorporating Red Flags from the sources recommended in section II.b. of the Guidelines in Appendix A of this part, each financial institution or creditor may consider incorporating into its Program, whether singly or in combination, Red Flags from the following illustrative examples in connection with covered accounts:

Alerts, Notifications or Warnings from a Consumer Reporting Agency

1. A fraud or active duty alert is included with a consumer report.
2. A consumer reporting agency provides a notice of credit freeze in response to a request for a consumer report.
3. A consumer reporting agency provides a notice of address discrepancy, as defined in § 681.1(b) of this part.
4. A consumer report indicates a pattern of activity that is inconsistent with the history and usual pattern of activity of an applicant or customer, such as:
 - a. A recent and significant increase in the volume of inquiries;
 - b. An unusual number of recently established credit relationships;
 - c. A material change in the use of credit, especially with respect to recently established credit relationships; or
 - d. An account that was closed for cause or identified for abuse of account privileges by a financial institution or creditor.

Suspicious Documents

5. Documents provided for identification appear to have been altered or forged.
6. The photograph or physical description on the identification is not consistent with the appearance of the applicant or customer presenting the identification.
7. Other information on the identification is not consistent with information provided by the person opening a new covered account or customer presenting the identification.

8. Other information on the identification is not consistent with readily accessible information that is on file with the financial institution or creditor, such as a signature card or a recent check.

9. An application appears to have been altered or forged, or gives the appearance of having been destroyed and reassembled.

Suspicious Personal Identifying Information

10. Personal identifying information provided is inconsistent when compared against external information sources used by the financial institution or creditor. For example:

- a. The address does not match any address in the consumer report; or
 - b. The Social Security Number (SSN) has not been issued, or is listed on the Social Security Administration's Death Master File.
11. Personal identifying information provided by the customer is not consistent with other personal identifying information provided by the customer. For example, there is a lack of correlation between the SSN range and date of birth.

12. Personal identifying information provided is associated with known fraudulent activity as indicated by internal or third-party sources used by the financial institution or creditor. For example:

- a. The address on an application is the same as the address provided on a fraudulent application; or
- b. The phone number on an application is the same as the number provided on a fraudulent application.

13. Personal identifying information provided is of a type commonly associated with fraudulent activity as indicated by internal or third-party sources used by the financial institution or creditor. For example:

- a. The address on an application is fictitious, a mail drop, or a prison; or
- b. The phone number is invalid, or is associated with a pager or answering service.

14. The SSN provided is the same as that submitted by other persons opening an account or other customers.

15. The address or telephone number provided is the same as or similar to the account number or telephone number submitted by an unusually large number of other persons opening accounts or other customers.

16. The person opening the covered account or the customer fails to provide all required personal identifying information on an application or in response to notification that the application is incomplete.

17. Personal identifying information provided is not consistent with personal identifying information that is on file with the financial institution or creditor.

18. For financial institutions and creditors that use challenge questions, the person opening the covered account or the customer cannot provide authenticating information beyond that which generally would be available from a wallet or consumer report.

Unusual Use of, or Suspicious Activity Related to, the Covered Account

19. Shortly following the notice of a change of address for a covered account, the institution or creditor receives a request for

a new, additional, or replacement card or a cell phone, or for the addition of authorized users on the account.

20. A new revolving credit account is used in a manner commonly associated with known patterns of fraud patterns. For example:

- a. The majority of available credit is used for cash advances or merchandise that is easily convertible to cash (e.g., electronics equipment or jewelry); or
- b. The customer fails to make the first payment or makes an initial payment but no subsequent payments.

21. A covered account is used in a manner that is not consistent with established patterns of activity on the account. There is, for example:

- a. Nonpayment when there is no history of late or missed payments;
- b. A material increase in the use of available credit;
- c. A material change in purchasing or spending patterns;
- d. A material change in electronic fund transfer patterns in connection with a deposit account; or
- e. A material change in telephone call patterns in connection with a cellular phone account.

22. A covered account that has been inactive for a reasonably lengthy period of time is used (taking into consideration the type of account, the expected pattern of usage and other relevant factors).

23. Mail sent to the customer is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the customer's covered account.

24. The financial institution or creditor is notified that the customer is not receiving paper account statements.

25. The financial institution or creditor is notified of unauthorized charges or transactions in connection with a customer's covered account.

Notice from Customers, Victims of Identity Theft, Law Enforcement Authorities, or Other Persons Regarding Possible Identity Theft in Connection With Covered Accounts Held by the Financial Institution or Creditor

26. The financial institution or creditor is notified by a customer, a victim of identity theft, a law enforcement authority, or any other person that it has opened a fraudulent account for a person engaged in identity theft.

Dated: October 5, 2007.

John C. Dugan,

Comptroller of the Currency.

By order of the Board of Governors of the Federal Reserve System, October 29, 2007.

Jennifer J. Johnson,

Secretary of the Board.

Dated at Washington, DC, this 16th day of October, 2007.

By order of the Board of Directors.
Federal Deposit Insurance Corporation.

Robert E. Feldman,
Executive Secretary.

Dated: October 24, 2007.

Red Flags Policy

Otay Water District

New Account Red Flags

Red Flags	Mitigation/Prevention
Customer does not want to give identifying information (full name, mailing address, phone number, etc.)	Request customer come into office with ID Do not open account for customer
Account is opened and closed multiple times after accruing high balances	Require parcel owner to assume responsibility of water account
Customer Representative is unsure person calling is really the tenant or owner of the property	Request customer provide proof of residency Do not open account for customer

Existing Account Red Flags

Red Flags	Mitigation/Prevention
Payments stop on an otherwise consistent up-to-date account	Attempt to contact individual Lock account for non-payment
Bill payment returned	2 returned payments result in Cash Only account Lock account if payment not made
Mail is returned	Attempt to contact account holder Lock account for non-payment



AGENDA ITEM 10b

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 13, 2009
SUBMITTED BY:		W.O./G.F. NO:	DIV. NO. A11
APPROVED BY: (Chief)	<i>RCB for JB</i> Joseph R. Beachem, Chief Financial Officer William Granger, Conservation Manager <i>WG</i>		
APPROVED BY: (Asst. GM):	<i>GA</i> German Alvarez, Assistant General Manager		
SUBJECT:	Declaration and Implementation of a Modified Drought Level 2, Effective July 1, 2009, to Exclude Watering Schedules and Drought Pricing		

GENERAL MANAGER'S RECOMMENDATION:

The General Manager recommends that the Board:

- Declares a Drought Level 2 due to water supply cutbacks, effective July 1, 2009.
- Defers implementation of drought pricing.
- Accepts the deferral of Drought Level 2 watering schedules done under the General Manager's authority, and
- Directs staff to monitor ongoing sales data with periodic updates to the Board.

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

To declare and implement a modified Drought Level 2, effective July 1, 2009, to exclude watering schedules and drought pricing.

ANALYSIS:

With both MWD and CWA declaring a Stage 2 Drought, staff is recommending that the District also declare a Level 2 "Drought Alert." MWD projects a 13% water shortage during the next fiscal year. The impact of this water supply shortage on San Diego County has been mitigated by CWA's successful efforts to secure additional water supplies. So, while there is a 13% water shortage at MWD, CWA has reduced that impact for San Diego County customers to only 8%. Additionally, Otay's successful efforts are expected to completely offset the remaining 8% CWA

water shortage. Much of this offset is due to the significant shift of water sales from potable to reclaimed, credit for recent growth, past conservation program activity, and the level of conservation achieved this fiscal year by Otay customers.

Based on these factors, the District is expected to remain under the allocation levels in 2010. Even if the water shortage worsens over the next two years, as CWA anticipates, the District will be able to maintain water sales at levels below the allocations if additional conservation is achieved by customers. CWA anticipates shortages moving up from 8% to 11% in 2011 to 14% in 2012. At these reduced allocation levels, the District's customers will need to increase the conservation levels for the District to avoid the CWA penalty pricing. Staff anticipates that the combined effect of the pricing signals sent on January 1, 2009, the pending increase on September 1, 2009, the existing economic difficulties, and the declaration of a Level 2 will be sufficient to motivate the added conservation. For this reason, a declaration of a Level 2 "Drought Alert" is recommended but without the implementation of Stage 2 rates. However, with the uncertainty of the future sales volumes, monitoring of sales and conservation must be continued, allowing the District to react in a timely manner to insufficient or excess levels of conservation.

As part of the District's declaration of a Level 2 water shortage, all of the restrictions currently listed under Level 1 will become mandatory beginning July 1, 2009. However, given the expectation that the District will be able to meet its water savings targets, the General Manager will not assign watering days or limit landscape watering times. These measures could be enacted as needed, should the water shortage become more severe. Instead, customers will be encouraged to water no more than three days a week and encouraged to use the online landscape watering calculator to develop a customized watering schedule.

In the event the District is not successful in maintaining the conservation levels this year or increasing the levels in future years, the District is still well positioned to adjust for the financial impact of the CWA penalties. Drought pricing is ready for implementation since it has previously been approved via the 218 process. Although no drought pricing is recommended at this time, it may become necessary in the future.

While the District is not faced with penalty pricing this year, a Level 2 is recommended since the county, as a whole, is in a

water shortage position and the District's future avoidance of penalties is dependent, in part, on increased conservation.

Conclusion

The need to declare a Level 2 water shortage and motivate conservation is twofold. First, a region-wide Level 2 declaration will allow for consistency in broadcasting the message across agencies and help the region maintain its water supply. Secondly, the District can avoid substantial future penalties by conserving enough water to remain below the CWA allocations. With the significant sale of reclaimed water and the existing conservation that is occurring, at this time staff does not recommend the implementation of drought pricing or the implementation of the watering schedules as authorized in a Level 2 drought. Instead, staff will monitor the level of conservation that is achieved and report to the Board as the year progresses.

FISCAL IMPACT:

 CXB

None.

STRATEGIC GOAL:

The District ensures its continued financial health through long-term financial planning and debt planning.

LEGAL IMPACT:



General Manager

Attachments:

- A) Committee Action Form
- B) Declaration of Drought Level 2 Presentation



ATTACHMENT A

SUBJECT/PROJECT:	Declaration and Implementation of a Modified Drought Level 2 to Exclude Watering Schedules and Drought Pricing
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COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 29, 2009. The following comments were made:

- Staff is requesting that the board declare a Level 2 Drought Alert effective July 1, 2009 due to water supply cutbacks.
- On April 14, 2009, MWD implemented Stage 2 Allocations as it is projected that the region will have a 13% supply shortage during the next fiscal year as:
 - The Colorado River is not providing any surplus water as it has in previous years.
 - The State Water Project supplies are reduced due to recent pumping restricts to protect the Delta smelt (regulatory drought).
 - The State entered into its third consecutive year of drought.
- In response to MWD's implementation of Stage 2 Allocations, CWA declared a Stage 2 Drought Alert effective July 1, 2009. CWA expects a 8% water shortage during the next fiscal year. They are also recommending implementation of Allocations and Penalty Pricing to cover the MWD penalty costs should CWA go over its Allotment from MWD.
- CWA's supply source includes:

○ MWD Allocation	380,000 AF
○ QSA	155,000 AF
○ Spot Transfers	<u>16,000 AF</u>
Total	551,000 AF

- Otay's allocation of the 551,000 AF is 39,832 or 7.23%. Staff believes that Otay can stay within its allocation as:
 - CWA's was able to offset the 13% cutback from MWD down to an 8% cutback.
 - Recycled water use has decreased Otay's dependence on CWA.
 - Construction water use is down.
 - Otay customers have been conserving.
- In the following fiscal years (FY 2011 to 2012), CWA anticipates a 10%, to possibly as high as 14%, cutback.
- The survey of the District's customers indicate that water sales in FY 2010 will be lower than in FY 2009. Current FY 2009 water use is 7.1% less than the FY 2010 allocations.
- Staff is recommending that the board declare a Drought Level 2, effective July 1, 2009, and hold off implementing drought pricing as it is felt that it is not needed to meet the District's allocation. However, staff will closely monitor water sales and recommend implementing drought pricing when it is needed.
- It is expected that many of the CWA member agencies will not be implementing drought pricing as well.
- The code indicates that all Level 1 measures become mandatory when a Level 2 Alert is declared. Staff is recommending excluding restrictions on watering days and duration of watering. The District still recommends that customers only water three days a week, but will not enforce the three day restriction or duration of watering (no more than 15 minutes per watering station per day).
- Dought Level I measures include:
 - Prohibit the washing down of paved surfaces.
 - Prohibit water waste from ineffiecent landscape irrigation such as runoff and overspray.
 - Retricting watering landscapes to after 6:00 p.m. and before 10:00 a.m. Suggest watering no more than three days a week using the water schedule found on the District's web page.
 - Use a positive shut-off nozzle for hand watering landscaped areas.
 - Use re-circulated water for ornamental fountains.

- o Wash vehicles using a positive shutoff nozzle and bucket.
 - o Restaurants to serve water only upon request.
 - o Offer guests of hotels (lodging establishments) the option not to launder linens and towels daily.
 - o Repair all water leaks within 48 hours.
 - o Use recycled water for construction purposes.
- Drought Level II measures include:
 - o Limit residential and commercial landscape irrigation to no more than three assigned days per week on a schedule established by the District GM. In November through April, landscape irrigation is limited to no more than once per week.
 - o Limit sprinkler irrigation to no more than 15 minutes per water station per day.
 - o Use a positive shutoff nozzle to water trees and shrubs not on automated irrigation systems on the same schedule as noted above.
- It was indicated that the District's customers will be notified of the declaration of a Drought Level 2 Alert through the customer *Pipeline* newsletter, bill inserts (bills forwarded in June 2009) and Proposition 218 notices (forwarded in mid-June 2009). CWA will also implement a media campaign indicating that a Level 2 Drought Alert has been declared.
 - The committee felt that if a Level 2 Alert is not needed at this time and the District will not be implementing the Drought Level 2 Alert fully, then the District should not declare a Level 2 Alert. The District should stay at the Drought Level I Alert.
 - It was discussed that the drawbacks to not declaring a Drought Level 2 Alert is the District will not be in concert with its sister agencies and it will also need to explain to the media why it is not declaring a Level 2 Alert.
 - The committee suggested that the message for the District not to declare a Level 2 Alert should include that the District's investments in recycled water use and conservation (self-policing) has contributed to potable water savings and cost savings. However, it is still important to continue to conserve.

- It was discussed that the District can implement drought pricing fairly quickly. Staff will have water sales information from another month's of billing and can present the information in June 2009.

- The committee recommended staying at a Drought Level I Alert until June 2009.

The committee supported presentation to the full board as an action item with the committee's recommendation to stay at a Drought Level I Alert until June 2009.

Otay Water District

Declaration and Implementation of
a Modified Drought Level 2,
Effective July 1, 2009

Introduction

- MWD/CWA
- Otay Allocation
- Monitoring/Reports
- Implementation of Level 2

MWD

- MWD - Implemented Stage 2 Allocations
 - 2010 demand of 2.11 MAF
 - 2010 Supply of 1.83 MAF
 - 13% Shortage
- First, the Colorado River is not providing any surplus water, as it has in previous years.
- Second, State Water Project supplies are reduced due to recent pumping restrictions to protect the Delta smelt (regulatory drought).
- Third, the state entered into its third consecutive year of drought.

CWA

- CWA declared a Stage 2 Drought Alert effective July 1, 2009
- 8% Shortage
- Also recommending implementation of Allocations and Penalty Pricing

Member Agency Water Shortage Declaration

Agency	Drought Level	Timeframe	Methodology
Carlsbad MWD	Level II Expected to Declare by Mid-May	Most likely within a Couple of Weeks	
Del Mar, City of	Level 1	Expected to move to a Level 2 in June	
Escondido, City of	Level 2 recommendation	May 20 to Council	Restrictions not rates
Fallbrook PUD	Level 2 declared	Last night – April 27	With adjustments - no new meters effective in 30 days balance of restrictions effective immediately.
Helix WD	Level 2 recommendation	June 3 to Board	Restrictions not rates
Lakeside WD	Level 2	Effective July 1	Rates – shifting from proposed 4 tier drought rates to 3 proposed tier (currently 2 tiers)

Member Agency Water Shortage Declaration

Agency	Drought Level	Timeframe	Methodology
Oceanside, City of	Level 2 recommendation	May 20 public hearing to put drought rates and drought structure into ordinance.	Restrictions not rates
Olivenhain MWD	Level 2 recommendation	May 27 to Board	Modified restrictions with no allocations or pricing. Dropping non-enforceable restrictions
Otay WD	Level 1	Will bring back to F&A Committee each month to review	
Padre Dam MWD	Level 2	Effective July 1	Running model for rates to get 8% water use reduction effective July 1 bills
Poway, City of	Level 2 recommendation	June	“Enforcing” restrictions with and emphasis on awareness and resources to fix problems. Moving forward with transition from flat to tiered rate structure).
Rainbow MWD	Level 2	Effective July 1	Restrictions not rates

Member Agency Water Shortage Declaration

Agency	Drought Level	Timeframe	Methodology
Ramona MWD	Level 2 anticipated	May 12 to Board	Restriction with penalties not rates or allocations.
Rincon del Diablo	Level 2		
San Diego, City of	Level 2	Effective June 1	Restrictions with fines not rates.
San Dieguito WD	Level 2 recommendation	May 13 to Board	All restrictions, but have not set up the watering schedule (i.e. days) yet. MAY be implementing drought pricing that is set up for a 10% reduction
Santa Fe ID	Level 2 recommendation	May 21 to Board	Restriction with penalties not rates or allocations.
Sweetwater Authority	Level 1 or 2	May 27 to Board workshop	Open to change
Vallecitos WD	Level 2	July 1	Changing ordinance to include, "GM shall have the authority and discretion to determine the administration of the conservation practices"

Member Agency Water Shortage Declaration

Agency	Drought Level	Timeframe	Methodology
Valley Center MWD	Level 2	Effective July 1	Restriction of meter sales moved to a Level 3. M&I customers will be provided a voluntary monthly allocation with possibility of moving to mandatory in 1/2010 if 8% savings target not achieved
Vista ID	Level 2	Effective June 1	Watering day restrictions, do not allow operation of ornamental fountains

CWA Supply (Tentative)

Supply Source	Volume (aft)
MWD Allocation	380,000
QSA	155,000
Spot Transfers	16,000
Total	551,000

- Other factors that may affect the allocation:
 - DWP increased water from SWP to 30%
 - Use of local storage
 - MWD final adjustments

Otay's Allocation (Tentative)

- Otay's share of CWA Water: 7.23%
- CWA's available water is: x 551,000 aft
- Otay's tentative allocation is: 39,832 aft

- Factors making it possible for Otay to be within the allocation:
 - CWA's ability to offset the 13% cutback from MWD down to an 8% cutback
 - Recycled water usage has decreased Otay's dependence on CWA
 - Construction water usage is down
 - Otay customers level of conservation

Penalties Not Anticipated

- Penalty pricing not likely for Otay
 - Otay's 2010 tentative allocation = 39,832 aft
 - Otay's 2009 budgeted purchases = 38,793 aft
(Due to conservation and additional recycled.)
- Ongoing conservation is needed to stay within the allocation

Drought Pricing Remains an Important Tool

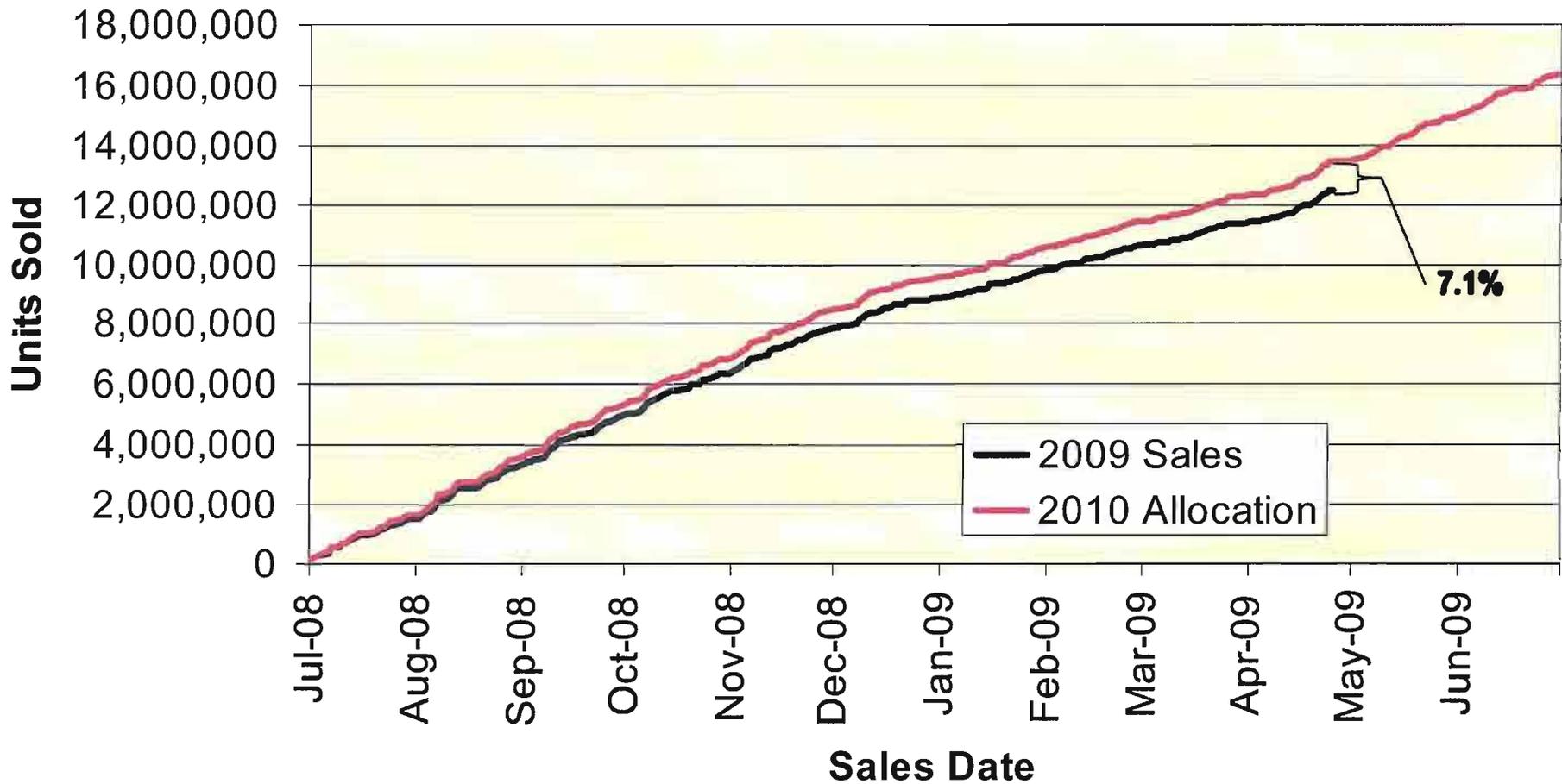
- Recommend to Declare Drought Level 2, effective July 1, 2009
- Drought Pricing
 - Hold off implementation
 - Available as needed to offset lower sales and penalties
- Monitor and implement as needed
 - Monitoring sales remains important
 - CWA anticipates increased shortages for 2 years before the shortages decrease

Monitoring Sales

- New daily reports are available
 - Comparing allocations to actual sales
 - Comparing historical sales to current sales

Usage Reports

2009 Water Sales vs 2010 Allocation



Level 2 Water Waste Prohibitions

- Staff recommends that the Board declare a Level 2 “Drought Alert” condition
- All the Level 1 measures become mandatory when a Level 2 is declared
 - Excluding restrictions on watering days and duration of watering

Recommendations

- Declare a Drought Level 2 due to water supply cutbacks, effective July 1st
- Defer implementation of drought pricing
- Accept the deferral of Drought Level 2 watering schedules done under the GM's authority
- Direct staff to monitor ongoing sales data with periodic updates to the Board



STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	May 13 2009
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
SUBJECT:	Board of Directors 2009 Calendar of Meetings		

GENERAL MANAGER'S RECOMMENDATION:

At the request of the Board, the attached Board of Director's meeting calendar for 2009 is being presented for discussion.

PURPOSE:

This staff report is being presented to provide the Board the opportunity to review the 2009 Board of Director's meeting calendars and amend the schedules as needed.

COMMITTEE ACTION:

N/A

ANALYSIS:

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

STRATEGIC GOAL:

N/A

FISCAL IMPACT:

None.

LEGAL IMPACT:

None.

General Manager

Attachments: Calendar of Meetings for 2009

**Board of Directors, Workshops
and Committee Meetings
2009**

Regular Board Meetings:

January 7, 2009
February 4, 2009
March 4, 2009
April 1, 2009
May 13, 2009
June 3, 2009
July 1, 2009
August 5, 2009
September 2, 2009
October 7, 2009
November 4, 2009
December 2, 2009

**Special Board or Committee Meetings (3rd
Wednesday of Each Month or as Noted)**

January 21, 2009
February 18, 2009
March 18, 2009
April 22, 2009
May 20, 2009
June 17, 2009
July 22, 2009
August 19, 2009
September 23, 2009
October 21, 2009
November 18, 2009
December 16, 2009

Board Workshops:

Budget Workshop, May 21, 2009
Board Retreat Workshop, April 28, 2009



AGENDA ITEM 11b

STAFF REPORT

TYPE MEETING:	Special Board	MEETING DATE:	May 13, 2009
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
APPROVED BY:			
SUBJECT:	Local Area Formation Commission (LAFCO) Special Districts 2009 Election		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider casting votes for a Regular Special District Member and Alternate Special District Member on LAFCO's Commission.

COMMITTEE ACTION: _____

N/A

PURPOSE:

To present for the Board's consideration the LAFCO Special Districts 2009 Election ballots.

ANALYSIS:

In January of this year, LAFCO solicited nominations for a Regular Special District Member and Alternate Special District Member to serve on their Board of Directors. The District's Finance, Administration and Communications Committee reviewed the request for nominations and recommended nominating Director Croucher for the Alternate Special Member and, Mr. John Ingalls, Santa Fe Irrigation District, for the Regular Special District Member. The board concurred at the February 4, 2009 board meeting.

The District has received the ballots for the election along with the Nominating Committee's report/recommendations and the candidates' nomination forms (please see attached). LAFCO's Nominating Committee recommends voting for Director Croucher and Mr. John Ingalls for the Alternate Special District Member and Regular Special District Member respectively.

The District's ballot must be submitted to LAFCO by May 15, 2009.

FISCAL IMPACT: _____

None.

STRATEGIC GOAL:

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT: _____

None.



General Manager

Attachments:

- LAFCO Correspondence and Ballots
- LAFCO Nominating Committee Report
- Candidates' Nomination Forms



ATTACHMENT A

SUBJECT/PROJECT:	Local Area Formation Commission (LAFCO) Special Districts 2009 Election
-------------------------	--

COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on April 29, 2009 and the committee recommended that it be presented for the full board's consideration as an action item.



Chairman

Bill Horn
County Board of
Supervisors

April 3, 2009

Vice Chairman

Bud Pocklington
South Bay Irrigation District

TO: Independent Special Districts of San Diego County

FROM: Executive Officer
Local Agency Formation Commission

Members

Dianne Jacob
County Board of
Supervisors

SUBJECT: 2009 Special Districts Election

Donna Frye
Councilmember
City of San Diego

Carl Hilliard
Councilmember
City of Del Mar

Betty Rexford
Councilmember
City of Poway

Vacant
Special Districts
Representative

Andrew L. Vanderlaan
Public Member

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Mark Lewis
Mayor
City of El Cajon

John S. Ingalls
Santa Fe
Irrigation District

Harry Mathis
Public Member

Executive Officer

Michael D. Ott

Counsel

William D. Smith

By our letter of January 16, 2009, we solicited nominations for one LAFCO regular Special District member and one LAFCO alternate Special District member. By the deadline of February 27, 2009, two nominations for the regular member and five nominations for the alternate member were received by LAFCO. As required by the Selection Committee Rules, all eligible nominations were forwarded to the nominating committee. The 2009 nominating committee was comprised of Tom Pocklington (Bonita-Sunnyside Fire Protection District), Judy Hanson (Leucadia Wastewater District), and Augie Scalzitti (Padre Dam Municipal Water District). After the Candidate's Forum held on March 26, 2009 at the San Diego Chapter of the California Special Districts Association's special meeting, LAFCO Consultant Harry Ehrlich met with the nominating committee to discuss a recommended slate of nominees for the open positions. A copy of the committee's report is attached (**Attachment 1**), containing ballots on which to record your votes (**Attachment 2**). A list of the eligible independent special districts, formatted in label form, is provided for your convenience (**Attachment 3**). Special districts may use the mailing list to send letters of support or additional biographical material for a particular candidate. Please note that LAFCO staff has not included any of the candidates' promotional materials with the election materials. Lastly, attached are a summary and copies of all nominations received (**Attachment 4**).

With respect to ballots, there is a separate ballot for each position: yellow for the LAFCO regular member, and blue for the LAFCO alternate member. **Be sure each ballot is marked only for the number of positions to be voted for in that category. A ballot that is cast for more than the indicated number of positions will be disregarded.**

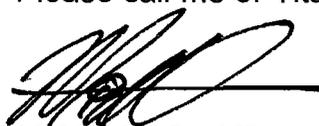
The ballots should be considered by your full district board. State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the legislative body appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the person who casts your district's votes. **A ballot received without a signed certification form will not be counted.**

All nominees are listed on the relevant ballot. An asterisk indicates the nominating committee's recommendations. Write-in candidates are permitted, and spaces have been provided for that purpose.

The deadline for receipt of the ballots by LAFCO is **May 15, 2009.** The Selection Committee Rules require that marked ballots be returned **by certified mail, return receipt requested.** Facsimile (FAX) ballots and certification forms will be accepted, **if necessary to meet the ballot deadline,** but originals must be submitted as soon as possible thereafter.

The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business. There are 61 independent special districts in the County; therefore, a minimum of **31** ballots must be received to certify that a legal election was conducted. A candidate for a LAFCO member must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office, and will be made available upon request.

Please call me or Tita Jacque Mandapat if you have any questions.



MICHAEL D. OTT
Executive Officer

MDO:tjm

- Attachments:
- 1) Nominating Committee Report and Recommendations
 - 2) Special District Election Vote Certification Form & Ballots
 - 3) Independent Special District Labels
 - 4) Independent Special District Summary of Nominations and Copies of Nomination Forms

**2009 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER**

VOTE FOR ONLY ONE

* **John Ingalls** []
(Santa Fe Irrigation District)

Charles W. Muse []
(Helix Water District)

Write-ins

_____ []

_____ []

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2009 Special Districts Selection Committee Election as:

[] the presiding officer, or

[] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating committee's recommendation

**2009 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER**

VOTE FOR ONLY ONE

Tom Bumgardner (Valley Center Parks and Recreation District) []

Tim Geiser (Deer Springs Fire Protection District) []

Martin Marugg (Alpine Fire Protection District) []

Jo MacKenzie (Vista Irrigation District) []

* **Gary Croucher (Otay Water District)** []

Write Ins

_____ []
_____ []

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2009 Special Districts Selection Committee Election as:

- [] the presiding officer, or
[] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating committee's recommendation



Chairman

Bill Horn
County Board of
Supervisors

April 3, 2009

Vice Chairman

Bud Pocklington
South Bay Irrigation District

TO: Independent Special Districts in San Diego County

FROM: 2009 Special Districts Election Nominating Committee

Members

Dianne Jacob
County Board of
Supervisors

SUBJECT: Nominating Committee Report and Recommendations

Donna Frye
Councilmember
City of San Diego

In 2009, independent special district nominations were solicited for: (1) one regular special district member on LAFCO with a term expiring in 2013, and (2) one alternate special district member on LAFCO with a remaining term expiring in 2011. By the deadline of February 27, 2009, our office received two nominations for the LAFCO regular special district member position, and five nominations for the LAFCO alternate special district member position.

Carl Hilliard
Councilmember
City of Del Mar

Betty Rexford
Councilmember
City of Poway

Vacant
Special Districts
Representative

As required by the Selection Committee Rules, a nominating committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According to the Selection Committee Rules, the nominating committee is appointed by the chairperson or vice chair of the Special Districts Advisory Committee. Since Chairwoman Jo MacKenzie is a candidate for the alternate commission position on LAFCO, Executive Officer Michael Ott made appointments to the nominating committee. A Candidates Forum, moderated by Mr. Ott and LAFCO Consultant Harry Ehrlich, was scheduled on March 26 as part of a special meeting of the San Diego Chapter, California Special Districts Association. All candidates were invited to attend and present a brief statement of qualifications. In the interest of impartiality, the nominating committee decided to conclude its deliberations after the Candidates Forum. In evaluating the nominations, the committee considered special district experience, interest, and knowledge of LAFCO issues. For those nominees who are incumbents, the committee further considered attendance records and meeting participation. The committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. The nominating committee's recommendations for each category follows.

Andrew L. Vanderlaan
Public Member

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Mark Lewis
Mayor
City of El Cajon

John S. Ingalls
Santa Fe
Irrigation District

Harry Mathis
Public Member

Executive Officer

Attachment 1

Michael D. Ott

Counsel

William D. Smith

NOMINATING COMMITTEE RECOMMENDATIONS

LAFCO Regular Special District Member

The Nominating Committee recommended **John Ingalls** (Santa Fe Irrigation District).

LAFCO Alternate Special District Member

The Nominating Committee recommended **Gary Croucher** (Otay Water District).

Copies of all nominations are attached following this report.

2009 NOMINATING COMMITTEE

TOM POCKLINGTON
Bonita-Sunnyside Fire Protection District

JUDY HANSON
Leucadia Wastewater District

AUGIE SCALZITTI
Padre Dam Municipal Water District

**2009 SPECIAL DISTRICTS ELECTION
SUMMARY OF NOMINATIONS
REGULAR AND ALTERNATE LAFCO COMMISSIONER**

LAFCO Regular Special District Member Candidates

* John Ingalls
(Santa Fe Irrigation District)

Charles W. Muse
(Helix Water District)

LAFCO Alternate Special District Member Candidates

Tom Bumgardner
(Valley Center Parks and Recreation District)

Tim Geiser
(Deer Springs Fire Protection District)

Martin Marugg
(Alpine Fire Protection District)

Jo MacKenzie
(Vista Irrigation District)

* Gary Croucher
(Otay Water District)

Please note: The order in which the candidates' names are listed were determined by random selection

* = Nominating committee's recommendation

**2009 SPECIAL DISTRICTS
NOMINATION/RESUME**

RECEIVED

FEB 20 2009

Date received by LAFCO: SAN DIEGO LAFCO

NOMINATED BY: Santa Fe Irrigation District

NAME OF NOMINEE: John S. Ingalls
Address: P.O. Box 409, Rancho Santa Fe, CA 92067
Phone: 858-527-2556
Email: jingalls@sfidwater.org

NOMINATED FOR: LAFCO Regular Member

DISTRICT EXPERIENCE:

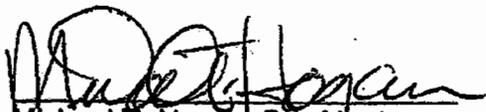
Elected to Santa Fe Irrigation District Board of Directors in 2002 and re-elected in 2006. Serves on Finance Committee and Organization and Personnel Committee, represents community on San Dieguito River Valley Regional Open Space Park Joint Powers Authority Citizens Advisory Committee, former member of San Dieguito River Watershed Planning Guidance Group.

LAFCO EXPERIENCE:

Elected in 2005 as LAFCO Alternate Special District Member and re-elected in 2007. Has consistently attended LAFCO meetings and workshops of importance to special districts across the County. Provided input to LAFCO on specific issues during the North Central San Diego County Municipal Service Review and Sphere of Influence Update (approved May 2, 2005).

ADDITIONAL INFORMATION:

Appointed by Board of Supervisors to the San Dieguito Planning Group, participated in workshops on GP2020 update, and made presentations to County Planning Commission. Worked with Staff of County DPLU, DPW, and Parks Dept. on Specific Plan Amendments. Direct involvement in 2003 County Zoning Ordinance Relating to Wireless Telecommunications Facilities (01-03). Corona College Heights Orange & Lemon Association member/grower of citrus, primarily lemons. Former municipal bond lawyer and financial advisor to special districts nationwide, personally led efforts to enact legislation and organize special districts and joint powers authorities in several states besides California, for schools, water supply, wastewater treatment, public power, health care, affordable housing, and environmental cleanup. Active service on multiple boards of directors, including nonprofit and for-profit corporations, and advisory boards such as Scripps Clinic Board of Advisors. Life member, U.S. Navy League. Admitted to practice law in New York and Massachusetts. Chairman, Rancho Santa Fe Association Road & Traffic Committee. Resides in Rancho Santa Fe, with two children.



Michael T. Hogan, President
Santa Fe Irrigation District Board of Directors

RECEIVED

2009 SPECIAL DISTRICT
NOMINATION/RESUME

FEB 10 2009

SAN DIEGO LAFCO

Date Received by LAFCO _____

NOMINTED BY: Helix Water District

NAME OF NOMINEE: Charles W. Muse
Address: 7811 University Avenue, La Mesa, CA 91944
Phone: 619-465-3207
Email: cmuse33911@aol.com

NOMINATED FOR: LAFCO REGULAR MEMBER (✓)
LAFCO ALTERNATE MEMBER ()

DISTRICT EXPERIENCE:

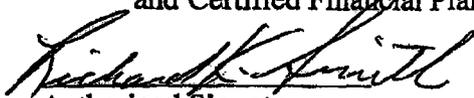
Past President of Helix Water District Board of Directors
President of Council of Water Utilities
District representative to the Water Conservation Garden Authority
District representative on Harry Griffen Park Steering Committee
District representative to San Diego River Conservancy and San Diego River Coalition
Board member of San Diego East County Chamber of Commerce
Insurance and Personnel Committee member at Association of California Water Agencies
District representative to Association of California Water Agencies Joint Insurance Powers Authority, member of Risk Management Committee
District representative to National Water Resources Association

LAFCO EXPERIENCE:

None

ADDITIONAL INFORMATION:

Member of City of La Mesa Citizens' Preparedness Ad Hoc Committee
Retired President and CEO of GAF Financial and Insurance Services
Served as adjunct faculty of the College for Financial Planning and as instructor at San Diego State University Department of Finance for 18 years
Founding Director of the Home for Guiding Hands, residential facility for developmentally Disabled and currently on Foundation Board
Served as Board member of Lemon Grove Chamber of Commerce and Vice-Chair of San Diego Historic Site Board
Served for 14 years as a Planning Commissioner for City of La Mesa
Twice appointed by Govern Reagan to serve on Developmental Disabilities Board for San Diego and Imperial Counties
Three professional designations: Chartered Life Underwriter, Chartered Financial Consultant and Certified Financial Planner


Authorized Signature

**2009 SPECIAL DISTRICTS
NOMINATION/RESUME**

Date Received by LAFCO _____

NOMINATED BY: Valley Center Parks and Recreation District
District

NAME OF NOMINEE: Tom Bumgardner
Address: PO Box 141
Phone: (760) 749-8852
E-mail: bum1313@gmail.com

NOMINATED FOR: LAFCO ALTERNATE MEMBER (X)

DISTRICT EXPERIENCE:

1. Director, Valley Center Parks and Recreation District - 6 years
2. Past Director of Deer Springs Fire District Board - 6 years
3. Several subcommittees for the Valley Center Planning Group - 6 years

LAFCO EXPERIENCE:

1. Fire and emergency medical board for two years.

ADDITIONAL INFORMATION:

1. Director of Paradise Victim Relief Board - 18 months (2003)
2. President, Valley Center Chamber of Commerce - 2 years
3. Chair, Valley Center Western Days, 5 years; involved 25 years

Tom Bumgardner
(Authorized Signature)

2009 SPECIAL DISTRICTS
NOMINATION RESUME

RECEIVED

FEB 24 2009

Date Received by LAFCO SAN DIEGO LAFCO

NOMINATED BY: Deer Springs Fire Protection District
District

NAME OF NOMINEE: Tim Geiser
Address: 26208 Jersmond Dene Rd. Escondido, CA 92026
Phone: 760-738-9331
E-mail: MATINATI@AOL.COM

NOMINATED FOR: LAFCO REGULAR MEMBER ()
LAFCO ALTERNATE MEMBER (X)

DISTRICT EXPERIENCE:

Director- Deer Springs Fire Protection District

LAFCO EXPERIENCE:

Have not served directly. I have followed closely many of the issues that the Board has been confronted with.

ADDITIONAL INFORMATION:

Past Commissioner- California Avocado Commission
President - TANGENT Enterprises A Calif/ Corp for twenty-five years

Robert D. Fry
(Authorized Signature)

**2009 SPECIAL DISTRICTS
NOMINATION/RESUME**

RECEIVED

FEB 23 2009

Date Received by LAFCO SAN DIEGO LAFCO

NOMINATED BY: Alpine Fire Protection District
(District)

NAME OF NOMINEE: Martin Marugg

Address: 1976 Pine View Road, Alpine CA 91901

Phone: 619-445-1751

Email: mmarugg@cox.net

NOMINATED FOR: LAFCO REGULAR MEMBER ()
LAFCO ALTERNATE MEMBER (X)

DISTRICT EXPERIENCE: Martin Marugg has served on the Alpine Fire Protection District (AFPD) Board since 2002. In November 2006, he was reelected to a four-year term and held the position of Board President for two years. Marugg represents AFPD as alternate commissioner of the multi-agency Heartland Communications Authority (HCFA). He has served as second vice president and membership chairman of the San Diego Chapter of California Special District's Association and as the District's representative to FAIRA (Fire Agencies Insurance Risk Authority). He was appointed to FDAC Board of Directors on February 6, 2009 as Zone 6 Director. On Labor Day 2008, he was re-elected for a seat on the Palomar Mountain Mutual Water Company and serves as President for a second three year term of office.

LAFCO EXPERIENCE: Mr. Marugg served as Alpine Fire District's representative to the Fire Districts and County Fire Chiefs Substantially Similar Plan (SSP) group. He attended all meetings of both groups in the formation of the SSP position paper. He continues to serve in this position.

ADDITIONAL INFORMATION: Marugg retired from the San Diego Fire Department (SDFD) in September 1999 after 32 years of service. One of the highlights of his tenure was serving as officer in charge of the ECHO 3 Communications Van which was funded through the County of San Diego, and in that capacity responding to all second alarm fires or greater in the County of San Diego and providing assistance in setting up the command structure for the incident. Marugg held the position as Facilities Maintenance Officer for the San Diego Fire Department. During his 32 years with SDFD he served as Fire Marshal after the Normal Heights Fire and was in charge of all weed and brush abatement for the city of San Diego. He also served as the Chief in charge of the Fire Communications Center for four years during which he supervised 27 dispatchers, 4 rear office staff, and 4 dispatch Captains. Since his retirement Marugg has continued his involvement in community related organizations and has served on the supervisory committee for the Federal Firefighters Credit Union for nineteen years.


(Authorized Signature)

RECEIVED

FEB - 9 2009

SAN DIEGO LAFCO

**2009 SPECIAL DISTRICTS
NOMINATION/RESUME**

Date Received by LAFCO _____

NOMINATED BY: VISTA IRRIGATION DISTRICT
District

NAME OF NOMINEE: Jo MacKenzie
Address: 1578 Palomar Drive, San Marcos, CA 92069
Phone: (760) 743-7969
E-mail: mackgroup@cox.net

NOMINATED FOR: **LAFCO REGULAR MEMBER ()**
LAFCO ALTERNATE MEMBER (X)

DISTRICT EXPERIENCE: Elected to Board of Directors in 1992, serving as President in 1993/94, 1999, 2004 and 2008. Chaired Water ReUse Committee, Water Rights Committee member, and Public Affairs Committee; Fiscal Policy Committee member 1996-2008, serving as Chair in 1996 -1997, 2003 - 2004, 2007- 2008. Presently serving as Chair of the Warner Ranch Committee and Vice-Chair of the Water Sustainability Committee.

LAFCO EXPERIENCE: Member of LAFCO Special District Advisory Committee, 1994 to present, Vice-Chair 2001 to 2004; serving as Chair of the Special District Advisory Committee from 2005 to present. Committee Member of LAFCO's Municipal Service Review Working Group. As a land use planner owning my own consulting firm since 1986, I have processed annexations, dissolutions and reorganizations to water and sewer districts and the cities of San Marcos, Escondido and Vista.

ADDITIONAL INFORMATION: Served as CSDA, San Diego Chapter, Vice President 1996/97, President 1998/99. Elected State CSDA Board member Region 6 in 2003. Presently serving on the State CSDA Executive Committee as Treasurer. Chair CSDA Legislative Committee, 2006-2009. Active in the Assoc. of California Water Agencies since 1993. Serving on the ACWA Membership Committee since 1996 and as Vice Chair from 2000 to present. ACWA Region 10 Board member since 1997; presently Alternate Chair. Actively involved with the cities of San Marcos and Vista: Served on the San Marcos City Planning Commissioner, San Marcos Affordable Housing Task Force, and San Marcos Budget Review Committee member, 1980-1982 and 1995 to 2006, Chair from 1996 to 2006.



(Authorized Signature)

Lisa R. Soto, Board Secretary

**2009 SPECIAL DISTRICTS
NOMINATION/RESUME**

RECEIVED

FEB 18 2009

Date Received by LAFCO SAN DIEGO LAFCO

NOMINATED BY: Otay Water District

NAME OF NOMINEE: Gary Croucher

Address: 2554 Sweetwater Springs Blvd., Spring Valley, CA 91978

Phone: 619-670-2280

NOMINATED FOR: LAFCO REGULAR MEMBER ()
 LAFCO ALTERNATE MEMBER (X)

DISTRICT EXPERIENCE: Mr. Gary Croucher was appointed to the Board of the Otay Water District in June 2001 by the SD County Board of Supervisors and following his appointment was elected twice to the Division 3 seat in November 2002 and 2006 for four-year terms. Mr. Croucher is currently serving his 3rd term as President of Otay's Board of Directors and has served as one of the District's two representatives to CWA since July 2001. He is chair of Otay's Engineering, Operations and Water Resources Committee, is past chair of its Employee Negotiations Ad Hoc Committee and serves as the alternate representative on the Water Conservation Garden Authority's Board of Directors. As a member of CWA's Board of Directors, Mr. Croucher has been reappointed to the Legislative, Conservation and Outreach Committee, the Small Contractor Outreach and Opportunity Program Committee and as 2nd Alternate to SANDAG. He is past chair of their Imported Water Committee and a past member of its Colorado River Programs Committee and the Conservation Ad Hoc Committee. Mr. Gary Croucher is currently Vice Chair of CSDA's San Diego Chapter.

LAFCO EXPERIENCE: Mr. Croucher is currently a member of LAFCO's Special Districts Advisory Committee and served as the alternate for Fire Chief Augie Ghio on the LAFCO Task Force on Fire Protection and Emergency Medical Services. He also participated as a Board of Director with the LAFCO Municipal Service Review and has experience at the employee and staff level serving on two (2) separate successful Special District Consolidations which were requested by the agencies.

ADDITIONAL INFORMATION: Mr. Croucher was unanimously nominated by the Otay Water District's Board of Directors for the Alternate Member seat on LAFCO's Board. He is supported by both Water and Fire Districts and is endorsed by outgoing LAFCO Regular District representative, Mr. Andy Menshek. He and Mr. John Ingalls (as Regular LAFCO Member) desire to work together and support each other to ensure Special Districts are properly and consistently represented at LAFCO. Mr. Croucher is a long-time firefighter in San Diego and a resident of Spring Valley. He is the Division Chief for the San Miguel Consolidated Fire Protection District and during his 24 year career as a firefighter, has moved up the ranks from Firefighter, Engineer, Captain and Battalion Chief to his current position as Division Chief. He has also been recognized for numerous achievements including being named Employee of the Year and served as the President of the Executive Board of Directors for Southern Area Fire Equipment Research (SAFER) in 2004.



(Authorized Signature)

AGENDA ITEM 12



STAFF REPORT

TYPE	Regular Board Meeting	MEETING	May 13, 2009
MEETING:		DATE:	
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	N/A DIV. NO. N/A
SUBJECT:	General Manager's Report		

GENERAL MANAGER:

FLAGSHIP PROJECTS:

Update on the design of the **36-Inch Potable Water Pipeline from FCF #14 to Regulatory Site** (CIP P2009) for the month of March 2009:

- The San Diego County Water Authority's project to upgrade Otay Flow Control Facility No. 14 started March 1, 2009. FCF #14 will be shut down for the planned upgrade until July 31, 2009. The La Mesa Sweetwater Extension (LMSE) will continue to receive water from FCF #8 until this upgrade is complete and the temporary reconnection to the upgraded FCF #14 is made by TC Construction.
- The District received the Encroachment Permit from Caltrans on March 5, 2009 and the Advertisement for Bid was sent out on March 6, 2009. A Pre-Bid Meeting was held on March 24, 2009 and the Bid Opening was scheduled for April 23, 2009. Staff is reviewing the bids and expects to present the results to the Engineering, Operations and Water Resources Committee in May for action by the Board at the June board meeting.
- Staff is working with Jones & Stokes on the preparation of a Low-effect Habitat Conservation Plan (LEHCP) that will result in a take permit for the impacts to the California Coastal Gnatcatcher and its habitat due to the pipeline

construction in and around Cuyamaca College. A second draft of the LEHCP is scheduled to be submitted by the end of April and it is expected that the take permit will be finalized before October, 2009 so that work in the College area can proceed outside of the breeding season for the gnatcatcher.

ADMINISTRATIVE SERVICES, INFORMATION TECHNOLOGY AND FINANCE:

Administrative Services:

Human Resources:

- The District held Employee Information Meetings on April 22nd for District employees. These meetings are held every six months to provide employees with relevant information regarding key District projects and District updates. Items covered at the meetings included updates on water supply, customer rates, the 36-inch pipeline project, INET migration to SharePoint, Fire Prevention, and the backflow/cross connection program.
- Please mark your calendars to attend the District's Summer Recognition Luncheon scheduled for July 16th in the Operations building.
- The Annual Western Region International Public Management Association for Human Resources (IPMA-HR) Conference was held in Denver, Colorado, April 20th - 22nd. Human Resources staff attended to obtain the latest information regarding Human Resources trends and programs.
- **New Hires** - There were no new hires in the month of April.

Safety & Security:

- **Security** - Reviewed bids with IT on installing cameras at the Reclamation Plant. Staff is planning to phase in the new LIONEL security panels which will combine alarm and access control systems (part of Strategic Plan upgrades).
- **Conference** - Ted Cudal, Safety and Security Administrator, and staff attended the Asian Business Association's "Preparing for a Pandemic" meeting on April 23, 2009.

- **Safety Training** - The following training events were completed:
 - o April 8, 2009: Emergency Response Team training for Ammonia Leaks at the 30 MG Reservoir/980-2 Pump Station
 - o April 9, 2009: Hearing Conservation Training and Testing
 - o April 22, 2009: Fire Prevention Training (All-Hands)
 - o April 23, 2009: Fire Extinguisher Training with San Miguel Fire Department (Operations)
 - o April 28, 2009: Respiratory Protection Training and Fit Testing.

- **CAVCOM Communications** - Conducted a demonstration of a new communications system for the Emergency Response Team (HAZMAT) on April 28, 2009. The system will be compatible with our current 800 MHz radios.

Purchasing and Facilities:

- **Purchase of Property Located at 2500 Sweetwater Springs Blvd** - The purchase of the lot adjacent to the Operations' yard continues to move forward. The District has entered into escrow for the property and has reviewed and requested a minor change to the title report, deleting a statement that a location of an easement cannot be determined. The District has received various documents including the grant deed that are being reviewed by legal counsel. It is expected that escrow should close, as scheduled, on May 7, 2009.

- **Northrop Grumman/RAMAR** - As reported previously to the Board, the 17,827 RAMAR/Badger AMR meters retained through the Northrop Grumman litigation are defective and are of no use to the District. The District attempted to dispose of the meters through sale to other water meter users, including Mexico, and was unable to obtain any offers. Therefore, the Operations Department declared them surplus for disposal pursuant to District's surplus procedures. As such, they will be disposed of under the General Manager's authority through sale to a scrap dealer. Depending on the spot market price for "dirty" brass, it is estimated that the value of the meters is between \$35,000 and \$50,000. The disposal of the meters closes the RAMAR AMR litigation matter.

- **Purchase Orders** - There were 141 purchase orders processed in April 2009 for a total amount of \$341,189.22.

Water Conservation and School Education:

- **Water Conservation Rebate Reservation System:** On April 1st, Metropolitan Water District announced that a reservation system was now in effect due to the overwhelming success of the rebate programs. Reservations were available for about a week, and then customers were told to call back at the beginning of May. District customers who had an application in hand were told to go ahead and submit their application and receipts and that their rebate applications would be processed. On May 1st, the rebate processing center was open for two hours until they exhausted the available funding for the month. Since the announcement of the reservation system and its severe funding limits, District staff has been pushing MET and CWA to provide additional funding for rebates. Staff is working on resolving all of the rebate requests from customers.
- **Outreach events:** District staff worked at the Chula Vista Go Green and Clean Family Day as well as the Eastlake Walmart's 3rd Annual Children's Earth Day Celebration on Saturday, April 18. In addition, the District helped staff the two water agency booths at the Spring Garden Festival on Saturday, April 25th, which marked the 10th anniversary of the Garden. This year's Spring Garden Festival attendance exceeded 7,300. Last year, approximately 6,000 people attended the Spring Garden Festival event.
- **School Education Programs:** This year, the District's entry for the Helix/Otay/Sweetwater high school "water colors" photo contest was the regional winner for the color photography category. In addition, a Garden tour was conducted this month, and to date, a total of 21 Garden tours have been conducted for schools within the District. Four more tours are currently scheduled for May.
- **California Friendly Landscape Contest:** This year marked the 6th year of the regional water wise landscape contest and the District received a record number of entries

(fourteen). Last year the District had four entries, which is our average, and our previous record, which occurred in the first year of the contest (2004), the District received seven entries. The majority of this year's entries were participants in the District's Cash for Plants pilot program. Regionally, there were over 120 entries as compared to 65 last year. The landscape finalists will be judged in late April and the winners announced at the May 16th awards ceremony at the Water Conservation Garden.

- **Water Conservation: FY09 to-date vs. FY07** - Potable water use is down by approximately 10.3% to-date this fiscal year as compared to the first nine months of fiscal year 2007.

Information Technology and Strategic Planning:

- **New Web-Based System for Customer Issues** - IT staff implemented on April 1st a new web-based system designed to track customer complaints and issues. The system is functioning as planned and will allow all staff to share information about customer issues and to automate responses to customers to better use technology - like automatically generated letters, e-mails, or return phone calls. In addition, it will link customer complaints to their billing history to provide better functionality to deal with customer issues.
- **Records** - IT staff is finalizing its revised records management program. A team of administrative workers from all departments is reviewing the new user interface prior to full implementation. Scanning of the existing records in the records room is almost complete. Final requirements for each department have been received and the vendor (IKON) is customizing the interface.
- **Strategic Plan** - Third quarter strategic plan measurements are now due from staff. Staff will be issuing a report to the Board committee in August for year-end fiscal 2009.
- IT completed the first phase of installing a wireless link between headquarters, operations, and the treatment plant. This high-speed wireless link is the first step

in a major upgrade of communications, security, and SCADA functionality.

- IT is implementing a District wide replacement of the INET. The new product is called SharePoint and is a Microsoft product that delivers much better access to information and is easier to integrate with other systems. Training will take place in the next month.

Finance:

- **CWA/MWD Stage 2 Drought** - Both MWD and CWA have implemented a Stage 2 Drought that will be effective on July 1st. MWD has projected a 13% water shortage, which CWA has been able to reduce down to 8% by obtaining additional supplies of water. CWA estimates that the water shortage will continue and worsen over the next two years before the situation improves.
- **Allocation of Water** - CWA is facing an 8% water shortage and has calculated the available water for the county to be 551,000 AF. This amount is tentative and may be adjusted in the next few weeks. CWA has informed member agencies of the percentage of available water that will be delivered to each agency. Otay Water District's share of the available water is 7.229%. This will equate to 39,837 AF in the 2010 budget year. It is estimated that if customers continue to keep the water consumption at the current low levels, the District will be able to stay within the allocation.
- **Interim Audit Work** - The audit firm of Diehl, Evans and Company is documenting some of the District procedures that ensures security and accuracy, and will be testing these procedures to see that they are functioning as described. This effort is focused on the internal controls. They will return in August, after we have completed the fiscal year, and will begin the audit of the financial statements.

The financial reporting for March 31, 2009 is as follows:

- For the nine months ended March 31, 2009, there are total revenues of \$47,928,009 and total expenses of \$46,881,879. The revenues exceeded expenses by \$1,046,130.

The financial reporting for investments for March 31, 2009 is as follows:

- The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of March 31, 2009 total \$77,692,987.42 with an average yield to maturity of 2.363%. The total earnings year-to-date are \$1,891,579.78.

ENGINEERING AND WATER OPERATIONS:

Engineering:

- **850-4 Reservoir** - Spiess Construction continues to place and weld the steel panels for the reservoir. The reservoir is for increased capacity in the 850 Pressure Zone, as required by the 2002 Water Resource Master Plan. The original contract completion date was May 12, 2009, however, there is a delay in the delivery of additional steel panels and, therefore, the project will be behind schedule. This project is now expected to be completed in July 2009. This project is on budget. (P2191)
- **20-Inch Recycled Pipeline Conversion** - ARB, Inc. continues with the conversion of a 20-inch potable pipeline to a recycled pipeline in Chula Vista within the District's use area. The 20-inch converted line is now on-line and in service. This project is on schedule. (R2081) *(Note: The Board authorized an increase to the project budget at the April 1, 2009 Board Meeting in an amount not to exceed \$70,000).*
- **1296-3 Reservoir** - RSH, a subcontractor of Natgun Corporation, has begun grading for the construction of the reservoir. The reservoir is for increased capacity in the 1296 Pressure Zone, as required by the 2009 Master Plan. This project is on budget and expected to be completed in February 2010. (P2143)
- **1485-1 Pump Station Replacement** - SCW Contracting has started the construction of the pump cans for the new pump station. The existing pump station is exposed to the elements and is at the end of its useful life. The new pump station will be enclosed, provide more efficient pumps, and provide for expansion when demands increase in

the 1485 zone. This project is on budget and expected to be completed in February 2010. (P2172)

- **SR-905 Utility Relocations** - Caltrans submitted a reimbursement check on March 25, 2009 in the amount of \$1,391,521 for utility relocations associated with the Pacific Rim, Cactus, and Gailes-Dublin utility relocations. Staff is preparing an invoice for the remaining SR-905 utility relocations in order to submit for the remaining reimbursement amount. (P2440)
- For the month of March, 2009, the District sold 11 meters (42 EDUs) generating \$246,738 in revenue. Accumulated revenue through March 31, 2009 was \$1,556,395 for 94 meters (310.5 EDUs). Projection for this period was 252 meters (389.6 EDUs) with budgeted revenue of \$2,130,450. Projected revenue from July 1, 2008 through June 30, 2009 is \$2,840,600.
- Approximately 90 linear feet of both CIP and developer project pipeline was installed in March, 2009. The Construction Division performed quality control for these pipelines.

The following table summarizes Engineering's Project purchases and change orders issued during the period of March 1 thru March 31, 2009 that were within Staff signatory authority:

Date	Action	Amount	Contractor/ Consultant	Project
3/24/09	Check Request	\$5,000	City of Chula Vista	Inter-Agency Water Meter Connections (P2422) - Utility Permit

Water Operations:

- Total number of potable water meters is 47,834.
- Potable water deliveries from CWA for the month of March 2009 were 2,472.4 acre feet and 26,333.5 acre feet fiscal year to-date.

- Recycled water consumption for the month of March is as follows:

Total consumption was 137.5 acre-feet or 44,793,232 gallons and the average daily consumption was 1,444,943 gallons per day.

Total number of recycled water meters is 674.

Total recycled water consumption to date for FY 2009 is 3352.9 acre-feet.

- Wastewater flows for the month of March were as follows:

- Total basin flow, gallons per day: 2,016,523.
- Spring Valley Sanitation District Flow to Metro, gallons per day: 669,000.
- Total Otay flow, gallons per day: 1,347,000.
- Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 986,523.
- Flow to Metro from Otay Water District, gallons per day: 361,000.

For the month of March there was one new wastewater connection; total EDUs is 6,071.



General Manager

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AGENDA ITEM 12

Exhibit A

OTAY WATER DISTRICT
COMPARATIVE BUDGET SUMMARY
 FOR NINE MONTHS ENDED MARCH 31, 2009

	Annual Budget	YTD Actual	YTD Budget	YTD Variance	Var %
REVENUE:					
Water Sales	\$ 32,836,500	\$ 21,841,219	\$ 23,860,600	\$ (2,019,381)	(8.5%)
Energy Charges	2,047,100	1,412,567	1,467,600	(55,033)	(3.7%)
System Charges	10,619,400	7,268,046	7,811,000	(542,954)	(7.0%)
Penalties	906,900	492,037	665,500	(173,463)	(26.1%)
MWD & CWA Fixed Charges	2,819,500	2,537,878	2,070,300	467,578	22.6%
Total Water Sales	49,229,400	33,551,748	35,875,000	(2,323,252)	(6.5%)
Reclamation Sales	6,344,500	4,230,177	4,420,000	(189,823)	(4.3%)
Sewer Charges	2,145,300	1,623,337	1,619,000	4,337	0.3%
Meter Fees	103,800	48,664	77,850	(29,186)	(37.5%)
Capacity Fee Revenues	1,301,900	1,142,689	976,500	166,189	17.0%
Betterment Fees for Maintenance	895,900	428,818	671,900	(243,082)	(36.2%)
Annexation Fees	483,600	214,112	362,700	(148,588)	(41.0%)
Non-Operating Revenues	1,633,100	3,860,042	1,174,750	2,685,292	228.6%
Tax Revenues	4,137,300	2,433,725	2,465,200	(31,475)	(1.3%)
Interest	667,800	304,596	438,900	(134,304)	(30.6%)
General Fund Draw Down	120,100	90,100	90,100	-	0.0%
Total Revenue	\$ 67,062,700	\$ 47,928,009	\$ 48,171,900	\$ (243,891)	(0.5%)
EXPENSES:					
Potable Water Purchases	\$ 25,183,600	\$ 16,698,977	\$ 18,393,000	\$ 1,694,023	9.2%
Recycled Water Purchases	1,490,800	871,017	1,050,100	179,083	17.1%
CWA-Infrastructure Access Charge	1,227,500	901,038	901,130	92	0.0%
CWA-Customer Service Charge	1,049,800	779,287	779,580	293	0.0%
CWA-Emergency Storage Charge	1,774,700	1,321,512	1,321,500	(12)	(0.0%)
MWD-Capacity Res Charge	602,800	450,468	450,200	(268)	(0.1%)
MWD-Readiness to Serve Charge	665,100	498,816	498,600	(216)	(0.0%)
Subtotal Water Purchases	31,994,300	21,521,115	23,394,110	1,872,995	8.0%
Power Charges	2,780,500	2,143,071	2,063,300	(79,771)	(3.9%)
Payroll & Related Costs	17,185,400	12,165,203	12,431,450	266,247	2.1%
Material & Maintenance	3,872,800	2,528,422	2,846,600	318,178	11.2%
Administrative Expenses	5,467,600	3,565,445	3,880,100	314,655	8.1%
Legal Fees	467,500	987,722	350,625	(637,097)	(181.7%)
Expansion Reserve	5,016,700	3,762,500	3,762,500	-	0.0%
Replacement Reserve	277,900	208,400	208,400	-	0.0%
Total Expenses	\$ 67,062,700	\$ 46,881,879	\$ 48,937,085	\$ 2,055,206	4.2%
Excess Revenue (Expense)	\$ -	\$ 1,046,130	\$ (765,185)	\$ 1,811,315	*

* The \$1,811,315 positive variance reflects the net effect of the successful settlement of the AIG/Kemper litigation. The District received \$1,506,000 as net proceeds after deducting agreed upon fees and expenses of approximately \$744,000 from the \$2.25 million settlement.

**OTAY WATER DISTRICT
INVESTMENT PORTFOLIO REVIEW
MARCH 31, 2009**

INVESTMENT OVERVIEW & MARKET STATUS:

The federal funds rate has remained constant for the last 4-months. On December 16th, at the Federal Reserve Board's regular scheduled meeting, the federal funds rate was lowered from 1.00% to "a target range of between Zero and 0.25%" in response to the nation's ongoing financial crisis, as well as banking industry pressure to ease credit and stimulate the economy. This marked the ninth reduction in a row since September 18, 2007, when the rate was 5.25%. They went on to say: "The Committee anticipates that weak economic conditions are likely to warrant exceptionally low levels of the federal funds rate for some time." There were no further changes made to the federal funds rate at the Federal Reserve Board's subsequent regular scheduled meeting, held on March 18, 2009.

Despite the large drop in available interest rates, the District's overall effective rate of return on at March 31st was 2.46%. At the same time the LAIF return on deposits has also dropped over the last several months, reaching an average effective yield of 1.82% for the month of March 2009. Based on our success at maintaining a competitive rate of return on our portfolio during this extended period of interest rate declines, no changes in investment strategy are being considered at this time.

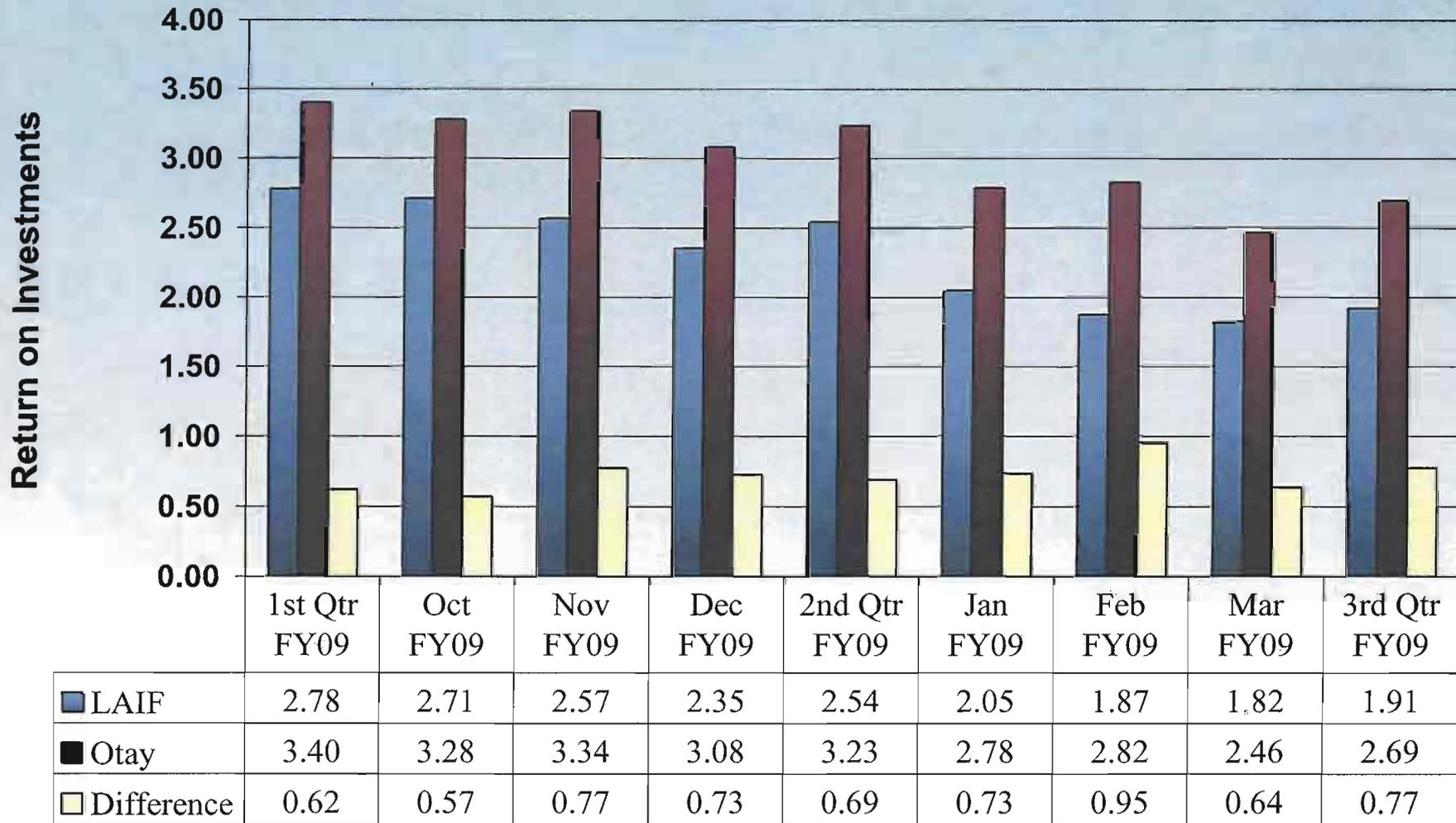
In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

PORTFOLIO COMPLIANCE: March 31, 2009

<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01: Treasury Securities	100%	100%	0
8.02: Local Agency Investment Fund (Operations)	\$40 Million	\$40 Million	\$14.00 Million
8.02: Local Agency Investment Fund (Bonds)	100%	100%	0
8.03: Federal Agency Issues	100%	100%	43.91%
8.04: Certificates of Deposit	30%	15%	3.98%
8.05: Short-Term Commercial Notes	25%	15%	0
8.06: Medium-Term Commercial Debt	30%	15%	5.17%
8.07: Money Market Mutual Funds	20%	15%	0
8.08: San Diego County Pool	100%	100%	26.43%
12.0: Maximum Single Financial Institution	100%	50%	1.26%

Performance Measure F-12 Return on Investment

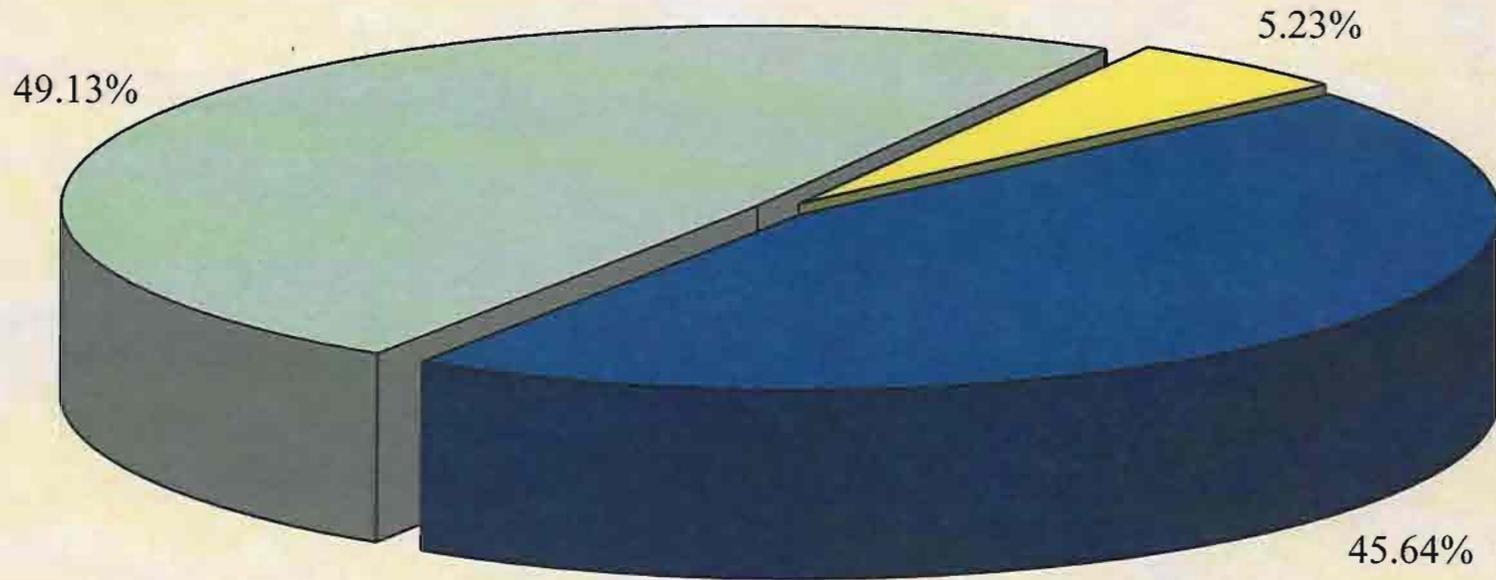
Target: Meet or Exceed 100% of LAIF



Month

LAIF
 Otay
 Difference

Otay Water District Investment Portfolio: 03/31/09



■ Banks (Passbook/Checking/CD) ■ Pools (LAIF & County) □ Agencies & Corporate Notes

**OTAY
Portfolio Management
Portfolio Summary
March 31, 2009**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Corporate Notes	4,000,000.00	4,013,280.00	4,052,330.19	5.30	877	616	1.973	2.000
Federal Agency Issues- Callable	34,000,000.00	34,071,340.00	33,998,862.03	44.45	827	596	3.009	3.051
Certificates of Deposit - Bank	3,079,108.00	3,079,108.00	3,079,108.00	4.03	373	290	2.794	2.832
Local Agency Investment Fund (LAIF)	14,898,080.09	14,942,974.13	14,898,080.09	19.48	1	1	1.797	1.822
San Diego County Pool	20,455,230.48	20,613,258.05	20,455,230.48	26.74	1	1	1.714	1.738
	76,432,418.57	76,719,960.18	76,483,610.79	100.00%	429	310	2.363	2.396
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	973,027.24	973,027.24	973,027.24		1	1	0.251	0.254
Total Cash and Investments	77,405,445.81	77,692,987.42	77,456,638.03		429	310	2.363	2.396

Total Earnings	March 31 Month Ending	Fiscal Year To Date
Current Year	166,495.29	1,891,579.78
Average Daily Balance	79,590,142.49	81,176,512.29
Effective Rate of Return	2.46%	3.10%

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on January 19, 2000. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.


Joseph Beachem, Chief Financial Officer

4-16-09

OTAY
Portfolio Management
Portfolio Details - Investments
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Corporate Notes												
084664AF8	2094	Berkshire Hathaway Fin		03/10/2009	2,000,000.00	2,028,640.00	2,033,842.52	4.200		1.973	623	12/15/2010
36962G2S2	2044	General Electric Capital		11/16/2007	2,000,000.00	1,984,640.00	2,018,487.67	5.000	Aaa	1.973	609	12/01/2010
Subtotal and Average			3,462,665.54		4,000,000.00	4,013,280.00	4,052,330.19			1.973	616	
Federal Agency Issues- Callable												
31331YB74	2073	Federal Farm Credit Bank		04/07/2008	2,000,000.00	2,000,620.00	2,000,000.00	3.180		3.136	736	04/07/2011
3133XQJ78	2072	Federal Home Loan Bank		04/14/2008	2,000,000.00	2,001,880.00	2,000,000.00	3.150		3.107	743	04/14/2011
3133XQMC3	2074	Federal Home Loan Bank		04/14/2008	2,000,000.00	2,001,260.00	2,000,000.00	2.900		2.860	561	10/14/2010
3133XQUX8	2075	Federal Home Loan Bank		04/29/2008	2,000,000.00	2,003,760.00	2,000,000.00	3.100		3.058	576	10/29/2010
3133XS6Q6	2086	Federal Home Loan Bank		10/01/2008	2,000,000.00	2,000,000.00	2,000,000.00	3.500		3.452	548	10/01/2010
3133XSCC0	2088	Federal Home Loan Bank		10/14/2008	2,000,000.00	2,001,880.00	2,000,000.00	4.000		3.945	926	10/14/2011
3133XSFC7	2089	Federal Home Loan Bank		10/02/2008	2,000,000.00	2,000,000.00	2,000,000.00	3.400		3.353	1	04/02/2009
3128X7TT1	2079	Federal Home Loan Mortgage		06/02/2008	2,000,000.00	2,008,320.00	2,000,000.00	3.625		3.575	792	06/02/2011
3128X8JA1	2092	Federal Home Loan Mortgage		02/18/2009	2,000,000.00	2,001,500.00	2,000,000.00	2.000		1.973	688	02/18/2011
3128X8QH8	2095	Federal Home Loan Mortgage		03/16/2009	2,000,000.00	2,001,480.00	2,000,000.00	2.000		1.973	714	03/16/2011
3136F9LP6	2076	Federal National Mortgage Assoc		04/28/2008	2,000,000.00	2,003,120.00	1,999,516.25	3.000		2.989	392	04/28/2010
3136F9NB5	2077	Federal National Mortgage Assoc		05/12/2008	2,000,000.00	2,004,380.00	2,000,000.00	3.100		3.058	406	05/12/2010
31398ARD6	2078	Federal National Mortgage Assoc		05/19/2008	2,000,000.00	2,006,880.00	1,999,345.78	3.600		3.570	778	05/19/2011
3136F9SA2	2080	Federal National Mortgage Assoc		06/10/2008	2,000,000.00	2,008,760.00	2,000,000.00	3.265		3.220	435	06/10/2010
3136F9WV1	2085	Federal National Mortgage Assoc		07/02/2008	2,000,000.00	2,015,620.00	2,000,000.00	4.000		3.945	457	07/02/2010
3136FHAA3	2091	Federal National Mortgage Assoc		02/11/2009	2,000,000.00	2,006,260.00	2,000,000.00	2.000		1.973	681	02/11/2011
31398AVL3	2093	Federal National Mortgage Assoc		03/02/2009	2,000,000.00	2,005,620.00	2,000,000.00	2.000		1.973	700	03/02/2011
Subtotal and Average			36,708,509.95		34,000,000.00	34,071,340.00	33,998,862.03			3.009	596	
Certificates of Deposit - Bank												
205003183	2066	California Bank & Trust		01/22/2008	79,108.00	79,108.00	79,108.00	3.180		3.180	296	01/22/2010
1005581024	2090	Neighborhood National Bank		12/11/2008	1,000,000.00	1,000,000.00	1,000,000.00	3.150		3.150	253	12/10/2009
1006200563	2096	Neighborhood National Bank		02/05/2009	2,000,000.00	2,000,000.00	2,000,000.00	2.600		2.600	309	02/04/2010
Subtotal and Average			3,079,108.00		3,079,108.00	3,079,108.00	3,079,108.00			2.794	290	
Local Agency Investment Fund (LAIF)												
LAIF	9001	STATE OF CALIFORNIA		07/01/2004	14,898,080.09	14,942,974.13	14,898,080.09	1.822		1.797	1	
LAIF COPS07	9009	STATE OF CALIFORNIA		03/07/2007	0.00	0.00	0.00	1.822		1.797	1	
Subtotal and Average			14,105,888.76		14,898,080.09	14,942,974.13	14,898,080.09			1.797	1	

Portfolio OTAY
AP

PM (PRF_PM2) SymRept 6.41.200

OTAY
Portfolio Management
Portfolio Details - Investments
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
San Diego County Pool												
SD COUNTY POOL	9007	San Diego County		07/01/2004	20,455,230.48	20,613,258.05	20,455,230.48	1.738		1.714	1	
Subtotal and Average			20,455,230.48		20,455,230.48	20,613,258.05	20,455,230.48			1.714	1	
Total and Average			79,590,142.49		76,432,418.57	76,719,960.18	76,483,610.79			2.363	310	

OTAY
Portfolio Management
Portfolio Details - Cash
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity
Union Bank											
UNION MONEY	9002	STATE OF CALIFORNIA		07/01/2004	46,562.03	46,562.03	46,562.03	0.200		0.197	1
PETTY CASH	9003	STATE OF CALIFORNIA		07/01/2004	2,800.00	2,800.00	2,800.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA		07/01/2004	898,687.95	898,687.95	898,687.95	0.265		0.261	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2004	24,977.26	24,977.26	24,977.26			0.000	1
UNION IOC	9008	STATE OF CALIFORNIA		05/01/2006	0.00	0.00	0.00	4.500		4.438	1
		Average Balance	0.00								1
Total Cash and Investmentss			79,590,142.49		77,405,445.81	77,692,987.42	77,456,638.03			2.363	310

OTAY
Activity Report
Sorted By Issuer
July 1, 2008 - March 31, 2009

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value	Current Rate	Transaction Date	Par Value	Ending Balance	
				Beginning Balance			Purchases or Deposits		Redemptions or Withdrawals
Issuer: Berkshire Hathaway Fin									
Corporate Notes									
084664AF8	2094	Berkshire Hathaway Fin			4.200	03/10/2009	2,000,000.00	0.00	
Subtotal and Balance				0.00			2,000,000.00	0.00	2,000,000.00
Issuer Subtotal			2.584%	0.00			2,000,000.00	0.00	2,000,000.00
Issuer: STATE OF CALIFORNIA									
Union Bank									
UNION MONEY	9002	STATE OF CALIFORNIA			0.200		66,233,933.46	66,197,388.36	
UNION OPERATING	9004	STATE OF CALIFORNIA			0.265		4,179,917.51	4,823,637.59	
PAYROLL	9005	STATE OF CALIFORNIA					3,460.72	2,860.72	
Subtotal and Balance				1,579,602.22			70,417,311.69	71,023,886.67	973,027.24
Local Agency Investment Fund (LAIF)									
LAIF	9001	STATE OF CALIFORNIA			1.822		59,814,598.30	55,705,000.00	
LAIF COPS07	9009	STATE OF CALIFORNIA			1.822		30,552.09	1,470,206.87	
Subtotal and Balance				12,228,136.57			59,845,150.39	57,175,206.87	14,898,080.09
Issuer Subtotal			20.504%	13,807,738.79			130,262,462.08	128,199,093.54	15,871,107.33
Issuer: California Bank & Trust									
Certificates of Deposit - Bank									
Subtotal and Balance				79,108.00					79,108.00
Issuer Subtotal			0.102%	79,108.00			0.00	0.00	79,108.00
Issuer: FANNIE MAE									
Federal Agency Issues- Callable									
31398AMX7	2064	FANNIE MAE			3.000	02/19/2009	0.00	2,000,000.00	

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Activity Report
July 1, 2008 - March 31, 2009

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Par Value		Ending Balance
				Beginning Balance	Current Rate		Purchases or Deposits	Redemptions or Withdrawals	
Subtotal and Balance				2,000,000.00			0.00	2,000,000.00	0.00
Issuer Subtotal			0.000%	2,000,000.00			0.00	2,000,000.00	0.00

Issuer: Federal Farm Credit Bank

Federal Agency Issues- Callable									
Subtotal and Balance				2,000,000.00					2,000,000.00
Issuer Subtotal			2.584%	2,000,000.00			0.00	0.00	2,000,000.00

Issuer: Federal Home Loan Bank

Federal Agency Issues- Callable									
3133XLT7	2037	Federal Home Loan Bank		5.550	07/30/2008	0.00		3,000,000.00	
3133XMX71	2042	Federal Home Loan Bank		4.500	08/14/2008	0.00		2,000,000.00	
3133XN6X2	2045	Federal Home Loan Bank		4.500	08/20/2008	0.00		2,000,000.00	
3133XNP52	2057	Federal Home Loan Bank		4.375	09/17/2008	0.00		2,000,000.00	
3133XNS42	2058	Federal Home Loan Bank		4.250	12/18/2008	0.00		2,000,000.00	
3133XNPR4	2059	Federal Home Loan Bank		4.350	12/24/2008	0.00		1,800,000.00	
3133XPDR2	2062	Federal Home Loan Bank		3.060	01/29/2009	0.00		2,000,000.00	
3133XPDS0	2063	Federal Home Loan Bank		3.250	01/30/2009	0.00		2,000,000.00	
3133XPWL4	2065	Federal Home Loan Bank		3.000	02/26/2009	0.00		2,000,000.00	
3133XPX90	2067	Federal Home Loan Bank		3.020	03/05/2009	0.00		2,000,000.00	
3133XPZN7	2068	Federal Home Loan Bank		3.350	09/03/2008	0.00		1,905,000.00	
3133XQC91	2070	Federal Home Loan Bank		3.125	12/17/2008	0.00		2,000,000.00	
3133XQF23	2071	Federal Home Loan Bank		3.250	03/25/2009	0.00		2,000,000.00	
3133XRNM8	2083	Federal Home Loan Bank		3.650	03/31/2009	0.00		2,000,000.00	
3133XRK74	2084	Federal Home Loan Bank		3.500	12/30/2008	0.00		2,000,000.00	
3133XS6Q6	2086	Federal Home Loan Bank		3.500	10/01/2008	2,000,000.00		0.00	
3133XSDG0	2087	Federal Home Loan Bank		3.650	10/02/2008	2,000,000.00		0.00	
3133XSDG0	2087	Federal Home Loan Bank			01/02/2009	0.00		2,000,000.00	
3133XSCC0	2088	Federal Home Loan Bank		4.000	10/14/2008	2,000,000.00		0.00	
3133XSFC7	2089	Federal Home Loan Bank		3.400	10/02/2008	2,000,000.00		0.00	
Subtotal and Balance				36,705,000.00		8,000,000.00		32,705,000.00	12,000,000.00
Issuer Subtotal			15.503%	36,705,000.00		8,000,000.00		32,705,000.00	12,000,000.00

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Activity Report
July 1, 2008 - March 31, 2009

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Purchases or Deposits	Par Value	
				Beginning Balance	Current Rate			Redemptions or Withdrawals	Ending Balance
Issuer: Federal Home Loan Mortgage									
Federal Agency Issues- Callable									
3128X7YG3	2082	Federal Home Loan Mortgage			4.750	12/26/2008	0.00	2,000,000.00	
3128X8JA1	2092	Federal Home Loan Mortgage			2.000	02/18/2009	2,000,000.00	0.00	
3128X8QH8	2095	Federal Home Loan Mortgage			2.000	03/16/2009	2,000,000.00	0.00	
Subtotal and Balance					4,000,000.00		4,000,000.00	2,000,000.00	6,000,000.00
Issuer Subtotal			7.751%		4,000,000.00		4,000,000.00	2,000,000.00	6,000,000.00

Issuer: Federal National Mortgage Assoc

Federal Agency Issues- Callable									
31398AKS0	2060	Federal National Mortgage Assoc			4.500	01/07/2009	0.00	2,000,000.00	
31398ANH1	2069	Federal National Mortgage Assoc			3.250	02/25/2009	0.00	2,000,000.00	
3136F9TS2	2081	Federal National Mortgage Assoc			3.500	09/25/2008	0.00	2,000,000.00	
3136F9WV1	2085	Federal National Mortgage Assoc			4.000	07/02/2008	2,000,000.00	0.00	
3136FHAA3	2091	Federal National Mortgage Assoc			2.000	02/11/2009	2,000,000.00	0.00	
31398AVL3	2093	Federal National Mortgage Assoc			2.000	03/02/2009	2,000,000.00	0.00	
Subtotal and Balance					14,000,000.00		6,000,000.00	6,000,000.00	14,000,000.00
Issuer Subtotal			18.087%		14,000,000.00		6,000,000.00	6,000,000.00	14,000,000.00

Issuer: General Electric Capital

Corporate Notes									
Subtotal and Balance					2,000,000.00				2,000,000.00
Issuer Subtotal			2.584%		2,000,000.00		0.00	0.00	2,000,000.00

Issuer: Neighborhood National Bank

Certificates of Deposit - Bank									
1002812475	2061	Neighborhood National Bank			4.850	12/13/2008	0.00	1,000,000.00	
1005581024	2090	Neighborhood National Bank			3.150	12/11/2008	1,000,000.00	0.00	
1006200563	2096	Neighborhood National Bank			2.600	02/05/2009	2,000,000.00	0.00	
Subtotal and Balance					1,000,000.00		3,000,000.00	1,000,000.00	3,000,000.00

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Activity Report
July 1, 2008 - March 31, 2009

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Par Value		Ending Balance
				Beginning Balance	Current Rate		Purchases or Deposits	Redemptions or Withdrawals	
Issuer Subtotal			3.876%	1,000,000.00			3,000,000.00	1,000,000.00	3,000,000.00
Issuer: San Diego County									
San Diego County Pool									
SD COUNTY POOL	9007	San Diego County			1.738		10,278,130.99	2,000,000.00	
Subtotal and Balance				12,177,099.49			10,278,130.99	2,000,000.00	20,455,230.48
Issuer Subtotal			26.426%	12,177,099.49			10,278,130.99	2,000,000.00	20,455,230.48
Total			100.000%	87,768,946.28			163,540,593.07	173,904,093.54	77,405,445.81

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GASB 31 Compliance Detail
Sorted by Fund - Fund
July 1, 2008 - March 31, 2009

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
LAIF	9001	99	Fair Value		10,787,944.73	0.00	264,598.30	264,598.30	0.00	45,431.10	14,942,974.13
UNION MONEY	9002	99	Amortized		10,016.93	0.00	369.71	369.71	0.00	0.00	46,562.03
PETTY CASH	9003	99	Amortized		2,800.00	0.00	0.00	0.00	0.00	0.00	2,800.00
UNION OPERATING	9004	99	Amortized		1,542,408.03	0.00	12,158.78	655,878.86	0.00	0.00	898,687.95
PAYROLL	9005	99	Amortized		24,377.26	0.00	0.00	0.00	0.00	0.00	24,977.26
SD COUNTY POOL	9007	99	Fair Value		12,219,100.73	0.00	278,130.99	278,130.99	0.00	116,026.33	20,613,258.05
UNION IOC	9008	99	Amortized		0.00	0.00	0.00	0.00	0.00	0.00	0.00
LAIF COPS07	9009	99	Fair Value		1,439,583.11	0.00	30,552.09	1,470,206.87	0.00	71.67	0.00
3133XLT7	2037	99	Fair Value	07/30/2010	3,006,562.50	0.00	0.00	3,000,000.00	0.00	-6,562.50	0.00
3133XMX71	2042	99	Fair Value	08/14/2009	2,004,375.00	0.00	0.00	2,000,000.00	0.00	-4,375.00	0.00
36962G2S2	2044	99	Fair Value	12/01/2010	2,051,704.10	0.00	0.00	0.00	0.00	-67,064.10	1,984,640.00
3133XN6X2	2045	99	Fair Value	08/20/2010	2,004,375.00	0.00	0.00	2,000,000.00	0.00	-4,375.00	0.00
3133XNP52	2057	99	Fair Value	09/17/2010	2,006,250.00	0.00	0.00	2,000,000.00	0.00	-6,250.00	0.00
3133XNS42	2058	99	Fair Value	06/18/2010	2,011,250.00	0.00	0.00	2,000,000.00	0.00	-11,250.00	0.00
3133XNPR4	2059	99	Fair Value	12/24/2010	1,810,687.50	0.00	0.00	1,800,000.00	0.00	-10,687.50	0.00
31398AKS0	2060	99	Fair Value	01/07/2011	2,012,500.00	0.00	0.00	2,000,000.00	0.00	-12,500.00	0.00
1002812475	2061	99	Amortized	12/13/2008	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00
3133XPDR2	2062	99	Fair Value	01/29/2010	2,000,000.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XPDS0	2063	99	Fair Value	07/30/2010	1,997,500.00	0.00	0.00	2,000,000.00	0.00	2,500.00	0.00
31398AMX7	2064	99	Fair Value	02/19/2010	1,998,125.00	0.00	0.00	2,000,000.00	0.00	1,875.00	0.00
3133XPWL4	2065	99	Fair Value	02/26/2010	1,996,875.00	0.00	0.00	2,000,000.00	0.00	3,125.00	0.00
205003183	2066	99	Amortized	01/22/2010	79,108.00	0.00	0.00	0.00	0.00	0.00	79,108.00
3133XPX90	2067	99	Fair Value	03/05/2010	1,997,500.00	0.00	0.00	2,000,000.00	0.00	2,500.00	0.00
3133XPZN7	2068	99	Fair Value	09/03/2010	1,905,000.00	0.00	0.00	1,905,000.00	0.00	0.00	0.00
31398ANH1	2069	99	Fair Value	02/25/2011	1,988,125.00	0.00	0.00	2,000,000.00	0.00	11,875.00	0.00
3133XQC91	2070	99	Fair Value	12/17/2010	1,985,625.00	0.00	0.00	2,000,000.00	0.00	14,375.00	0.00
3133XQF23	2071	99	Fair Value	03/25/2011	1,983,125.00	0.00	0.00	2,000,000.00	0.00	16,875.00	0.00
3133XQJ78	2072	99	Fair Value	04/14/2011	1,965,625.00	0.00	0.00	0.00	0.00	36,255.00	2,001,880.00
31331YB74	2073	99	Fair Value	04/07/2011	1,979,375.00	0.00	0.00	0.00	0.00	21,245.00	2,000,620.00
3133XQMC3	2074	99	Fair Value	10/14/2010	1,980,000.00	0.00	0.00	0.00	0.00	21,260.00	2,001,260.00

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 GASB 31 Compliance Detail
 Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
3133QQUX8	2075	99	Fair Value	10/29/2010	1,987,500.00	0.00	0.00	0.00	0.00	16,260.00	2,003,760.00
3136F9LP6	2076	99	Fair Value	04/28/2010	1,994,375.00	0.00	0.00	0.00	0.00	8,745.00	2,003,120.00
3136F9NB5	2077	99	Fair Value	05/12/2010	1,991,875.00	0.00	0.00	0.00	0.00	12,505.00	2,004,380.00
31398ARD6	2078	99	Fair Value	05/19/2011	1,997,500.00	0.00	0.00	0.00	0.00	9,380.00	2,006,880.00
3128X7TT1	2079	99	Fair Value	06/02/2011	1,997,510.07	0.00	0.00	0.00	0.00	10,809.93	2,008,320.00
3136F9SA2	2080	99	Fair Value	06/10/2010	2,000,625.00	0.00	0.00	0.00	0.00	8,135.00	2,008,760.00
3136F9TS2	2081	99	Fair Value	06/25/2010	2,003,125.00	0.00	0.00	2,000,000.00	0.00	-3,125.00	0.00
3128X7YG3	2082	99	Fair Value	06/26/2013	2,006,940.00	0.00	0.00	2,000,000.00	0.00	-6,940.00	0.00
3133XRNM8	2083	99	Fair Value	03/30/2010	2,011,250.00	0.00	0.00	2,000,000.00	0.00	-11,250.00	0.00
3133XRK74	2084	99	Fair Value	12/30/2009	2,008,125.00	0.00	0.00	2,000,000.00	0.00	-8,125.00	0.00
3136F9WV1	2085	99	Fair Value	07/02/2010	0.00	2,000,000.00	0.00	0.00	0.00	15,620.00	2,015,620.00
3133XS6Q6	2086	99	Fair Value	10/01/2010	0.00	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
3133XSDG0	2087	99	Fair Value	10/02/2009	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XSCC0	2088	99	Fair Value	10/14/2011	0.00	2,000,000.00	0.00	0.00	0.00	1,880.00	2,001,880.00
3133XSFC7	2089	99	Fair Value	04/02/2009	0.00	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
1005581024	2090	99	Amortized	12/10/2009	0.00	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
3136FHAA3	2091	99	Fair Value	02/11/2011	0.00	2,000,000.00	0.00	0.00	0.00	6,260.00	2,006,260.00
3128X8JA1	2092	99	Fair Value	02/18/2011	0.00	2,000,000.00	0.00	0.00	0.00	1,500.00	2,001,500.00
31398AVL3	2093	99	Fair Value	03/02/2011	0.00	2,000,000.00	0.00	0.00	0.00	5,620.00	2,005,620.00
084664AF8	2094	99	Fair Value	12/15/2010	0.00	2,035,000.00	0.00	0.00	0.00	-6,360.00	2,028,640.00
3128X8QH8	2095	99	Fair Value	03/16/2011	0.00	2,000,000.00	0.00	0.00	0.00	1,480.00	2,001,480.00
1006200563	2096	99	Amortized	02/04/2010	0.00	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
Subtotal					87,788,742.96	23,035,000.00	585,809.87	46,374,184.73	0.00	232,744.93	77,692,987.42
Total					87,788,742.96	23,035,000.00	585,809.87	46,374,184.73	0.00	232,744.93	77,692,987.42

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Duration Report
Sorted by Investment Type - Investment Type
Through 03/31/2009

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 365	Current Yield	Maturity/ Call Date	Effective Duration
36962G2S2	2044	99	General Electric Capital	Fair	2,018,487.67	2,000,000.00	1,984,640.00	5.000	2.000	5.493	12/01/2010	1.551
084664AF8	2094	99	Berkshire Hathaway Fin	Fair	2,033,842.52	2,000,000.00	2,028,640.00	4.200	2.000	3.332	12/15/2010	1.618
3128X8JA1	2092	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,500.00	2.000	2.000	1.849c	05/18/2009	0.000
3133XQJ78	2072	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,880.00	3.150	3.150	2.959c	04/14/2009	0.035
3133XS6Q6	2086	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,000.00	3.500	3.500	0.000c	04/01/2009	0.000
3133XQMC3	2074	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,260.00	2.900	2.900	2.772c	04/14/2009	0.035
31331YB74	2073	99	Federal Farm Credit Bank	Fair	2,000,000.00	2,000,000.00	2,000,620.00	3.180	3.180	3.117c	04/07/2009	0.016
3133XS000	2088	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,880.00	4.000	4.000	3.808c	04/14/2009	0.035
3133XSFC7	2089	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,000.00	3.400	3.400	3.400	04/02/2009	0.002
3133XQUX8	2075	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,003,760.00	3.100	3.100	2.719c	04/29/2009	0.076
3136F9LP6	2076	99	Federal National Mortgage Assoc	Fair	1,999,516.25	2,000,000.00	2,003,120.00	3.000	3.031	2.684c	04/28/2009	0.073
3128X7TT1	2079	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,008,320.00	3.625	3.625	2.781c	06/02/2009	0.169
3136F9WV1	2085	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,015,620.00	4.000	4.000	2.419c	07/02/2009	0.252
3128X8QH8	2095	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,480.00	2.000	2.000	1.922c	03/16/2010	0.944
31398ARD6	2078	99	Federal National Mortgage Assoc	Fair	1,999,345.78	2,000,000.00	2,006,880.00	3.600	3.619	2.902c	05/19/2009	0.131
3136F9SA2	2080	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,008,760.00	3.265	3.265	2.379c	06/10/2009	0.191
31398AVL3	2093	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,005,620.00	2.000	2.000	1.691c	03/02/2010	0.906
3136F9NB5	2077	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,004,380.00	3.100	3.100	2.656c	05/12/2009	0.112
3136FHAA3	2091	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,006,260.00	2.000	2.000	1.633c	02/11/2010	0.849
1005581024	2090	99	Neighborhood National Bank	Amort	1,000,000.00	1,000,000.00	1,000,000.00	3.150	3.194	3.150	12/10/2009	0.679 †
205003183	2066	99	California Bank & Trust	Amort	79,108.00	79,108.00	79,108.00	3.180	3.224	3.180	01/22/2010	0.795 †
1006200563	2096	99	Neighborhood National Bank	Amort	2,000,000.00	2,000,000.00	2,000,000.00	2.600	2.636	2.600	02/04/2010	0.829 †
LAIF	9001	99	STATE OF CALIFORNIA	Fair	14,898,080.09	14,898,080.09	14,942,974.13	1.822	1.822	1.822		0.000
LAIF COPS07	9009	99	STATE OF CALIFORNIA	Fair	0.00	0.00	0.00	1.822	1.822	1.822		0.000

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DU (PRF_DU) SymRept 6.41.200
Report Ver. 5.00

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 03/31/2009

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 365	Current Yield	Maturity/ Call Date	Effective Duration
SD COUNTY	9007	99	San Diego County	Fair	20,455,230.48	20,455,230.48	20,613,258.05	1.738	1.738	1.738		0.000
Report Total					76,483,610.79	76,432,418.57	76,719,960.18			2.253		0.214†

† = Duration can not be calculated on these investments due to incomplete Market price data.

AGENDA ITEM 12



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 6, 2009
SUBMITTED BY:	Sean Prendergast, Finance Supervisor, Payroll & AP	W.O./G.F. NO:	DIV. NO.
APPROVED BY:	Joseph Beachem, Chief Financial Officer (Chief)		
APPROVED BY:	German Alvarez, Assistant General Manager (Asst. GM):		
SUBJECT:	Accounts Payable Demand List		

PURPOSE:

Attached is the list of demands for the Board's information.

FISCAL IMPACT:

<u>SUMMARY</u>	<u>NET DEMANDS</u>
CHECKS (2017182-2017792)	\$2,046,706.96
WIRE TO:	
CITY OF CHULA VISTA - BI-MONTHLY SEWER CHARGES	\$2,730,604.03
CITY TREASURER - RECLAIMED WATER PURCHASE FEB 09	\$38,200.12
CITY TREASURER - WATER DELIVERIES FEB 09	\$42,051.13
DELTA HEALTH SYSTEMS - DENTAL & COBRA CLAIMS	\$14,434.11
FIRST AMERICAN TITLE - DEPOSIT ON REAL ESTATE	\$25,000.00
LANDESBANK - CERTIFICATES OF PARTICIPATION	\$17,744.41
SAN DIEGO COUNTY WATER AUTHORITY - WATER DELIVERIES	\$1,716,445.70
SAN DIEGO COUNTY WATER AUTHORITY - 3RD QTR CAP FEES	\$89,842.00
SPECIAL DIST RISK MGMT AUTH - INS PREMIUM MAY 09	\$188,845.64
UNION BANK - PAYROLL TAXES	\$433,062.94
TOTAL CASH DISBURSEMENTS	\$7,342,937.04

RECOMMENDED ACTION:

That the Board receive the attached list of demands.

Jb/Attachment

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2017182 THROUGH 2017792
RUN DATES 4/1/2009 TO 4/29/2009

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2017182	04/01/09	01910	ABCANA INDUSTRIES	838002	03/09/09	BULK SODIUM HYPOCHLORITE	1,371.20	2,553.78
				837998	03/09/09	BULIK SODIUM HYPOCHLORITE	735.67	
				838134	03/12/09	BULK HYPOCHLORITE SOLUTION	446.91	
2017183	04/01/09	08488	ABLEFORCE INC	1646	03/24/09	CONSULTING SERVICES - IS DEPT	5,100.00	10,200.00
				1637	03/17/09	CONSULTING SERVICES - IS DEPT	5,100.00	
2017184	04/01/09	00179	ACRO SALES COMPANY INC	8739	03/09/09	REPAIR GAUGES	225.00	225.00
2017185	04/01/09	10090	AECOM USA INC	7050906	03/10/09	PLAN CHECKS & INSPECTION SERVICE	5,270.35	5,270.35
2017186	04/01/09	10091	AMERICAN INDUSTRIAL HYGIENE	001092	03/25/09	MEMBERSHIP APPLICATION	30.00	30.00
2017187	04/01/09	08967	ANTHEM BLUE CROSS EAP	40759	03/20/09	EMPLOYEE ASSISTANCE PROGRAM SERVICES	377.20	377.20
2017188	04/01/09	00559	BOYLE ENGINEERING CORPORATION	7050825	03/09/09	RECYCLED WATER PLAN CHECKING SERVICES	32.00	32.00
2017189	04/01/09	01232	BRODING'S BATTERY WAREHOUSE	4661		CREDIT MEMO	(121.70)	29.58
				4246		CREDIT MEMO	(75.00)	
				4179	03/11/09	REBUILT PARTS	226.28	
2017190	04/01/09	03531	BROWN AND CALDWELL	17781	03/10/09	JOB POSTING	200.00	200.00
2017191	04/01/09	00223	C W MCGRATH INC	32398	03/06/09	CRUSHED ROCK	187.28	187.28
2017192	04/01/09	01004	CALOLYMPIC SAFETY	052802	03/11/09	LANYARD SHOCKWAVE	223.51	223.51
2017193	04/01/09	04398	CONSTRUCTION MANAGEMENT	001103	03/30/09	REGISTRATION FEES	1,250.00	1,250.00
2017194	04/01/09	03706	CONSUMERS PIPE & SUPPLY CO	S1096774001	03/12/09	SHIPPING CHARGES	297.65	297.65
2017195	04/01/09	00184	COUNTY OF SAN DIEGO	DEH090291D11	03/26/09	RECLAIMED WATER SHUT DOWN TEST	1,160.25	4,611.25
				DEH090288D11	03/20/09	RECLAIMED WATER SHUT DOWN TEST	1,071.00	
				DEH090290D11	03/20/09	RECLAIMED WATER SHUT DOWN TEST	833.00	
				DEH090289D11	03/20/09	RECLAIMED WATER SHUT DOWN TEST	773.50	
				DEH090281D11	03/20/09	RECLAIMED WATER SHUT DOWN TEST	416.50	
				DEH090286D11	03/20/09	RECLAIMED WATER SHUT DOWN TEST	357.00	
2017196	04/01/09	00099	COUNTY OF SAN DIEGO - DPW	104732	03/05/09	EXCAVATION PERMITS	1,554.05	1,554.05
2017197	04/01/09	08892	CUDAL, TED	17730309	03/24/09	CONF TRAVEL EXP REIMBURSEMENT	25.81	25.81
2017198	04/01/09	00319	DEPARTMENT OF PUBLIC HEALTH	001098	03/25/09	CERTIFICATE RENEWAL	90.00	90.00
2017199	04/01/09	01012	EL CAJON FORD	290783	03/27/09	2009 FORD VEHICLES	17,525.65	17,525.65
2017200	04/01/09	09807	EMERYVILLE OCCUPATIONAL	52962	03/11/09	PRE-PLACEMENT PHYSICAL	97.25	97.25

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2017201	04/01/09	00645	FEDEX	896200549	03/20/09	OVERNIGHT PICK-UP & DELIVERY MAIL SVCS	33.42	33.42
2017202	04/01/09	03546	FERGUSON WATERWORKS #1082	0306589 0306636	03/11/09 03/11/09	METER SHOP TOOLS FLANGES	387.03 112.49	499.52
2017203	04/01/09	02344	FRANCHISE TAX BOARD	Ben2394481	04/02/09	PAYROLL DEDUCTION	313.82	313.82
2017204	04/01/09	09571	GOVERNMENT JOBS.COM INC	072994	02/05/09	HR SOFTWARE SET-UP	500.00	500.00
2017205	04/01/09	00101	GRAINGER INC	9856225819 9856793295	03/11/09 03/11/09	DUAL FLUSH HANDLES BATTERIES	378.21 119.61	497.82
2017206	04/01/09	00174	HACH COMPANY	6142914	03/10/09	TURBIDIMETER PARTS	411.91	411.91
2017207	04/01/09	02629	HANSON AGGREGATES INC	587508	03/06/09	CRUSHED AGGREGATES & ROCK	774.79	774.79
2017208	04/01/09	00169	HAWTHORNE POWER SYSTEMS	PC010021618 PS010239405	03/10/09	CREDIT MEMO REPAIR PARTS	(128.43) 202.75	74.32
2017209	04/01/09	00713	HEWLETT-PACKARD COMPANY	45707990	03/09/09	RACKMOUNT KEYBOARD	1,710.91	1,710.91
2017210	04/01/09	10095	JOHN LEFFERDINK	RF625318618	03/24/09	RE-ISSUE REFUND UNDER CORRECT NAME	59.49	59.49
2017211	04/01/09	09881	NATGUN CORPORATION	1	03/06/09	P2143 1296-3 RESERVOIR 2.0 MG	61,679.00	61,679.00
2017212	04/01/09	03523	NATIONAL DEFERRED COMPENSATION	Ben2394465	04/02/09	DEFERRED COMP PLAN	10,878.62	10,878.62
2017213	04/01/09	09884	NATIONAL SAFETY COMPLIANCE INC	42490	02/28/09	RANDOM DRUG TESTING	1,348.93	1,348.93
2017214	04/01/09	03733	NEC UNIFIED SOLUTIONS INC	TM0000004383 TM0000004673	03/06/09 03/12/09	LABOR FOR PHONES SVCS LABOR FOR PHONES SVCS	295.00 118.00	413.00
2017215	04/01/09	00510	OFFICE DEPOT INC	466543483001	03/11/09	OFFICE SUPPLIES	111.69	111.69
2017216	04/01/09	07945	OLIN CORP - CHLOR ALKALI	1131140	03/11/09	CHLORINE FOR TREATMENT PLANT	2,187.55	2,187.55
2017217	04/01/09	02084	OLLI BROS	031109	03/11/09	VOLUNTEER SHIRTS	253.45	253.45
2017218	04/01/09	03101	OTAY WATER DISTRICT	Ben2394467	04/02/09	PAYROLL DEDUCTION - ASSN DUES	819.00	819.00
2017219	04/01/09	09043	PARADIGM SYSTEMS SOLUTIONS INC	8162	03/11/09	TOUGHBOOK CD/DVD DRIVE	325.65	325.65
2017220	04/01/09	03308	PBS&J	1027546	11/30/08	2009 MASTER PLAN UPDATE	37,358.24	37,358.24
2017221	04/01/09	00137	PETTY CASH CUSTODIAN	001105	04/01/09	PETTY CASH REIMBURSEMENT	757.66	757.66
2017222	04/01/09	01733	PRICE TRONCONE &	11971	02/16/09	DISTRICT RADIO REPEATER SITE RENTAL	3,567.00	3,567.00

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2017223	04/01/09	06641	PRUDENTIAL OVERALL SUPPLY	9108528		CREDIT MEMO	(290.40)	
				0161937	03/12/09	UNIFORMS	335.90	
				0125457	02/26/09	UNIFORMS	335.59	
				0161936	03/12/09	MATS, TOWELS & SUPPLIES	148.78	
				0161938	03/12/09	MATS, TOWELS & SUPPLIES	106.42	
				0158240	03/11/09	MATS, TOWELS & SUPPLIES	94.95	
				0158239	03/11/09	UNIFORMS	57.49	
				0161939	03/12/09	UNIFORMS	56.41	845.14
2017224	04/01/09	02041	RBF CONSULTING	9020205	03/12/09	CIP P2009 - 36 INCH PIPELINE	24,922.50	24,922.50
2017225	04/01/09	00021	RCP BLOCK & BRICK INC	4333901		CONCRETE	(983.97)	
				4333900	03/11/09	CONCRETE	1,967.95	983.98
2017226	04/01/09	06645	RELIABLE ELEVATOR INC	16200	03/01/09	ELEVATOR SERVICE & MAINTENANCE	416.01	416.01
2017227	04/01/09	03279	ROTH STAFFING COMPANIES LP	12285032	03/20/09	TEMPORARY SERVICES - HR DEPT	1,315.20	1,315.20
2017228	04/01/09	03687	SAFETY-KLEEN SYSTEMS INC	M005540858	03/10/09	WASTE COOLANT DISPOSAL	100.50	100.50
2017229	04/01/09	00247	SAN DIEGO DAILY TRANSCRIPT	133069	03/09/09	POTABLE WATER PIPELINES BIDS	96.10	96.10
2017230	04/01/09	00121	SAN DIEGO GAS & ELECTRIC	001101	03/26/09	UTILITY EXPENSES	24,968.15	
				Cycles 12,13,16	03/20/09	UTILITY EXPENSES	9,395.78	
				001091	03/20/09	UTILITY EXPENSES	7,525.62	41,889.55
2017231	04/01/09	06280	SANCHEZ, OMAR	001097	03/25/09	SAFETY BOOTS REIMBURSEMENT	135.74	135.74
2017232	04/01/09	03514	SANTOS, MARCIANO	001108	03/27/09	SAFETY BOOTS REIMBURSEMENT	135.74	135.74
2017233	04/01/09	05983	SIEMENS WATER	SLS30084362	03/10/09	STRANTROL 890 ORP PARTS	1,114.71	
				2715329	03/11/09	DEIONIZED PROCESSING TANK RENTAL	115.80	1,230.51
2017234	04/01/09	03612	SIMON WONG ENGINEERING	11115	01/31/09	1485-1 PUMP STATION DESIGN	2,842.25	2,842.25
2017235	04/01/09	03103	SOUTHCOAST HEATING &	C39779	03/12/09	AIR CONDITIONING MAINTENANCE	908.00	908.00
2017236	04/01/09	06853	SOUTHERN CALIFORNIA SOIL	350186	02/28/09	ON CALL GEOTECHNICAL SERVICES	8,259.21	8,259.21
2017237	04/01/09	03516	SPECIAL DISTRICT RISK	28615	03/24/09	LIABILITY INSURANCE	788.79	788.79
2017238	04/01/09	10094	SPRINT NATIONAL LEASE MGMT	SD34XC531REF	03/30/09	SITE RENTAL PAYMENT REFUND	2,611.28	2,611.28
2017239	04/01/09	06281	STATE DISBURSEMENT UNIT	Ben2394479	04/02/09	PAYROLL DEDUCTION	286.73	286.73
2017240	04/01/09	06299	STATE DISBURSEMENT UNIT	Ben2394471	04/02/09	PAYROLL DEDUCTION	237.69	237.69
2017241	04/01/09	06303	STATE DISBURSEMENT UNIT	Ben2394475	04/02/09	PAYROLL DEDUCTION	836.30	836.30

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2017242	04/01/09	08533	STATE DISBURSEMENT UNIT	Ben2394473	04/02/09	PAYROLL DEDUCTION	841.01	841.01
2017243	04/01/09	02261	STATE STREET BANK & TRUST CO	Ben2394463	04/02/09	DEFERRED COMP PLAN	6,211.54	6,211.54
2017244	04/01/09	02799	TARULLI TIRE INC - SAN DIEGO	20037444 20037445 20037446	03/11/09 03/11/09 03/11/09	TIRE SERVICE TIRE SERVICE TIRE SERVICE	946.41 135.06 17.23	1,098.70
2017245	04/01/09	02376	TECHKNOWSION INC	2127 2128 2131	03/06/09 03/06/09 03/10/09	SCADA SERVER UPGRADE TO SQL 2008 REBUILD TREATMENT PLANT SCADA SERVER WIN911 ALARM SOFTWARE - MAINT. SUPPORT	7,681.00 3,220.00 1,470.87	12,371.87
2017246	04/01/09	03374	TEK-COLLECT INC	C28743	02/27/09	COLLECTION SERVICES	15,000.00	15,000.00
2017247	04/01/09	08262	UNITED RENTALS NORTHWEST INC	79968183001 80045118001 80047670001	03/11/09 03/11/09 03/11/09	JACK HAMMER SERVICES CONCRETE CONCRETE	1,104.44 177.79 133.34	1,415.57
2017248	04/01/09	05417	UNITED STATES DEPARTMENT	Ben2394477	04/02/09	PAYROLL DEDUCTION	100.00	100.00
2017249	04/01/09	03212	UNUM LIFE INSURANCE	Ben2394457	04/02/09	LONG TERM DISABILITY	9,967.15	9,967.15
2017250	04/01/09	07674	US BANK CORPORATE PAYMENT	001107	03/23/09	DISTRICT EXPENSES	70.70	70.70
2017251	04/01/09	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2394469	04/02/09	DEFERRED COMP PLAN	7,527.17	7,527.17
2017252	04/01/09	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2394459	04/02/09	401A PLAN	3,254.62	3,254.62
2017253	04/01/09	01994	VORTEX	16148	03/11/09	USED FILTERS	100.00	100.00
2017254	04/01/09	10093	WATEREUSE FOUNDATION	001104	03/19/09	REGISTRATION FEE	325.00	325.00
2017255	04/01/09	00125	WESTERN PUMP INC	0075028IN	03/11/09	APCD TESTING	538.00	538.00
2017256	04/01/09	03692	WESTIN ENGINEERING INC	32684	03/09/09	CIP P1210 - ASSET MANAGEMENT PLAN	5,790.96	5,790.96
2017257	04/08/09	10133	9931 VIA DE LA AMISTAD	Ref002394759	04/07/09	UB Refund Cst #0000120104	776.43	776.43
2017258	04/08/09	10160	AARON MOTTER	Ref002394786	04/07/09	UB Refund Cst #0000140547	77.91	77.91
2017259	04/08/09	10117	ANTHONY HALL	Ref002394743	04/07/09	UB Refund Cst #0000075164	93.41	93.41
2017260	04/08/09	10123	ARTURO GONZALEZ	Ref002394749	04/07/09	UB Refund Cst #0000081572	14.36	14.36
2017261	04/08/09	10119	ATISHA HERROD	Ref002394745	04/07/09	UB Refund Cst #0000076257	37.78	37.78
2017262	04/08/09	10168	BANCROFT REALTY	Ref002394795	04/07/09	UB Refund Cst #0000141970	65.65	65.65

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2017263	04/08/09	10116	BARBARA LOPEZ	Ref002394742	04/07/09	UB Refund Cst #0000074036	20.47	20.47
2017264	04/08/09	10191	BLUE BIRD HOMES	Ref002394818	04/07/09	UB Refund Cst #0000144322	28.77	28.77
2017265	04/08/09	10173	BRITANIA DEVELOPMENT	Ref002394800	04/07/09	UB Refund Cst #0000142555	65.30	65.30
2017266	04/08/09	10165	BRITANNIA DEVELOPMENT	Ref002394792	04/07/09	UB Refund Cst #0000141724	60.71	60.71
2017267	04/08/09	10164	CAROLINA LEYVA	Ref002394791	04/07/09	UB Refund Cst #0000141529	41.97	41.97
2017268	04/08/09	10141	CHRISTOPHER AYALA	Ref002394767	04/07/09	UB Refund Cst #0000124896	29.10	29.10
2017269	04/08/09	10163	CYPREXX SERVICES	Ref002394790	04/07/09	UB Refund Cst #0000141069	75.00	75.00
2017270	04/08/09	10129	DARREN SULLIVAN	Ref002394755	04/07/09	UB Refund Cst #0000089423	38.09	38.09
2017271	04/08/09	10124	DAWNA LOMPNEY	Ref002394750	04/07/09	UB Refund Cst #0000083237	125.10	125.10
2017272	04/08/09	10138	DENISE BOWDEN	Ref002394764	04/07/09	UB Refund Cst #0000123306	210.58	210.58
2017273	04/08/09	10126	DESSE BASTO	Ref002394752	04/07/09	UB Refund Cst #0000085783	34.55	34.55
2017274	04/08/09	10152	DON PELLETIER GROUP	Ref002394778	04/07/09	UB Refund Cst #0000139770	31.29	31.29
2017275	04/08/09	10154	DOWNEY SAVINGS	Ref002394780	04/07/09	UB Refund Cst #0000140049	16.72	16.72
2017276	04/08/09	10131	EDUARDO VALENZUELA	Ref002394757	04/07/09	UB Refund Cst #0000092717	38.52	38.52
2017277	04/08/09	10108	EDWARD MUNOZ	Ref002394734	04/07/09	UB Refund Cst #0000040815	63.14	63.14
2017278	04/08/09	10100	ENRIQUE SURO	Ref002394726	04/07/09	UB Refund Cst #0000007166	72.69	72.69
2017279	04/08/09	10137	FANNIE MAE	Ref002394763	04/07/09	UB Refund Cst #0000123150	10.54	10.54
2017280	04/08/09	10112	FEDERICO DELCASTILLO	Ref002394738	04/07/09	UB Refund Cst #0000067639	75.00	75.00
2017281	04/08/09	10182	FIELD ASSET SERVICES INC	Ref002394809	04/07/09	UB Refund Cst #0000143208	60.88	60.88
2017282	04/08/09	10128	FRANK PATRICELLI	Ref002394754	04/07/09	UB Refund Cst #0000087792	53.77	53.77
2017283	04/08/09	10177	FRANKLIN TUM	Ref002394804	04/07/09	UB Refund Cst #0000143046	5.16	5.16
2017284	04/08/09	10125	GABINA BOSDET	Ref002394751	04/07/09	UB Refund Cst #0000084264	16.77	16.77
2017285	04/08/09	10151	GREG SEALE	Ref002394777	04/07/09	UB Refund Cst #0000138906	45.52	45.52
2017286	04/08/09	10167	GREG SEALE	Ref002394794	04/07/09	UB Refund Cst #0000141796	16.47	16.47

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2017287	04/08/09	10158	HALIM ABDULLAH	Ref002394784	04/07/09	UB Refund Cst #0000140302	24.94	24.94
2017288	04/08/09	10135	HAMANN COMPANIES	Ref002394761	04/07/09	UB Refund Cst #0000121800	28.55	28.55
2017289	04/08/09	10142	HERLINDA RYAN INC	Ref002394768	04/07/09	UB Refund Cst #0000124979	61.34	61.34
2017290	04/08/09	10171	HERLINDA RYAN INC	Ref002394798	04/07/09	UB Refund Cst #0000142267	22.69	22.69
2017291	04/08/09	10181	JEFF WAGNER	Ref002394808	04/07/09	UB Refund Cst #0000143172	5.13	5.13
2017292	04/08/09	10143	JINBONG JEONG	Ref002394769	04/07/09	UB Refund Cst #0000125499	45.16	45.16
2017293	04/08/09	10105	JUAN ARCE	Ref002394731	04/07/09	UB Refund Cst #0000019852	52.71	52.71
2017294	04/08/09	10115	JUAN DOMINGUEZ	Ref002394741	04/07/09	UB Refund Cst #0000073827	134.08	134.08
2017295	04/08/09	10144	JUDY BOHLEN	Ref002394770	04/07/09	UB Refund Cst #0000125501	21.61	21.61
2017296	04/08/09	10146	JUDY BOHLEN	Ref002394772	04/07/09	UB Refund Cst #0000127796	64.57	64.57
2017297	04/08/09	10174	KAREN WHEELER	Ref002394801	04/07/09	UB Refund Cst #0000142737	13.61	13.61
2017298	04/08/09	10120	KAZUMI HASEGAWA	Ref002394746	04/07/09	UB Refund Cst #0000080645	12.04	12.04
2017299	04/08/09	10180	LINDA RING	Ref002394807	04/07/09	UB Refund Cst #0000143145	26.77	26.77
2017300	04/08/09	10121	LUIS RICO	Ref002394747	04/07/09	UB Refund Cst #0000080873	61.70	61.70
2017301	04/08/09	10156	MARC CARPENTER & ASSOCIATES	Ref002394782	04/07/09	UB Refund Cst #0000140245	261.78	261.78
2017302	04/08/09	10189	MARC CARPENTER & ASSOCIATES	Ref002394816	04/07/09	UB Refund Cst #0000143913	14.09	14.09
2017303	04/08/09	10110	MARGARITA URRUTIA	Ref002394736	04/07/09	UB Refund Cst #0000046630	41.16	41.16
2017304	04/08/09	10185	MARICELA GONZALEZ	Ref002394812	04/07/09	UB Refund Cst #0000143559	51.13	51.13
2017305	04/08/09	10107	MARIE GUZMAN	Ref002394733	04/07/09	UB Refund Cst #0000033151	201.07	201.07
2017306	04/08/09	10118	MARIO GONZALEZ	Ref002394744	04/07/09	UB Refund Cst #0000075692	41.76	41.76
2017307	04/08/09	10103	MARTHA NARVAEZ	Ref002394729	04/07/09	UB Refund Cst #0000014812	8.21	8.21
2017308	04/08/09	10161	MICHELLE MACAWILI	Ref002394787	04/07/09	UB Refund Cst #0000140834	8.68	8.68
2017309	04/08/09	10172	MORTGAGE CONTRACTING SERVICES	Ref002394799	04/07/09	UB Refund Cst #0000142278	12.40	12.40
2017310	04/08/09	10127	NEIL BONZAGNI	Ref002394753	04/07/09	UB Refund Cst #0000085896	48.69	48.69

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2017311	04/08/09	10187	NEW VISTA REALTY	Ref002394814	04/07/09	UB Refund Cst #0000143687	75.00	75.00
2017312	04/08/09	10190	NIEL MAMERTO	Ref002394817	04/07/09	UB Refund Cst #0000143918	12.56	12.56
2017313	04/08/09	10147	OAKTREE REALTY	Ref002394773	04/07/09	UB Refund Cst #0000131617	5.01	5.01
2017314	04/08/09	10132	OAKWOOD DEVELOPMENT INC	Ref002394758	04/07/09	UB Refund Cst #0000094370	821.97	821.97
2017315	04/08/09	10186	OBRIEN REAL ESTATE SERVICES	Ref002394813	04/07/09	UB Refund Cst #0000143654	75.00	75.00
2017316	04/08/09	10193	PACIFIC BUILDING GROUP	Ref002394820	04/07/09	UB Refund Cst #0000144607	778.35	778.35
2017317	04/08/09	10109	PATRICE RITTER	Ref002394735	04/07/09	UB Refund Cst #0000044555	10.78	10.78
2017318	04/08/09	10157	PATRICIA CRUZ	Ref002394783	04/07/09	UB Refund Cst #0000140298	57.24	57.24
2017319	04/08/09	10101	PAUL BRADLEY	Ref002394727	04/07/09	UB Refund Cst #0000011918	78.97	78.97
2017320	04/08/09	10102	PAUL DOWNER	Ref002394728	04/07/09	UB Refund Cst #0000013331	56.70	56.70
2017321	04/08/09	10178	PAUL TACCONE	Ref002394805	04/07/09	UB Refund Cst #0000143061	75.00	75.00
2017322	04/08/09	10150	PEDRO CALLEROS	Ref002394776	04/07/09	UB Refund Cst #0000136507	51.75	51.75
2017323	04/08/09	10159	PEGGY TOMASELLO	Ref002394785	04/07/09	UB Refund Cst #0000140343	41.94	41.94
2017324	04/08/09	10136	PRUDENTIAL CALIFORNIA REALTY	Ref002394762	04/07/09	UB Refund Cst #0000122326	49.62	49.62
2017325	04/08/09	10166	RAY ESPINOZA	Ref002394793	04/07/09	UB Refund Cst #0000141740	55.64	55.64
2017326	04/08/09	10140	RENEE INGRAM	Ref002394766	04/07/09	UB Refund Cst #0000124796	15.88	15.88
2017327	04/08/09	10139	REY DELAPENA	Ref002394765	04/07/09	UB Refund Cst #0000123907	29.29	29.29
2017328	04/08/09	10170	ROBERT SCHMIDT	Ref002394797	04/07/09	UB Refund Cst #0000142124	75.00	75.00
2017329	04/08/09	10113	ROBERT WHEAT	Ref002394739	04/07/09	UB Refund Cst #0000068400	67.94	67.94
2017330	04/08/09	10155	ROBERTO GODINEZ	Ref002394781	04/07/09	UB Refund Cst #0000140112	75.00	75.00
2017331	04/08/09	10148	ROSE AVEDISIAN	Ref002394774	04/07/09	UB Refund Cst #0000133941	59.90	59.90
2017332	04/08/09	10104	RUBEN SERRANO	Ref002394730	04/07/09	UB Refund Cst #0000016059	59.20	59.20
2017333	04/08/09	10153	RUTH REYES	Ref002394779	04/07/09	UB Refund Cst #0000139824	20.85	20.85
2017334	04/08/09	10130	RYAN OWEN	Ref002394756	04/07/09	UB Refund Cst #0000090285	47.34	47.34

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2017335	04/08/09	10162	SAN DIEGO REALTY	Ref002394789	04/07/09	UB Refund Cst #0000141066	30.78	30.78
2017336	04/08/09	10176	SAN DIEGO REALTY	Ref002394803	04/07/09	UB Refund Cst #0000142843	31.29	31.29
2017337	04/08/09	10179	SAN DIEGO REALTY	Ref002394806	04/07/09	UB Refund Cst #0000143141	14.71	14.71
2017338	04/08/09	10183	SAN DIEGO REALTY	Ref002394810	04/07/09	UB Refund Cst #0000143433	8.68	8.68
2017339	04/08/09	10188	SAN DIEGO REALTY	Ref002394815	04/07/09	UB Refund Cst #0000143881	58.07	58.07
2017340	04/08/09	10184	STEPHANIE GARCIA	Ref002394811	04/07/09	UB Refund Cst #0000143538	17.66	17.66
2017341	04/08/09	10111	STEVEN CAMPBELL	Ref002394737	04/07/09	UB Refund Cst #0000053861	30.32	30.32
2017342	04/08/09	10114	SUDBERRY PROPERTIES INC	Ref002394740	04/07/09	UB Refund Cst #0000068587	661.50	661.50
2017343	04/08/09	10145	TEAM TOWNSEND	Ref002394771	04/07/09	UB Refund Cst #0000125646	10.68	10.68
2017344	04/08/09	10149	TEAM TOWNSON	Ref002394775	04/07/09	UB Refund Cst #0000134059	58.28	58.28
2017345	04/08/09	10106	TERESA CARDONA	Ref002394732	04/07/09	UB Refund Cst #0000029024	47.56	47.56
2017346	04/08/09	10192	THE BROOKS KOLKER RESULTS TEAM	Ref002394819	04/07/09	UB Refund Cst #0000144366	20.88	20.88
2017347	04/08/09	10134	VICENTA COBIAN-CISNEROS	Ref002394760	04/07/09	UB Refund Cst #0000120489	75.06	75.06
2017348	04/08/09	10122	VINCE VITALICH	Ref002394748	04/07/09	UB Refund Cst #0000081135	24.10	24.10
2017349	04/08/09	10175	WACHOVIA BANK	Ref002394802	04/07/09	UB Refund Cst #0000142769	125.27	125.27
2017350	04/08/09	10169	WACHOVIA BANK FSB	Ref002394796	04/07/09	UB Refund Cst #0000142094	159.68	159.68
2017351	04/08/09	10133	9931 VIA DE LA AMISTAD	Ref002394759	04/07/09	UB Refund Cst #0000120104	776.43	776.43
2017352	04/08/09	01910	ABCANA INDUSTRIES	838247 838246 837161	03/16/09 03/16/09 02/12/09	BULK SODIUM HYPOCHLORITE BULK SODIUM HYPOCHLORITE BULK HYPOCHLORITE SOLUTION	1,053.43 551.38 282.95	1,887.76
2017353	04/08/09	08488	ABLEFORCE INC	1658 1664	03/31/09 04/07/09	CONSULTING SERVICES - IS DEPT CONSULTING SERVICES - IS DEPT	5,780.00 3,315.00	9,095.00
2017354	04/08/09	06166	AMERICAN MESSAGING	L1109570JD	04/01/09	PAGER SERVICE	431.59	431.59
2017355	04/08/09	00453	AMERICAN RIGGING & SUPPLY	0005301	03/18/09	CHAIN & GRAB HOOKS	3,491.10	3,491.10
2017356	04/08/09	00107	AMERICAN WATER WORKS	2000703949	01/27/09	MEMBERSHIP DUES	82.00	82.00

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2017357	04/08/09	04806	BJ'S RENTALS	217493	03/19/09	CONCRETE	181.02	181.02
2017358	04/08/09	03458	BREITFELDER, LARRY	70130309 70130209	03/31/09 02/28/09	MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT	134.20 89.10	223.30
2017359	04/08/09	01232	BRODING'S BATTERY WAREHOUSE	4242 4248 4247	03/13/09 03/13/09	CORE CREDIT REPAIR PARTS AUTOMOTIVE BATTERIES	(75.00) 107.70 53.82	86.52
2017360	04/08/09	08156	BROWNSTEIN HYATT FARBER	427212	03/31/09	LEGISLATIVE ADVOCACY SERVICES	3,263.50	3,263.50
2017361	04/08/09	03721	BULLET LOGISTICS INC	03150903350	03/15/09	COURIER SERVICES	455.40	455.40
2017362	04/08/09	00223	C W MCGRATH INC	32458	03/13/09	CRUSHED ROCK	308.03	308.03
2017363	04/08/09	02091	CALIFORNIA PUBLIC EMPLOYERS	001119	04/03/09	MEMBERSHIP APPLICATION & DUES	335.00	335.00
2017364	04/08/09	00192	CALIFORNIA WATER ENVIRONMENT	001133	04/08/09	WORKSHOP REGISTRATION FEE	150.00	150.00
2017365	04/08/09	01004	CALOLYMPIC SAFETY	053119 052694 052788	03/19/09 03/16/09 03/16/09	SAFETY EQUIPMENT PPE GAS TECH SENSOR HOSE & FILTER BATTERY CHARGER & CASE	372.82 305.15 282.52	960.49
2017366	04/08/09	04215	CAMP DRESSER & MCKEE INC	8031062112	03/12/09	P2451 - BI-NATIONAL OCEAN DESALINATION	4,583.00	4,583.00
2017367	04/08/09	02758	CARMEL BUSINESS SYSTEMS INC	6974	04/01/09	TEMPORARY SERVICES - RECORDS	1,122.90	1,122.90
2017368	04/08/09	07044	CARQUEST AUTO PARTS	1110899458 1110899493	03/19/09 03/19/09	REPAIR PARTS SHOP SUPPLIES	147.34 24.48	171.82
2017369	04/08/09	02026	CHULA VISTA ELEMENTARY SCHOOL	900695	03/17/09	BUS FUNDING/GARDEN FIELD TRIP	270.00	270.00
2017370	04/08/09	03334	COMPUTER MASTERS	73363 73392	03/17/09 03/19/09	HP SYSTEMS LAPTOP ADAPTERS	9,697.39 106.22	9,803.61
2017371	04/08/09	03334	COMPUTER MASTERS	73384	03/18/09	SATA DISKS	543.06	543.06
2017372	04/08/09	03706	CONSUMERS PIPE & SUPPLY CO	S1096440001 S1096440002	03/18/09 03/18/09	WAREHOUSE SUPPLIES WAREHOUSE SUPPLIES	503.56 29.61	533.17
2017373	04/08/09	00184	COUNTY OF SAN DIEGO	DEH090344D11 DEH090351D11	03/27/09 03/27/09	RECLAIMED WATER TESTING RECLAIMED WATER TESTING	833.00 714.00	1,547.00
2017374	04/08/09	00099	COUNTY OF SAN DIEGO - DPW	104732A	03/05/09	EXCAVATION PERMIT	105.11	105.11
2017375	04/08/09	10098	D & D LANDHOLDINGS	001123	04/06/09	WORK ORDER REF #D0638-010309	1,010.23	1,010.23
2017376	04/08/09	02447	EDCO DISPOSAL CORPORATION	001102	03/31/09	RECYCLING SERVICES	90.00	90.00

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2017377	04/08/09	09885	ELECTRONIC DATA SYSTEMS CORP	U2406530	12/30/08	UB PAYMENT CHARGEBACK	285.12	285.12
2017378	04/08/09	06813	EMPLOYMENT TRAINING	001118	04/03/09	MANDATORY TRAINING	70.00	70.00
2017379	04/08/09	03683	F & L INDUSTRIAL SOLUTIONS INC	8360	01/30/09	SOLENOID VALVES	1,454.69	1,454.69
2017380	04/08/09	03546	FERGUSON WATERWORKS #1082	0307527	03/17/09	INVENTORY	5,215.10	
				0307500	03/17/09	INVENTORY	2,020.80	
				0307498	03/17/09	INVENTORY	2,004.58	
				0307526	03/17/09	INVENTORY	608.79	
				0307168	03/16/09	10" DRESSER	392.98	
				0306634	03/17/09	BOLT-CUTTER	119.19	10,361.44
2017381	04/08/09	04066	FIRST CHOICE SERVICES - SD	309801	03/19/09	COFFEE SUPPLIES	45.72	
				309823	03/19/09	COFFEE SUPPLIES	42.70	88.42
2017382	04/08/09	00035	FISHER SCIENTIFIC	2406085	03/13/09	LABORATORY SUPPLIES	227.77	227.77
2017383	04/08/09	07224	FRAZEE INDUSTRIES INC	526840	03/17/09	PAINT	642.51	642.51
2017384	04/08/09	05981	FROME, TERRY	001117	04/06/09	EDUCATION REIMBURSEMENT	149.60	149.60
2017385	04/08/09	06291	GARCIA CALDERON & RUIZ LLP	2297	03/12/09	LEGAL SERVICES JAN 2009	65,994.85	
				2344	03/31/09	LEGAL SERVICES FEB 2009	32,521.31	98,516.16
2017386	04/08/09	03537	GHA TECHNOLOGIES INC	536383	03/16/09	TONER	103.44	
				536771	03/18/09	SOFTWARE	77.58	181.02
2017387	04/08/09	03289	GRANGER, WILLIAM E	001131	04/06/09	COMPUTER LOAN PROGRAM	1,535.15	1,535.15
2017388	04/08/09	00174	HACH COMPANY	6153954	03/18/09	ANALYZER COLORIMETER ASSY	645.74	645.74
2017389	04/08/09	02629	HANSON AGGREGATES INC	588114	03/13/09	CRUSHED AGGREGATES & ROCK	364.97	364.97
2017390	04/08/09	00169	HAWTHORNE POWER SYSTEMS	PC100007938		CORE CREDIT	(1,612.37)	
				PS100164181	12/17/08	REPAIR PART	6,075.52	
				PS100160494	09/18/08	REPAIR PART	2,698.20	
				PS100160493	09/18/08	REPAIR PART	899.40	
				PS100160491	09/18/08	REPAIR PART	899.40	
				PS100160492	09/18/08	REPAIR PART	899.40	
				PS100162441	11/03/08	FREIGHT FOR REPAIR PART	510.83	
				PS100164180	12/17/08	REPAIR PARTS	334.41	
				PS100167399	03/13/09	REPAIR PARTS	215.34	
				PS100164184	12/17/08	REPAIR PARTS	153.53	
				PS100161330	10/08/08	REPAIR PART	148.37	
				PS100164183	12/17/08	REPAIR PARTS	106.77	
				PS100161329	10/08/08	REPAIR PART	79.28	

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				PS100161332	10/08/08	REPAIR PART	66.02	
				PS100164179	12/17/08	REPAIR PART	52.19	
				PS100161333	10/08/08	REPAIR PART	51.81	
				PS100161334	10/08/08	REPAIR PART	46.17	
				PS100164185	12/17/08	REPAIR PARTS	44.21	
				PS100164182	12/17/08	REPAIR PARTS	44.12	
				PS100161331	10/08/08	REPAIR PART	5.94	11,718.54
2017391	04/08/09	02943	INDUSTRIAL METAL SUPPLY CO	494228	03/17/09	WELDING SUPPLIES	1,237.56	
				493578	03/13/09	WELDING SUPPLIES	290.60	1,528.16
2017392	04/08/09	02269	JENAL ENGINEERING CORP	7178	03/17/09	EVR PHASE II UPGRADE	18,160.00	18,160.00
2017393	04/08/09	03172	JONES & STOKES ASSOCIATES	0060830	03/14/09	P1253 SAN MIGUEL HABITAT MGMT AREA	33,443.70	
				0060831	03/14/09	ON-CALL ENVIRONMENTAL SVCS	1,123.75	34,567.45
2017394	04/08/09	04996	KNOX ATTORNEY SERVICE INC	463642	03/16/09	DELIVERY OF BOARD & COMMITTEE PACKETS	28.60	
				463640	03/16/09	DELIVERY OF BOARD & COMMITTEE PACKETS	28.60	
				463641	03/16/09	DELIVERY OF BOARD & COMMITTEE PACKETS	28.60	85.80
2017395	04/08/09	01859	LA PRENSA SAN DIEGO	22634	03/17/09	JOB POSTING	51.00	51.00
2017396	04/08/09	06263	LINTNER, JERRY	2523409	04/06/09	CERT RENEWAL REIMBURSEMENT	60.00	60.00
2017397	04/08/09	07591	MA, DONGXING	17470409	04/02/09	TRAVEL EXPENSE REIMBURSEMENT	445.23	
				17470309	04/02/09	REIMB CONF TRAVEL EXPENSES	140.35	
				17470209	02/11/09	TRAVEL EXPENSE REIMBURSEMENT	26.40	611.98
2017398	04/08/09	04851	MCGRAW-HILL COMPANIES	A254425001	03/13/09	JAMACHA RD PIPELINE BID	697.50	697.50
2017399	04/08/09	07787	MCMILLIN LAND DEVELOPMENT	001127	04/06/09	WORK ORDER REFUND D0172-XX9204	2,988.22	2,988.22
2017400	04/08/09	07787	MCMILLIN LAND DEVELOPMENT	001128	04/06/09	WORK ORDER REFUND D0172-XX9205	671.92	671.92
2017401	04/08/09	00887	MIRAMAR TRUCK CENTER-SAN DIEGO	246514	03/19/09	SHOP EQUIPMENT	734.92	734.92
2017402	04/08/09	03393	MOBILE MINI LLC - CA	904201430	03/15/09	RENTAL 40' METER STORAGE CONTAINERS	173.28	173.28
2017403	04/08/09	05108	MORENO AERIAL PHOTO	08134E	02/25/09	AERIAL PHOTO SURVEY	7,870.00	7,870.00
2017404	04/08/09	02293	MWH SOFT INC	11415	03/30/09	TRAINING REGISTRATION FEE	1,600.00	1,600.00
2017405	04/08/09	10097	NEW HOPE COMMUNITY CHURCH	001122	04/06/09	WORK ORDER REF #D0555-010198	3,254.85	3,254.85
2017406	04/08/09	02540	NEW VIEW OPTOMETRIC CENTER	001116	03/30/09	SAFETY GLASSES	248.19	248.19
2017407	04/08/09	00510	OFFICE DEPOT INC	468048475001	03/18/09	OFFICE SUPPLIES	553.89	
				468115574001	03/18/09	OFFICE SUPPLIES	233.21	

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				467541596001	03/18/09	OFFICE SUPPLIES	62.04	
				467541941001	03/18/09	OFFICE SUPPLIES	8.72	857.86
2017408	04/08/09	10099	OMC PROPERTIES LLC	001124	04/06/09	WORK ORDER REF #D0098-XX9595	18,926.73	18,926.73
2017409	04/08/09	09987	PACIFIC DEFENSE SYSTEMS	0000993	03/13/09	REWIND 5 HP MOTOR	1,293.98	1,293.98
2017410	04/08/09	03017	PACIFIC SAFETY COUNCIL	65957	03/19/09	CPR/FIRST AID TRAINING	50.00	50.00
2017411	04/08/09	03308	PBS&J	1037431	03/13/09	2009 MASTER PLAN UPDATE	13,724.50	
				1037419	03/13/09	CIP P2089-RECYCLED WATER CONCEPT STUDY	10,532.40	
				1037398	03/13/09	HYDRAULIC MODELING & GIS SUPPORT	390.00	24,646.90
2017412	04/08/09	03649	PECK S HEAVY FRICTION INC	192742	03/16/09	REPAIR PART	64.60	
				192733	03/16/09	REPAIR PART	64.60	129.20
2017413	04/08/09	06641	PRUDENTIAL OVERALL SUPPLY	0177953	03/19/09	UNIFORMS	321.90	
				0177952	03/19/09	MATS, TOWELS & SUPPLIES	148.78	
				0177954	03/19/09	MATS, TOWELS & SUPPLIES	109.79	
				0174726	03/18/09	MATS, TOWELS & SUPPLIES	94.95	
				0174725	03/18/09	UNIFORMS	55.49	
				0177955	03/19/09	UNIFORMS	50.65	781.56
2017414	04/08/09	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2394461	04/02/09	PERS CONTRIBUTION	125,339.34	125,339.34
2017415	04/08/09	01342	R J SAFETY SUPPLY CO INC	25956701	03/19/09	ORANGE SAFETY JACKET	59.98	59.98
2017416	04/08/09	00021	RCP BLOCK & BRICK INC	4334032	03/17/09	CONCRETE	372.38	372.38
2017417	04/08/09	01890	RECON	38319	03/09/09	P1253 - PREPARATION OF THE SUBAREA PLAN	2,351.50	2,351.50
2017418	04/08/09	09993	REPROHAUS CORP	0000112637	03/11/09	REPROGRAPHICS SERVICES	9,873.63	9,873.63
2017419	04/08/09	10195	RICHARD MICHAELS	RF250511722	04/07/09	CUST REFUND FOR OVERPMT	497.77	497.77
2017420	04/08/09	08972	RICK ENGINEERING COMPANY	0011943	03/19/09	GIS SOFTWARE INSTALLATION & SUPPORT	3,600.00	3,600.00
2017421	04/08/09	00521	RICK POST WELDING &	8392	03/13/09	WELDING SERVICES	1,029.38	
				8387	03/13/09	WELDING SERVICES	630.00	
				8393	03/13/09	WELDING SERVICES	350.00	2,009.38
2017422	04/08/09	10092	RON OEDING	001093	03/19/09	WELLNESS PROGRAM	418.99	418.99
2017423	04/08/09	03279	ROTH STAFFING COMPANIES LP	12286587	03/27/09	TEMPORARY SERVICES - HR DEPT	1,315.20	1,315.20
2017424	04/08/09	00217	RW LITTLE CO INC	91798	03/16/09	POWDER COAT PARTS	970.00	970.00
2017425	04/08/09	00003	SAN DIEGO COUNTY WATER	6871	03/31/09	SMART LANDSCAPE PROGRAM	180.00	180.00

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2017426	04/08/09	00121	SAN DIEGO GAS & ELECTRIC	001112	03/27/09	UTILITY EXPENSES	49,271.18	71,410.33
				001111	03/26/09	UTILITY EXPENSES	19,982.86	
				001121	04/06/09	UTILITY EXPENSES	1,828.75	
				001114	03/30/09	UTILITY EXPENSES	300.75	
				001110	03/05/09	UTILITY EXPENSES	17.23	
				001129	04/02/09	UTILITY EXPENSE	9.56	
2017427	04/08/09	03809	SAN DIEGO NEIGHBORHOOD NEWS	02528253001	03/13/09	JOB POSTING	92.00	92.00
2017428	04/08/09	03592	SOFTCHOICE CORPORATION	1995983	03/17/09	PANASONIC TOUGHBOOK LAPTOP	2,991.58	3,243.34
				1997139	03/18/09	PANASONIC MODEM	251.76	
2017429	04/08/09	03103	SOUTHCOAST HEATING &	265052	03/19/09	EXHAUST FAN REPLACEMENT	1,477.00	1,477.00
2017430	04/08/09	03760	SPANKY'S PORTABLE SERVICES INC	802583	03/13/09	PORTABLE TOILET RENTAL	112.06	431.90
				802580	03/13/09	PORTABLE TOILET RENTAL	79.96	
				802677	03/16/09	PORTABLE TOILET RENTAL	79.96	
				802581	03/13/09	PORTABLE TOILET RENTAL	79.96	
				802582	03/13/09	PORTABLE TOILET RENTAL	79.96	
2017431	04/08/09	03516	SPECIAL DISTRICT RISK	28598	03/20/09	LIABILITY INSURANCE	1,508.46	1,508.46
2017432	04/08/09	02354	STANDARD ELECTRONICS	12290	03/19/09	SECURITY SERVICE & REPAIRS	127.50	127.50
2017433	04/08/09	03926	STANDARD PACIFIC CORP	001125	04/06/09	WORK ORDER REF #D0139-XX9568	7,989.36	7,989.36
2017434	04/08/09	00097	STATE BOARD OF EQUALIZATION	440221330309	03/31/09	STORAGE TANK MAINT FEE	286.73	286.73
2017435	04/08/09	08399	SWINERTON MANAGEMENT	0806900210	04/06/09	TEMPORARY SERVICES - OPS DEPT	27,208.00	27,208.00
2017436	04/08/09	02799	TARULLI TIRE INC - SAN DIEGO	20037520	03/17/09	TIRE SERVICE	472.18	472.18
2017437	04/08/09	09974	TPO LLC	001126	04/06/09	WORK ORDER REF #D0514-010274	319.00	319.00
2017438	04/08/09	07674	US BANK CORPORATE PAYMENT	001130	03/23/09	DISTRICT EXPENSES	7,979.01	8,373.76
				001134	03/23/09	DISTRICT EXPENSES	206.39	
				001132	03/23/09	DISTRICT EXPENSES	188.36	
2017439	04/15/09	01910	ABCANA INDUSTRIES	838565	03/23/09	BULK HYPOCHLORITE SOLUTION	1,323.32	2,765.63
				838564	03/23/09	BULK HYPOCHLORITE SOLUTION	628.29	
				838450	03/20/09	BULK SODIUM HYPOCHLORITE	487.54	
				838451	03/20/09	BULK SODIUM HYPOCHLORITE	326.48	
2017440	04/15/09	08488	ABLEFORCE INC	1677	04/14/09	CONSULTING SERVICES	3,230.00	3,230.00
2017441	04/15/09	07732	AIRGAS SPECIALTY PRODUCTS INC	131118514	03/25/09	BULK AQUA AMMONIA	2,086.42	4,172.35
				131118513	03/25/09	BULK AQUA AMMONIA	2,085.93	

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2017442	04/15/09	02362	ALLIED WASTE SERVICES #509	0509003513406	03/25/09	TRASH REMOVAL SERVICES	754.95	1,062.66
				0509003514776	03/25/09	ASBESTOS DISPOSAL CONTAINER RENTAL	188.88	
				0509003515563	03/25/09	TRASH REMOVAL SVCS TREATMENT PLANT	118.83	
2017443	04/15/09	02572	ALVAREZ, GERMAN F	14580309	03/27/09	TRAVEL EXPENSE REIMBURSEMENT	122.00	122.00
2017444	04/15/09	02966	AMERICAN INDUSTRIAL SUPPLY INC	112701	03/23/09	DEGREASER	470.91	470.91
2017445	04/15/09	00453	AMERICAN RIGGING & SUPPLY	0026201	03/25/09	SHOP SUPPLIES	1,249.68	1,249.68
2017446	04/15/09	03446	AMERICAN SOCIETY OF CIVIL	001140	04/09/09	REGISTRATION FEES	180.00	180.00
2017447	04/15/09	08024	BACKGROUND PROFILES INC	267	03/31/09	BACKGROUND CHECKS	89.00	89.00
2017448	04/15/09	01232	BRODING'S BATTERY WAREHOUSE	4643	03/26/09	AUTOMOTIVE BATTERIES	199.23	328.48
				4659	03/26/09	AUTOMOTIVE BATTERIES	129.25	
2017449	04/15/09	08542	BUCK PETROLEUM CO	3100635	03/24/09	UNLEADED FUEL	8,833.78	17,415.62
				3100636	03/24/09	DIESEL FUEL	8,581.84	
2017450	04/15/09	01004	CALOLYMPIC SAFETY	053102	03/20/09	SAFETY APPAREL	128.39	183.33
				0531021	03/26/09	SAFETY EQUIPMENT PPE	54.94	
2017451	04/15/09	07044	CARQUEST AUTO PARTS	1110899555	03/20/09	REPAIR PARTS	63.22	63.22
2017452	04/15/09	08160	COMPLETE OFFICE	11182860	03/25/09	CAMERA FOR SAFETY VEHICLE PACKETS	87.79	106.80
				11179570	03/23/09	OFFICE SUPPLIES	19.01	
2017453	04/15/09	03334	COMPUTER MASTERS	73454	03/26/09	5 PORT SATA FOR DISK COPY	118.50	118.50
2017454	04/15/09	03706	CONSUMERS PIPE & SUPPLY CO	S1097791001	03/26/09	WAREHOUSE SUPPLIES	191.47	191.47
2017455	04/15/09	08387	COUNTY OF SD-LANDFILL MGMNT	200902	03/25/09	MICROTURBINE POWER GENERATION	504.90	504.90
2017456	04/15/09	03098	CROUCHER, GARY D	70110209	02/28/09	TRAVEL EXPENSE REIMBURSEMENT	174.00	174.00
2017457	04/15/09	03417	DIRECTV	986728614	04/05/09	SATELLITE TV SERVICE	10.00	10.00
2017458	04/15/09	01926	EAST COUNTY URGENT CARE	1005980309	03/20/09	DMV HEALTH EXAM	43.00	43.00
2017459	04/15/09	06525	ELECTRIC MOTOR SPECIALISTS INC	2863	03/20/09	REBUILD GRINDER MOTOR	428.79	428.79
2017460	04/15/09	03546	FERGUSON WATERWORKS #1082	0308399	03/26/09	INVENTORY	3,893.87	
				0307502	03/23/09	FIRE HYD REPAIR PARTS	929.61	
				03074981	03/24/09	INVENTORY	814.59	
				0308393	03/24/09	INVENTORY	647.04	
				0307528	03/23/09	INVENTORY	504.27	

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				0308277	03/24/09	GASKETS	208.77	
				03065891	03/24/09	METER SHOP TOOLS	150.58	
				0307501	03/23/09	8 "END CAP	147.35	7,296.08
2017461	04/15/09	04066	FIRST CHOICE SERVICES - SD	310204	03/25/09	COFFEE SUPPLIES	97.50	97.50
2017462	04/15/09	01612	FRANCHISE TAX BOARD	Ben2394965	04/16/09	PAYROLL DEDUCTION	75.00	75.00
2017463	04/15/09	02344	FRANCHISE TAX BOARD	Ben2394969	04/16/09	PAYROLL DEDUCTION	313.82	313.82
2017464	04/15/09	07224	FRAZEE INDUSTRIES INC	536296	03/23/09	PAINT	374.43	
				538165	03/24/09	PAINT	318.94	693.37
2017465	04/15/09	02634	GRACIA, GUSTAVO A	001148	04/14/09	TUITION REIMBURSEMENT	743.76	743.76
2017466	04/15/09	00101	GRAINGER INC	9864831103	03/23/09	BALLASTS AND LAMPS	325.02	
				9865262969	03/24/09	AQUA PURE FILTER HOUSING	316.69	
				9864831111	03/23/09	UTILITY PUMP	296.42	938.13
2017467	04/15/09	00201	HARRINGTON INDUSTRIAL PLASTICS	00495345	03/11/09	CAM-LOCK FITTINGS & GASKETS	1,217.68	1,217.68
2017468	04/15/09	00169	HAWTHORNE POWER SYSTEMS	PS010239608	03/25/09	COOLANT	615.94	615.94
2017469	04/15/09	06640	HD SUPPLY WATERWORKS LTD	8681222	03/17/09	CLAVALVES	2,219.65	
				8724114	03/18/09	VALVES	1,175.66	3,395.31
2017470	04/15/09	09702	HERLINDA RYAN	RF050069917	04/09/09	REFUND FOR OVER-PAYMENT	259.75	259.75
2017471	04/15/09	06843	HI-TECH AIR CONDITIONING	5560	02/10/09	DATA CENTER AC MAINTENANCE	1,802.76	1,802.76
2017472	04/15/09	03743	HYDROTEX	562849	03/26/09	ENGINE OIL & GREASE	3,717.64	
				562765	03/24/09	OIL	1,229.23	
				562529	03/17/09	ENGINE OIL & GREASE	312.18	5,259.05
2017473	04/15/09	00646	JACKSON-HIRSH INC	0732992	03/26/09	LAMINATING SUPPLIES	145.86	145.86
2017474	04/15/09	00491	LIGHTHOUSE INC	2218925	03/26/09	REPAIR PARTS	239.21	239.21
2017475	04/15/09	03385	MAGANA, MANNY J	1597309	03/25/09	TRAVEL EXPENSE REIMBURSEMENT	167.99	
				15970309	03/27/09	TRAVEL EXPENSE REIMBURSEMENT	122.00	289.99
2017476	04/15/09	05329	MASTER METER INC	0153038IN	03/26/09	INVENTORY	17,094.00	17,094.00
2017477	04/15/09	01183	MCMaster-CARR SUPPLY CO	25284716	03/26/09	AIR VAC SUCTION STRAINERS	603.05	603.05
2017478	04/15/09	03623	MWH AMERICAS INC	1245700	02/03/09	PROFESSIONAL SERVICES	15,222.11	15,222.11
2017479	04/15/09	03623	MWH AMERICAS INC	1253688	03/03/09	PROFESSIONAL SERVICES	1,629.47	1,629.47

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2017480	04/15/09	04676	NAPA AUTO PARTS	142341		CREDIT MEMO	(316.74)	
				145006		CREDIT MEMO	(64.71)	
				141504a	02/26/09	REPAIR PARTS	280.13	
				144752	03/26/09	REPAIR PARTS	43.06	
				144705	03/25/09	REPAIR PARTS	35.96	
				144802	03/26/09	REPAIR PARTS	33.27	
			144677	03/25/09	REPAIR PARTS	9.46	20.43	
2017481	04/15/09	03523	NATIONAL DEFERRED COMPENSATION	Ben2394951	04/16/09	DEFERRED COMP PLAN	11,177.77	11,177.77
2017482	04/15/09	00510	OFFICE DEPOT INC	469029532001	03/25/09	LASER TONER CARTRIDGE	163.88	
				468853760001	03/25/09	OFFICE SUPPLIES	110.05	
				468853978001	03/25/09	OFFICE SUPPLIES	21.83	295.76
2017483	04/15/09	03101	OTAY WATER DISTRICT	Ben2394953	04/16/09	PAYROLL DEDUCTION - ASSN DUES	826.00	826.00
2017484	04/15/09	07737	PARADISE CANYON SYSTEMS INC	032009924	03/25/09	EMC EMAILXTENDER	1,620.00	1,620.00
2017485	04/15/09	03308	PBS&J	1038321	03/20/09	PROFESSIONAL CONSULTING SERVICES	806.07	806.07
2017486	04/15/09	03649	PECK S HEAVY FRICTION INC	192998	03/24/09	REPAIR PARTS	179.92	
				193087	03/26/09	REPAIR PARTS	50.10	230.02
2017487	04/15/09	03790	PENHALL COMPANY	21526	03/20/09	FLAT SAW CUTTING SERVICES	260.00	260.00
2017488	04/15/09	00137	PETTY CASH CUSTODIAN	001146	04/14/09	PETTY CASH REIMBURSEMENT	491.21	491.21
2017489	04/15/09	10199	PEXIS CORPORATION	07185	03/30/09	EXPERT CONSULTING SERVICES	1,059.00	1,059.00
2017490	04/15/09	05499	PRAXAIR DISTRIBUTION INC	32601408	03/20/09	WELDING SUPPLIES & EQUIPMENT	556.63	556.63
2017491	04/15/09	06641	PRUDENTIAL OVERALL SUPPLY	0194005	03/26/09	MATS, TOWELS & SUPPLIES	148.79	
				0194007	03/26/09	MATS, TOWELS & SUPPLIES	109.80	
				0190812	03/25/09	MATS, TOWELS & SUPPLIES	94.95	
				0066671	02/04/09	UNIFORMS	67.49	
				0190811	03/25/09	UNIFORMS	59.39	
				0194008	03/26/09	UNIFORMS	54.01	534.43
2017492	04/15/09	09804	PUBLICIA PRESS LTD	20093206	03/23/09	BUSINESS CARDS	96.97	
				20093210	03/23/09	BUSINESS CARDS	59.26	156.23
2017493	04/15/09	01342	R J SAFETY SUPPLY CO INC	26090700	03/25/09	SAFETY SUPPLIES	779.37	779.37
2017494	04/15/09	00021	RCP BLOCK & BRICK INC	4334104	03/21/09	CONCRETE	1,551.60	1,551.60
2017495	04/15/09	00217	RW LITTLE CO INC	91893	03/23/09	VICTAULIC COUPLING POWDER COAT	275.00	275.00

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2017496	04/15/09	09148	S&J SUPPLY COMPANY INC	080862	03/24/09	INVENTORY	7,407.81	7,407.81
2017497	04/15/09	10198	SAN DIEGO & IMPERIAL COUNTIES	001141	04/07/09	SPONSORSHIP	500.00	500.00
2017498	04/15/09	00121	SAN DIEGO GAS & ELECTRIC	001135 001145	04/03/09 04/06/09	UTILITY EXPENSES UTILITY EXPENSES	61,683.01 70.34	61,753.35
2017499	04/15/09	03273	SAN DIEGO READER	23570	03/12/09	JOB POSTING	93.46	93.46
2017500	04/15/09	10197	SENSIBLE ORGANIZING SOLUTIONS	001SOS	04/06/09	WELLNESS PROGRAM	250.00	250.00
2017501	04/15/09	05983	SIEMENS WATER	2733190 2733394 2723593	03/26/09 03/24/09 03/20/09	WATER SYSTEMS PARTS LEAD WASHER COLUMN EXCHANGES	3,664.65 411.85 195.72	4,272.22
2017502	04/15/09	03592	SOFTCHOICE CORPORATION	1988164	03/09/09	TOUGHBOOK FOR METER READERS	4,997.05	4,997.05
2017503	04/15/09	01669	SOUTHLAND ENVELOPE CO INC	060559	03/23/09	ENVELOPES	421.52	421.52
2017504	04/15/09	03760	SPANKY'S PORTABLE SERVICES INC	803767	03/25/09	PORTABLE TOILET RENTAL	79.96	79.96
2017505	04/15/09	03516	SPECIAL DISTRICT RISK	28662 28628	04/02/09 03/26/09	LIABILITY INSURANCE LIABILITY INSURANCE	199.26 140.22	339.48
2017506	04/15/09	00480	STATE BOARD OF EQUALIZATION	001149	03/31/09	SALES USE TAX	1,944.86	1,944.86
2017507	04/15/09	06281	STATE DISBURSEMENT UNIT	Ben2394967	04/16/09	PAYROLL DEDUCTION	286.73	286.73
2017508	04/15/09	06299	STATE DISBURSEMENT UNIT	Ben2394957	04/16/09	PAYROLL DEDUCTION	237.69	237.69
2017509	04/15/09	06303	STATE DISBURSEMENT UNIT	Ben2394961	04/16/09	PAYROLL DEDUCTION	836.30	836.30
2017510	04/15/09	08533	STATE DISBURSEMENT UNIT	Ben2394959	04/16/09	PAYROLL DEDUCTION	841.01	841.01
2017511	04/15/09	02261	STATE STREET BANK & TRUST CO	Ben2394949	04/16/09	DEFERRED COMP PLAN	6,211.54	6,211.54
2017512	04/15/09	10200	SUNROAD CV LAND INC	001147	04/09/09	POTABLE IRRIGATION METER REFUND	23,410.00	23,410.00
2017513	04/15/09	01736	SWIGGERS, JULIE M	001139	04/08/09	TUITION REIMBURSEMENT	525.00	525.00
2017514	04/15/09	02799	TARULLI TIRE INC - SAN DIEGO	20037558	03/23/09	TIRE SERVICE	595.53	595.53
2017515	04/15/09	01834	TC CONSTRUCTION INC	RF998564200	04/09/09	RE-ISSUE UB REFUND TO CONTRACTOR	554.41	554.41
2017516	04/15/09	02376	TECHKNOWSION INC	2132	03/23/09	STRATEGIC PLAN OBJECTIVE III.2.C.1-YR09	12,339.00	12,339.00
2017517	04/15/09	08262	UNITED RENTALS NORTHWEST INC	80287267001	03/24/09	CONCRETE	199.34	199.34

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2017518	04/15/09	05417	UNITED STATES DEPARTMENT	Ben2394963	04/16/09	PAYROLL DEDUCTION	100.00	100.00
2017519	04/15/09	00350	UNITED STATES POSTAL SERVICE	001143	04/13/09	REIMBURSE POSTAGE MACHINE	1,650.00	1,650.00
2017520	04/15/09	07674	US BANK CORPORATE PAYMENT	001137	03/23/09	DISTRICT EXPENSES	5,587.27	
				001142	01/22/09	DISTRICT EXPENSES	3,710.92	
				001138	03/23/09	DISTRICT EXPENSES	50.29	9,348.48
2017521	04/15/09	04345	US CONCRETE PRECAST GROUP	0135930IN	03/25/09	INVENTORY	1,486.30	
				0135850IN	03/20/09	INVENTORY	1,329.85	2,816.15
2017522	04/15/09	10196	US HISPANIC CONTRACTORS &	106	04/08/09	SPONSORSHIP	500.00	500.00
2017523	04/15/09	09218	VACO LA JOLLA LLC	BILL000000004318	03/27/09	TEMPORARY SERVICES - ENGG DEPT	4,032.16	
				BILL000000004318	03/27/09	TEMPORARY SERVICES - ENGG DEPT	1,744.32	5,776.48
2017524	04/15/09	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2394955	04/16/09	DEFERRED COMP PLAN	6,911.94	6,911.94
2017525	04/15/09	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2394945	04/16/09	401A PLAN	2,563.40	2,563.40
2017526	04/15/09	07595	WALTERS WHOLESALE ELECTRIC CO	282073801	03/23/09	CUTLER HAMMER SOFT START 60 HP	3,771.25	3,771.25
2017527	04/15/09	00014	WAXIE SANITARY SUPPLY	71181932	03/20/09	JANITORIAL SUPPLIES	1,735.37	1,735.37
2017528	04/15/09	01343	WE GOT YA PEST CONTROL	53612	03/26/09	PEST CONTROL - BEE REMOVAL	115.00	115.00
2017529	04/15/09	00190	WEST PAYMENT CENTER	817963774	03/20/09	LEGAL LIBRARY UPDATES	1,802.13	1,802.13
2017530	04/15/09	02230	WILLIAMSON, KELLI M	001144	04/08/09	TRAVEL ADVANCEMENT	111.00	111.00
2017531	04/22/09	10209	ALICIA BULGER	Ref002395134	04/22/09	UB Refund Cst #0000141049	22.50	22.50
2017532	04/22/09	10239	AMERICAN EAGLE REAL ESTATE	Ref002395166	04/22/09	UB Refund Cst #0000144113	59.59	59.59
2017533	04/22/09	10233	ANDREW WARBURTON	Ref002395159	04/22/09	UB Refund Cst #0000143365	20.85	20.85
2017534	04/22/09	10262	ANNA MORGAN	Ref002395190	04/22/09	UB Refund Cst #0000074607	44.89	44.89
2017535	04/22/09	10273	ANNA ROSIER	Ref002395204	04/22/09	UB Refund Cst #0000125487	17.26	17.26
2017536	04/22/09	10281	ASHLON REALTY	Ref002395213	04/22/09	UB Refund Cst #0000136476	37.91	37.91
2017537	04/22/09	10211	ASSETLINK	Ref002395137	04/22/09	UB Refund Cst #0000141358	18.74	18.74
2017538	04/22/09	10232	AXIA REAL ESTATE GROUP INC	Ref002395158	04/22/09	UB Refund Cst #0000143226	53.01	53.01
2017539	04/22/09	10225	BARBARA DOWNING	Ref002395151	04/22/09	UB Refund Cst #0000142810	49.41	49.41

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2017540	04/22/09	10208	BRITANNIA DEVELOPMENT CO	Ref002395133	04/22/09	UB Refund Cst #0000140651	56.46	56.46
2017541	04/22/09	10278	BUSHRA GORYOKA	Ref002395209	04/22/09	UB Refund Cst #0000126745	36.58	36.58
2017542	04/22/09	10280	CALIFORNIA PROPERTY INV	Ref002395211	04/22/09	UB Refund Cst #0000128197	43.04	43.04
2017543	04/22/09	10048	CENTURY 21 FIRST CHOICE	Ref002395212	04/22/09	UB Refund Cst #0000134002	20.85	20.85
2017544	04/22/09	10265	CHRISTY PETERSON	Ref002395194	04/22/09	UB Refund Cst #0000092300	22.78	22.78
2017545	04/22/09	10247	CINDY DWYER	Ref002395174	04/22/09	UB Refund Cst #0000144883	48.17	48.17
2017546	04/22/09	10255	CINDY HUGHES	Ref002395182	04/22/09	UB Refund Cst #0000020507	26.34	26.34
2017547	04/22/09	10224	COLDWELL BANKER	Ref002395150	04/22/09	UB Refund Cst #0000142771	15.86	15.86
2017548	04/22/09	10272	D. USVALDO LOMELI	Ref002395203	04/22/09	UB Refund Cst #0000125458	14.34	14.34
2017549	04/22/09	10253	DAWN WUJCIK LEWIS	Ref002395180	04/22/09	UB Refund Cst #0000007588	75.00	75.00
2017550	04/22/09	10270	DEAN SHECKLES	Ref002395201	04/22/09	UB Refund Cst #0000124182	276.08	276.08
2017551	04/22/09	10282	DENNIS DESOUZA	Ref002395214	04/22/09	UB Refund Cst #0000138900	40.24	40.24
2017552	04/22/09	10154	DOWNEY SAVINGS	Ref002395217	04/22/09	UB Refund Cst #0000140049	41.56	41.56
2017553	04/22/09	10222	DRAWDECA INC	Ref002395148	04/22/09	UB Refund Cst #0000142691	51.39	51.39
2017554	04/22/09	10221	EDWARD ROEPKE	Ref002395147	04/22/09	UB Refund Cst #0000142562	40.06	40.06
2017555	04/22/09	10137	FANNIE MAE	Ref002395199	04/22/09	UB Refund Cst #0000123150	37.02	37.02
2017556	04/22/09	10219	FIELD ASSET SERVICES	Ref002395145	04/22/09	UB Refund Cst #0000142368	49.06	49.06
2017557	04/22/09	10250	FIRE WATCH	Ref002395177	04/22/09	UB Refund Cst #0000145779	676.46	676.46
2017558	04/22/09	10227	GREG SCOTT	Ref002395153	04/22/09	UB Refund Cst #0000143027	47.64	47.64
2017559	04/22/09	10223	GREG SEALE	Ref002395149	04/22/09	UB Refund Cst #0000142749	48.51	48.51
2017560	04/22/09	10238	GREYHOUND GENERAL INC	Ref002395165	04/22/09	UB Refund Cst #0000144076	124.82	124.82
2017561	04/22/09	10243	GREYHOUND GENERAL INC	Ref002395170	04/22/09	UB Refund Cst #0000144681	49.44	49.44
2017562	04/22/09	10259	HAMED DOST	Ref002395187	04/22/09	UB Refund Cst #0000063663	67.72	67.72
2017563	04/22/09	10216	I M P A C SECURED ASSETS	Ref002395142	04/22/09	UB Refund Cst #0000142081	174.99	174.99

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2017564	04/22/09	10263	ISABEL LOPEZ	Ref002395191	04/22/09	UB Refund Cst #0000076273	155.15	155.15
2017565	04/22/09	10267	JEAN GILLES	Ref002395196	04/22/09	UB Refund Cst #0000094516	24.28	24.28
2017566	04/22/09	10260	JESUS CAMPA	Ref002395188	04/22/09	UB Refund Cst #0000066802	40.49	40.49
2017567	04/22/09	05887	JOSE CABRERA	Ref002395183	04/22/09	UB Refund Cst #0000037660	194.95	194.95
2017568	04/22/09	10254	JOSE ESQUER	Ref002395181	04/22/09	UB Refund Cst #0000016074	51.95	51.95
2017569	04/22/09	10257	JOSEPH ALKIRE	Ref002395185	04/22/09	UB Refund Cst #0000048433	75.77	75.77
2017570	04/22/09	10229	JUDY BOHLEN	Ref002395155	04/22/09	UB Refund Cst #0000143136	29.47	29.47
2017571	04/22/09	10237	KIM THOMAS	Ref002395164	04/22/09	UB Refund Cst #0000144056	48.51	48.51
2017572	04/22/09	10264	KIMBERLY MCKELVEY	Ref002395193	04/22/09	UB Refund Cst #0000092178	101.95	101.95
2017573	04/22/09	10218	LINDA RING	Ref002395144	04/22/09	UB Refund Cst #0000142299	69.49	69.49
2017574	04/22/09	10189	MARC CARPENTER & ASSOCIATES	Ref002395162	04/22/09	UB Refund Cst #0000143913	60.91	60.91
2017575	04/22/09	10228	MARC CARPENTER & ASSOCIATES	Ref002395154	04/22/09	UB Refund Cst #0000143122	80.31	80.31
2017576	04/22/09	10242	MARC CARPENTER & ASSOCIATES	Ref002395169	04/22/09	UB Refund Cst #0000144295	42.55	42.55
2017577	04/22/09	10285	MARILYN SCHWARTZ	Ref002395218	04/22/09	UB Refund Cst #0000140077	75.00	75.00
2017578	04/22/09	10261	MIKE MASKO	Ref002395189	04/22/09	UB Refund Cst #0000069725	61.56	61.56
2017579	04/22/09	10231	MILLENNIA REAL ESTATE	Ref002395157	04/22/09	UB Refund Cst #0000143225	12.48	12.48
2017580	04/22/09	10266	MITSURU IKEDA	Ref002395195	04/22/09	UB Refund Cst #0000094326	113.95	113.95
2017581	04/22/09	10276	MORTGAGE CONTRACTING SVCE	Ref002395207	04/22/09	UB Refund Cst #0000126607	48.68	48.68
2017582	04/22/09	10252	NATHAN WINGO	Ref002395179	04/22/09	UB Refund Cst #0000006510	116.87	116.87
2017583	04/22/09	10127	NEIL BONZAGNI	Ref002395192	04/22/09	UB Refund Cst #0000085896	30.92	30.92
2017584	04/22/09	10274	NIAMH O'CONNOR	Ref002395205	04/22/09	UB Refund Cst #0000125666	38.34	38.34
2017585	04/22/09	10251	NOJAN TALEBZADEH	Ref002395178	04/22/09	UB Refund Cst #0000005810	26.30	26.30
2017586	04/22/09	10271	OAK TREE REALTY	Ref002395202	04/22/09	UB Refund Cst #0000124986	54.15	54.15
2017587	04/22/09	10248	PATRICIA MCKELVEY	Ref002395175	04/22/09	UB Refund Cst #0000145185	31.30	31.30

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2017588	04/22/09	10217	PAULINA UBERA	Ref002395143	04/22/09	UB Refund Cst #0000142271	6.11	6.11
2017589	04/22/09	10159	PEGGY TOMASELLO	Ref002395131	04/22/09	UB Refund Cst #0000140343	121.90	121.90
2017590	04/22/09	10246	PRISCILLA MUDGE	Ref002395173	04/22/09	UB Refund Cst #0000144808	53.01	53.01
2017591	04/22/09	10244	RALPH BAEZ	Ref002395171	04/22/09	UB Refund Cst #0000144786	60.88	60.88
2017592	04/22/09	10236	ROBERT SCHMIDT	Ref002395163	04/22/09	UB Refund Cst #0000143999	30.60	30.60
2017593	04/22/09	10277	ROBERT WEICHELT	Ref002395208	04/22/09	UB Refund Cst #0000126640	55.54	55.54
2017594	04/22/09	10269	ROSALBA CASTRO	Ref002395198	04/22/09	UB Refund Cst #0000122968	104.08	104.08
2017595	04/22/09	10245	RUBEN BARRON	Ref002395172	04/22/09	UB Refund Cst #0000144799	30.61	30.61
2017596	04/22/09	10212	SAN DIEGO REALTY	Ref002395138	04/22/09	UB Refund Cst #0000141366	21.24	21.24
2017597	04/22/09	10213	SAN DIEGO REALTY	Ref002395139	04/22/09	UB Refund Cst #0000141542	41.83	41.83
2017598	04/22/09	10214	SAN DIEGO REALTY	Ref002395140	04/22/09	UB Refund Cst #0000141619	58.28	58.28
2017599	04/22/09	10235	SAN DIEGO REALTY	Ref002395161	04/22/09	UB Refund Cst #0000143859	68.03	68.03
2017600	04/22/09	10279	SAN DIEGO REALTY	Ref002395210	04/22/09	UB Refund Cst #0000126814	50.56	50.56
2017601	04/22/09	10063	SAN DIEGO REO	Ref002395135	04/22/09	UB Refund Cst #0000141147	43.52	43.52
2017602	04/22/09	10215	SANDY MILLER	Ref002395141	04/22/09	UB Refund Cst #0000141743	30.21	30.21
2017603	04/22/09	10284	SANDY MILLER	Ref002395216	04/22/09	UB Refund Cst #0000139936	48.68	48.68
2017604	04/22/09	10283	SATOSHI ISHIZUKA	Ref002395215	04/22/09	UB Refund Cst #0000139507	57.90	57.90
2017605	04/22/09	10249	SKYLINE CHURCH	Ref002395176	04/22/09	UB Refund Cst #0000145467	1,870.41	1,870.41
2017606	04/22/09	10275	SUZAN COLLINS	Ref002395206	04/22/09	UB Refund Cst #0000126153	59.99	59.99
2017607	04/22/09	10207	SYLVIA CONTRERAS	Ref002395132	04/22/09	UB Refund Cst #0000140548	32.59	32.59
2017608	04/22/09	10258	TAKASHI ICHIBAYASHI	Ref002395186	04/22/09	UB Refund Cst #0000058104	116.42	116.42
2017609	04/22/09	10210	TEAM TOWNSON	Ref002395136	04/22/09	UB Refund Cst #0000141352	8.06	8.06
2017610	04/22/09	10234	TEAM TOWNSON	Ref002395160	04/22/09	UB Refund Cst #0000143561	6.11	6.11
2017611	04/22/09	10240	TEAM TOWNSON	Ref002395167	04/22/09	UB Refund Cst #0000144202	62.22	62.22

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2017612	04/22/09	10220	TEAM TOWNSON INC	Ref002395146	04/22/09	UB Refund Cst #0000142481	20.85	20.85
2017613	04/22/09	10256	TERESA MCCLELLAN	Ref002395184	04/22/09	UB Refund Cst #0000045784	8.76	8.76
2017614	04/22/09	10027	TRIMARK PACIFIC HOMES	Ref002395200	04/22/09	UB Refund Cst #0000123504	19.71	19.71
2017615	04/22/09	10286	VATTIA TA REAL ESTATE GROUP	Ref002395219	04/22/09	UB Refund Cst #0000140280	56.17	56.17
2017616	04/22/09	10226	WACHOVIA BANK	Ref002395152	04/22/09	UB Refund Cst #0000142844	138.46	138.46
2017617	04/22/09	10230	YMCA OF SAN DIEGO COUNTY	Ref002395156	04/22/09	UB Refund Cst #0000143151	721.62	721.62
2017618	04/22/09	10268	YVONNE FULLERTON	Ref002395197	04/22/09	UB Refund Cst #0000121911	50.35	50.35
2017619	04/22/09	10241	ZULEMA MALDONADO	Ref002395168	04/22/09	UB Refund Cst #0000144243	77.06	77.06
2017620	04/22/09	02097	3E COMPANY INC	3EINV0018877	03/25/09	MSDS ON DEMAND	977.50	977.50
2017621	04/22/09	01910	ABCANA INDUSTRIES	838914 839148 838824 838913 839147	03/30/09 04/02/09 03/27/09 03/30/09 04/02/09	BULK HYPOCHLORITE SOLUTION BULK SODIUM HYPOCHLORITE BULK HYPOCHLORITE SOLUTION BULK HYPOCHLORITE SOLUTION BULK SODIUM HYPOCHLORITE	972.18 666.21 592.01 589.11 490.51	3,310.02
2017622	04/22/09	02024	ACCOUNTING DAY ASSOCIATION	001156	04/21/09	REGISTRATION	130.00	130.00
2017623	04/22/09	03787	ALLIED TRENCH SHORING SERVICE	910466	03/26/09	TRAFFIC CONTROL	399.89	399.89
2017624	04/22/09	01369	AMERICAN BACKFLOW	INV10780	04/02/09	BACKFLOW GAUGE CALIBRATION	120.00	120.00
2017625	04/22/09	08026	ARB INC	LF20373	03/09/09	R2081 - 20 INCH LANE AVENUE CONVERSION	16,258.59	16,258.59
2017626	04/22/09	05758	AT&T	0821645728032505	03/25/09	OPTE MAN INTERNET BANDWIDTH	1,905.30	1,905.30
2017627	04/22/09	07785	AT&T	000000547022	04/02/09	PHONE SERVICES	5,956.63	5,956.63
2017628	04/22/09	08330	AT&T INTERNET SERVICES	8547826250309	03/22/09	OPTE MAN INTERNET BANDWIDTH	1,200.00	1,200.00
2017629	04/22/09	01232	BRODING'S BATTERY WAREHOUSE	5343 4889 4914	 04/01/09 04/02/09	CREDIT MEMO AUTOMOTIVE BATTERIES AUTOMOTIVE BATTERIES	(21.00) 668.49 107.61	755.10
2017630	04/22/09	00223	C W MCGRATH INC	32618 32663	03/30/09 04/02/09	CRUSHED ROCK CRUSHED ROCK	358.35 82.90	441.25
2017631	04/22/09	10206	CALIF DEPT OF PUBLIC HEALTH	001155	04/20/09	CERTIFICATION APPLICATION	105.00	105.00
2017632	04/22/09	02920	CALIFORNIA COMMERCIAL	82559	03/18/09	ASPHALT	394.04	394.04

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2017633	04/22/09	01004	CALOLYMPIC SAFETY	052633	04/01/09	MICRO MAX PRO GAS TECH OVER HAUL	1,082.28	1,082.28
2017634	04/22/09	08009	CANON BUSINESS SOLUTIONS INC	4002062823 4002060934 4002055623 4002055610	04/01/09 04/01/09 04/01/09 04/01/09	COPIER MAINTENANCE COPIER MAINTENANCE COPIER MAINTENANCE COPIER MAINTENANCE	645.19 505.82 477.56 34.59	1,663.16
2017635	04/22/09	02758	CARMEL BUSINESS SYSTEMS INC	6973 6972	04/01/09 04/01/09	RECORDS STORAGE & SUPPORT SCANNING ENGINEERING DRAWINGS	1,442.25 48.18	1,490.43
2017636	04/22/09	02612	COUNCIL OF WATER UTILITIES	001154	04/16/09	MEETING REGISTRATION	50.00	50.00
2017637	04/22/09	00134	COUNTY OF SAN DIEGO	2008238	04/10/09	COUNTY ASSESSOR DATA	125.00	125.00
2017638	04/22/09	02122	COUNTY OF SD AIR POLLUTION	AP97117746 97118079 97118069	03/27/09 03/26/09 03/26/09	EMISSION & PERMIT FEES EMISSION & PERMIT FEES EMISSION & PERMIT FEES	420.00 367.00 367.00	1,154.00
2017639	04/22/09	07601	CREATIVE BENEFITS INC	72510	04/01/09	FLEXIBLE SPENDING ACCT ADMIN FEES	721.20	721.20
2017640	04/22/09	07680	DELTA HEALTH SYSTEMS	P090420	04/20/09	EMPLOYEE HEALTH ADMINISTRATION SVCS	1,372.40	1,372.40
2017641	04/22/09	00230	EDP PRODUCTS INC	805935	03/31/09	CARTRIDGE STORAGE/RETRIEVAL	219.60	219.60
2017642	04/22/09	08023	EMPLOYEE BENEFIT SPECIALISTS	0045935IN	04/02/09	ADMINISTRATION FEES FOR COBRA	555.00	555.00
2017643	04/22/09	03725	ENVIRONMENTAL SYSTEMS RESEARCH	91944306	03/31/09	PROFESSIONAL DATABASE SUPPORT	408.00	408.00
2017644	04/22/09	00645	FEDEX	916169963	04/17/09	OVERNIGHT PICK-UP & DELIVERY MAIL SVCS	8.14	8.14
2017645	04/22/09	03546	FERGUSON WATERWORKS #1082	03075271 03075261 0309213 03074982 03092131 0309306	04/01/09 04/01/09 03/27/09 03/30/09 03/30/09 03/27/09	INVENTORY INVENTORY INVENTORY INVENTORY INVENTORY PIPE SUPPORT	6,699.00 4,301.06 3,168.88 1,993.38 1,811.55 118.53	18,092.40
2017646	04/22/09	08005	FIRST AMERICAN CORELOGIC INC	20442176	03/31/09	METROSCAN ONLINE DATA/MAPS	453.15	453.15
2017647	04/22/09	08893	FIRST AMERICAN DATA TREE	90034039	03/31/09	ONLINE MAP PURCHASING SERVICE	99.00	99.00
2017648	04/22/09	04066	FIRST CHOICE SERVICES - SD	310525	04/02/09	COFFEE SUPPLIES	549.19	549.19
2017649	04/22/09	02591	FITNESS TECH INC	5652	04/01/09	FITNESS EQUIPMENT MAINTENANCE	125.00	125.00
2017650	04/22/09	09049	FOX CONSTRUCTION	5	03/30/09	P2465/P2466 MAT'L STORAGE BINS/COVER	33,850.00	33,850.00

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2017651	04/22/09	00101	GRAINGER INC	9870839967	04/01/09	CORDLESS RECIPROCATING SAW	487.56	487.56
2017652	04/22/09	01576	GRAYBAR ELECTRIC CO INC	940542772 940716110	04/01/09 04/10/09	ELECTRICAL EQUIPMENT WIRING TOOLS	1,172.53 24.79	1,197.32
2017653	04/22/09	02187	GREENSCAPE	2157	04/01/09	LANDSCAPING SERVICES	6,090.00	6,090.00
2017654	04/22/09	03773	GTC SYSTEMS INC	28797	03/31/09	TECHNICAL SUPPORT FOR CITRIX	585.60	585.60
2017655	04/22/09	00150	HAWTHORNE MACHINERY CO	S1847701	03/27/09	REPLACEMENT FORKS	2,181.94	2,181.94
2017656	04/22/09	06843	HI-TECH AIR CONDITIONING	5037 5777	03/30/09 03/31/09	DATA CENTER AC MAINTENANCE DATA CENTER AC MAINTENANCE	375.00 305.00	680.00
2017657	04/22/09	03743	HYDROTEX	563003 563028	03/30/09 03/31/09	OIL SAMPLE KITS OIL SAMPLE KITS	593.87 65.99	659.86
2017658	04/22/09	08491	IDENTIFICATION SERVICES	001115	04/01/09	FINGERPRINTING SERVICES	20.00	20.00
2017659	04/22/09	08969	INFOSEND INC	36460 36382	04/02/09 03/31/09	POSTAGE BILL PRINTING SERVICES	16,483.65 7,411.21	23,894.86
2017660	04/22/09	02372	INTERIOR PLANT SERVICE INC	30610	03/31/09	PLANT SERVICE	169.00	169.00
2017661	04/22/09	06630	J C HEDEN AND ASSOCIATES INC	OWD026	04/02/09	TEMPORARY LABOR SERVICES	15,665.00	15,665.00
2017662	04/22/09	03077	JANI-KING OF CA INC - SDO	SDO04090307	04/01/09	OFF-SITE JANITORIAL SERVICES	1,042.00	1,042.00
2017663	04/22/09	02448	KEN PIERSON	30914	03/27/09	CRANE RE-CERTIFICATION	450.00	450.00
2017664	04/22/09	05840	KIRK PAVING INC	4240	03/31/09	ANNUAL AS NEEDED PAVING SERVICES	9,788.00	9,788.00
2017665	04/22/09	04996	KNOX ATTORNEY SERVICE INC	467280 467773 467776 467783 467780	03/30/09 04/01/09 04/01/09 04/01/09 04/01/09	DELIVERY OF BOARD & COMMITTEE PACKETS DELIVERY OF BOARD & COMMITTEE PACKETS	28.60 28.60 28.60 28.60 28.60	143.00
2017666	04/22/09	09511	LAYFIELD ENVIRONMENTAL SYSTEMS	1714	03/31/09	RESERVOIR FLOATING COVER MAINTENANCE	38,982.00	38,982.00
2017667	04/22/09	08530	LIVE SCAN OF NORTH COUNTY	111160903	03/31/09	FINGERPRINTING SERVICES	17.00	17.00
2017668	04/22/09	05220	LOGICALIS INTEGRATION SOLUTION	S922791 S922894	03/27/09 03/31/09	WIRELESS MESH PILOT PROGRAM WIRELESS MESH PILOT PROGRAM	3,000.00 500.00	3,500.00
2017669	04/22/09	01183	MCMaster-CARR SUPPLY CO	25851928 25243318 25274489	04/02/09 03/26/09 03/26/09	AIR VAC SUCTION STRAINERS SHOP SUPPLIES SHOP SUPPLIES	974.54 450.72 236.01	1,661.27

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2017670	04/22/09	02260	MORSE SCALE INC	09926	04/01/09	ANNUAL HOIST CAPACITY CERTIFICATION	360.00	360.00
2017671	04/22/09	02094	MOTOWORLD OF EL CAJON	3892	04/01/09	GENERATOR	998.73	998.73
2017672	04/22/09	02037	MWH LABORATORIES	267071LI	03/30/09	LABORATORY ANALYSES	369.00	369.00
2017673	04/22/09	04676	NAPA AUTO PARTS	147027		CREDIT MEMO	(408.48)	
				144945	03/27/09	REPAIR PARTS	208.31	
				145136	03/30/09	REPAIR PARTS	140.70	
				144916	03/27/09	REPAIR PARTS	65.48	
				145512	04/01/09	REPAIR PARTS	61.62	
				145413	04/01/09	REPAIR PARTS	56.29	
				145615	04/02/09	REPAIR PARTS	25.60	
				144919	03/27/09	REPAIR PARTS	13.13	
				145434	04/01/09	REPAIR PARTS	9.18	
				145599	04/02/09	REPAIR PARTS	6.08	177.91
2017674	04/22/09	09881	NATGUN CORPORATION	2	03/27/09	P2143 1296-3 RESERVOIR 2.0 MG	166,777.00	166,777.00
2017675	04/22/09	03733	NEC UNIFIED SOLUTIONS INC	TM0000005314	03/30/09	LABOR FOR PHONES SVCS	1,166.00	
				TM0000005252	03/30/09	LABOR FOR PHONES SVCS	474.00	
				TM0000005250	03/30/09	LABOR FOR PHONES SVCS	118.00	1,758.00
2017676	04/22/09	03215	O'DONNELL, MICHAEL	001152	04/14/09	SAFETY BOOTS REIMBURSEMENT	127.22	127.22
2017677	04/22/09	07945	OLIN CORP - CHLOR ALKALI	1137715	04/01/09	CHLORINE FOR TREATMENT PLANT	2,207.47	2,207.47
2017678	04/22/09	04463	PACIFIC GREEN LANDSCAPE INC	0050505IN	03/31/09	LANDSCAPE REMOVAL	2,030.00	2,030.00
2017679	04/22/09	05497	PAYPAL INC	3889386	03/31/09	ON-LINE PAYMENT SERVICES	506.80	506.80
2017680	04/22/09	01715	PORRAS, PEDRO J	001012	01/30/09	TRAVEL EXPENSE ADVANCEMENT	946.32	946.32
2017681	04/22/09	06641	PRUDENTIAL OVERALL SUPPLY	0209974	04/02/09	UNIFORMS	328.96	
				0209973	04/02/09	MATS, TOWELS & SUPPLIES	148.79	
				0209975	04/02/09	MATS, TOWELS & SUPPLIES	109.80	
				0206805	04/01/09	MATS, TOWELS & SUPPLIES	94.96	
				0206804	04/01/09	UNIFORMS	59.39	
				0209976	04/02/09	UNIFORMS	52.33	794.23
2017682	04/22/09	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2394947	04/16/09	PERS CONTRIBUTION	128,040.77	128,040.77
2017683	04/22/09	09804	PUBLICIA PRESS LTD	20093301	04/01/09	BUSINESS CARDS FOR OPERATIONS	29.90	29.90
2017684	04/22/09	01342	R J SAFETY SUPPLY CO INC	26113000	04/01/09	NEW VEHICLES FIRST AID KITS	189.23	189.23
2017685	04/22/09	08331	RABO BANK NA	280210R	04/01/09	RETENTION FOR SPIESS CONSTRUCTION	4,020.00	4,020.00

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2017686	04/22/09	09346	RECLAIMED AGGREGATES INC	9390	03/31/09	DUMPING SERVICES	40.00	40.00
2017687	04/22/09	00164	REXEL	800601955	03/27/09	ELECTRICAL MATERIAL	132.75	132.75
2017688	04/22/09	09148	S&J SUPPLY COMPANY INC	081044	03/27/09	INVENTORY	555.99	555.99
2017689	04/22/09	03687	SAFETY-KLEEN SYSTEMS INC	0038672123	03/27/09	SOLVENT TANK SERVICE	161.54	161.54
2017690	04/22/09	10204	SAMUEL MILAN	RF045009017	04/15/09	OVERPAYMENT REFUND	293.34	293.34
2017691	04/22/09	09226	SAN DIEGO TRUCK EQUIPMENT INC	5228A	04/01/09	BODY REPAIR	250.00	250.00
2017692	04/22/09	00278	SAN-LO AERIAL SURVEYS	23038	03/31/09	COLOR DIGITAL ORTHOPHOTO	1,800.00	1,800.00
2017693	04/22/09	05321	SCHIFF ASSOCIATES	03369	02/28/09	CIP P1043-CATHODIC PROTECTION PROGRAM	12,751.25	12,751.25
2017694	04/22/09	07288	SCHMIDT FIRE PROTECTION CO INC	67798	04/01/09	FIRE SUPPRESSION SYSTEM	372.00	372.00
2017695	04/22/09	01651	SHARP REES-STEALY MEDICAL CTRS	210	03/27/09	PRE-PLACEMENT EXAMS	466.00	466.00
2017696	04/22/09	05983	SIEMENS WATER	277455	03/27/09	CLARIFIER WEAR STRIPS	75.88	75.88
2017697	04/22/09	05627	SIGNA DIGITAL SOLUTIONS INC	ARS25765 ARS25764 ARS25766 ARS25763	04/01/09 04/01/09 04/01/09 04/01/09	COPIER MAINTENANCE COPIER MAINTENANCE COPIER MAINTENANCE COPIER MAINTENANCE	200.00 200.00 144.00 34.20	578.20
2017698	04/22/09	00590	SPECIALTY SEALS & ACCESSORIES	26790	03/27/09	REBUILD SPARE SEAL 1296-1 PUMP STATION	434.65	434.65
2017699	04/22/09	03184	SPIESS CONSTRUCTION CO INC	280210	04/01/09	P2191 - 850-4 RESERVOIR (CONSTRUCTION)	36,180.00	36,180.00
2017700	04/22/09	01717	SPRING VALLEY CHAMBER OF	10440409	04/15/09	MEMBERSHIP RENEWAL	550.00	550.00
2017701	04/22/09	02354	STANDARD ELECTRONICS	12321	03/27/09	SECURITY SERVICE & REPAIRS	880.07	880.07
2017702	04/22/09	01460	STATE WATER RESOURCES	0834065	04/13/09	STORM WATER PEMIT FEES	1,008.00	1,008.00
2017703	04/22/09	04977	T-MOBILE	4150860450409	04/05/09	CELL PHONE & BLACKBERRY SERVICES	1,269.86	1,269.86
2017704	04/22/09	02799	TARULLI TIRE INC - SAN DIEGO	20037649 20037655	03/30/09 03/30/09	TIRE SERVICE TIRE SERVICE	284.17 105.49	389.66
2017705	04/22/09	00427	UNDERGROUND SERVICE ALERT OF	320090441	04/01/09	UNDERGROUND TRENCH SERVICE ALERTS	384.00	384.00
2017706	04/22/09	07487	WARRIX, DENNY	001153	04/20/09	SAFETY BOOTS REIMBURSEMENT	118.51	118.51
2017707	04/22/09	01343	WE GOT YA PEST CONTROL	53686	03/30/09	PEST CONTROL - BEE REMOVAL	115.00	115.00

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2017708	04/22/09	09149	WILLIS RISK AND INSURANCE	0229892	04/01/09	BENEFITS CONSULTING	8,750.00	8,750.00
2017709	04/22/09	01112	ZEP SALES & SERVICE	53325657	03/27/09	HAND CLEANER	219.57	219.57
2017710	04/29/09	01910	ABCANA INDUSTRIES	839461	04/09/09	BULK SODIUM HYPOCHLORITE	1,673.60	4,515.64
				839282	04/06/09	BULK SODIUM HYPOCHLORITE	1,332.44	
				839460	04/09/09	BULK SODIUM HYPOCHLORITE	648.65	
				839281	04/06/09	BULK SODIUM HYPOCHLORITE	591.54	
				839462	04/09/09	BULK SODIUM HYPOCHLORITE	269.41	
2017711	04/29/09	00132	AIRGAS WEST	103218631	04/06/09	BREATHING AIR - TREATMENT PLANT	25.73	25.73
2017712	04/29/09	03787	ALLIED TRENCH SHORING SERVICE	912172	04/06/09	TRAFFIC CONTROL	349.25	349.25
2017713	04/29/09	01369	AMERICAN BACKFLOW	INV10838	04/08/09	BACKFLOWS & BACKFLOW PARTS	1,832.31	4,546.88
				INV10602	03/19/09	BACKFLOW REPAIR PARTS	1,669.76	
				INV10684	03/25/09	BACKFLOW REPAIR PART	801.70	
				INV10668	03/25/09	BACKFLOW REPAIR PART	243.11	
2017714	04/29/09	03446	AMERICAN SOCIETY OF CIVIL	001160	04/24/09	REGISTRATION	90.00	90.00
2017715	04/29/09	00002	ANSWER INC	m261	04/22/09	TELEPHONE ANSWERING SERVICES	1,000.00	1,000.00
2017716	04/29/09	08967	ANTHEM BLUE CROSS EAP	40768	04/20/09	EMPLOYEE ASSISTANCE PROGRAM SERVICES	379.50	379.50
2017717	04/29/09	04806	BJ'S RENTALS	220376	04/06/09	CONCRETE	166.39	166.39
2017718	04/29/09	03679	BRG CONSULTING INC	09032719	03/31/09	CONSULTANT CONTRACT FOR ENV SVCS	908.00	908.00
2017719	04/29/09	01232	BRODING'S BATTERY WAREHOUSE	5096	04/08/09	AUTOMOTIVE BATTERIES	347.87	908.74
				5137	04/09/09	AUTOMOTIVE BATTERIES	322.82	
				5014	04/06/09	AUTOMOTIVE BATTERIES	238.05	
2017720	04/29/09	09800	CALIFORNIA BANK & TRUST	081603R	04/03/09	RETENTION FOR NEWEST CONST	9,334.10	9,334.10
2017721	04/29/09	01243	CALIFORNIA-NEVADA SECTION	001162	04/28/09	CERTIFICATION RENEWAL	160.00	160.00
2017722	04/29/09	03491	CASA DE ORO CAR WASH	15	03/25/09	VEHICLE WASHING	1,443.95	1,443.95
2017723	04/29/09	10289	CHARLES CUMMINGS	RF625565904	04/24/09	ACH PMT TAKEN OUT IN ERROR	161.05	161.05
2017724	04/29/09	03334	COMPUTER MASTERS	73461	03/27/09	PC TOOLS SOFTWARE	123.31	164.64
				73574	04/09/09	USB TO RS232 SERIAL ADAPTER DB9M	41.33	
2017725	04/29/09	05125	CUDLIP, JAMES	001164	04/28/09	TRAVEL EXPENSÉ REIMBURSEMENT	439.54	439.54
2017726	04/29/09	03744	DEPARTMENT OF JUSTICE	731258	04/06/09	FINGERPRINT ANALYSIS SERVICES	408.00	408.00

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2017727	04/29/09	03417	DIRECTV	995652429	04/19/09	SATELLITE TV SERVICE	5.00	5.00
2017728	04/29/09	03716	ELY, WALTER K	001158	04/23/09	SAFETY BOOTS REIMBURSEMENT	98.76	98.76
2017729	04/29/09	05760	ENHANCED COMMUNICATIONS	001165	04/21/09	DEPOSIT FOR CABLING PROJECT	2,367.00	2,367.00
2017730	04/29/09	03757	FANDEL ENTERPRISES INC	1342	04/06/09	TELECOMMUNICATIONS CONSULTING SVCS	3,120.00	3,120.00
2017731	04/29/09	03546	FERGUSON WATERWORKS #1082	03083931	04/07/09	INVENTORY	1,148.40	
				03083991	04/03/09	INVENTORY	645.74	
				03065892	04/07/09	METER SHOP TOOLS	167.87	
				0307718	04/07/09	RIDGIT CUTTERS	41.04	2,003.05
2017732	04/29/09	00035	FISHER SCIENTIFIC	4473126	04/09/09	OVEN THERMOMETER	133.98	133.98
2017733	04/29/09	01612	FRANCHISE TAX BOARD	Ben2395351	04/30/09	PAYROLL DEDUCTION	75.00	75.00
2017734	04/29/09	02344	FRANCHISE TAX BOARD	Ben2395355	04/30/09	PAYROLL DEDUCTION	313.82	313.82
2017735	04/29/09	00101	GRAINGER INC	9875505423	04/08/09	DUAL FLUSH HANDLE	1,654.09	
				9875919137	04/08/09	BLADES & GAUGES	562.41	
				9876186140	04/09/09	SPRAY PAINT	375.00	2,591.50
2017736	04/29/09	01576	GRAYBAR ELECTRIC CO INC	940615436	04/06/09	EQUIPMENT FOR TP WIRING CLOSET	296.81	296.81
2017737	04/29/09	00150	HAWTHORNE MACHINERY CO	PS010239866	04/08/09	REPAIR PARTS	339.19	339.19
2017738	04/29/09	06640	HD SUPPLY WATERWORKS LTD	8756117	04/03/09	INVENTORY	5,067.75	5,067.75
2017739	04/29/09	00062	HELIX WATER DISTRICT	174639860409	04/23/09	WATER BILL - RUSSELL SQ	39.90	
				178540010409	04/23/09	WATER BILL - AVOCADO BLVD	37.15	77.05
2017740	04/29/09	00297	HILTI INC	1606262088	04/08/09	ROTARY HAMMER	2,810.70	2,810.70
2017741	04/29/09	02263	ITRON INC	95060	04/07/09	ANNUAL SUPPORT FOR MVRS SOFTWARE	1,287.00	1,287.00
2017742	04/29/09	02290	JAMES, KENNETH E	001172	04/29/09	REIMBURSE MEMBERSHIP RNWL	132.00	132.00
2017743	04/29/09	03172	JONES & STOKES ASSOCIATES	0060828	03/14/09	ON-CALL ENVIRONMENTAL SVCS	531.49	531.49
2017744	04/29/09	10290	KIM-LOAN TRAN	RF622218915	04/28/09	REFUND FOR OVER-PAYMENT	319.68	319.68
2017745	04/29/09	04996	KNOX ATTORNEY SERVICE INC	468915	04/06/09	DELIVERY OF BOARD & COMMITTEE PACKETS	28.60	
				469228	04/07/09	DELIVERY OF BOARD & COMMITTEE PACKETS	28.60	
				468916	04/06/09	DELIVERY OF BOARD & COMMITTEE PACKETS	28.60	85.80
2017746	04/29/09	06497	LAKESIDE LAND COMPANY	224694	04/09/09	ASPHALT	37.88	37.88

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2017747	04/29/09	05220	LOGICALIS INTEGRATION SOLUTION	IN034049	03/12/09	WIRELESS MESH POWER INJECTORS	1,406.51	1,406.51
2017748	04/29/09	00628	MANHATTAN NAT'L LIFE INS CO	001159	04/24/09	VOLUNTARY LIFE INSURANCE	327.46	327.46
2017749	04/29/09	00887	MIRAMAR TRUCK CENTER-SAN DIEGO	247460	04/08/09	REPAIR PARTS	188.59	188.59
2017750	04/29/09	04676	NAPA AUTO PARTS	145779		CREDIT MEMO	(18.27)	
				146312	04/08/09	REPAIR PARTS	489.95	
				146530	04/09/09	REPAIR PARTS	242.27	
				146061	04/07/09	REPAIR PARTS	201.29	
				146454	04/09/09	REPAIR PARTS	154.06	
				146516	04/09/09	REPAIR PARTS	145.12	
				146453	04/09/09	REPAIR PARTS	98.95	
				145687	04/03/09	REPAIR PARTS	55.35	
				146008	04/06/09	REPAIR PARTS	42.41	
				146197	04/07/09	REPAIR PARTS	23.09	
				145762	04/03/09	REPAIR PARTS	18.27	
				145688	04/03/09	REPAIR PARTS	18.27	
				146198	04/07/09	REPAIR PARTS	18.11	1,488.87
2017751	04/29/09	03523	NATIONAL DEFERRED COMPENSATION	Ben2395335	04/30/09	DEFERRED COMP PLAN	11,177.77	11,177.77
2017752	04/29/09	08531	NEWEST CONSTRUCTION	081603	04/03/09	450-1 RESERVOIR DISINFECTION FACILITY	84,006.90	84,006.90
2017753	04/29/09	00510	OFFICE DEPOT INC	470451278001	04/08/09	OFFICE SUPPLIES	1,350.56	
				470512896001	04/08/09	TONER CARTRIDGE	120.13	
				470451631001	04/08/09	OFFICE SUPPLIES	21.92	
				470499123001	04/08/09	OFFICE SUPPLIES	8.20	1,500.81
2017754	04/29/09	03101	OTAY WATER DISTRICT	Ben2395337	04/30/09	PAYROLL DEDUCTION - ASSN DUES	826.00	826.00
2017755	04/29/09	08398	PEERLESS MATERIALS COMPANY	3992	04/09/09	WIPING RAGS	250.13	250.13
2017756	04/29/09	03790	PENHALL COMPANY	21696	04/08/09	FLAT SAW CUTTING SERVICES	200.00	200.00
2017757	04/29/09	00137	PETTY CASH CUSTODIAN	001163	04/28/09	PETTY CASH REIMBURSEMENT	536.98	536.98
2017758	04/29/09	03351	POSADA, ROD	15570309	04/20/09	REIMBURSE CONF EXPENSES	151.56	
				001169	04/28/09	REIMBURSE MEETING EXPENSES	150.43	301.99
2017759	04/29/09	06641	PRUDENTIAL OVERALL SUPPLY	31000043		CREDIT MEMO	(37.71)	
				0194006	03/26/09	UNIFORMS	375.73	
				0225968	04/09/09	UNIFORMS	324.96	
				0225967	04/09/09	MATS, TOWELS & SUPPLIES	148.79	
				0225969	04/09/09	MATS, TOWELS & SUPPLIES	109.80	
				0222786	04/08/09	MATS, TOWELS & SUPPLIES	94.96	
				0222785	04/08/09	ADMIN/OPS UNIFORMS, TOWELS & MATS	57.44	

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				0225970	04/09/09	UNIFORMS	52.33	1,126.30
2017760	04/29/09	09804	PUBLICIA PRESS LTD	2093403	04/02/09	BUSINESS CARDS	38.06	
				20093394	04/02/09	BUSINESS CARDS	29.90	67.96
2017761	04/29/09	06645	RELIABLE ELEVATOR INC	16604	04/01/09	ELEVATOR SERVICE & MAINTENANCE	416.01	416.01
2017762	04/29/09	04068	ROADONE TOWING	316463	04/08/09	TOWING	141.20	141.20
2017763	04/29/09	00121	SAN DIEGO GAS & ELECTRIC	001157	04/21/09	UTILITY EXPENSES	39,110.83	39,110.83
2017764	04/29/09	00871	SAN DIEGO GAS & ELECTRIC	248165	04/22/09	RELOCATION PLA580/PROJ#952545-010	3,202.00	3,202.00
2017765	04/29/09	03514	SANTOS, MARCIANO	001170	04/28/09	TUITION REIMBURSEMENT	222.41	222.41
2017766	04/29/09	05321	SCHIFF ASSOCIATES	03518	03/31/09	CIP P1043-CATHODIC PROTECTION PROGRAM	21,134.30	21,134.30
2017767	04/29/09	05983	SIEMENS WATER	2739573	04/08/09	MAINTENANCE PARTS	4,919.80	4,919.80
2017768	04/29/09	05983	SIEMENS WATER	7826154	04/07/09	BIOXIDE FOR TREATMENT PLANT	1,403.85	1,403.85
2017769	04/29/09	05627	SIGNA DIGITAL SOLUTIONS INC	ARS25895	04/03/09	COPIER MAINTENANCE	200.00	200.00
2017770	04/29/09	03592	SOFTCHOICE CORPORATION	2020390	04/08/09	PC DISPLAY	369.37	369.37
2017771	04/29/09	06853	SOUTHERN CALIFORNIA SOIL	350478	03/31/09	ON CALL GEOTECHNICAL SERVICES	11,101.43	11,101.43
2017772	04/29/09	03760	SPANKY'S PORTABLE SERVICES INC	804765	04/02/09	PORTABLE TOILET RENTAL	98.25	98.25
2017773	04/29/09	09711	SPATIAL WAVE INC	1107751717	04/08/09	CONCEPT DESIGN FOR WORK MGMT SYSTEM	2,880.00	2,880.00
2017774	04/29/09	00590	SPECIALTY SEALS & ACCESSORIES	26801	03/31/09	REBUILD SEAL	1,014.85	
				26794	03/30/09	REBUILD SEAL FOR 1296-1 PUMP STATION	608.92	1,623.77
2017775	04/29/09	06281	STATE DISBURSEMENT UNIT	Ben2395353	04/30/09	PAYROLL DEDUCTION	286.73	286.73
2017776	04/29/09	06299	STATE DISBURSEMENT UNIT	Ben2395343	04/30/09	PAYROLL DEDUCTION	237.69	237.69
2017777	04/29/09	06303	STATE DISBURSEMENT UNIT	Ben2395347	04/30/09	PAYROLL DEDUCTION	836.30	836.30
2017778	04/29/09	08533	STATE DISBURSEMENT UNIT	Ben2395345	04/30/09	PAYROLL DEDUCTION	841.01	841.01
2017779	04/29/09	02261	STATE STREET BANK & TRUST CO	Ben2395333	04/30/09	DEFERRED COMP PLAN	6,363.42	6,363.42
2017780	04/29/09	02799	TARULLI TIRE INC - SAN DIEGO	20037743	04/06/09	TIRE REPAIR	16.25	16.25
2017781	04/29/09	03261	TYLER TECHNOLOGIES INC	INV0146579	03/03/09	EDEN SYSTEMS CONSULTING	900.00	900.00

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2017782	04/29/09	08262	UNITED RENTALS NORTHWEST INC	80557124001	04/07/09	CONCRETE	160.95	160.95
2017783	04/29/09	05417	UNITED STATES DEPARTMENT	Ben2395349	04/30/09	PAYROLL DEDUCTION	100.00	100.00
2017784	04/29/09	07662	UNITEDHEALTHCARE SPECIALTY	001168	04/28/09	BASIC LIFE/AD&D & SUPP LIFE INS	5,310.67	5,310.67
2017785	04/29/09	03212	UNUM LIFE INSURANCE	Ben2395329	04/30/09	LONG TERM DISABILITY	6,736.20	6,736.20
2017786	04/29/09	07674	US BANK CORPORATE PAYMENT	001166 001171	02/23/09 04/22/09	DISTRICT EXPENSES DISTRICT EXPENSES	5,663.99 1,122.78	6,786.77
2017787	04/29/09	08028	VALLEY CONSTRUCTION MANAGEMEN	SD080206	03/31/09	AS-NEEDED CONSTRUCTION MGMT SVCS	14,205.00	14,205.00
2017788	04/29/09	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2395339	04/30/09	DEFERRED COMP PLAN	6,079.94	6,079.94
2017789	04/29/09	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2395341	04/30/09	401A PLAN	2,313.32	2,313.32
2017790	04/29/09	02700	WATER CONSERVATION GARDEN	1017	03/03/09	LANDSCAPE DESIGN/SPRING FESTIVAL	150.00	150.00
2017791	04/29/09	03692	WESTIN ENGINEERING INC	32888	04/02/09	CIP P1210 - ASSET MANAGEMENT PLAN	5,667.32	5,667.32
2017792	04/29/09	03283	WILSON BOHANNAN COMPANY	0058844IN	04/06/09	LOCKS	1,480.65	1,480.65
GRAND TOTAL							2,046,706.96	2,046,706.96